

HAROLD HILL AND DISTRICT COMMUNITY ASSOCIATION

England & Wales · Charity number 303069

Details

Other names HAROLD HILL COMMUNITY CENTRE

Status Registered

Legal form Other

Registered 1964-09-18

Register [View on the Charity Commission register](#)

Contact

Address Harold Hill Community Centre
Gooshays Drive
Romford
RM3 9LB

Phone 01708340952

Email mail@hhdca.co.uk

Website www.hhdca.com

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HAROLD HILL AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTRESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF THE SAID INHABITANTS. (B) TO ASSIST IN THE MAINTENANCE AND MANAGEMENT OF A COMMUNITY CENTRE.

Activities: To advance education and to provide facilities for welfare, recreation and leisure time occupation for local residents.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HAROLD HILL AND NEIGHBOURHOOD
- Essex
- Havering

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	-	-	-	-
2023-12-31	-	-	-	-
2022-12-31	£147,137	£135,350	-	-
2021-12-31	£123,113	£98,381	-	-
2020-12-31	£82,040	£41,886	-	-
2019-12-31	£118,742	£91,240	-	-
2018-12-31	£109,616	£107,666	-	-

Trustees

Name	Role	Appointed
John Alfred Swift	Chair	2016-09-30
DAVID PEARTON		2015-04-27
John Sparks		2016-09-30
Stephen Fletcher		2016-09-30

HAROLD HILL AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 303069

Accounts

Charity number: 303069

**Harold Hill & District Community
Association**

**Trustees' report and financial statements
for the year ended 31 December 2022**

Harold Hill & District Community Association

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Harold Hill & District Community Association

Legal and administrative information

Charity number 303069

Business address Community Centre
Gooshays Drive
Harold Hill
Romford, Essex
RM3 9LB

Trustees D Pearton
V O'Sullivan (Chairman) Appointed 30/09/2016
J Swift (Secretary) Appointed 30/09/2016
J Sparks

Accountants Plan A Financials Ltd
Suite 17, Essex House
Station Road
Upminster
RM14 2SJ

Bankers National Westminster Bank Plc
Harold Hill
Romford
Essex

Harold Hill & District Community Association

Report of the trustees for the year ended 31 December 2022

The trustees present their report and the financial statements for the year ended 31 December 2022. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The trustees who served during the year were: Mr D Pearton, Mr V O'Sullivan, Mr J Swift and Mr J Sparks.

The trustees entrust the day to day management of the charity to the management council.

Objectives and activities

The principle objectives for the charity are to advance education and to provide facilities for welfare, recreation and leisure time occupation for local residents.

Continued interest in the Community Association is being generated through improved and constant communication with local residents.

Achievements and performance

The charity has maintained good rental levels and reasonable rental income levels from the hire of the main hall and other available rooms and will continue to drive for increased levels for the next 12 months.

Financial review

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

Harold Hill & District Community Association

**Report of the trustees
for the year ended 31 December 2022**

On behalf of the board

**J Swift
Trustee**

J Swift 29.10.24

Harold Hill & District Community Association

Independent examiner's report to the trustees on the unaudited financial statements of Harold Hill & District Community Association.

I report on the accounts of Harold Hill & District Community Association for the year ended 31 December 2022 set out on pages 2 to 9.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or

- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian Douglas

.....
Plan A Financials Ltd
Chartered Certified Accountants
Independent examiner
Suite 17
Essex House
Station Road
Upminster
Essex
RM14 2SJ

1/11/2024

Harold Hill & District Community Association

Statement of financial activities

For the year ended 31 December 2022

	Notes	Unrestricted funds £	2022 Total £	2021 Total £
Incoming resources				
Activities for generating funds	2	147,137	147,137	123,113
Investment income		-	-	-
Total incoming resources		<u>147,137</u>	<u>147,137</u>	<u>123,113</u>
Resources expended				
Costs of generating funds:				
Cost of generating voluntary income	3	133,850	133,850	96,881
Governance costs	4	1,500	1,500	1,500
Total resources expended		<u>135,350</u>	<u>135,350</u>	<u>98,381</u>
Total funds brought forward		<u>210,966</u>	<u>210,966</u>	<u>186,234</u>
Total funds carried forward		<u>222,753</u>	<u>222,753</u>	<u>210,966</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Harold Hill & District Community Association

**Balance sheet
as at 31 December 2022**

	Notes	£	2022	£	2021	£
Current assets						
Debtors	6	170,381			169,927	
Investments	7	11,205			11,205	
Cash at bank and in hand		49,073			33,951	
Creditors: amounts falling due within one year	8	(7,906)			(4,117)	
Net current assets			222,753		210,966	
Net assets			222,753		210,966	
Funds						
Unrestricted income funds	9		222,753		210,966	
Total funds			222,753		210,966	

The financial statements were approved by the trustees on and signed on its behalf by

**John Swift
Trustee**

John Swift 29.10.24.

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Investments

Current asset investments are at the lower of cost and net realisable value.

2. Activities for generating funds

	2022	2021
	Total	Total
	£	£
Activities	22,302	5,738
Membership fees	3,302	575
Grants & awards	4,000	25,573
Bar Management	42,500	20,000
Rent: External bodies	74,928	43,573
HMRC job retention funding	-	27,598
Confectionery	105	56
	<u>147,137</u>	<u>123,113</u>

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2022

3. Cost of generating voluntary income

	2022 Total £	2021 Total £
Costs of generating funds	133,850	96,881
	<u>133,850</u>	<u>96,881</u>

4. Governance costs

	2022 Total £	2021 Total £
Accountancy fees	1,500	1,500
	<u>1,500</u>	<u>1,500</u>

5. Employees

Employment costs	2022 £	2021 £
Wages and salaries	65,570	55,446
No employee received emoluments of more than £60,000 (2019 : None).		

6. Debtors

	2022 £	2021 £
Trade debtors	164,217	164,217
Other debtors	6,164	5,710
	<u>170,381</u>	<u>169,927</u>

7. Current asset investments

	2022 £	2021 £
Other unlisted investments	11,205	11,205

Harold Hill & District Community Association

**Notes to financial statements
for the year ended 31 December 2022**

8. Creditors: amounts falling due within one year	2022	2021
	£	£
Trade creditors	-	-
Other taxes and social security	3,406	1,117
Accruals and deferred income	4,500	3,000
	<u>7,906</u>	<u>4,117</u>

9. Analysis of net assets between funds

	Total funds
	£
Fund balances at 31 December 2022 as represented by:	
Current assets	222,752
	<u>222,752</u>

10. Unrestricted funds

	At 1 January 2022 £	Incoming resources £	Outgoing resources £	At 31 December 2022 £
Unrestricted Fund	<u>210,966</u>	<u>147,137</u>	<u>(135,350)</u>	<u>222,753</u>

Harold Hill & District Community Association

The following pages do not form part of the statutory accounts.

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2022

	2022		2021	
	£	£	£	£
Incoming resources				
Incoming resources from generating funds:				
<i>Activities for generating funds</i>				
Activities		22,302		5,738
Membership fees		3,302		575
Grants & awards		4,000		25,573
Bar Management		42,500		20,000
Rent: External bodies		74,928		43,573
HMRC job retention funding		-		27,598
Confectionery		105		56
		<u>147,137</u>		<u>123,113</u>
Total incoming resources from generating funds		<u>147,137</u>		<u>123,113</u>
Total incoming resources		<u>147,137</u>		<u>123,113</u>
Resources expended				
Costs of generating funds:				
<i>Activity 1</i>				
Activities	16,817		3,677	
Wages	65,570		55,446	
Rent	19,062		17,801	
Water rates	1,589		1,276	
Light & heat	12,832		7,433	
Repairs, maintenance & security costs	10,771		8,583	
Insurance	1,011		883	
Sundries (incl. cleaning & laundry)	4,293		341	
Telephone	596		503	
Printing, postage, stationery & IT1,	1,309		938	
		<u>133,850</u>		<u>96,881</u>
Total cost of generating voluntary income		<u>133,850</u>		<u>96,881</u>
Fundraising trading:				
cost of goods sold and other costs				
Total costs of generating funds		<u>133,850</u>		<u>96,881</u>

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2022

	2022		2021
	£		£
Charitable activities			
Governance costs			
<i>Activities undertaken directly</i>			
Accountancy fees	1,500		1,500
		<u>1,500</u>	<u>1,500</u>
Total governance costs		<u>1,500</u>	<u>1,500</u>
Net incoming/(outgoing) resources for the year		<u>11,787</u>	<u>24,732</u>

HAROLD HILL AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 303069

Accounts

Charity number: 303069

**Harold Hill & District Community
Association**

**Trustees' report and financial statements
for the year ended 31 December 2021**

Harold Hill & District Community Association

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Harold Hill & District Community Association

Legal and administrative information

Charity number 303069

Business address Community Centre
Gooshays Drive
Harold Hill
Romford, Essex
RM3 9LB

Trustees D Pearton
V O'Sullivan (Chairman) Appointed 30/09/2016
J Swift (Secretary) Appointed 30/09/2016
J Sparks

Accountants Plan A Financials Ltd
Suite 17, Essex House
Station Road
Upminster
RM14 2SJ

Bankers National Westminster Bank Plc
Harold Hill
Romford
Essex

Harold Hill & District Community Association

Report of the trustees for the year ended 31 December 2021

The trustees present their report and the financial statements for the year ended 31 December 2021. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The trustees who served during the year were: Mr D Pearton, Mr V.O'Sullivan, Mr J Swift and Mr J Sparks.

The trustees entrust the day to day management of the charity to the management council.

Objectives and activities

The principle objectives for the charity are to advance education and to provide facilities for welfare, recreation and leisure time occupation for local residents.

Continued interest in the Community Association is being generated through improved and constant communication with local residents.

Achievements and performance

The charity has maintained good rental levels and reasonable rental income levels from the hire of the main hall and other available rooms and will continue to drive for increased levels for the next 12 months.

Financial review

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

Harold Hill & District Community Association

**Report of the trustees
for the year ended 31 December 2021**

On behalf of the board

**J Swift
Trustee**

J Swift 29.10.24.

Harold Hill & District Community Association

Independent examiner's report to the trustees on the unaudited financial statements of Harold Hill & District Community Association.

I report on the accounts of Harold Hill & District Community Association for the year ended 31 December 2021 set out on pages 2 to 9.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian Douglas

.....
Plan A Financials Ltd
Chartered Certified Accountants
Independent examiner
Suite 17
Essex House
Station Road
Upminster
Essex
RM14 2SJ

1/11/2024

Harold Hill & District Community Association

Statement of financial activities

For the year ended 31 December 2021

	Notes	Unrestricted funds £	2021 Total £	2020 Total £
Incoming resources				
Activities for generating funds	2	123,113	123,113	82,040
Investment income		-	-	-
Total incoming resources		<u>123,113</u>	<u>123,113</u>	<u>82,040</u>
Resources expended				
Costs of generating funds:				
Cost of generating voluntary income	3	96,881	96,881	40,386
Governance costs	4	1,500	1,500	1,500
Total resources expended		<u>98,381</u>	<u>98,381</u>	<u>41,886</u>
Total funds brought forward		<u>186,234</u>	<u>186,234</u>	<u>146,080</u>
Total funds carried forward		<u>210,966</u>	<u>210,966</u>	<u>186,234</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Harold Hill & District Community Association

**Balance sheet
as at 31 December 2021**

	Notes	£	2021 £	£	2020 £
Current assets					
Debtors	6	169,927		144,489	
Investments	7	11,205		11,205	
Cash at bank and in hand		33,951		36,774	
Creditors: amounts falling due within one year	8	(4,117)		(5,534)	
Net current assets			210,966		186,234
Net assets			210,966		186,234
Funds					
Unrestricted income funds	9		210,966		186,234
Total funds			210,966		186,234

The financial statements were approved by the trustees on and signed on its behalf by

**John Swift
Trustee**

John Swift 29.10.24.

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Investments

Current asset investments are at the lower of cost and net realisable value.

2. Activities for generating funds

	2021	2020
	Total	Total
	£	£
Activities	5,738	3,532
Membership fees	575	3,211
Grants & awards	25,573	31,180
Bar Management	20,000	16,750
Rent: External bodies	43,573	27,334
HMRC job retention funding	27,598	-
Confectionery	56	33
	<u>123,113</u>	<u>82,040</u>

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2021

3. Cost of generating voluntary income

	2021 Total £	2020 Total £
Costs of generating funds	96,881	40,386
	<u>96,881</u>	<u>40,386</u>

4. Governance costs

	2021 Total £	2020 Total £
Accountancy fees	1,500	1,500
	<u>1,500</u>	<u>1,500</u>

5. Employees

Employment costs	2021 £	2020 £
Wages and salaries	55,446	4,625
No employee received emoluments of more than £60,000 (2019 : None).		

6. Debtors

	2021 £	2020 £
Trade debtors	164,217	143,204
Other debtors	5,710	1,285
	<u>169,927</u>	<u>144,489</u>

7. Current asset investments

	2021 £	2020 £
Other unlisted investments	11,205	11,205

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2021

8. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	-	4,034
Other taxes and social security	1,117	-
Accruals and deferred income	3,000	1,500
	<u>4,117</u>	<u>5,534</u>

9. Analysis of net assets between funds

	Total funds £
Fund balances at 31 December 2021 as represented by:	
Current assets	210,966
	<u>210,966</u>

10. Unrestricted funds

	At 1 January 2021 £	Incoming resources £	Outgoing resources £	At 31 December 2021 £
Unrestricted Fund	<u>186,234</u>	<u>123,113</u>	<u>(98,381)</u>	<u>210,966</u>

Harold Hill & District Community Association

The following pages do not form part of the statutory accounts.

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2021

	2021		2020	
	£	£	£	£
Incoming resources				
Incoming resources from generating funds:				
<i>Activities for generating funds</i>				
Activities		5,738		3,532
Membership fees		575		3,211
Grants & awards		25,573		31,180
Bar Management		20,000		16,750
Rent: External bodies		43,573		27,334
HMRC job retention funding		27,598		-
Confectionery		56		33
		<u>123,113</u>		<u>82,040</u>
Total incoming resources from generating funds		<u>123,113</u>		<u>82,040</u>
Total incoming resources		<u>123,113</u>		<u>82,040</u>
Resources expended				
Costs of generating funds:				
<i>Activity 1</i>				
Activities		3,677		2,492
Wages		55,446		4,625
Rent		17,801		13,276
Water rates		1,276		1,109
Light & heat		7,433		6,513
Repairs, maintenance & security costs		8,583		8,319
Insurance		883		1,489
Sundries (incl. cleaning & laundry)		341		1,310
Telephone		503		357
Printing, postage, stationery & IT1,		938		896
		<u>96,881</u>		<u>40,386</u>
Total cost of generating voluntary income		<u>96,881</u>		<u>40,386</u>
Fundraising trading:				
cost of goods sold and other costs				
Total costs of generating funds		<u>96,881</u>		<u>40,386</u>

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2021

	2021	2020
	£	£
Charitable activities		
Governance costs		
<i>Activities undertaken directly</i>		
Accountancy fees	1,500	<u>1,500</u>
	<u>1,500</u>	<u>1,500</u>
Total governance costs	<u><u>1,500</u></u>	<u><u>1,500</u></u>
Net incoming/(outgoing) resources for the year	<u><u>24,732</u></u>	<u><u>40,154</u></u>

HAROLD HILL AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 303069

Accounts

Charity number: 303069

Harold Hill & District Community

Association

Trustees' report and financial statements

for the year ended 31 December 2020

Harold Hill & District Community Association

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Harold Hill & District Community

Legal and administrative information

Charity number	303069
Business address	Community Centre Gooshays Drive Harold Hill Romford, Essex RM3 9LB
Trustees	D Pearton V O'Sullivan J Swift J Sparks (Chairman) Appointed 30/09/2016 (Secretary) Appointed 30/09/2016
Accountants	Plan A Financials Ltd 2nd Floor Romy House 163-167 Kings Road Brentwood Essex CM14 4EG
Bankers	National Westminster Bank Plc Harold Hill Romford Essex

Harold Hill & District Community

Report of the trustees for the year ended 31 December 2020

The trustees present their report and the financial statements for the year ended 31 December 2020. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The trustees who served during the year were: Mr D Pearton, Mr V O'Sullivan, Mr J Swift and Mr J Sparks.

The trustees entrust the day to day management of the charity to the management council.

Objectives and activities

The principle objectives for the charity are to advance education and to provide facilities for welfare, recreation and leisure time occupation for local residents.

Continued interest in the Community Association is being generated through improved and constant communication with local residents.

Achievements and performance

The charity has maintained good rental levels and reasonable rental income levels from the hire of the main hall and other available rooms and will continue to drive for increased levels for the next 12 months.

Financial review

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other

Harold Hill & District Community

**Report of the trustees
for the year ended 31 December 2020**

On behalf of the board

**J Swift
Trustee**

Harold Hill & District Community

Independent examiner's report to the trustees on the unaudited financial statements of Harold Hill & District Community Association.

I report on the accounts of Harold Hill & District Community Association for the year ended 31 December 2020 set out on pages 2 to 9.

Respective responsibilities of trustees and independent examiner

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep proper accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or

- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Plan A Financials Ltd
Chartered Certified Accountants
Independent examiner
2nd Floor
Romy House
163-167 Kings
Road
Brentwood
Essex
CM14 4EG

Harold Hill & District Community Association

Statement of financial activities

For the year ended 31 December 2020

	Notes	Unrestricted funds £	2020 Total £	2019 Total £
Incoming resources				
Activities for generating funds	2	82,040	82,040	129,570
Investment income		-	-	-
Total incoming resources		<u>82,040</u>	<u>82,040</u>	<u>129,570</u>
Resources expended				
Costs of generating funds:				
Cost of generating voluntary income	3	40,386	40,386	113,109
Governance costs	4	1,500	1,500	3,100
Total resources expended		<u>41,886</u>	<u>41,886</u>	<u>116,209</u>
Total funds brought forward		146,080	146,080	132,719
Total funds carried forward		<u>186,234</u>	<u>186,234</u>	<u>146,080</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 9 form an integral part of these financial statements.

Harold Hill & District Community Association

Balance sheet as at 31 December 2020

	Notes	£	2020 £	£	2019 £
Current assets					
Debtors	6	144,489		117,254	
Investments	7	11,205		11,205	
Cash at bank and in hand		36,774		21,888	
Creditors: amounts falling due within one year	8	(5,534)		(4,267)	
Net current assets			186,234		146,080
Net assets			186,234		146,080
Funds	9				
Unrestricted income funds			186,234		146,080
Total funds			186,234		146,080

The financial statements were approved by the trustees on and signed on its behalf by

John Swift
Trustee

The notes on pages 7 to 9 form an integral part of these financial statements.

Harold Hill & Distict Community Association

Notes to financial statements for the year ended 31 December 2020

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Investments

Current asset investments are at the lower of cost and net realisable value.

2. Activities for generating funds

	2020	2019
	Total	Total
	£	£
Activities	3,532	7,484
Membership fees	3,211	501
Grants & awards	31,180	9,500
Bar Management	16,750	40,000
Rent: External bodies	27,334	59,954
Bar Occupation fees	-	12,000
Confectionery	33	131
	<u>82,040</u>	<u>129,570</u>

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2020

3. Cost of generating voluntary income

	2020	2019
	Total	Total
	£	£
Costs of generating funds	40,386	113,109
	<u>40,386</u>	<u>113,109</u>

4. Governance costs

	2020	2019
	Total	Total
	£	£
Accountancy fees	1,500	3,100
	<u>1,500</u>	<u>3,100</u>

5. Employees

Employment costs

	2020	2019
	£	£
Wages and salaries	4,625	56,662
	<u>4,625</u>	<u>56,662</u>

No employee received emoluments of more than £60,000 (2019 : None).

6. Debtors

	2020	2019
	£	£
Trade debtors	143,204	115,969
Other debtors	1,285	1,285
	<u>144,489</u>	<u>117,254</u>

7. Current asset investments

	2020	2019
	£	£
Other unlisted investments	11,205	11,205
	<u>11,205</u>	<u>11,205</u>

Harold Hill & District Community Association

Notes to financial statements for the year ended 31 December 2020

8. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	4,034	3,417
Other taxes and social security	-	-
Accruals and deferred income	1,500	850
	<u>5,534</u>	<u>4,267</u>

9. Analysis of net assets between funds

	Total funds £
Fund balances at 31 December 2020 as represented by:	
Current assets	186,234
	<u>186,234</u>

10. Unrestricted funds

	At 1 January 2020 £	Incoming resources £	Outgoing resources £	At 31 December 2020 £
Unrestricted Fund	<u>146,080</u>	<u>82,040</u>	<u>(41,886)</u>	<u>186,234</u>

Harold Hill & District Community Association

The following pages do not form part of the statutory accounts.

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2020

	2020		2019	
	£	£	£	£
Incoming resources				
Incoming resources from generating funds:				
<i>Activities for generating funds</i>				
Activities		3,532		7,484
Membership fees		3,211		501
Grants & awards		31,180		9,500
Bar Management		16,750		40,000
Rent: External bodies		27,334		59,954
Bar Occupation fees		-		12,000
Confectionery		33		131
		<hr/>		<hr/>
		82,040		129,570
Total incoming resources from generating funds		<hr/>		<hr/>
		82,040		129,570
Total incoming resources		<hr/>		<hr/>
		82,040		129,570
Resources expended				
Costs of generating funds:				
<i>Activity 1</i>				
Activities	2,492		5,861	
Wages	4,625		56,662	
Rent	13,276		17,675	
Water rates	1,109		1,233	
Light & heat	6,513		6,468	
Repairs, maintenance & security costs	8,319		16,680	
Insurance	1,489		1,230	
Sundries (incl. cleaning & laundry)	1,310		5,728	
Telephone	357		269	
Printing, postage, stationery & IT1,	896		1,303	
		<hr/>		<hr/>
		40,386		113,109
Total cost of generating voluntary income		<hr/>		<hr/>
		40,386		113,109
Fundraising trading:				
cost of goods sold and other costs				
Total costs of generating funds		<hr/>		<hr/>
		40,386		113,109

Harold Hill & District Community Association

Detailed statement of financial activities

For the year ended 31 December 2020

	2020 £	2019 £
Charitable activities		
Governance costs		
<i>Activities undertaken directly</i>		
Accountancy fees	1,500	<u>3,100</u>
	<u>1,500</u>	<u>3,100</u>
Total governance costs	<u>1,500</u>	<u>3,100</u>
Net incoming/(outgoing) resources for the year	<u>40,154</u>	<u>13,361</u>