

The Graham Spicer institute (GSI) (Charity No.303129)

Trustees Report for the year 1st May 2023 to 30th April 2024

During the year the following repairs and maintenance have been completed:

- Camera's have been fitted.
- New signage has been placed all around the building.
- The garden area has been replaced with stones.
- Lights – Replaced

Financial Overview

Total income for the year was £110,013 and expenditure was £78,571.

Trustee Appointed;

Wendy Chung was appointed as a new trustee.

Activities undertaken within the institute

We like to ensure that (GSI) has a mixture of ages and a wide variety of activities. We also offer opportunities for people to set up their own different groups. Giving them help where necessary, whether it be financial with advertising or general help and support. These are some of the groups we currently have, Bollywood, Children's badminton coaching, Alexander Technique sessions and table tennis coaching for Children.

Groups:

MP Hall/small hall – Weight watchers uses the hall also Slimming World is still very busy and runs twice a week.

Bollywood, Alternative therapy groups, tutoring and church groups are frequent users of the halls.

Table tennis as always very busy with club nights. More children have started playing table tennis .

Badminton is as always very popular, we also have children's badminton coaching twice a week. There is a waiting list for these sessions.

Some of the other groups running at GSI are: Zumba, Karate, Short Mat Bowls, Bridge, Church groups, Yoga and Pilates.

Related party transactions

During the year, the institute paid £2,185 to Bernadette Dickson for bookkeeping and payroll services and £7,950 to David Bangerter for managing the centre.

Names of Trustees

Martin Samuel

Bernadette Dickson

Pamela Pearce

David Bangerter

John Harris

Mrs S Turner

Wendy Chung

Approved by order of the members of the board of Trustees and signed on behalf by:

Bernadette Dickson

Bernadette Dickson

Trustee

Date: 15/10/2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GRAHAM SPICER
INSTITUTE
(CHARITY NUMBER: 303129)**

I report to the trustees on my examination of the accounts of The Graham Spicer Institute for the year ended 30 April 2024, which are set out on pages 4 to 5.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Charities Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kalpesh Shah
Association of Chartered Certified Accountants
5 Dacre Road
Croydon
Surrey
CR0 3DL

Dated: 17 October 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Graham Spicer Institute

303129

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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/05/2023		30/04/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Receipts & Hire	108,805	-	-	108,805	100,852
Dividend Income	239	-	-	239	240
Other Income	-	-	-	-	-
Bank interest	970	-	-	970	84
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	110,013	-	-	110,013	101,175
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	110,013	-	-	110,013	101,175
A3 Payments					
Rates	832	-	-	832	2,005
Water	924	-	-	924	547
Utilities - Gas & Electric	12,565	-	-	12,565	11,880
Professional Fees	2,365	-	-	2,365	2,235
CCTV	240	-	-	240	3,495
Insurance	4,923	-	-	4,923	4,391
Caretaker/Clerk to the Trustees	23,004	-	-	23,004	19,204
Telephone and IT costs	865	-	-	865	802
Management fee	7,950	-	-	7,950	7,956
Cleaning	7,308	-	-	7,308	6,264
Repairs & Maintenance	16,153	-	-	16,153	25,391
Sundries	951	-	-	951	151
Pension Admin Fee	492	-	-	492	353
Sub total	78,571	-	-	78,571	84,674
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,571	-	-	78,571	84,674
Net of receipts/(payments)	31,442	-	-	31,442	16,501
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	123,227	-	-	123,227	106,726
Cash funds this year end	154,669	-	-	154,669	123,227

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	71,820	-	-
	Barclays Deposit Account	82,933	-	-
		-	-	-
	Total cash funds	154,753	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Blackrock 1118 Charino Acc Units		-	510
	Blackrock Accumulation Shares 1261880		-	32,243
	Blackrock Distribution Shares		-	9,204
			-	-
			-	41,958
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Bernadette Dickson	Bernadette Dickson	15/10/2024