

The Graham Spicer institute (GSI) (Charity No.303129)

Trustees report for the year 1st May 2024 to 30th April 2025

During the year the following repairs and maintenance have been completed:

- The flooring has been replaced throughout the building .
- Replaced one of the table tennis emergency lights.
- The garden area has been replaced with stones.
- Taps in the men's toilet repaired
- The shower pump was replaced.
- Signage has been updated throughout the building.

Financial Overview

Total income for the year was £120,466 and expenditure was £101,562.

Activities undertaken within the institute:

The Centre continues to be busy, we offer Pilates, NCT Groups (National Childbirth Trust), family badminton groups, tutoring groups.

Groups:

We have gained the following groups:

Extra Tutoring Groups, English as additional language, Ladies indoor football, extra badminton groups, community table tennis group for Hong Kong Resettlers, yoga, dancing.

Bollywood, Alternative therapy groups, tutoring and church groups are frequent users of the halls.

Table tennis as always very busy with club nights. More children have started playing table tennis .

Badminton is as always very popular, we also have children's badminton coaching twice a week. There is a waiting list for these sessions.

Some of the other groups running at GSI are: Zumba, Karate, Short Mat Bowls, Bridge, Church groups, Yoga and Pilates.

Safeguarding: Practices and policies are in place, with regular DBS checks and training certification.

Related party transactions

During the year, the institute paid £3,973 to Bernadette Dickson for bookkeeping and payroll services and £7,800 to David Bangerter for managing the centre.

Names of Trustees

Martin Samuel

Bernadette Dickson

Pamela Pearce

David Bangerter

John Harris

Mrs S Turner

Wendy Chung

Approved by order of the members of the board of Trustees and signed on behalf by:

Bernadette Dickson

Bernadette Dickson

Trustee

Date: 19/06/2025

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GRAHAM SPICER
INSTITUTE
(CHARITY NUMBER: 303129)**

I report to the trustees on my examination of the accounts of The Graham Spicer Institute for the year ended 30 April 2025, which are set out on pages 4 to 5.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Charities Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kalpesh Shah
Association of Chartered Certified Accountants
5 Dacre Road
Croydon
Surrey
CR0 3DL

Dated: 19 June 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Graham Spicer Institute

303129

Receipts and payments accounts

CC16a

For the period from	Period start date 01/05/2024	To	Period end date 30/04/2025
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Receipts & Hire	118,215	-	-	118,215	108,805
Dividend Income	680	-	-	680	239
Other Income	-	-	-	-	-
Bank interest	1,571	-	-	1,571	970
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	120,466	-	-	120,466	110,013
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,466	-	-	120,466	110,013
A3 Payments					
Rates	914	-	-	914	832
Water	767	-	-	767	924
Utilities - Gas & Electric	18,220	-	-	18,220	12,565
Professional Fees	3,974	-	-	3,974	2,365
CCTV	-	-	-	-	240
Insurance	5,504	-	-	5,504	4,923
Caretaker/Clerk to the Trustees	29,386	-	-	29,386	23,004
Telephone and IT costs	1,262	-	-	1,262	865
Management fee	7,800	-	-	7,800	7,950
Cleaning	7,412	-	-	7,412	7,308
Repairs & Maintenance	24,942	-	-	24,942	16,153
Stationery & Postage	889	-	-	889	951
Pension Admin Fee	492	-	-	492	492
	-	-	-	-	-
Sub total	101,562	-	-	101,562	78,571
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	101,562	-	-	101,562	78,571
Net of receipts/(payments)	18,903	-	-	18,903	31,442
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	154,669	-	-	154,669	123,227
Cash funds this year end	173,573	-	-	173,573	154,669

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	89,409	-	-
	Barclays Deposit Account	84,164	-	-
		-	-	-
	Total cash funds	173,573	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Blackrock 1118 Charino Acc Units		-	518
	Blackrock Accumulation Shares 1261880		-	34,690
	Blackrock Distribution Shares		-	9,572
			-	-
			-	44,781
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
	Paye Liability	616		
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Bernadette Dickson	Bernadette Dickson	19/06/2025	