

The Graham Spicer institute (GSI) (Charity No.303129)

Trustees report for the year 1st May 2021 to 30th April 2022

During the year we have had various jobs completed at the centre these include, clearing the drains inside and outside, the lighting in the MP hall, hallway and toilets have been replaced. Sensors have been added to the toilet lighting. The ongoing roofing and guttering work has now been completed.

Financial Overview

Total income for the year was £79,669 and expenditure was £59,012.

Activities undertaken within the institute

We like to ensure that (GSI) has a mixture of ages and a wide variety of activities. We also offer opportunities for people to set up their own different groups. Giving them help where necessary, whether it be financial with advertising or general help and support. These are some of the groups we currently have, Bollywood, Children's badminton coaching, Alexander Technique sessions and table tennis coaching for Children.

Groups:

MP Hall/small hall – Weight watchers did not resume until the latter part of 2022 however Slimming World is still very busy and runs twice a week.

Bollywood, Alternative therapy groups, tutoring and church groups are frequent users of the halls.

Table tennis is always very busy with club nights. More children have started the table tennis as well as children with different needs.

Badminton is as always very popular, we also have children's badminton coaching twice a week. There is a waiting list for these sessions.

Some of the other groups running at GSI are: Zumba, Karate, Short Mat Bowls, Bridge, Church groups, Yoga and Pilates.

We have managed to receive grants from Kingston Council for the total of £10,200.

Related party transactions

During the year, the institute paid £2,015 to Bernadette Dickson for bookkeeping and payroll services and £8,750 to David Bangerter for managing the centre.

Names of Trustees during this year:

Clem Baker

Bernadette Dickson

Pamela Pearce

David Bangerter

John Harris

Mrs S Turner

Peter CORNER

Approved by order of the members of the board of Trustees and signed on behalf by:

Bernadette Dickson

Bernadette Dickson

Trustee

Date: 27/02/2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GRAHAM SPICER
INSTITUTE
(CHARITY NUMBER: 303129)**

I report to the trustees on my examination of the accounts of The Graham Spicer Institute for the year ended 30 April 2022, which are set out on pages 4 to 5.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Charities Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 the accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kalpesh Shah
Association of Chartered Certified Accountants
5 Dacre Road
Croydon
Surrey
CR0 3DL

Dated: 27 February 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Graham Spicer Institute

303129

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/05/2021		30/04/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Receipts & Hire	66,198	-	-	66,198	16,720
Dividend Income	266	-	-	266	254
Other Income	13,200	-	-	13,200	3,000
Bank interest	5	-	-	5	136
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	79,669	-	-	79,669	20,110
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,669	-	-	79,669	20,110
A3 Payments					
Rates	1,303	-	-	1,303	-
Water	329	-	-	329	744
Utilities - Gas & Electric	12,850	-	-	12,850	6,099
Professional Fees	2,510	-	-	2,510	3,368
CCTV	3,079	-	-	3,079	2,544
Insurance	3,854	-	-	3,854	3,702
Caretaker/Clerk to the Trustees	16,368	-	-	16,368	12,918
Telephone and IT costs	202	-	-	202	567
Management fee	8,750	-	-	8,750	7,984
Cleaning	5,999	-	-	5,999	2,671
Repairs & Maintenance	2,946	-	-	2,946	26,250
Sundries	988	-	-	988	312
Pension Admin Fee	492	-	-	492	492
	-	-	-	-	-
	-	-	-	-	-
Sub total	59,012	-	-	59,012	67,650
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	59,012	-	-	59,012	67,650
Net of receipts/(payments)	20,657	-	-	20,657	- 47,540
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	85,866	-	-	85,866	133,406
Cash funds this year end	106,523	-	-	106,523	85,866

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	56,659	-	-
	Barclays Deposit Account	51,906	-	-
		-	-	-
	Total cash funds	108,565	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Blackrock 1118 Charino Acc Units		-	558
	Blackrock Accumulation Shares 1261880		-	29,531
	Blackrock Distribution Shares		-	9,039
			-	-
			-	39,128
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Net Wages	1,209	1,209	
	PAYE and Pension Liability	1,058	1,058	
			-	
			-	
			2,267	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Bernadette Dickson	Bernadette Dickson	27/02/2023	