

TWICKENHAM UNIT 341 OF THE SEA CADET CORPS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES' OF TWICKENHAM UNIT 341 OF THE SEA CADET CORPS

YEAR ENDED 31 MARCH 2023

I report on the accounts of the Unit for the year ended 31 March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

it is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

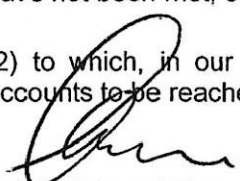
In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Edward Simpson
Galloways Accounting Ltd
3rd Floor
21 Perrymount Road
Haywards Heath
West Sussex
RH16 3TP

Date: 03 October 2023

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Forward to Area Office & Volunteer & Business Support Manager no later than 1st November each year

Form

SCC A3 (R&P)

Jun-17

Unit Name:	Twickenham Sea Cadets, Unit 341	Charity No:	303195
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
		£	£
	Notes		

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT	£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00
OTHER GRANTS	3,850.88	3,426.30
CADET CONTRIBUTIONS	10,148.79	11,464.57
OTHER DONATIONS / LEGACIES	6,966.74	5,008.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS	114.06	2,256.75

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS	£0.00	£0.00
COURSE FEES	£0.00	£0.00
SUNDRY SALES RECEIPTS	1,258.00	1,626.00
BANK DEPOSIT INTEREST	73.01	2.40
PROPERTY RENTS (includes any occasional lettings/hirings)	9,327.75	13,140.00
OTHER REVENUE RECEIPTS	4,488.10	2,021.00

TOTAL REVENUE RECEIPTS

A

£36,227.33 £38,945.02

NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS	£0.00	£0.00
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TOTAL NON-REVENUE RECEIPTS

B

£0.00 £0.00

(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£36,227.33 £38,945.02

Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)	G	£7,197.84	£10,028.18
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£11,256.00	-£7,909.98
- COMBINED (=G+H)		-£4,058.16	£2,118.20
CASH/BANK BALANCE FROM LAST YEAR-END		£57,824.45	£55,706.25
CASH/BANK BALANCE AT THIS YEAR-END	2023	£53,766.29	£57,824.45

AC1

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

SCC A3 (R&P)

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Jun-17

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Forward to Area Office & Volunteer & Business Support Manager no later than 1st November each year

Unit Name:	Twickenham Sea Cadets, Unit 341	Charity No:	303195
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR £	LAST YEAR £
	Notes		

REVENUE PAYMENTS –**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS
 COMPETITION COSTS
 FUEL & TRAVEL COSTS
 CATERING COSTS
 TRAINING COURSES COSTS
 ARTICLES PURCHASED FOR RESALE

	-	-	25.66
	£0.00		£0.00
	- 1,030.23	-	242.07
	- 1,210.40	-	1,688.64
	- 745.64	-	2,342.35
	£0.00		£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX
 HEAT, LIGHT & WATER
 TELEPHONE & BROADBAND
 OFFICE SUPPLIES, POSTAGE & PRINTING

	- 1,313.77	-	686.36
	- 6,359.60	-	5,095.80
	- 452.78	-	142.73
	- 103.19	-	222.89

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE
 BOATS
 VEHICLES
 OTHER MISC EQUIPMENT
 INSURANCE COSTS
 BANK INTEREST & CHARGES

	- 9,504.20	-	7,741.07
	- 1,236.81	-	1,183.06
	- 965.57	-	2,065.62
	- 77.99	-	1,318.91
	- 4,704.33	-	4,447.70
	£0.00		£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
 FOR OTHER PROFESSIONAL FEES
 FOR LEGAL ADVICE (for constitution or trustees)
 OTHER REVENUE COSTS

	- 1,001.98	-	653.98
	£0.00		£0.00
	-£323.00		-£1,060.00
	£0.00		£0.00
TOTAL REVENUE PAYMENTS	D	-£29,029.49	-£28,916.84

NON-REVENUE PAYMENTS –

ASSETS

	- 11,256.00	-	7,909.98
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TOTAL NON-REVENUE PAYMENTS

E

-£11,256.00 -£7,909.98

TOTAL PAYMENTS (=D+E)

F

-£40,285.49 -£36,826.82

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

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Forward to Area Office & Volunteer & Business Support Manager no later than 1st November each year

Unit Name: Twickenham Sea Cadets, Unit 341

Charity No: 303195

In E&W: STATEMENT OF ASSETS & LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)**ASSETS:**

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any "accruals")

*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

***OTHER FIXED ASSETS:**

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS & OTHER EQUIPMENT

*For all these items (including any gifts at estimated value when given) state their total

present value here if lower than as above**LIABILITIES**

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

[Scottish] ACCOUNTS NOTES* (if not within Annual Report)For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -

together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

(*Show details on an extra attached (numbered) page if necessary)

Name
of Fund
if restrictedTHIS
YEAR
£LAST
YEAR
£

£0.00

£0.00

£53,766.29

£57,824.45

£1,250,000.00

£1,250,000.00

£50,000.00

£50,000.00

£10,000.00

£10,000.00

[Amounts]

Particulars

Give page no(s) -
or say if none

[]

(or say if none)

[]

(or say if none)

[]

[]

[]

Give page no(s).

[]

- or say if none

Unit Treasurer

Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

26.09.23

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

SCC A3 (R&P)

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Jun-17

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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Unit Name: Twickenham Sea Cadets, Unit 341

Charity No: 303195

Unit address (or address for correspondence):-

House name: / Street and No:

Twickenham Sea Cadets

Fairways, off Broom Road

Town/City:

Teddington

Post Code:

TW11 9PL

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Chris McLaughlin

Steve Ilett

Martyn Mayger

Kirsty Clark

Janet Cane

Nick Benyon

Tracy McPherson

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Regulations

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

The Unit's main activities and achievements in the financial year were:-

The provision of marine related training and development activities for young people

Public Benefit

The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

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Unit Name: Twickenham Sea Cadets, Unit 341

Charity No: 303195

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £20,000.00 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Unit Treasurer

Unit Chairman

Independent Examiner

Date signed as authorised by the Unit's Management Committee: 26 09 23

Note: The statutory audit or independent examination report on this Statement of Account must be attached.