

# WINDSOR DRIVE COMMUNITY ASSOCIATION

England & Wales · Charity number 303036

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1966-12-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 18 Daleside  
Orpington  
BR6 6EQ

**Phone** 01689606330

## Activities

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**Objects:** (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF CHELSFIELD, KENT AND THE NEIGHBOURHOOD (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;(B) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS.(C) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** The charity's aim is to give the local inhabitants the benefit of a community centre where a diverse range of activities is provided, including the pre-school/nursery, the koi karp society, karate, yoga and a fitness class.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** CHELSFIELD, KENT AND THE NEIGHBOURHOOD.
- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£29,059	£25,433	-	-
2023-12-31	£33,463	£35,359	-	-
2022-12-31	£31,076	£23,389	-	-
2021-12-31	£18,694	£23,499	-	-
2020-12-31	£27,335	£20,832	-	-

## Trustees

Name	Role	Appointed
GARY RAYMOND CARTER		2019-09-09
JEAN ANN MANDER		2019-09-09
JULIE ANN CARTER		2019-09-09
MS M BRACCO		2019-08-09

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

England & Wales - Charity number 303036

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# Accounts

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**WINDSOR DRIVE COMMUNITY ASSOCIATION**

**REGISTERED CHARITY NO. 303036**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

# **WINDSOR DRIVE COMMUNITY ASSOCIATION**

## **Trustees' Annual Report For the year ended 31 December 2024**

The Trustees have pleasure to present their Annual Report and Accounts for the year ended 31 December 2024.

### **Reference and Administration Details:**

Registered Charity Number: 303036

Charity address: Chelsfield Community Centre  
Windsor Drive  
Chelsfield  
Orpington  
Kent  
BR6 6HD

Names of the charity trustees who manage the charity:

Monica Bracco ~ Hon. Treasurer  
Gary Carter ~ Secretary  
Jean Mander  
Julie Carter

Reporting accountant: Mr Gordon Ireland FCA

Bankers: NatWest  
Orpington Branch  
235 High Street  
Orpington  
Kent  
BR6 0NS

## **Structure, Governance and Management:**

The Windsor Drive Community Association is governed by its Constitution as adopted on the 21 March 1950 and as amended on the 10 February 1964 and the 7 February 2005.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June.

## **Objectives and Activities:**

The objectives of the charity are:

- to promote the benefit of the inhabitants of Chelsfield, Kent and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish a community centre and to maintain and manage the same in furtherance of these objects; and
- to promote such other charitable purposes as may from time to time be determined.

Our regular hirers continue to provide a diverse range of activities at the Community Centre including a Youth Group, the Koi Carp Society, Karate, Dance Class and a Gaming Group.

## **Achievements and Performance:**

The certified accounts for the year ended 31<sup>st</sup> December 2024 show income of £29,059 and expenditure of £25,433 leaving an excess of income over expenditure of £3,626. for the year. Funds of £47,231 were available at the end of the year. Income has decreased by just over 13% in comparison with last year.

The major expenditure in 2024 was tree surgery works carried out by Lake's Tree Services in the sum of £2,260.00. There was also an increase in the cost of utilities.

## **Financial Review:**

Our funds are held in bank accounts (a current account and a reserve account), all of which are unrestricted funds. We aim to hold at least £10,000 in the reserve account to meet any unforeseen expenditure that may occur.

As of October 2025, in terms of our hirers, the number of private lettings is similar to last year but as far as our regular lettings are concerned we have lost the Pre-school, which has had to close due a decline in the number of children attending, caused by the opening of other pre-schools in the area, especially one which is attached to a local primary school.

## **Future Plans:**

It is with regret that after more than 50 years running the Chelsfield Community Centre, the trustees have given notice to the council to terminate the lease. Without the Pre-School, which was our main source of income, the Windsor Drive Community Association will not have the necessary funds to run the community centre. This is not the outcome we had hoped for.

## **Declaration:**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 9<sup>th</sup> October 2025:

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Monica Bracco (Hon. Treasurer)

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Gary Carter (Secretary)

## **WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE WINDSOR DRIVE COMMUNITY ASSOCIATION**

I report to the trustees on my examination of the accounts of the above charity for the year ending 31st December 2024.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for the year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

I have completed my examination.

Attention is drawn to the Related Party Transaction note to the accounts.

I confirm that no other matter has come to my attention: -

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gordon Ireland FCA  
Westacre, Well Hill Lane  
Orpington Kent BR6 7QJ

9 October 2025

**WINDSOR DRIVE COMMUNITY ASSOCIATION**  
**Registered as a charity number 303036**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024	2023
	£	£
<b>Income</b>		
Hire of halls and rooms	28,831	33,275
Bank deposit interest	228	188
	<u>29,059</u>	<u>33,463</u>
<b>Expenditure</b>		
Rent and rates	12,663	14,146
Light and heat	4,315	3,984
Wages for maintenance and cleaning	1,847	3,246
Repairs, renewals and maintenance	3,564	10,319
Management and committee expenses	2,028	2,055
Affiliation and licence fees	367	449
Accountants fee	-	144
Insurance	640	896
Printing stationery and postage	-	112
Depreciation of furniture and fittings	9	8
	<u>25,433</u>	<u>35,359</u>
<b>Surplus / (deficit) of income over expenditure</b>	<u>3,626</u>	<u>(1,896)</u>
<b>Funds brought forward</b>	43,605	45,501
<b>General fund carried forward</b>	<u><u>47,231</u></u>	<u><u>43,605</u></u>

**WINDSOR DRIVE COMMUNITY ASSOCIATION**  
Registered as a charity number 303036

**BALANCE SHEET AS AT 31 DECEMBER 2024**

	2024	2023
	£	£
<b>Fixed Assets</b>		
Furniture and fittings - Cost	12,116	12,116
- Accumulated depreciation	<u>(12,090)</u>	<u>(12,081)</u>
	26	35
<b>Current Assets</b>		
Debtors and prepaid expenses net of provision for bad debts	19,846	22,394
Bank and cash	<u>33,449</u>	<u>27,934</u>
	53,295	50,328
<b>Current liabilities</b>		
Creditors	(6,090)	(6,758)
	<u>47,205</u>	<u>43,570</u>
<b>Net current assets</b>		
	<u>47,231</u>	<u>43,605</u>
<b>Net Assets</b>		
	<u>47,231</u>	<u>43,605</u>
<b>Represented by</b>		
General Fund	<u>47,231</u>	<u>43,605</u>

**Related Party Transactions:**

Julie Carter and Gary Carter are trustees of the Association. They are also directors and sole shareholders of The Chelsfield Pre-school and Nursery Ltd ("the Business") which hires the Association's premises to operate the Business. During the year hire charges of £24,423 were made to the Business. At the end of the year the Business owed the Association £27,120 (2024 - £19,696), £18,000 of which was received in 2025.

Subsequent to the year end further charges were invoiced to the Business totalling £13,912 for use of the premises during 2025. In July 2025 the Business entered Creditors Voluntary Liquidation. In view of the liquidation of the Business, it is unlikely that any of the balance due to the Association will be received. At the liquidation date the debt due from the Business to the Association was £23,032, of which £9,120 related to unpaid amounts for invoices issued during 2024. Consequently a provision for bad debts of £9,120 has been made in the accounts for the year ending 31st December 2024.

APPROVED BY THE COMMITTEE ON

M. BRACCO  
Treasurer

G. CARTER  
Secretary

## **WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE WINDSOR DRIVE COMMUNITY ASSOCIATION**

I report to the trustees on my examination of the accounts of the above charity for the year ending 31st December 2024.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for the year under section 144 of the Act and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

I have completed my examination.

Attention is drawn to the Related Party Transaction note to the accounts.

I confirm that no other matter has come to my attention: -

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act; an
  - to prepare accounts which accord with the accounting records and comply with the requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gordon Ireland FCA  
Westacre, Well Hill Lane  
Orpington Kent BR6 7QJ

9 October 2025

**WINDSOR DRIVE COMMUNITY ASSOCIATION**  
**Registered as a charity number 303036**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024	2023
	£	£
<b>Income</b>		
Hire of halls and rooms	28,831	33,275
Bank deposit interest	228	188
	<u>29,059</u>	<u>33,463</u>
<b>Expenditure</b>		
Rent and rates	12,663	14,146
Light and heat	4,315	3,984
Wages for maintenance and cleaning	1,847	3,246
Repairs, renewals and maintenance	3,564	10,319
Management and committee expenses	2,028	2,055
Affiliation and licence fees	367	449
Accountants fee	-	144
Insurance	640	896
Printing stationery and postage	-	112
Depreciation of furniture and fittings	9	8
	<u>25,433</u>	<u>35,359</u>
<b>Surplus / (deficit) of income over expenditure</b>	<u>3,626</u>	<u>(1,896)</u>
<b>Funds brought forward</b>	43,605	45,501
<b>General fund carried forward</b>	<u><u>47,231</u></u>	<u><u>43,605</u></u>

**WINDSOR DRIVE COMMUNITY ASSOCIATION**  
Registered as a charity number 303036

**BALANCE SHEET AS AT 31 DECEMBER 2024**

	2024	2023
	£	£
<b>Fixed Assets</b>		
Furniture and fittings - Cost	12,116	12,116
- Accumulated depreciation	(12,090)	(12,081)
	<u>26</u>	<u>35</u>
<b>Current Assets</b>		
Debtors and prepaid expenses net of provision for bad debts	19,846	22,394
Bank and cash	33,449	27,934
	<u>53,295</u>	<u>50,328</u>
<b>Current liabilities</b>		
Creditors	(6,090)	(6,758)
	<u>47,205</u>	<u>43,570</u>
<b>Net current assets</b>		
	<u>47,231</u>	<u>43,605</u>
<b>Net Assets</b>		
	<u>47,231</u>	<u>43,605</u>
<b>Represented by</b>		
General Fund	<u>47,231</u>	<u>43,605</u>

**Related Party Transactions:**

Julie Carter and Gary Carter are trustees of the Association. They are also directors and sole shareholders of The Chelsfield Pre-school and Nursery Ltd ("the Business") which hires the Association's premises to operate the Business. During the year hire charges of £24,423 were made to the Business. At the end of the year the Business owed the Association £27,120 (2024 - £19,696), £18,000 of which was received in 2025.

Subsequent to the year end further charges were invoiced to the Business totalling £13,912 for use of the premises during 2025. In July 2025 the Business entered Creditors Voluntary Liquidation. In view of the liquidation of the Business, it is unlikely that any of the balance due to the Association will be received. At the liquidation date the debt due from the Business to the Association was £23,032, of which £9,120 related to unpaid amounts for invoices issued during 2024. Consequently a provision for bad debts of £9,120 has been made in the accounts for the year ending 31st December 2024.

APPROVED BY THE COMMITTEE ON

M. BRACCO  
Treasurer

G. CARTER  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

England & Wales - Charity number 303036

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# Accounts

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**WINDSOR DRIVE COMMUNITY ASSOCIATION**

**REGISTERED CHARITY NO. 303036**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

# **WINDSOR DRIVE COMMUNITY ASSOCIATION**

## **Trustees' Annual Report For the year ended 31 December 2023**

The Trustees have pleasure to present their Annual Report and Accounts for the year ended 31 December 2023.

### **Reference and Administration Details:**

Registered Charity Number: 303036

Charity address: Chelsfield Community Centre  
Windsor Drive  
Chelsfield  
Orpington  
Kent  
BR6 6HD

Names of the charity trustees who manage the charity:

Monica Bracco ~ Hon. Treasurer  
Gary Carter ~ Secretary  
Jean Mander  
Julie Carter

Reporting accountant: Mr K Robinson FCA

Bankers: NatWest  
Orpington Branch  
235 High Street  
Orpington  
Kent  
BR6 0NS

## **Structure, Governance and Management:**

The Windsor Drive Community Association is governed by its Constitution as adopted on the 21 March 1950 and as amended on the 10 February 1964 and the 7 February 2005.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June.

## **Objectives and Activities:**

The objectives of the charity are:

- to promote the benefit of the inhabitants of Chelsfield, Kent and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish a community centre and to maintain and manage the same in furtherance of these objects; and
- to promote such other charitable purposes as may from time to time be determined.

Our regular hirers continue to provide a diverse range of activities at the Community Centre including the Pre-school/Nursery, the Koi Carp Society, Karate, Dance Class and Youth Group.

## **Achievements and Performance:**

The certified accounts for the year ended 31<sup>st</sup> December 2023 show income of £33,463 and expenditure of £35,359 leaving an excess of expenditure over income of £1,896 for the year. Funds of £43,605 were available at the end of the year. Income has increased by just over 7% in comparison with last year.

There were some major expenditure in 2023. Double glazing carried out by Chelsfield Glass in the sum of £4,464.00, tree surgery services carried out by Lake's Tree Services in the sum of £500.00 and plumbing works carried out by Prothem in the sum of £3,996.00.

**Financial Review:**

Our funds are held in bank accounts (a current account and a reserve account), all of which are unrestricted funds. We aim to hold at least £10,000 in the reserve account to meet any unforeseen expenditure that may occur.

In terms of our hirers, the number of private lettings is similar to last year. As far as our regular lettings are concerned we have had a new group of young gaming people, who have started using the community centre in September 2023.

**Future Plans:**

Our main focus is on refurbishing the kitchen, on upgrading the floor and on lowering the ceiling in the hall as soon as funds are available.

Lottery funding may need to be investigated and further help at the Community Centre is needed if we are to meet our objectives.

The Trustees look forward to meeting the challenge of providing a pleasant environment at the Community Centre for the benefit of all Chelsfield residents.

**Declaration:**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 15<sup>th</sup> August 2024:

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Monica Bracco (Hon. Treasurer)

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Gary Carter (Secretary)

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2023 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

3rd August, 2024

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2023**

	<u>2023</u>	<u>2022</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	33,275	31,050
Bank deposit interest	188	26
	-----	-----
	33,463	31,076
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	3,246	3,020
Management and committee expenses	2,055	2,001
Affiliation and licence fees	449	416
Accountants fee	144	120
Cleaning materials	-	189
Insurance	896	855
Light and heat	3,984	2,440
Printing, stationery and postage	112	46
Rent and rates	14,146	10,488
Repairs, renewals and maintenance	10,319	3,804
Depreciation of furniture and fittings	8	10
	-----	-----
	35,359	23,389
	-----	-----
<b>Excess of (expenditure) over income</b>	<b>( 1,896)</b>	<b>7,687</b>
Funds brought forward	45,501	37,814
	-----	-----
General fund carried forward	£43,605	£45,501
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2023**

		<u>2023</u>	<u>2022</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,081	12,073
		-----	-----
		35	43
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	22,394		13,315
Bank and cash	27,934		35,174
		-----	-----
	50,328		48,489
<b>Current liabilities:</b>			
Creditors	6,758		3,031
		-----	-----
Net current assets		43,570	45,458
		-----	-----
		£43,605	£45,501
		=====	=====
<b>Represented by:</b>			
General fund		£43,605	£45,501
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2023**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £23,702 have been made to that business and at the end of the year the debtors include an amount of £19,696 due from that business. Since the end of the year £13,000 has been paid to reduce that debt.

Approved by the committee on 3rd August, 2024

M. BRACCO  
Treasurer

G. CARTER  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2023 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

3rd August, 2024

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2023**

	<u>2023</u>	<u>2022</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	33,275	31,050
Bank deposit interest	188	26
	-----	-----
	33,463	31,076
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	3,246	3,020
Management and committee expenses	2,055	2,001
Affiliation and licence fees	449	416
Accountants fee	144	120
Cleaning materials	-	189
Insurance	896	855
Light and heat	3,984	2,440
Printing, stationery and postage	112	46
Rent and rates	14,146	10,488
Repairs, renewals and maintenance	10,319	3,804
Depreciation of furniture and fittings	8	10
	-----	-----
	35,359	23,389
	-----	-----
<b>Excess of (expenditure) over income</b>	<b>( 1,896)</b>	<b>7,687</b>
Funds brought forward	45,501	37,814
	-----	-----
General fund carried forward	£43,605	£45,501
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2023**

		<u>2023</u>	<u>2022</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,081	12,073
		-----	-----
		35	43
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	22,394		13,315
Bank and cash	27,934		35,174
		-----	-----
	50,328		48,489
<b>Current liabilities:</b>			
Creditors	6,758		3,031
		-----	-----
Net current assets		43,570	45,458
		-----	-----
		£43,605	£45,501
		=====	=====
<b>Represented by:</b>			
General fund		£43,605	£45,501
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2023**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £23,702 have been made to that business and at the end of the year the debtors include an amount of £19,696 due from that business. Since the end of the year £13,000 has been paid to reduce that debt.

Approved by the committee on 3rd August, 2024

M. BRACCO  
Treasurer

G. CARTER  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

England & Wales - Charity number 303036

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# Accounts

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**WINDSOR DRIVE COMMUNITY ASSOCIATION**

**REGISTERED CHARITY NO. 303036**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

# **WINDSOR DRIVE COMMUNITY ASSOCIATION**

## **Trustees' Annual Report For the year ended 31 December 2022**

The Trustees have pleasure to present their Annual Report and Accounts for the year ended 31 December 2022.

### **Reference and Administration Details:**

Registered Charity Number: 303036

Charity address: Chelsfield Community Centre  
Windsor Drive  
Chelsfield  
Orpington  
Kent  
BR6 6HD

Names of the charity trustees who manage the charity:

Monica Bracco ~ Hon. Treasurer  
Gary Carter ~ Secretary  
Jean Mander  
Julie Carter

Reporting accountant: Mr K Robinson FCA

Bankers: NatWest  
Orpington Branch  
235 High Street  
Orpington  
Kent  
BR6 0NS

## **Structure, Governance and Management:**

The Windsor Drive Community Association is governed by its Constitution as adopted on the 21 March 1950 and as amended on the 10 February 1964 and the 7 February 2005.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June.

## **Objectives and Activities:**

The objectives of the charity are:

- to promote the benefit of the inhabitants of Chelsfield, Kent and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish a community centre and to maintain and manage the same in furtherance of these objects; and
- to promote such other charitable purposes as may from time to time be determined.

Our regular hirers continue to provide a diverse range of activities at the Community Centre including the Pre-school/Nursery, the Koi Carp Society, Karate, Dance Class and Youth Group.

## **Achievements and Performance:**

The certified accounts for the year ended 31<sup>st</sup> December 2022 show income of £31,076 and expenditure of £23,389 leaving a surplus of £7,687 for the year. Funds of £45,501 were available at the end of the year. Income has increased by just over 66% in comparison with last year. This is mainly due to activities returning to normal after two years where bookings were restricted by Covid 19 regulations.

There were two major expenditures in 2022. Tree surgery services carried out by Lake's Tree Services in the sum of £950.00 and plumbing works carried out by Prothem in the sum of £1,092.00.

## **Financial Review:**

Our funds are held in bank accounts (a current account and a reserve account), all of which are unrestricted funds. We aim to hold at least £10,000 in the reserve account to meet any unforeseen expenditure that may occur.

In terms of our hirers, the number of private lettings is similar to last year. As far as our regular lettings are concerned we have had two new groups, a dance class and a youth club, which started in January 2023.

## **Future Plans:**

Our main focus is on refurbishing the kitchen, on upgrading the floor and on lowering the ceiling in the hall as soon as funds are available.

Lottery funding may need to be investigated and further help at the Community Centre is needed if we are to meet our objectives.

The Trustees look forward to meeting the challenge of providing a pleasant environment at the Community Centre for the benefit of all Chelsfield residents.

## **Declaration:**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 18<sup>th</sup> August 2023:

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Monica Bracco (Hon. Treasurer)

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Gary Carter (Secretary)

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2022 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

18<sup>th</sup> August, 2023

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2022**

	<u>2022</u>	<u>2021</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	31,050	18,693
Bank deposit interest	26	1
	-----	-----
	31,076	18,694
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	3,020	1,947
Management and committee expenses	2,001	2,028
Affiliation and licence fees	416	867
Accountants fee	120	120
Cleaning materials	189	102
Insurance	855	809
Light and heat	2,440	4,478
Printing, stationery and postage	46	26
Rent and rates	10,488	10,834
Repairs, renewals and maintenance	3,804	1,275
Depreciation of furniture and fittings	10	13
	-----	-----
	23,389	23,499
	-----	-----
<b>Excess of income over (expenditure)</b>	<b>7,687</b>	<b>( 3,805)</b>
Funds brought forward	37,814	41,619
	-----	-----
General fund carried forward	£45,501	£37,814
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2022**

		<u>2022</u>	<u>2021</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,073	12,063
		-----	-----
		43	53
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	13,315		10,030
Bank and cash	35,174		30,996
		-----	-----
	48,489		41,026
<b>Current liabilities:</b>			
Creditors	3,031		3,265
		-----	-----
Net current assets		45,458	37,761
		-----	-----
		£45,501	£37,814
		=====	=====
<b>Represented by:</b>			
General fund		£45,501	£37,814
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2022**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £23,393 have been made to that business and at the end of the year the debtors include an amount of £11,994 due from that business. Since the end of the year that amount has been settled in full.

Approved by the committee on 18<sup>th</sup> August, 2023

M. BRACCO  
Treasurer

G. CARTER  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2022 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

18<sup>th</sup> August, 2023

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2022**

	<u>2022</u>	<u>2021</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	31,050	18,693
Bank deposit interest	26	1
	-----	-----
	31,076	18,694
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	3,020	1,947
Management and committee expenses	2,001	2,028
Affiliation and licence fees	416	867
Accountants fee	120	120
Cleaning materials	189	102
Insurance	855	809
Light and heat	2,440	4,478
Printing, stationery and postage	46	26
Rent and rates	10,488	10,834
Repairs, renewals and maintenance	3,804	1,275
Depreciation of furniture and fittings	10	13
	-----	-----
	23,389	23,499
	-----	-----
<b>Excess of income over (expenditure)</b>	<b>7,687</b>	<b>( 3,805)</b>
Funds brought forward	37,814	41,619
	-----	-----
General fund carried forward	£45,501	£37,814
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2022**

		<u>2022</u>	<u>2021</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,073	12,063
		-----	-----
		43	53
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	13,315		10,030
Bank and cash	35,174		30,996
		-----	-----
	48,489		41,026
<b>Current liabilities:</b>			
Creditors	3,031		3,265
		-----	-----
Net current assets		45,458	37,761
		-----	-----
		£45,501	£37,814
		=====	=====
<b>Represented by:</b>			
General fund		£45,501	£37,814
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2022**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £23,393 have been made to that business and at the end of the year the debtors include an amount of £11,994 due from that business. Since the end of the year that amount has been settled in full.

Approved by the committee on 18<sup>th</sup> August, 2023

M. BRACCO  
Treasurer

G. CARTER  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

England & Wales - Charity number 303036

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# Accounts

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**WINDSOR DRIVE COMMUNITY ASSOCIATION**

**REGISTERED CHARITY NO. 303036**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

# **WINDSOR DRIVE COMMUNITY ASSOCIATION**

## **Trustees' Annual Report For the year ended 31 December 2020**

The Trustees have pleasure to present their Annual Report and Accounts for the year ended 31 December 2020.

### **Reference and Administration Details:**

Registered Charity Number: 303036

Charity address: Chelsfield Community Centre  
Windsor Drive  
Chelsfield  
Orpington  
Kent  
BR6 6HD

Names of the charity trustees who manage the charity:

Monica Bracco ~ Hon. Treasurer  
Lynn Town ~ Secretary  
Jean Mander  
Gary Carter  
Julie Carter

Reporting accountant: Mr K Robinson FCA

Bankers: NatWest  
Orpington Branch  
235 High Street  
Orpington  
Kent  
BR6 0NS

## **Structure, Governance and Management:**

The Windsor Drive Community Association is governed by its Constitution as adopted on the 21 March 1950 and as amended on the 10 February 1964 and the 7 February 2005.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June.

## **Objectives and Activities:**

The objectives of the charity are:

- to promote the benefit of the inhabitants of Chelsfield, Kent and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of the social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish a community centre and to maintain and manage the same in furtherance of these objects; and
- to promote such other charitable purposes as may from time to time be determined.

Our regular hirers continue to provide a diverse range of activities at the Community Centre including the Pre-school/Nursery, the Koi Carp Society, Yoga, Karate and a Fitness Class.

## **Achievements and Performance:**

The certified accounts for the year ended 31<sup>st</sup> December 2020 show income of £27,335 and expenditure of £20,832 leaving a surplus of £6,503 for the year. Funds of £41,619 were available at the end of the year. Income has decreased by just over 50% in comparison with last year. This is mainly due to the Covid 19 pandemic. Though a Coronavirus Business Support Grant for £10,000 was received in April 2020, which helped during unpredictable times.

No major expenditure took place in 2020.

**Financial Review:**

Our funds are held in bank accounts (a current account and a reserve account), all of which are unrestricted funds. We aim to hold at least £10,000 in the reserve account to meet any unforeseen expenditure that may occur.

In terms of our hirers, the number of private lettings has now increased due to restrictions being lifted. As far as our regular lettings are concerned not all of our original hirers have come back yet.

**Future Plans:**

Our main focus is on refurbishing the kitchen and on upgrading the floor in the hall.

Lottery funding may need to be investigated and further help at the Community Centre is needed if we are to meet our objectives.

The Trustees look forward to meeting the challenge of providing a pleasant environment at the Community Centre for the benefit of all Chelsfield residents.

**Declaration:**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees on 14<sup>th</sup> September 2021:

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Monica Bracco (Hon. Treasurer)

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Lynn Town (Secretary)

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2020 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

14<sup>th</sup> September, 2021

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2020**

	<u>2020</u>	<u>2019</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	17,329	36,107
Bank deposit interest	6	13
Coronavirus Business Support Grant	10,000	-
	-----	-----
	27,335	36,120
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	1,352	2,934
Management and committee expenses	1,548	2,055
Affiliation and licence fees	836	918
Accountants fee	120	120
Cleaning materials	328	711
Insurance	1,016	534
Light and heat	4,208	5,330
Printing, stationery and postage	18	112
Rent and rates	10,131	10,918
Repairs, renewals and maintenance	1,259	2,425
Depreciation of furniture and fittings	16	21
	-----	-----
	20,832	26,078
	-----	-----
<b>Excess of (expenditure) over income</b>	6,503	10,042
Funds brought forward	35,116	25,074
	-----	-----
General fund carried forward	£41,619	£35,116
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2020**

		<u>2020</u>	<u>2019</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,050	12,034
		-----	-----
		66	82
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	10,597		22,859
Bank and cash	32,707		14,378
		-----	-----
	43,304		37,237
<b>Current liabilities:</b>			
Creditors	1,751		2,203
		-----	-----
Net current assets		41,553	35,034
		-----	-----
		£41,619	£35,116
		=====	=====
<b>Represented by:</b>			
General fund		£41,619	£35,116
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2020**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £15,150 have been made to that business and at the end of the year the debtors include an amount of £10,052 due from that business. Since the end of the year that amount has been settled in full.

Approved by the committee on 14<sup>th</sup> September, 2021

M. BRACCO  
Treasurer

L. TOWN  
Secretary

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**Independent examiner's report to the trustees of The Windsor Drive Community Association on the accounts for the year ended 31<sup>st</sup> December, 2020 set out on pages 2 and 3.****Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Robinson  
Chartered Accountant

Willowcroft, Westerham TN16 1LX

14<sup>th</sup> September, 2021

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2020**

	<u>2020</u>	<u>2019</u>
	£	£
<b>Income:</b>		
Hire of halls and rooms	17,329	36,107
Bank deposit interest	6	13
Coronavirus Business Support Grant	10,000	-
	-----	-----
	27,335	36,120
	-----	-----
<b>Expenditure:</b>		
Wages for maintenance and cleaning	1,352	2,934
Management and committee expenses	1,548	2,055
Affiliation and licence fees	836	918
Accountants fee	120	120
Cleaning materials	328	711
Insurance	1,016	534
Light and heat	4,208	5,330
Printing, stationery and postage	18	112
Rent and rates	10,131	10,918
Repairs, renewals and maintenance	1,259	2,425
Depreciation of furniture and fittings	16	21
	-----	-----
	20,832	26,078
	-----	-----
<b>Excess of (expenditure) over income</b>	6,503	10,042
Funds brought forward	35,116	25,074
	-----	-----
General fund carried forward	£41,619	£35,116
	=====	=====

**WINDSOR DRIVE COMMUNITY ASSOCIATION**

Registered as a charity number 303036

**BALANCE SHEET AS AT 31st DECEMBER, 2020**

		<u>2020</u>	<u>2019</u>
	£	£	£
<b>Fixed assets:</b>			
Furniture and fittings - Cost		12,116	12,116
- Accumulated depreciation		12,050	12,034
		-----	-----
		66	82
			-----
<b>Current assets:</b>			
Debtors and prepaid expenses	10,597		22,859
Bank and cash	32,707		14,378
		-----	-----
	43,304		37,237
<b>Current liabilities:</b>			
Creditors	1,751		2,203
		-----	-----
Net current assets		41,553	35,034
		-----	-----
		£41,619	£35,116
		=====	=====
<b>Represented by:</b>			
General fund		£41,619	£35,116
		=====	=====

**NOTE TO THE ACCOUNTS AT 31<sup>st</sup> DECEMBER, 2020**Related party transactions

Julie Carter and Gary Carter are trustees of the Association. Julie Carter is also the sole proprietor of the Chelsfield Pre School and hires the premises to operate that business. During the year hire charges of £15,150 have been made to that business and at the end of the year the debtors include an amount of £10,052 due from that business. Since the end of the year that amount has been settled in full.

Approved by the committee on 14<sup>th</sup> September, 2021

M. BRACCO  
Treasurer

L. TOWN  
Secretary