



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/01/2023

Period start date To 31/12/2023

Period end date

Charity name: Hiillingdon Community Association

Charity registration number:303083

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Community hall for use of local groups to hire for various activities. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Learning groups, fitness, religious groups, public bookings, weddings, parties, charity fundraising, hospital staff hire. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | We have promoted the use of the community centre to the local community by providing a wide range of activities to improve the quality of life of local residents. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserve policy is held to reflect one year reserve and expenditure. |
| Amount of reserves held | Para 1.22 | £50,531.28 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|----------------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution. |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Management committee. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | Hillingdon Confederation of Community Associations |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | |
| Other name the charity uses | |
| Registered charity number | |
| Charity's principal address | |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1 | Barbara Smith | Trustee | | Committee |
| 2 | Frank Talbott | Chair | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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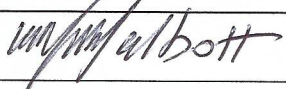
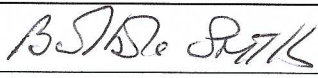

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Frank Talbott | Barbara Smith |
| Position (eg Secretary, Chair, etc) | Chair | Trustee |
| Date |  | |

Hillingdon Community Association

Between 01/01/2023 and 31/12/2023

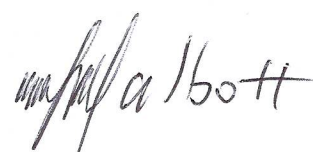
| Subcategory | Total |
|---------------------------|-----------|
| <u>Income Categories</u> | |
| Group Hire | |
| AMA | 720.00 |
| CHURCH OF PENTECOST | 5,317.50 |
| LILLIPUTS | 16,422.50 |
| POTTERS HOUSE CHURCH | 3,643.75 |
| SPIRITUAL HAPPENINGS | 4,380.00 |
| TAE KWON-DO | 4,140.00 |
| Total Group Hire | 34,623.75 |
| H C A Membership | 15.00 |
| HOSPITAL CAR PARK HIRE | 13,000.00 |
| Investment Income | |
| Interest | 476.52 |
| Total Investment Income | 476.52 |
| Other Income | |
| Polling Day | 800.00 |
| Total Other Income | 800.00 |
| Private Hire | |
| Deposit | 5,400.00 |
| Final Payment | 7,780.00 |
| Private Hire - Unassigned | 120.00 |
| Total Private Hire | 13,300.00 |
| Total Income Categories | 62,215.27 |
| <u>Expense Categories</u> | |
| Administration Fees | 2,750.00 |
| Bills | |
| Electricity | 2,763.24 |
| Gas/Heating Oil | 2,741.45 |
| Rent | 9,911.44 |
| Rubbish & Recycling | 309.20 |
| Telephone | 1,779.89 |
| Water & Sewerage | 622.24 |
| Total Bills | 18,127.46 |
| Food | |
| Food | 56.20 |
| Total Food | 56.20 |
| Membership Fees | -30.00 |
| Miscellaneous | |
| Travel | 682.93 |
| Total Miscellaneous | 682.93 |
| Premises | |
| Building Maintenance | 1,445.05 |



Hillingdon Community Association

Between 01/01/2023 and 31/12/2023

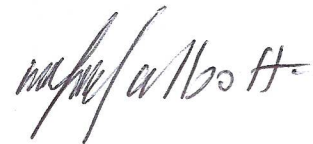
| Subcategory | Total |
|-----------------------------|-----------|
| Caretaker | 1,900.00 |
| Cleaning Materials etc. | 5,094.22 |
| Furnishings | 322.99 |
| Gardening Service | 5,999.96 |
| Insurance | 1,342.08 |
| Keys | -0.01 |
| Licence Fees | 451.36 |
| Safety | 1,181.39 |
| Total Premises | 17,737.04 |
| Private Hire Deposit Refund | 6,000.00 |
| Stationary | |
| Computer | 79.99 |
| Miscellaneous | 4.05 |
| Printing | 167.64 |
| Stamps | 77.50 |
| Total Stationary | 329.18 |
| Total Expense Categories | 45,652.81 |
| Grand Total | 16,562.46 |

A handwritten signature in black ink, appearing to read 'Emma Abbott', is located in the bottom right corner of the page.

Hillingdon Community Association - Net Worth

As of 31/12/2023

| Account | Total |
|------------------------------|-----------|
| Assets | |
| Bank and Cash Accounts | |
| Barclays Bank Current | 48,948.74 |
| Business Premium ME | 50,531.28 |
| Total Bank and Cash Accounts | 99,480.02 |
| Total Assets | 99,480.02 |
| Net Worth | 99,480.02 |

A handwritten signature in dark ink, appearing to read 'm. h. / 11/10/23'.