

Annual Report for Pratts Bottom Village Hall Charitable Trust

For Financial Year Ending 31st March 2024

Registration Number: 303033

Norstead Lane

Pratts Bottom

Orpington

Kent

BR6 7NQ

The hall was first registered as a Charitable Trust on 20th May 1948. It operates in accordance with the rules of the Charity Commission. The Trust Deed was amended and approved 7th June 2001.

A group of 7 trustees meet regularly to administer and maintain the hall. Trustees are recruited from villagers or regular users of the hall. The Annual General Meeting is an open meeting held in May. Trustees are elected for the next 12 months and annual accounts are presented.

Income is raised by letting fees, fund raising and occasional donations. The Trustees aim to keep a sum of approximately £20,000 in reserve to cover maintenance costs and meet any statutory requirements.

The hall provides a central meeting place for villagers and offers excellent, modern facilities for the local community. There are clubs and societies both educational and recreational. It provides a social meeting place for both elderly and young people and there are opportunities for physical and mental wellbeing activities. The hall has been well modified to accommodate disabled persons and is used regularly once a week by a disabled group.

There are 11 groups that regularly use the hall during the course of a week and another 3 that use it once a month. It is not unusual for 11 or 12 children/family parties to take place during the course of a month and occasional weddings are most welcome.

It has not been possible to put on a new insulated roof this year as the Trustees were not successful in securing a grant. The funds have been saved and a grant will be applied for in 2025. In the meantime, repair and redecoration of the external building is planned for the Spring.

Pratts Bottom Village Hall
Registered Charity Number 303033

Balance Sheet
as of 31st March 2024

31st March 2023

<u>ASSETS</u>	
£ 0.00	Debtors
£ 0.00	Stock of Goods
£ 6,924.12	Bank: Current Account
<u>£ 17,550.42</u>	Savings Account
£ 24,474.54	

<u>LIABILITIES</u>	
£ -231.18	100 Club Prizes
£ -5,026.00	Refundable Deposits
<u>£ -4,369.00</u>	Hire Fees in Advance
£ -9,616.18	

£ 14,858.36

<u>RESERVES</u>	
£ 10,274.88	Brought Forward
<u>£ 4,583.48</u>	(Deficit)/Surplus for the Year
<u>£ 14,858.36</u>	

31st March 2024

£ 0.00	
£ 0.00	
£ 3,273.68	
<u>£ 31,039.99</u>	
£ 34,313.67	

£ -142.45	
£ -1,400.00	
<u>£ -3,965.00</u>	
£ -5,507.45	

£ 28,806.22

These are figures for our trading year to 31st March 2024.

The accounts have been prepared in the same way as previous years.

Pratts Bottom Village Hall
Registered Charity Number 303033

Income & Expenditure
for the year to 31st March 2024

31st March 2023

INCOME

£	28,952.00	Rents/Hire Fees
£	1,273.00	Christmas Market
£	2,000.00	Donations
£	1,298.00	100 Club Income
£	9,306.00	Damage Deposits (Refundable)
£	112.50	Committee Events - Drop In
£	617.80	Contributions to Rates
£	48.29	Bank Savings Account Interest
£	375.00	Miscellaneous
£	<u>43,982.59</u>	

EXPENDITURE

£	3,392.80	Rates & Waste Collection
£	3,108.50	Caretaking
£	5433.06	Cleaning & Cleaning Materials
£	3,640.17	Utilities: Gas
£	4,565.42	Electric
£	3,343.27	Water
£	1927.40	Maintenance
£	280.68	Fire Protection
£	3,287.34	Insurance & Licences
£	80.00	Piano Tuner
£	0.00	Purchase of Equipment
£	0.00	Postage & Stationery
£	233.38	Phone & WIFI
£	671.90	
£	939.00	100 Club Prizes
£	7,035.00	Damage Deposits Refunded
£	1,212.50	Hire Fee Refunds
£	228.50	Event Marketing
£	643.80	Thanks You's & Miscellaneous
£	<u>39,350.82</u>	Total Expenditure

£ 4,583.48 (Deficit)/Surplus for the year

31st March 2024

£	48,118.28
£	0.00
£	637.00
£	2,256.00
£	12,550.00
£	0.00
£	461.90
£	289.57
£	0.00
£	<u>64,312.75</u>

£	3,195.68
£	3,000.00
£	5,807.87
£	4,025.97
£	5,335.10
£	2,222.91
£	5,758.88
£	294.47
£	1,673.39
£	220.00
£	1,109.65
£	23.70
£	£
£	1,265.68
£	14,100.00
£	0.00
£	93.34
£	<u>1,566.35</u>
£	<u>50,364.89</u>

£ 13,947.86

REPORT OF THE INDEPENDENT EXAMINER TO THE PRATT'S BOTTOM VILLAGE HALL MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



June Riley (CIPFA Accounting for Academies)

11 Broke Farm Drive, Pratt's Bottom, Orpington, Kent, BR6 7SH

19th June 2024