

HAREFIELD COMMUNITY ASSOCIATION

England & Wales · Charity number 303079

Details

Other names HCA

Status Registered

Legal form Other

Registered 1967-05-25

Register [View on the Charity Commission register](#)

Contact

Address Harefield Community Centre
Priory Avenue
Harefield
Uxbridge
UB9 6AP

Phone 07359 922350

Email harefieldcc@outlook.com

Website www.Harefieldcommunitycentre@weebly.com

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HAREFIELD (MIDDLESEX) AND THE SURROUNDING AREAS (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX SEXUAL ORIENTATION RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. (B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A "COMMUNITY CENTRE" (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE THE SAME WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY IN FURTHERANCE OF THE ABOVE OBJECTS. (C) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: Bowls, Dancing, Judo, Keep Fit, Line Dancing, Tea Dancing

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Disability, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF HAREFIELD AND THE NEIGHBOURHOOD
- Buckinghamshire
- Hertfordshire
- Hillingdon

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £42,363 | £35,995 | - | - |
| 2024-12-31 | £33,641 | £40,809 | - | - |
| 2023-12-31 | £45,563 | £32,913 | - | - |
| 2022-12-31 | £26,751 | £30,720 | - | - |
| 2021-12-31 | £24,089 | £22,011 | - | - |
| 2020-12-31 | £26,456 | £25,415 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| Patricia Ann Swindells | Chair | 2022-04-26 |
| Andrew Hunt | | 2025-09-01 |
| BRENDA DAVIS | | 2021-07-13 |
| Brian Richards | | 2023-03-14 |
| Debbie Mabbs | | 2023-08-01 |
| Hazel Ind | | 2023-03-14 |
| Marjorie Bernice Ward | | 2020-09-29 |
| Michael Weintroub | | 2023-08-01 |
| Robert Toms | | 2023-03-14 |
| Stephanie Dickinson | | 2023-03-14 |
| Sylvia Gard | | 2023-03-14 |

HAREFIELD COMMUNITY ASSOCIATION

England & Wales - Charity number 303079

Accounts



HAREFIELD COMMUNITY CENTRE

Minutes of the Annual General Meeting of the Harefield Community Association

Tuesday, 7th April 2026, at the Community Centre, Priory Avenue, Harefield.

1. Apologies for absence:

Meg Pearson, Betty Fabb.

2. Minutes of the last AGM

Two alterations have been made to these minutes: AGM instead of A.G.M. Under AOB the last sentence to read that the committee will discuss a suitable way of remembering the long serving member of Fun and Fitness who has recently died.

Adoption of the minutes from the last AGM, held on Tuesday, 8th April, 2025 were proposed by Lorraine Monahan and seconded by Brenda Davies

Members present voted unanimously to accept the report.

3. Matters arising from the minutes

No matters arising from the minutes were raised

4. Chair's report

Patricia Swindells (Chair and Trustee) read out her report and this can be found below:

Chairman's report

Welcome and thank you for attending and supporting Harefield Community Centre.

This last year 2025 I feel that we are turning a corner in the development of the centre.

Membership is healthy but we would always want more at the moment we have 129 with some more in the pipeline.

The Bingo and Quiz events have been very successful so much so that we have increased the number of these events this year. We are particularly pleased that the Bingo sessions are attracting Harefield residents and resulting in them re discovering the centre. A sincere thanks to Brian for being the face of our Bingo

sessions and making the sessions so enjoyable. Marie and Helen have been excellent Quiz masters ensuring that all participants feel that they too can become “Brain of Harefield” for an evening.

The committee agreed to three new ventures for 2025

1. Live music event featuring Stuart Wilson.
2. Murder most fun
3. Afternoon at the races. (Although this had to be moved to February of this year).

I'm pleased to say that all three were very successful and the feedback was extremely positive. These three events had been brought to the notice of the committee by members who recommended that we should consider adding them to our schedule. The Live music has already been booked for May and the Murder most Fun for September and we will be trying to book another afternoon/evening at the Races for later this year. So if you have been somewhere and experienced an event that you think our members and the local community would enjoy then please contact any member of the committee and if we can then we will.

The “Fall Prevention” course organised by Stuart, who runs the Judo classes at the centre, took place and certainly made those of us who took part think about our actions and how to move safely around our environment.

Our partnership with the Royal Brompton Hospital is continuing with us providing the venue for patients to recover from strokes and Heart attacks through supervised exercise.

We also ran a Coffee morning in support of MacMillan's charity – thanks to the generosity of our members who baked, turned up and donated.

The Christmas Fayre provided another opportunity for the local people to come, enjoy and spend!

We continue to attract bookings for birthday celebrations especially now as we can allow small bouncy castles!

Before I welcome and introduce Andy (new finance officer) I need to express my thanks and that of the committee to Meg. When our previous Finance officer left Meg volunteered for a thankless role as no handover was given and Meg was thrown in at the deep end - a new system, going over to digital banking with a bank that threw every hurdle in her path. With help from Brenda, Debbie and Lorraine she persevered against the odds. Thank you for all that you have done and I am glad to say that she will stay on the committee and will be found at most events in the kitchen doing another of those jobs that get overlooked.

On a personal note I need to thank all the committee for all their support over the last year. They support our events by attending, putting up tables and chairs and more importantly the putting away. In particular to Lorraine who does so much for this centre – you are all much appreciated.

Finally, a plea: you can help us to make Harefield Community Centre more of a success by: supporting the various sections; supporting our events: getting friends to come along: ensuring that your membership is up to date and encouraging others to join.

A simple way to help is by signing up to gift Aid (just tick the gift aid box on the membership form) - if you pay tax then H.M.C.E. will refund an additional 25% of your subscription and for any donation back to the centre.

You can also volunteer to come on to the committee and give us more ideas.

Thank you again for your support.

5. Treasurer's report

This was presented to the AGM. All attendees had copies of the Annual Accounts. The meeting was informed of the ways in which the committee was trying to make savings plus the success of fund raising efforts e.g. Bingo and Quiz evenings. The new Treasurer was introduced – Andy Hunt. He provided an update that money had been found from the Royal Brompton Hospital that will increase the net profit.. The updated accounts will be available for the auditor.

6. Presentation and adoption of annual accounts

The adoption of the annual accounts was proposed by Stephanie Dickenson and seconded by Lorraine Monahan. Members present unanimously accepted the accounts.

7. Election of Officers

The members attending were informed that all committee members had indicated that they prepared to serve again. There was one nominee, Britta Lewington from the floor to come on to the committee.

It was agreed that the names could go forward as a group:

Chair - Patricia Swindells

Vice Chair – Brenda Davis

Treasurer – Andy Hunt

Assistant Treasurer – Stephanie

Membership Secretary – Lorraine

Meg Pearson has resigned her position as Treasurer but remains on the committee. The committee expressed their thanks for all of her efforts over the last three years.

8. Appointment of Independent auditor

It was agreed that Ron Eden be retained as the Independent Auditor.

(Noted that the accounts were audited and passed on Thursday, 17th April)

9. Recommendations to the meeting:

Suggestion was made that as well as continuing with our successful events a Barn dance might be considered as another fund raising event.

10. Any other business

1. A formal notice was put to the meeting: to approve the replacement of the current alarm and CCTV systems and agrees to appoint Prime Security to supply, install and maintain a new security system, subject to the quotation provided.

Lorraine provided the context and the vote to agree to the motion was unanimous

2. To use the venue for 18 and 21st Birthday parties: Lorraine has had some requests for the venue to be used for these parties. There was discussion around the subject but the feeling of the meeting was that the risk of damage not only to the fabric of the building but also to the reputation of the Community Centre was too great. The vote was unanimously to reject.

11. Meeting closed at 2.35pm

Attendees invited to stay for refreshments.

Balance Sheet Report - 31/12/2025

Assets

| CC | Category | Assets (£) |
|----|--|-----------------|
| | 0 Equipment | 273.33 |
| | 5 Equipment Accumulated Depreciation | -146.66 |
| | 20 Building - The Centre | 1.00 |
| | 30 Office Equipment | 450.48 |
| | 31 Office Equipment Depreciation | -110.10 |
| | 40 Furniture and Fixtures | 8674.51 |
| | 41 Furniture and Fixtures Depreciation | -3762.05 |
| | 181 Accrued Income | 6150.00 |
| | 130 HSBC Current Account 0820 | 8192.00 |
| | 135 HSBC Deposit Account 0839 | 20840.60 |
| | 140 Cash | 100.00 |
| | Total Assets: | 40663.11 |

Liabilities

| CC | Category | Liabilities (£) |
|----|-----------------------------|-----------------|
| | Total Liabilities: | 0 |
| | Assets - Liabilities | 40663.11 |

Capital

| CC | Category | Capital (£) |
|----|-----------------------|-----------------|
| | 310 Capital | 40663.11 |
| | Total Capital: | 40663.11 |

The Above Balance Sheet and Income and Expenditure Account of the Harefield Community Association are in accordance with the books and accounts as confirmed by the independent Examiner

Name
Ron Eden

Signature

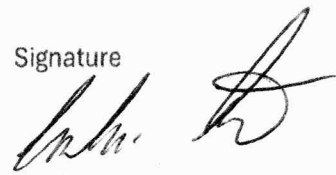


Date

16th April 2026

Name
Andrew Hunt

Signature



Date

16th APRIL 2026

Profit and Loss Report - 01/01/2025 to 31/12/2025

Sales

| CC | Category | Sales (£) |
|----|-----------------------------|-----------|
| | 400 Sales | 269.30 |
| | 401 Hall Hire - Music | 3287.50 |
| | 402 Fundraising | 954.92 |
| | 403 Line Dancing | 5800.00 |
| | 404 Dancing EOM | 1678.00 |
| | 406 Bowls | 1205.00 |
| | 407 Fitness Fun and Dance | 2776.10 |
| | 410 Interest Received | 107.81 |
| | 411 Judo | 1895.00 |
| | 412 Tea Dances Thursday | 3756.00 |
| | 413 Membership Annual | 1913.50 |
| | 414 Refunds | -84.84 |
| | 415 RB&H | 13345.00 |
| | 420 Donations | 651.29 |
| | 421 Raffles etc | 64.00 |
| | 425 Gift Aid | 462.94 |
| | 430 Events Murder Mystery | 208.04 |
| | 435 Events Bingo | 574.00 |
| | 440 Events Quizes | 564.00 |
| | 445 Events Live Acts | 922.65 |
| | 455 Hall Hire - Non Music | 1122.00 |
| | 460 Domestic Service - Hall | 660.00 |
| | 470 Sum Up - Bar Takings | 39.32 |
| | 475 Events-Christmas Fayre | 497.10 |
| | Total Sales: | 42668.63 |

Direct Costs

| CC | Category | Direct Costs (£) |
|----|-------------------------|------------------|
| | 500 Goods and Materials | 305.00 |
| | Total Direct Costs: | 305.00 |
| | Gross Profit: | 42363.63 |

Expenses

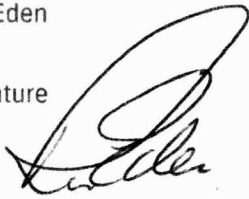
| CC | Category | Expenses (£) |
|----|------------------------------|--------------|
| | 505 Grounds Maintenance | 1000.00 |
| | 510 Hall Hire Refunds | 50.00 |
| | 600 Total wages | 12999.96 |
| | 601 Casual Wages | 2899.32 |
| | 605 Employers National Insu | -25.47 |
| | 606 Employer's Pension Con | 202.80 |
| | 645 Rent | 560.00 |
| | 655 Electricity | 2408.00 |
| | 660 Gas | 3430.00 |
| | 675 Telephone Costs | 920.03 |
| | 695 Subscriptions | 487.28 |
| | 700 Bank Charges and Intere | 131.80 |
| | 705 Business Insurance | 2293.61 |
| | 715 Repairs & Renewals | 2175.45 |
| | 716 Cleaning | 250.49 |
| | 717 Security - Spy Alarms CC | 1239.60 |
| | 718 Fire Alarm | 1446.00 |
| | 720 Accountancy Fees | 972.60 |
| | 805 Equipment Depreciation | 2553.68 |
| | Total Expenses: | 35995.15 |
| | Net Profit: | 6368.48 |

The Above Profit and Loss sheet of the Harefield Community Association
are in accordance with the books and accounts as confirmed by the
independent Examiner

Name

Ron Eden

Signature



Date

16th April 2026

Name

Andrew Hunt

Signature



Date

16th April 2026

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| | 181 Accrued Income | 6150.00 |
| | 130 HSBC Current Account 0820 | 8192.00 |
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| | 140 Cash | 100.00 |
| | Total Assets: | 40663.11 |

Liabilities

| CC | Category | Liabilities (£) |
|----|-----------------------------|-----------------|
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| | Assets - Liabilities | 40663.11 |


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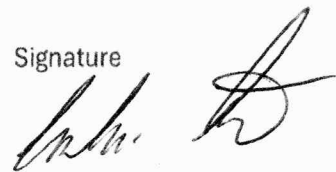


Date

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Name
Andrew Hunt

Signature



Date

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| | 425 Gift Aid | 462.94 |
| | 430 Events Murder Mystery | 208.04 |
| | 435 Events Bingo | 574.00 |
| | 440 Events Quizes | 564.00 |
| | 445 Events Live Acts | 922.65 |
| | 455 Hall Hire - Non Music | 1122.00 |
| | 460 Domestic Service - Hall | 660.00 |
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| | Total Sales: | 42668.63 |

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|----|-------------------------|------------------|
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| | Total Direct Costs: | 305.00 |
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Expenses


| CC | Category | Expenses (£) |
|----|------------------------------|--------------|
| | 505 Grounds Maintenance | 1000.00 |
| | 510 Hall Hire Refunds | 50.00 |
| | 600 Total wages | 12999.96 |
| | 601 Casual Wages | 2899.32 |
| | 605 Employers National Insu | -25.47 |
| | 606 Employer's Pension Con | 202.80 |
| | 645 Rent | 560.00 |
| | 655 Electricity | 2408.00 |
| | 660 Gas | 3430.00 |
| | 675 Telephone Costs | 920.03 |
| | 695 Subscriptions | 487.28 |
| | 700 Bank Charges and Intere | 131.80 |
| | 705 Business Insurance | 2293.61 |
| | 715 Repairs & Renewals | 2175.45 |
| | 716 Cleaning | 250.49 |
| | 717 Security - Spy Alarms CC | 1239.60 |
| | 718 Fire Alarm | 1446.00 |
| | 720 Accountancy Fees | 972.60 |
| | 805 Equipment Depreciation | 2553.68 |
| | Total Expenses: | 35995.15 |
| | Net Profit: | 6368.48 |

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independent Examiner

Name

Ron Eden

Signature



Date

16th April 2026

Name

Andrew Hunt

Signature



Date

16th April 2026

HAREFIELD COMMUNITY ASSOCIATION

England & Wales - Charity number 303079

Accounts

Harefield Community Association
Balance Sheet Report - 31/12/2024

Assets

| CC | Category | Assets (£) |
|----|--|------------------|
| | 0 Equipment | 400.00 |
| | 5 Equipment Accumulated Depreciation | - 193.33 |
| | 20 Building - The Centre | 1.00 |
| | 30 Office Equipment | 1,037.98 |
| | 31 Office Equipment Depreciation | - 489.80 |
| | 40 Furniture and Fixtures | 11,328.39 |
| | 41 Furniture and Fixtures Depreciation | - 4,150.05 |
| | 130 HSBC Current Account 0820 | 15,789.91 |
| | 135 HSBC Deposit Account 0839 | 10,732.79 |
| | 140 Cash | 131.68 |
| | Total Assets: | 34,588.57 |

Liabilities

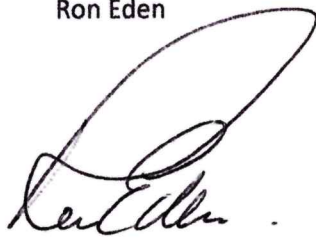
| CC | Category | Liabilities (£) |
|----|--------------------------------|------------------|
| | 250 Tax and NI owed to HMRC | 87.90 |
| | 251 Pension Contributions Owed | 206.04 |
| | Total Liabilities: | 293.94 |
| | Assets - Liabilities | 34,294.63 |

Capital

| CC | Category | Capital (£) |
|----|-----------------------|------------------|
| | 310 Capital | 34,294.63 |
| | Total Capital: | 34,294.63 |

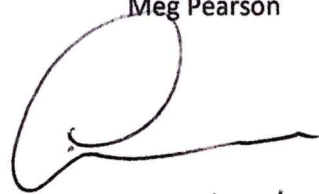
The Above Balance sheet and Income and Expenditure Account of the Harefield Community Association are in accordance with the books and accounts as confirmed by the Independent Examiner

Ron Eden



22ND April 2025

Meg Pearson



22/4/25

Harefield Community Association
Income and Expenditure Account Y/E 31 12 24

Sales

| CC | Category | Sales (£) |
|----|----------------------------|------------------|
| | 400 Sales | 70.00 |
| | 401 Hall Hire | 5,442.50 |
| | 402 Fundraising | 2,540.61 |
| | 403 Line Dancing Tuesday & | 6,879.00 |
| | 404 Dancing EOM | 1,925.00 |
| | 406 Bowls | 1,292.00 |
| | 407 Fitness Fun and Dance | 1,265.86 |
| | 410 Interest Received | 205.39 |
| | 411 Judo | 1,125.00 |
| | 412 Tea Dances Thursday | 3,027.00 |
| | 413 Membership Annual | 1,484.00 |
| | 415 RB&H | 7,057.50 |
| | 420 Donations | <u>1,327.16</u> |
| | Total Sales: | 33,641.02 |

Expenses

| CC | Category | Expenses (£) |
|----|-------------------------------|--------------------------|
| | 600 Total wages | 12,529.98 |
| | 601 Casual Wages | 3,091.00 |
| | 606 Employer's Pension Con | 233.77 |
| | 645 Rent | 200.00 |
| | 655 Electricity | 2,410.00 |
| | 660 Gas | 3,696.00 |
| | 665 Water | 494.47 |
| | 675 Telephone Costs | 739.01 |
| | 680 Internet Costs | 35.00 |
| | 690 Stationery | 104.74 |
| | 695 Subscriptions | 681.00 |
| | 700 Bank Charges and Interest | 158.26 |
| | 705 Business Insurance | 2,103.00 |
| | 715 Repairs & Renewals | 9,545.76 |
| | 716 Cleaning | 740.25 |
| | 717 Security | 1,894.80 |
| | 718 Maintenance | 875.00 |
| | 720 Accountancy Fees | 784.20 |
| | 735 Sundry Expenses | <u>493.15</u> |
| | Total Expenses: | 40,809.39 |
| | Net Loss: | - <u>7,168.37</u> |

HAREFIELD COMMUNITY ASSOCIATION

England & Wales - Charity number 303079

Accounts



HAREFIELD COMMUNITY CENTRE

AGM 23rd April 2024

Chairman's report

- Welcome and thank you for attending and supporting us. Since the last AGM there have been some changes e.g. Lyn (former manager) left after 20+ year tenure and the Treasurer, Sue moved up North. Lorraine, after a short spell as Chairman, was appointed as the new Manager of the Centre and I was appointed as the new Chair. At this point I need to express my thanks to Lorraine for all the hard work she has done since she took up her post. She has a vision for the Centre and has the necessary drive and energy to achieve it.
Meg took on the position of Treasurer, with Stephanie as her assistant, both being supported by Brenda. They have all put in a lot of hard work to ensure that we are financially compliant and have fought valiantly to ensure that we are entering the 21st century with regard to online banking. It is not a glamorous role but absolutely necessary – so thank you all. I should also mention the role of the Section leaders for giving up their time and putting in the effort to ensure the ongoing success of these activities – not only contributing to the finances but also to the health and mental welfare of our members. No organisation can operate without a supportive committee and Harefield has been very fortunate in having a group who support and add their ideas for the future of the centre.
- Successes – 2023 was the year of the boilers. A lot of time was taken in getting a grant to cover the cost of replacing two frequently breaking boilers. Now everyone attending an event can be assured of a warm welcome from two functioning boilers!
I am pleased to report that we have increased membership (120 to 134). The main hall was repainted and new lighting has ensured that the centre is more economical. The number of private bookings has increased. The sections are active with the arrival of a new one. The centre has hosted events over the last year: two quizzes, two Bingo sessions, and a Pre loved Sale. All of which were very successful with requests for them to be repeated! If you have any suggestions as to other events that we can hold then please let the committee know.
- If 2023 was the year of the boilers then 2024 is turning out to be the year of the roof. The first attempt to fix the roof over the store room failed when the contractor did not deliver on his promise of fixed solution. However the new contractors have started and fingers crossed with the weather they hope to have the roof secure and waterproofed over the next week.
- I would like to mention Audrey Baker, a member of the bowling section, who left Harefield Community Centre £1000 in her will. She obviously felt very strongly about the place of the community centre in her life.
- The committee are determined to ensure that 2024 is as successful as 2023 and that we continue to build our links with the Harefield Community.

HAREFIELD COMMUNITY ASSOCIATION
INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST DECEMBER 2023

| | EXPENDITURE | | INCOME |
|----------------------|-------------------|-----------------|-------------------|
| | 2023 | | 2023 |
| WAGES EMPLOYED | £13,124.85 | BANK INTEREST | £162.50 |
| WAGES CASUAL | £3,904.88 | HALL HIRE | £8,999.50 |
| | <u>£17,029.73</u> | MEMBERSHIP | £1,480.00 |
| EXPENSES | | GRANTS | £10,000.00 |
| NI | £16.35 | DONATIONS | £2,529.51 |
| PENSION | £245.82 | FUNDRAISING | £2,739.01 |
| RENT | £200.00 | SUB TOTAL | <u>£25,910.52</u> |
| ELECTRICITY | -£495.00 | SECTIONS | |
| GAS | £2,715.00 | LINE DANCING | £6,573.00 |
| WATER | £1,511.12 | EOM DANCING | £1,526.05 |
| TELEPHONE | £822.98 | WEDS DANCING | £849.00 |
| SUBSCRIPTIONS | £1,177.00 | BOWLS | £1,892.88 |
| BANK CHARGES | £152.44 | FITNESS FUN | £1,718.95 |
| INSURANCE | £2,063.18 | HAPPY FAMILIES | £197.90 |
| WEBSITE&SOFTWARE | £68.24 | JUDO | £750.00 |
| REPAIRS&RENEWALS | £5,932.24 | TEA DANCE THURS | £1,735.00 |
| SECURITY | £192.00 | RB&H | £4,410.00 |
| ACCOUNTANCY FEES | £797.40 | SUB TOTAL | <u>£19,652.78</u> |
| SUNDRY | £485.07 | | |
| | <u>£15,883.84</u> | TOTAL | £45,563.30 |
| SUB TOTAL | £32,913.57 | | |
| DEPRECIATION | | | |
| EQUIPMENT | £7,810.61 | | |
| OFFICE | £5,133.49 | | |
| | <u>£12,944.10</u> | | |
| SUB TOTAL | £45,857.67 | | |
| LESS | | | |
| EXPENDITURE V INCOME | -£294.37 | | |
| TOTAL | £45,563.30 | | |

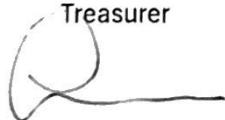
**HAREFIELD COMMUNITY ASSOCIATION
BALANCE SHEET AS AT 31ST DECEMBER 2023**

| ASSETS | 2023 |
|------------------|-------------------|
| BUSINESS RESERVE | £10,527.40 ✓ |
| CURRENT ACCOUNT | £23,674.10 ✓ |
| PETTY CASH | £70.83 ✓ |
| CASH | £92.26 ✓ |
| SUB TOTAL | <u>£34,364.59</u> |
| | |
| BUILDING | £1.00 ✓ |
| EQUIPMENT | £11,145.07 ✓ |
| OFFICE | £963.38 ✓ |
| SUB TOTAL | <u>£12,109.45</u> |
| TOTAL | £46,474.04 |

| LIABILITIES | 2023 |
|---------------------|---------------------|
| TAX & NI | £55.46 ✓ |
| PENSION | £159.50 ✓ |
| WAGES OWED | -£2.00 ✓ |
| SUB TOTAL | <u>£212.96</u> |
| | |
| CAPITAL 2024 | £46,261.08 ✓ |

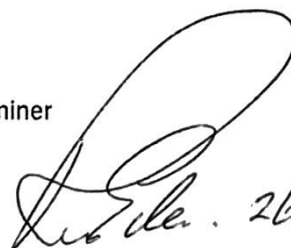
The above Balance Sheet and Income & Expenditure Account of the Harefield Community Association are in accordance with the books and accounts as confirmed by the Independent Examiner

Meg Pearson
Treasurer



26/3/2024

Ron Eden
Independent Examiner



26th March 2024.



HAREFIELD COMMUNITY CENTRE

Minutes of the Annual General meeting of the Harefield Community Association

Tuesday, 23rd April 2024 at the Community Centre, Priory Avenue, Harefield.

1. Apologies for absence:

Helen Richards, Robert Toms, Hazel Ind.

2. Minutes of the last AGM

Adoption of the minutes from the last AGM, held on Tuesday, 14th March, 2023 were proposed by Janice xxxxx and seconded by Sylvia Gard.

3. Matters arising from the minutes

No matters arising from the minutes were raised

4. Chair's report

Patricia Swindells (Chair and Trustee) read out her report and this can be found below:

Chairman's report

- Welcome and thank you for attending and supporting us. Since the last AGM there have been some changes e.g. Lyn (former manager) left after 20+ year tenure and the Treasurer, Sue moved up North. Lorraine, after a short spell as Chairman, was appointed as the new Manager of the Centre and I was appointed as the new Chair. At this point I need to express my thanks to Lorraine for all the hard work she has done since she took up her post. She has a vision for the Centre and has the necessary drive and energy to achieve it.
- Meg took on the position of Treasurer, with Stephanie as her assistant, both being supported by Brenda. They have all put in a lot of hard work to ensure that we are financially compliant and have fought valiantly to ensure that we are entering the 21st century with regard to online banking. It is not a glamorous role but absolutely necessary – so thank you all. I should also mention the role of the Section leaders for giving up their time and putting in the effort to ensure the ongoing success of these activities – not only contributing to the finances but

also to the health and mental welfare of our members. No organisation can operate without a supportive committee and Harefield has been very fortunate in having a group who support and add their ideas for the future of the centre.

- Successes – 2023 was the year of the boilers. A lot of time was taken in getting a grant to cover the cost of replacing two frequently breaking boilers. Now everyone attending an event can be assured of a warm welcome from two functioning boilers!
- I am pleased to report that we have increased membership (120 to 138). The main hall was repainted and new lighting has ensured that the centre is more economical. The number of private bookings has increased. The sections are active with the arrival of a new one. The centre has hosted events over the last year: two quizzes, two Bingo sessions, and a Pre loved Sale. All of which were very successful with requests for them to be repeated! If you have any suggestions as to other events that we can hold then please let the committee know.
- If 2023 was the year of the boilers then 2024 is turning out to be the year of the roof. The first attempt to fix the roof over the store room failed when the contractor did not deliver on his promise of fixed solution. However the new contractors have started and fingers crossed with the weather they hope to have the roof secure and waterproofed over the next week.
- I would like to mention Audrey Baker, a member of the bowling section, who left Harefield Community Centre £1000 in her will. She obviously felt very strongly about the place of the community centre in her life.
- The committee are determined to ensure that 2024 is as successful as 2023 and that we continue to build our links with the Harefield Community.

5. Section Reports

Bowls: Although small in numbers at the moment the group is trying to recruit new members and the promise of flyers to promote the activity should raise the profile within Harefield. The group is very friendly and the atmosphere is one of fun and enjoyment.

Marjorie would like to thank John Swindells for all his help with the equipment.

Line dancing: a new section begins on 9th May for complete beginners. It has attracted a lot of interest so this is a very positive development. The other line dancing activities are still successful. It has been noted that attendance patterns have changed in that while numbers for the advanced group, on a Friday

morning , have gone down the people have transferred to Monday and Tuesday as these sessions are for improvers. So overall no decline in numbers.

Thursday Tea Dance and End of Month Dance

- Thursday Tea dance.

Sadly we have to report that Alfie and Shirley who used to run this session both died recently. However the section continues to run. The section has over 20 members but attendance does vary according to holidays, illness and appointments. This section is different from other tea dances in that it was decided on the retirement of Alfie and Shirley that all should be involved in its organisation. So everyone takes part in the rota for refreshments and those who wish to can volunteer to do the music. This means that every week there is a different feel to the music provided. This section provides physical exercise, mental exercise and the social aspect all within a very friendly and inclusive membership.

- End of Month dance

The last Saturday of every month is the time for members and guests to come together to dance from 7.30 to 10.30. It is now well established and has three DJs that take turns to provide the music. It combines Ballroom, Latin, Sequence and Line dancing. It is pleasing to note that there is a regular clientele coming back every month all expressing their pleasure with the venue and the music. One outstanding success has been the New Year's Eve Dance. This is a ticket only event and has proved very popular.

At this point the attendees discussed what else could be done to increase membership and engage with the members. The following suggestions will be discussed at the next committee meeting on Tuesday, 14th May.

- Open day to show case the Centres activities
- Childrens session
- Improved signage
- Welcome pack for new members
- Introduction to Ballroom
- Promote fun and fitness (doctors surgeries)
- Judo leader to run course on falling safely
- Ti-Chi – speak to Donna

6. Treasurer's report

This was presented to the AGM.

A correction was made to the information: under income EOM should be EMD and the figure for Wednesday dancing should be added to overall total for the EMD. This should now read as £2, 375.05.

The association has may a slight loss this year of £294.31 considerably less than last year. So there is reason to be optimistic.

7. Presentation and adoption of annual accounts

The adoption of the annual accounts was proposed by Meg and seconded by Brenda.

Election of Officers

The members attending were informed that all committee members had indicated that they prepared to serve again. There were no nominees from the floor. It was agreed that the names could go forward as a group:

Chair - Patricia Swindells

Vice Chair – Brenda Davis

Treasurer – Meg

Assistant Treasurer – Stephanie

Membership Secretary – Lorraine

Proposed by Debbie and seconded by Brian

8. Appointment of Independent auditor

It was agreed that Ron Eden be retained as the Independent Auditor.

9. Recommendations to the meeting:

From January 2025 new members aged 60-65 would not be given the concession rate of £12 membership but pay the present non concession rate of £15. This would bring our concession age in line with that of Hillingdon i.e. 65. This would only apply to new members. Existing members between the age of 60 and 65 would continue to pay the concession rate.

10. Any other business - none

Meeting closed at 3.20pm

Attendees invited for refreshments.

HAREFIELD COMMUNITY ASSOCIATION

England & Wales - Charity number 303079

Accounts

HAREFIELD COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31st DECEMBER 2022

LIABILITIES

ASSETS

| | 2022 | 2021 | | 2022 | 2021 |
|----------------------|-------------------|-------------------|--------------------|-------------------|-------------------|
| Accumulated Fund | 33611.35 | 36889.64 | Business Reserve | £10,364.90 | £10,343.27 |
| <i>Add</i> | | | Current Account | £21,165.14 | £26,995.91 |
| Excess Income | | 2051.21 | Cash In Hand | £70.83 | £189.78 |
| <i>Less</i> | | | Judo outstanding | £750.00 | |
| Excess Expenses | | | | | |
| Sub Total | <u>£33,611.35</u> | <u>£38,740.85</u> | Sub Total | <u>£32,350.87</u> | <u>£37,528.96</u> |
| Chqs not Presented:- | | | | | |
| NI | 33.29 £ | 23.11 | Building | £1.00 | £0.00 |
| Pension | 37.28 £ | 37.50 | Furniture/Fittings | £0.00 | £712.79 |
| | | | Equipment | £366.67 | £263.14 |
| | | | Office Equipment | £963.38 | £210.67 |
| Accrual | | 0 | Sub Total | <u>£1,331.05</u> | <u>£1,186.60</u> |
| | <u>£33,681.92</u> | <u>£38,763.96</u> | Total | <u>£33,681.92</u> | <u>£38,715.56</u> |

The above Balance Sheet and attached Income and Expenditure Account of the Harefield Community Association are in accordance with the books and accounts, as confirmed by the Independent Examiner's Report.



S Butler -Hon Treasurer

16/Feb/23.

 16th Feb 2023

R. Eden - Independent Examiner