



HAREFIELD COMMUNITY CENTRE

AGM 23rd April 2024

Chairman's report

- Welcome and thank you for attending and supporting us. Since the last AGM there have been some changes e.g. Lyn (former manager) left after 20+ year tenure and the Treasurer, Sue moved up North. Lorraine, after a short spell as Chairman, was appointed as the new Manager of the Centre and I was appointed as the new Chair. At this point I need to express my thanks to Lorraine for all the hard work she has done since she took up her post. She has a vision for the Centre and has the necessary drive and energy to achieve it.

Meg took on the position of Treasurer, with Stephanie as her assistant, both being supported by Brenda. They have all put in a lot of hard work to ensure that we are financially compliant and have fought valiantly to ensure that we are entering the 21st century with regard to online banking. It is not a glamorous role but absolutely necessary – so thank you all. I should also mention the role of the Section leaders for giving up their time and putting in the effort to ensure the ongoing success of these activities – not only contributing to the finances but also to the health and mental welfare of our members. No organisation can operate without a supportive committee and Harefield has been very fortunate in having a group who support and add their ideas for the future of the centre.

- Successes – 2023 was the year of the boilers. A lot of time was taken in getting a grant to cover the cost of replacing two frequently breaking boilers. Now everyone attending an event can be assured of a warm welcome from two functioning boilers!
I am pleased to report that we have increased membership (120 to 134). The main hall was repainted and new lighting has ensured that the centre is more economical. The number of private bookings has increased. The sections are active with the arrival of a new one. The centre has hosted events over the last year: two quizzes, two Bingo sessions, and a Pre loved Sale. All of which were very successful with requests for them to be repeated! If you have any suggestions as to other events that we can hold then please let the committee know.
- If 2023 was the year of the boilers then 2024 is turning out to be the year of the roof. The first attempt to fix the roof over the store room failed when the contractor did not deliver on his promise of fixed solution. However the new contractors have started and fingers crossed with the weather they hope to have the roof secure and waterproofed over the next week.
- I would like to mention Audrey Baker, a member of the bowling section, who left Harefield Community Centre £1000 in her will. She obviously felt very strongly about the place of the community centre in her life.
- The committee are determined to ensure that 2024 is as successful as 2023 and that we continue to build our links with the Harefield Community.

HAREFIELD COMMUNITY ASSOCIATION
INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST DECEMBER 2023

EXPENDITURE		INCOME	
	2023		2023
WAGES EMPLOYED	£13,124.85	BANK INTEREST	£162.50
WAGES CASUAL	£3,904.88	HALL HIRE	£8,999.50
	<u>£17,029.73</u>	MEMBERSHIP	£1,480.00
		GRANTS	£10,000.00
EXPENSES		DONATIONS	£2,529.51
NI	£16.35	FUNDRAISING	£2,739.01
PENSION	£245.82		
RENT	£200.00	SUB TOTAL	<u>£25,910.52</u>
ELECTRICITY	-£495.00		
GAS	£2,715.00	SECTIONS	
WATER	£1,511.12	LINE DANCING	£6,573.00
TELEPHONE	£822.98	EOM DANCING	£1,526.05
SUBSCRIPTIONS	£1,177.00	WEDS DANCING	£849.00
BANK CHARGES	£152.44	BOWLS	£1,892.88
INSURANCE	£2,063.18	FITNESS FUN	£1,718.95
WEBSITE&SOFTWARE	£68.24	HAPPY FAMILIES	£197.90
REPAIRS&RENEWALS	£5,932.24	JUDO	£750.00
SECURITY	£192.00	TEA DANCE THURS	£1,735.00
ACCOUNTANCY FEES	£797.40	RB&H	£4,410.00
SUNDRY	£485.07		
	<u>£15,883.84</u>	SUB TOTAL	<u>£19,652.78</u>
SUB TOTAL	£32,913.57	TOTAL	£45,563.30
DEPRECIATION			
EQUIPMENT	£7,810.61		
OFFICE	£5,133.49		
	<u>£12,944.10</u>		
SUB TOTAL	£45,857.67		
LESS			
EXPENDITURE V INCOME	-£294.37		
TOTAL	£45,563.30		

HAREFIELD COMMUNITY ASSOCIATION
BALANCE SHEET AS AT 31ST DECEMBER 2023

ASSETS	2023
BUSINESS RESERVE	£10,527.40 ✓
CURRENT ACCOUNT	£23,674.10 ✓
PETTY CASH	£70.83 ✓
CASH	£92.26 ✓

SUB TOTAL	<u>£34,364.59</u>
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BUILDING	£1.00 ✓
EQUIPMENT	£11,145.07 ✓
OFFICE	£963.38 ✓

SUB TOTAL	<u>£12,109.45</u>
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TOTAL	£46,474.04
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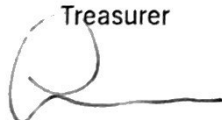
LIABILITIES	2023
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TAX & NI	£55.46 ✓
PENSION	£159.50 ✓
WAGES OWED	-£2.00 ✓
SUB TOTAL	<u>£212.96</u>

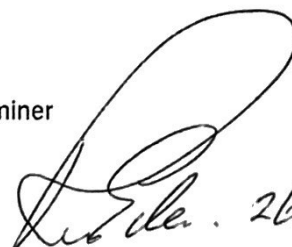
CAPITAL 2024	£46,261.08 ✓
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The above Balance Sheet and Income & Expenditure Account of the Harefield Community Association are in accordance with the books and accounts as confirmed by the Independent Examiner

Meg Pearson
Treasurer

 26/3/2024

Ron Eden
Independent Examiner

 26th March 2024.



HAREFIELD COMMUNITY CENTRE

Minutes of the Annual General meeting of the Harefield Community Association

Tuesday, 23rd April 2024 at the Community Centre, Priory Avenue, Harefield.

1. Apologies for absence:

Helen Richards, Robert Toms, Hazel Ind.

2. Minutes of the last AGM

Adoption of the minutes from the last AGM, held on Tuesday, 14th March, 2023 were proposed by Janice xxxxx and seconded by Sylvia Gard.

3. Matters arising from the minutes

No matters arising from the minutes were raised

4. Chair's report

Patricia Swindells (Chair and Trustee) read out her report and this can be found below:

Chairman's report

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also to the health and mental welfare of our members. No organisation can operate without a supportive committee and Harefield has been very fortunate in having a group who support and add their ideas for the future of the centre.

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5. Section Reports

Bowls: Although small in numbers at the moment the group is trying to recruit new members and the promise of flyers to promote the activity should raise the profile within Harefield. The group is very friendly and the atmosphere is one of fun and enjoyment.

Marjorie would like to thank John Swindells for all his help with the equipment.

Line dancing: a new section begins on 9th May for complete beginners. It has attracted a lot of interest so this is a very positive development. The other line dancing activities are still successful. It has been noted that attendance patterns have changed in that while numbers for the advanced group, on a Friday

morning , have gone down the people have transferred to Monday and Tuesday as these sessions are for improvers. So overall no decline in numbers.

Thursday Tea Dance and End of Month Dance

➤ Thursday Tea dance.

Sadly we have to report that Alfie and Shirley who used to run this session both died recently. However the section continues to run. The section has over 20 members but attendance does vary according to holidays, illness and appointments. This section is different from other tea dances in that it was decided on the retirement of Alfie and Shirley that all should be involved in its organisation. So everyone takes part in the rota for refreshments and those who wish to can volunteer to do the music. This means that every week there is a different feel to the music provided. This section provides physical exercise, mental exercise and the social aspect all within a very friendly and inclusive membership.

➤ End of Month dance

The last Saturday of every month is the time for members and guests to come together to dance from 7.30 to 10.30. It is now well established and has three DJs that take turns to provide the music. It combines Ballroom, Latin, Sequence and Line dancing. It is pleasing to note that there is a regular clientele coming back every month all expressing their pleasure with the venue and the music. One outstanding success has been the New Year's Eve Dance. This is a ticket only event and has proved very popular.

At this point the attendees discussed what else could be done to increase membership and engage with the members. The following suggestions will be discussed at the next committee meeting on Tuesday, 14th May.

- Open day to show case the Centres activities
- Childrens session
- Improved signage
- Welcome pack for new members
- Introduction to Ballroom
- Promote fun and fitness (doctors surgeries)
- Judo leader to run course on falling safely
- Ti-Chi – speak to Donna

6. Treasurer's report

This was presented to the AGM.

A correction was made to the information: under income EOM should be EMD and the figure for Wednesday dancing should be added to overall total for the EMD. This should now read as £2, 375.05.

The association has may a slight loss this year of £294.31 considerably less than last year. So there is reason to be optimistic.

7. Presentation and adoption of annual accounts

The adoption of the annual accounts was proposed by Meg and seconded by Brenda.

Election of Officers

The members attending were informed that all committee members had indicated that they prepared to serve again. There were no nominees from the floor. It was agreed that the names could go forward as a group:

Chair - Patricia Swindells

Vice Chair – Brenda Davis

Treasurer – Meg

Assistant Treasurer – Stephanie

Membership Secretary – Lorraine

Proposed by Debbie and seconded by Brian

8. Appointment of Independent auditor

It was agreed that Ron Eden be retained as the Independent Auditor.

9. Recommendations to the meeting:

From January 2025 new members aged 60-65 would not be given the concession rate of £12 membership but pay the present non concession rate of £15. This would bring our concession age in line with that of Hillingdon i.e. 65. This would only apply to new members. Existing members between the age of 60 and 65 would continue to pay the concession rate.

10. Any other business - none

Meeting closed at 3.20pm

Attendees invited for refreshments.