

TWICKENHAM UNIT 341 OF THE SEA CADET CORPS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES' OF TWICKENHAM UNIT 341 OF THE SEA CADET CORPS

YEAR ENDED 31 MARCH 2022

I report on the accounts of the Unit for the year ended 31 March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

it is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Daniel Edward Simpson
Galloways Accounting Ltd
3rd Floor
21 Perrymount Road
Haywards Heath
West Sussex
RH16 3TP

Date: 18th January 2023

THE SEA CADETS			Form SCC A3 (R&P) Jun-17	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT				
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022				
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)				
Forward to Area Office & Volunteer & Business Support Manager no later than 1st November each year				
Unit Name:	Twickenham Sea Cadets, Unit 341	Charity No:	303195	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR £	LAST YEAR £	
	Notes			
REVENUE RECEIPTS –				
ANNUAL FUND/DIRECT GRANT		£0.00	£0.00	
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00	
OTHER GRANTS		£3,426.30	£65,194.36	
CADET CONTRIBUTIONS		£11,464.57	£7,081.40	
OTHER DONATIONS / LEGACIES		£5,168.00	£394.00	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£2,256.75	£190.47	
OTHER CHARITABLE ACTIVITIES:				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£0.00	£0.00	
SUNDRY SALES RECEIPTS		£1,626.00	£418.20	
BANK DEPOSIT INTEREST		£2.40	£32.73	
PROPERTY RENTS (includes any occasional lettings/hirings)		£13,140.00	£7,145.50	
OTHER REVENUE RECEIPTS		£1,861.00	-£331.00	
TOTAL REVENUE RECEIPTS	A	£38,945.02	£80,125.66	
NON-REVENUE RECEIPTS –				
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00	
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00	
(* Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
TOTAL RECEIPTS = A + B	C	£38,945.02	£80,125.66	
Reconciliation:-				
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-				
- REVENUE ITEMS (= A – D from page AC2)	G	£10,028.18	£51,200.98	
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£7,909.98	-£40,882.71	
- COMBINED (=G+H)		£2,118.20	£10,318.27	
CASH/BANK BALANCE FROM LAST YEAR-END		£55,706.25	£45,387.98	
CASH/BANK BALANCE AT THIS YEAR-END	2022	£57,824.45	£55,706.25	
AC1				

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022

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Form

SCC A3 (R&P)

Jun-17

Unit Name:	Twickenham Sea Cadets, Unit 341	Charity No:	303195
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Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-	THIS YEAR	LAST YEAR
	£	£
	Notes	

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	-£25.66	£0.00
COMPETITION COSTS	£0.00	£0.00
FUEL & TRAVEL COSTS	-£242.07	-£95.28
CATERING COSTS	-£1,688.64	-£133.41
TRAINING COURSES COSTS	-£2,342.35	-£914.75
ARTICLES PURCHASED FOR RESALE	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	-£686.36	-£111.37
HEAT, LIGHT & WATER	-£5,095.80	-£5,421.77
TELEPHONE & BROADBAND	-£142.73	-£595.28
OFFICE SUPPLIES, POSTAGE & PRINTING	-£222.89	-£211.98

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	-£7,741.07	-£16,981.79
BOATS	-£1,183.06	-£25.00
VEHICLES	-£2,065.62	-£942.40
OTHER MISC EQUIPMENT	-£1,318.91	-£157.35
INSURANCE COSTS	-£4,447.70	-£2,998.30
BANK INTEREST & CHARGES	£0.00	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	-£1,713.98	-£336.00
FOR OTHER PROFESSIONAL FEES	£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£0.00	£0.00
TOTAL REVENUE PAYMENTS	D	-£28,916.84
		-£28,924.68

NON-REVENUE PAYMENTS –

ASSETS	-£7,909.98	-£40,882.71
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TOTAL NON-REVENUE PAYMENTS	E	-£7,909.98	-£40,882.71
TOTAL PAYMENTS (=D+E)	F	-£36,826.82	-£69,807.39

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022 <small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> <small>Forward to Area Office & Volunteer & Business Support Manager no later than 1st November each year</small>		Form SCC A3 (R&P) Jun-17
Unit Name: Twickenham Sea Cadets, Unit 341	Charity No: 303195	
Unit address (or address for correspondence):- House name: / Street and No:		
	Twickenham Sea Cadets	
	Fairways, off Broom Road	
Town/City:	Teddington	
Post Code:	TW11 9PL	
Unit Management Committee members (the 'charity trustees') at date of signing Report:-		
Chris McLaughlin	Steve Ilett	Martyn Mayger
Kirsty Clark	Janet Cane	Nick Benyon
Tracey McPherson		
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-		
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Regulations		
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-		
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
The Unit's charitable purpose(s) as set out in its constitution is:-		
To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.		
The Unit's main activities and achievements in the financial year were:-		
The provision of marine related training and development activities for young people		
Public Benefit The UMC continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:		
<ul style="list-style-type: none"> Regular and structured activities with a nautical theme. Allowing young people to take part in activities connected with the wider Sea Cadet movement such as seaborne activities, events and competitions at district, area and national levels. Availability of formal educational achievements whilst taking courses to earn badges and promotions 		
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.		

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022Form
SCC A3 (R&P)
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Unit Name: Twickenham Sea Cadets, Unit 341

Charity No: 303195

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income

Year-end reserves amounted to £20,000 on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

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Unit Treasurer

Unit Chairman

Independent Examiner

Date signed as authorised by the Unit's Management Committee: 16.01.23

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5