

**Colliers Wood  
Community Association  
Community Centre**

**Annual Report**

**And**

**Accounts**

**2022/2023**

**66 – 72 HIGH STREET, COLLIERS WOOD,  
LONDON SW19 2BY  
TELE: 020 8543 6470  
Registered Charity No: 303157**

# **Colliers Wood Community Association**

## **Report and Financial Statements For the year ended 31st March 2023**

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**Colliers Wood Community Association  
Report and Financial Statements  
For the year ended 31<sup>st</sup> March 2023**

**Trustees:**

Chair Tom Searle

Treasurer Peter Dauncey

Secretary Jacqui Lewis

General Committee  
Connie Huxtable  
George Tudor-Hart  
Tony Townsend  
Slawek Szczepanski

Lay Members  
Sabina Ludlow  
Vicki Lansdale  
John Cass

Advisors Councillor Laxmi Attawar

Staff Jacqui Lewis

**Principal Address**

66/72 High Street  
Colliers Wood  
LONDON  
SW19 2BY

**Independent Examiner**

L. Osborn  
7 South Croxted Road  
West Dulwich  
LONDON  
SE21

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
West Malling  
KENT  
ME19 4JQ

## ***Report of the Trustees and Members of Colliers Wood Community Association***

The Trustees, who are also the members of the Management Committee, present their Annual Report and the financial statements for the year ended 31<sup>st</sup> March 2023

### ***Aims of the Colliers Wood Community Association***

Colliers Wood Community Centre is for the use of the Community Association, which was formed to promote the benefits of the inhabitants of Colliers Wood and the neighbourhood. Without distinction of sex, or of political, religious or other opinions by the advancement of education and the provision of facilities in the interest of social welfare. For recreation and leisure time, with the object of improving the condition of life for the inhabitants of Colliers Wood and the neighbourhood.

### **Annual Report**

It is with deep sadness that we have to report the passing of former Madam Chairperson, Peggy Toomey. Peggy passed away suddenly on the 6<sup>th</sup> December 2022, and even though her health had not been good for many months it never crossed our minds that Peggy would not bounce back. She will be remembered for all her very hard work and tireless efforts working together with all who help make this centre a welcoming and safe environment for all ages. Peggy was laid to rest on Thursday 26<sup>th</sup> January 2023. During the year we also lost June Skinner and Jim Bannister. Both had been lifelong members of the Association and will be sadly missed.

The centre is doing very well. The Development Worker has been looking after our groups for over 21 years and during that time we have seen new groups come and grow, from just a few members to over 20 or 30 or 40 in number. Making new friends and trying new activities along the way. During the past year our members have enjoyed art classes, community orchestra, table tennis, keep fit, line dancing, ballroom dancing, (to name but a few of the activities which we run), tea dances, afternoon High Teas and a social dance, welcoming all abilities, three or four times a year. We are a diverse community which is reflected in the groups who meet here. We have a footfall of approximately 1000 people during the course of a week. We are also able to signpost people to other venues when we are unable to accommodate them. Now and again there may be an issue with a hirer and in certain cases we would choose not to take a repeat booking from them. We would also inform other venues in the area and let them know of any issues regarding not cleaning, excessive noise or any other problems we feel they should know. On the maintenance side, our lighting has recently been changed and we have LED lights throughout the building which are more efficient. There have been some issues with our lift but the engineers are working their hardest to get it repaired. The council had a changeover of sub contractors during the year and at the moment we are still in the honeymoon period. We hope to have a very good relationship with them during the term of their contract.

### **AFTERNOON WHIST DRIVE**

This group meets once a week on a Monday afternoon, 1.30 to 4pm, to play whist and socialise.

### **BADMINTON**

This group meets on Sundays from 2.30-4.30 pm. This diverse group is open to all ages and abilities.

### **BALLET (ADULTS)**

This group meets on Thursday evenings, 8.15 to 9.30pm and has a tutor to teach all abilities.

### **BALLROOM DANCE CLASS**

This group meets once a week on a Sunday from 5 to 10pm and has a tutor to teach ballroom dancing to beginners, intermediate and the advanced.

### **CLIMBING WALL**

The climbing wall is open to the public on Sundays between 2pm and 4pm, when people of all ages and abilities can have a go.

### **COLLIERS WOOD ART GROUP**

This group meets on Monday afternoons from 2 to 4pm. This is a small intimate group, with some 12 artists coming together in a relaxed, welcoming atmosphere to share their knowledge and improve their skills.

### **COLLIERS WOOD UKULELE ORCHESTRA**

This group meets on Thursday evenings from 8.30 – 10.30 pm, to practise for their concert shows, which they perform at various local functions and charity events.

### **EVERY WEDNESDAY CLUB**

This group meets weekly on Wednesday afternoons from 1.30 to 3.30pm, to meet old friends and make new ones, have a cup of tea and a biscuit and play bingo. They have Bring and Buy Sales and Raffles during the year to raise funds. They are then able to have Luncheons twice a year and go out for a Christmas Dinner.

### **FUNTIME BABY AND TODDLER GROUP**

This Baby and Toddler group meets on Thursday mornings from 9.30am to 11.30am, providing a safe and welcoming venue for local parents and their children to meet socially, share knowledge and ideas, and work together to provide learning opportunities for the many babies and toddlers who attend.

### **FUSION**

This group's main focus is on bringing people together. They meet every Friday for Health and Well Being Sessions from 1 – 7 pm. They have tried their hand at Line Dancing, Aerobics, Polynesian Dancing, African Drum Workshops and Folk Dancing. They have a separate session on a Wednesday for yogalates.

**LADIES KEEP FIT**

They meet once a week on Tuesday evenings, 8 to 9pm, with a regular group of active members. The session is adaptable to suit all levels of fitness and has members of all ages.

**MODERN JAZZ DANCE**

This group meets for beginners and intermediate 8-9pm, intermediate and advanced 9-10pm every Monday.

**OVER 50's**

This group meets most Monday mornings, from 9.30am to 1pm. They enjoy a keep fit session, and social interaction; a cooked lunch is partly prepared on the premises. They regularly invite visitors to take part in their various festivals.

**POLISH FAMILIES ASSOCIATION**

Fruity Fridays Baby and Toddler Group meet from 10 am until 12 noon.

**SEQUENCE DANCE CLUB**

Meet once a week on a Wednesday night from 7.45 to 10pm for an enjoyable evening of dancing and socialising. They have weekly raffles and an occasional coach outing if numbers allow.

**SOUTH LONDON TAMIL WELFARE GROUP**

Little Tigers Karate Class on Sundays from 10 am to 1pm.

**TAP DANCING FOR ADULTS**

This group meets weekly on a Wednesday from 7.30 to 9.30pm. It is a small group with those attending having a good time with enough space for them to practice.

**TUESDAY AFTERNOON TEA DANCE**

This group meets on Tuesday afternoons from 1.30 to 4pm, to dance, socialise, have a cup of tea, meet old friends and of course make new ones.

**U3A PAINTING AND SKETCHING WORKSHOP**

This group meets alternate Thursday afternoons. It gives artists the opportunity to practice working in a style they know and to try a method unknown to them.

**U3A SCIENCE GROUP**

This group meets 4-weekly on Thursday mornings from 10.30am to 12.30pm. Meetings are based around an illustrated talk with contributions, questions etc from the audience.

**U3A SPEAKING AND DEBATING**

Meeting once a fortnight on Thursdays from 2 to 4pm this group has two aims and activities; Firstly, to build confidence in standing up and speaking to a small group and secondly to improve debating skills.

### **U3A TABLE TENNIS WEDNESDAY AND FRIDAY**

(The University of the Third Age) this group meets alternate Wednesdays from 9 to 11.30am and Fridays 3-5 pm. With an increasing group of active members, it houses members of varying abilities, beginners, intermediate and advanced. They run their own in-house tournaments.

### **UNISON RETIRED MEMBERS**

This group gets together on the first Friday of the month from 1 to 4pm, to meet old friends, make new ones, socialise and arrange regular outings. They have quizzes, raffles, Bring and Buy Sales and catch up on events over a cup of tea. They regularly have visiting Speakers, who cover a wide range of interesting topics.

### **WOODCRAFT FOLK**

This group accommodates four age groups (0-5 year olds on Wednesdays, 6-9 year olds and 13-16 year olds on Thursdays and 10-12 year olds on Mondays). The organisation encourages social change in children and young people and at its weekly sessions offers a programme including drama, arts and crafts and co-operative games, to name but a few. The young people go camping in the better weather and often get together to go ice-skating or take trips to museums.

### **PUBLIC MEETINGS, WEDDINGS AND ANNIVERSARIES**

The hall was made available for a number of public meetings held in the evenings. Local residents/tenants groups took this up, the local council for neighbourhood meetings, planning consultations and policing and safety issues. On Saturdays the building was available to residents and tenants of the local community for weddings and anniversaries.

### **MAJOR DONORS**

London Borough of Merton  
Colliers Wood Surgery  
Burge and Gunson

## **Transactions and financial position**

The total income of the charity generated from all sources amounted to £ 72,365 leaving a surplus of £5244 and cash reserves of £101,361.

### **Tangible fixed assets for use by the charity**

Details of movement in fixed assets are set out in note 7 to the accounts.

### **Investments policy and returns**

Under the constitution, the charity has the power to make any investment which trustees see fit, some £70,000 have been invested by the trustees.

### **Reserves**

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have designated part of its unrestricted fund as a Development Fund for future improvements to the building, with the remainder serving as an emergency reserve to enable Colliers Wood Community Association to meet its obligation in the event of a shortfall in income or sudden upturn in expenditure.

### **Trustees**

All of the trustees on page 3, except where stated, served throughout the year. The management committee has the power to appoint additional trustees as it considers fit.

### **Risk management**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate any significant risks.



## **Statement of Trustees' Responsibilities**

The role of the trustees is to safeguard the money as given by members of the public and any other donors and to ensure they are properly spent in accordance with the aims of the charity.

As part of their duties, law applicable to charities in England and Wales requires of trustees to prepare our financial statements for each financial year, which give a true and fair view of the charity's financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and;

- \* select suitable accounting policies and then apply them constantly;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

and

- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and which comply with the Charity Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Independent Examiner**

A resolution proposing Linda Osborn is appointed as Independent Examiner of the charity was put to the Annual General Meeting.

Approval

This report was approved by the trustees and signed on its behalf on 17 July 2023

Chairperson .....

# **Colliers Wood Community Association**

## **Report and Financial Statements for the Year Ended 31 March 2023**

### **Report of the Examiner to the Trustees of Colliers Wood Community Association**

I have examined the financial statements on pages 11 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 13.

#### **Respective responsibilities of Trustees and auditors**

As described on page 11, the trustees are responsible for preparation of financial statements. It is my responsibility to form an independent opinion, based on my examination, on those financial statements and to report my opinion to you. I have been appointed as the examiner under section 43(2) of the Charities Act 1993 and report in accordance with regulations made under section 43(7) of the Act.

#### **Basis of opinion**

I conducted my examination in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant of the amounts and the disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my examination so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In my opinion the financial statements give a true and fair view of the charity's state of affairs as at 31 March 2023 and of its income and resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

**L. Osborn**

#### **Examiner**

L. Osborn  
7 South Croxted Road  
West Dulwich  
London SE21

# Colliers Wood Community Association

## Statement of Financial Activities for the Year Ended 31 March 2023

Note		Unrestricted Funds 2022/23 £	Restricted Funds 2022/23 £	Total Funds 2022/23 £
<b>INCOMING RESOURCES</b>				
Grants	4		35,928	35,928
Donations and contributions		24,842		24,842
Hire of Hall		11,406		11,406
Bank Interest		179		179
		<hr/>	<hr/>	<hr/>
<b>TOTAL INCOMING RESOURCES</b>		<b>36,427</b>	<b>35,928</b>	<b>72,355</b>
<b>RESOURCES EXPENDED</b>				
Direct charitable expenditure	5	30,904	35,928	66,832
Development Fund		20,000		20,000
Management & Administration	6	279	Nil	279
		<hr/>	<hr/>	<hr/>
<b>TOTAL RESOURCES EXPENDED</b>		<b>51,183</b>	<b>35,928</b>	<b>87,111</b>
		<hr/>	<hr/>	<hr/>
<b>NET(OUTGOING)/INCOMING TRANSFERS</b>		<b>-14,756</b>	<b>nil</b>	<b>-14,756</b>
<b>NET MOVEMENT IN FUNDS</b>				
<b>Funds Balance Brought Forward at 1 April 2022</b>		<b>116,117</b>	<b>nil</b>	<b>116,117</b>
<b>Funds balance carried Forward at 31 March 2023</b>		<b>101,361</b>	<b>nil</b>	<b>101,361</b>

# Colliers Wood Community Association

## Balance sheet as at 31 March 2023

		2002/23 £
Note		
<b><u>Fixed Assets</u></b>		
Tangible fixed assets	7	nil
<b><u>Current Assets</u></b>		
Cash at Bank and in hand		101,361
Development fund		63,000
Pension Fund		7,000
Creditors: amounts falling due in less than one year	nil	
<b>Net Current Assets</b>		171,361
<b>Total assets less current liabilities</b>		171,361

### **FUNDS**

<b>Restricted Funds</b>	8	nil
<b>Development Fund</b>		70,000
<b>Pension Fund</b>		7,000
<b>Unrestricted Funds</b>		101,361
		171,361

The financial statements on pages 11 to 15 were approved by the Trustees on 20 July 2023 and signed on their behalf by:

..... (Trustee)

..... (Trustee)

The notes on pages 14 to 16 form part of these financial statements.

# **Colliers Wood Community Association**

## **Notes to the Financial Statements for the year ended 31 March 2023**

### **1. Accounting Policies**

#### **1.1 Basis of accounting**

The financial statements have been prepared, under the historical cost convention, in accordance with the Statement of Recommended Practices, "Accounting by Charities".

#### **1.2 Income**

Income from grants, donations and contributions represents the amounts receivable in respect of the year. Grant income is deferred where it has been received in the current year, but relates to a project which will take place in the following or future years.

#### **1.3 Charitable Expenditure**

Expenditure is recognised in the period in which it is incurred.

Expenditure on charitable purposes is defined as all expenditure incurred which directly related to the objects of the charity. This includes appointment of staff, office and office costs where it is appropriate to do so. These costs have been analysed into the main cost components of the objects of the charity in the note to the accounts.

#### **1.4. Voluntary Help**

A considerable amount of time is expended on the charity's activities, which is donated free of charge. It is not possible to quantify the value of the time given and accordingly it is neither recorded as donation income nor as expense in the accounts.

#### **1.5 Restricted Funds**

Where income has been received with conditions attached, which are more specific than the general objectives of the charity, it is allocated to a restricted fund. Subsequent expenditure of this income is charged to the restricted fund as it is incurred.

### **2. Taxation Status**

As a registered charity, the charity is exempt from Corporation Tax in respect of its investments and charitable income in respect of capital gains.

### **3. Change of Accounts Policy**

There were no changes of accounts policy during the year.

#### 4. Grants

	Unrestricted Funds 2022/23	Restricted Funds 2022/23	Total Funds 2022/23
£	£	£	
London Borough of Merton		13,690	13,690
LBM Rate Relief Grant		9,088	9,088
LBM Rent Grant		11,000	11,000
Wimbledon Foundation Grant		2,150	2,150
<b>Total</b>	<b>35,928</b>	<b>35,928</b>	<b>35,928</b>

#### 5. Direct Charitable Expenditure

	Unrestricted Funds 2022/23	Restricted Funds 2022/23	Total Funds 2022/23
£	£	£	
Wages	17,793	13,690	31,483
Pension cost	2076		2,076
Rates		9,088	9,088
Rent		11,000	11,000
Insurance	1,678		1,678
Light, Heating & Water	6,546		6,546
New Chairs	1,135		1,135
Repairs & Maintenance	724		724
Cleaning materials	833		833
Volunteer Expenses	nil		nil
Hand Dryers	119	2,150	2,269
<b>Total</b>	<b>30,904</b>	<b>35,928</b>	<b>66,832</b>

#### 6. Management and Administration Expenses

	Unrestricted Funds 2022/23	Restricted Funds 2022/23	Total Funds 2022/23
£	£	£	£
General office cost	207		207
Bank fees	72		72
<b>Total</b>	<b>278</b>	<b>Nil</b>	<b>278</b>

## **7. Tangible Assets**

Net Book  
Value at  
31 March  
2023

nil                      nil                      nil

## **8. Restricted Funds**

**Movements during the year**  
**Balance as at 31 March 2023**

	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>£</b>
London Borough of Merton	13,690	13,690	Nil
LBM Rate Relief Grant	9,088	9,088	Nil
LBM Rent Grant	11,000	11,000	Nil
Wimbledon Foundation	2,150	2,150	Nil
<b>Total</b>	<b>35,928</b>	<b>35,928</b>	<b>nil</b>

## **9. Colliers Wood Community Association Members Remuneration and Expenses**

The Trustees received no remuneration or expenses during the year.

## **10. Capital commitments**

The charity had capital commitments of £nil at 31 March 2023