



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/2024

Period start date To 31/12/2024

Period end date

Charity name: Hiillingdon Community Association

Charity registration number:303083

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | Community hall for use of local groups to hire for various activities.  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Learning groups, fitness, religious groups, public bookings, weddings, parties, charity fundraising, hospital staff hire. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | We have promoted the use of the community centre to the local community by providing a wide range of activities to improve the quality of life of local residents. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 |   |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserve policy is held to reflect one year reserve and expenditure. |
| Amount of reserves held  | Para 1.22 | £51,291.42  |
| Reasons for holding zero reserves  | Para 1.22 |   |
| Details of fund materially in deficit  | Para 1.24 |   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                            |
|---|-----------|----------------------------|
| Description of charity's trusts:  |           |                            |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution.              |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Management committee.      |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |   |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |   |
| Relationship with any related parties   | Para 1.51 | Hillingdon Federation of Community Associations |
| Other   |           |   |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                |  |
| Other name the charity uses |  |
| Registered charity number   |  |
| Charity's principal address |  |
|                             |  |



## Names of the charity trustees who manage the charity

|    | Trustee name  | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1  | Barbara Smith | Trustee         |                                   | Committee   |
| 2  | Frank Talbott | Chair           |                                   |   |
| 3  |               |                 |                                   |   |
| 4  |               |                 |                                   |   |
| 5  |               |                 |                                   |   |
| 6  |               |                 |                                   |   |
| 7  |               |                 |                                   |   |
| 8  |               |                 |                                   |   |
| 9  |               |                 |                                   |   |
| 10 |               |                 |                                   |   |
| 11 |               |                 |                                   |   |
| 12 |               |                 |                                   |   |
| 13 |               |                 |                                   |   |
| 14 |               |                 |                                   |   |
| 15 |               |                 |                                   |   |
| 16 |               |                 |                                   |   |
| 17 |               |                 |                                   |   |
| 18 |               |                 |                                   |   |
| 19 |               |                 |                                   |   |
| 20 |               |                 |                                   |   |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## **Funds held as custodian trustees on behalf of others**

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### **Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|


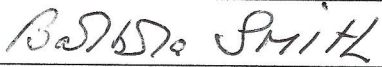
### **Other optional information**

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Frank Talbott   | Barbara Smith   |
| Position (eg Secretary, Chair, etc) | Chair   | Trustee   |
| Date                                | 18/04/2025  |   |

## Hillingdon Community Association - Net Worth

As of 31/12/2024

| Account                      | Total      |
|------------------------------|------------|
| Assets                       |            |
| Bank and Cash Accounts       |            |
| Barclays Bank Current        | 55,915.07  |
| Business Premium ME          | 51,291.42  |
| Total Bank and Cash Accounts | 107,206.49 |
| Total Assets                 | 107,206.49 |
| Net Worth                    | 107,206.49 |

B. Smith  
18/04/2025



## Hillingdon Community Association

Between 01/01/2024 and 31/12/2024

| Subcategory                    | Total            |
|--------------------------------|------------------|
| <b>Income Categories</b>       |                  |
| Donation                       | 50.00            |
| Group Hire                     |                  |
| AMA                            | 1,330.00         |
| CHURCH OF PENTECOST            | 7,642.50         |
| LILLIPUTS                      | 10,877.72        |
| POTTERS HOUSE CHURCH           | 5,636.25         |
| SPIRITUAL HAPPENINGS           | 2,894.96         |
| TAE KWON-DO                    | 3,840.00         |
| <b>Total Group Hire</b>        | <b>32,221.43</b> |
| H C A Membership               | 75.00            |
| HOSPITAL CAR PARK HIRE         | 13,000.00        |
| Investment Income              |                  |
| Interest                       | 188.97           |
| Tax-Exempt Interest            | 571.17           |
| <b>Total Investment Income</b> | <b>760.14</b>    |
| Private Hire                   |                  |
| Deposit                        | 6,000.00         |
| Final Payment                  | 8,940.00         |
| <b>Total Private Hire</b>      | <b>14,940.00</b> |
| <b>Total Income Categories</b> | <b>61,046.57</b> |
| <b>Expense Categories</b>      |                  |
| Administration Fees            | 3,250.00         |
| Bills                          |                  |
| Electricity                    | 2,468.94         |
| Gas/Heating Oil                | 3,115.36         |
| Rent                           | 4,955.72         |
| Rubbish & Recycling            | 1,013.04         |
| Telephone                      | 1,865.67         |
| Water & Sewerage               | 1,689.58         |
| <b>Total Bills</b>             | <b>15,108.31</b> |
| Food                           |                  |
| Food                           | 231.83           |
| <b>Total Food</b>              | <b>231.83</b>    |
| Miscellaneous                  |                  |
| HFCA Donation                  | 5,050.00         |
| Travel                         | 703.15           |
| <b>Total Miscellaneous</b>     | <b>5,753.15</b>  |
| Premises                       |                  |
| Building Maintenance           | 8,705.84         |
| Caretaker                      | 1,925.00         |
| Cleaning Materials etc.        | 5,472.98         |

BDH  
18/4/25

## Hillingdon Community Association

Between 01/01/2024 and 31/12/2024

| Subcategory                     | Total            |
|---------------------------------|------------------|
| Furnishings                     | 204.32           |
| Gardening Service               | 6,664.98         |
| Insurance                       | 1,528.28         |
| Keys                            | 45.00            |
| Safety                          | 1,285.89         |
| Security                        | 420.00           |
| <b>Total Premises</b>           | <b>26,252.29</b> |
| Private Hire Deposit Refund     | 4,200.00         |
| Stationary                      |                  |
| Computer                        | 79.99            |
| Printing                        | 490.23           |
| Stamps                          | 54.30            |
| <b>Total Stationary</b>         | <b>624.52</b>    |
| <b>Total Expense Categories</b> | <b>55,420.10</b> |
| <hr/>                           |                  |
| <b>Grand Total</b>              | <b>5,626.47</b>  |

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