

# PRATTS BOTTOM VILLAGE HALL

England & Wales · Charity number 303033

## Details

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**Other names** P B V H C

**Status** Registered

**Legal form** Other

**Registered** 1963-05-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 The Sidings  
Dunton Green  
Sevenoaks  
Kent  
TN13 2YD

**Phone** 01732 451163

**Email** [chairman@pbvh.org](mailto:chairman@pbvh.org)

**Website** [PrattsBottom.VillageHall,](#)

## Activities

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**Objects:** THE PROVISION OF A VILLAGE HALL FOR THE INHABITANTS OF PRATTS BOTTOM.

**Activities:** Pratts Bottom Village Hall is a local amenity that provides an excellent facility for the local community of Pratts Bottom to engage in club, social, educational and sport activities. The hall is hired to local individuals, clubs and societies, and a weekly club for registered disabled at preferential rates, also for non-village events such as weddings and parties to help boost our income.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** PRATTS BOTTOM.
- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£45,712	£47,066	-	-
2024-03-31	£64,313	£50,365	-	-
2023-03-31	£43,934	£39,350	-	-
2022-03-31	£36,046	£35,385	-	-
2021-03-31	£13,497	£18,909	-	-

## Trustees

Name	Role	Appointed
David Clothier		2022-11-08
John Stephenson		2021-04-20
Joyce Gosnell		2022-02-08
LESLEY JONES		2013-07-14
Neil McGrath		2021-05-19
Richard Kerlogue		2022-11-08

**PRATTS BOTTOM VILLAGE HALL**

England & Wales - Charity number 303033

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# Accounts

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Annual Report for Pratts Bottom Village Hall Charitable Trust

For Financial Year Ending 31<sup>st</sup> March 2025

Registration Number: 303033

Norstead Lane

Pratts Bottom

Orpington

Kent

BR6 7NQ

The hall was first registered as a Charitable Trust on 20<sup>th</sup> May 1948. It operates in accordance with the rules of the Charity Commission. The Trust Deed was amended and approved 7<sup>th</sup> June 2001.

A group of 7 trustees meet regularly to administer and maintain the hall. Trustees are recruited from villagers or regular users of the hall. The Annual General Meeting is an open meeting held in May. Trustees are elected for the next 12 months and annual accounts are presented.

Income is raised by letting fees, fund raising and occasional donations. The Trustees aim to keep a sum of approximately £20,000 in reserve to cover maintenance costs and meet any statutory requirements.

The hall provides a central meeting place for villagers and offers excellent, modern facilities for the local community. There are clubs and societies both educational and recreational. It provides a social meeting place for both elderly and young people and there are opportunities for physical and mental wellbeing activities. The hall has been well modified to accommodate disabled persons and is used regularly once a week by a disabled group.

There are 11 groups that regularly use the hall during the course of a week and another 3 that use it once a month. It is not unusual for 11 or 12 children/family parties to take place during the course of a month and occasional weddings are most welcome.

It has not been possible to put on a new insulated roof this year as the Trustees were not successful in securing a grant. The funds have been saved and a grant will be applied for in 2025/26. In the meantime, repair and redecoration of the external building has been carried out.

**Pratts Bottom Village Hall**  
**Registered Charity Number 303033**

**BALANCE SHEET**  
**AS AT 31 MARCH 2025**

**31<sup>st</sup> March 2024**

£	-
£	-
£	3,273.68
£	31,039.99
<b>£</b>	<b>34,313.67</b>

**ASSETS**

Debtors Rents  
Stock of Goods  
Bank: Current Account  
Deposit Account

-£	142.45
-£	1,400.00
-£	3,965.00
-£	5,507.45

**LIABILITIES**

100 Club Prizes  
Refundable deposits  
Rent in advance

**£ 28,806.22**

£	14,858.36
£	13,947.86

**RESERVES**

Brought Forward  
(Deficit)/Surplus for year

**£ 28,806.22**

**Pratts Bottom Village Hall**  
**Registered Charity Number 303033**

**INCOME & EXPENDITURE**  
**FOR THE YEAR TO 31 MARCH 2025**

31<sup>st</sup> March 2024

		<b><u>INCOME</u></b>
£	48,118.28	Rents
£	-	Christmas Market
£	637.00	Donations
£	2,256.00	100 Club Income
£	12,550.00	Damage Bonds (Refundable)
£	461.90	Rates Contribution – Bromley Council
£	289.57	Bank Saving Account Interest
£	-	Miscellaneous
<b>£</b>	<b><u>64,312.75</u></b>	<b>TOTAL INCOME</b>
		<b><u>EXPENDITURE</u></b>
£	3,195.68	Rates and Waste Collection
£	3,000.00	Caretaker
£	5,807.87	Cleaning and Cleaning Materials
£	4,025.97	Utilities: Gas
£	5,335.10	Electric
£	2,222.91	Water
£	5,758.88	Maintenance
£	294.47	Fire Protection
£	1,673.39	Insurance and Licences
£	220.00	Piano Tuner (inc in Maintenance above)
£	1,109.65	Purchase of Equipment
£	23.70	Post and Stationery
£	671.90	Phone & WIFI
£	1,265.68	100 Club Prizes
£	14,100.00	Damage Bond Refunds
£	93.34	Event Marketing
£	1,566.35	Thank You's & Miscellaneous
<b>£</b>	<b><u>50,364.89</u></b>	<b>TOTAL EXPENDITURE</b>
<b>£</b>	<b><u>13,947.86</u></b>	<b>(DEFICIT)/SURPLUS FOR YEAR</b>

31st March 2025

£	1,250.00
£	-
£	1,271.96
£	26,330.86
<b>£</b>	<b>28,852.82</b>

-£	169.40
-£	750.00
-£	481.25
-£	1,400.65
<b>£</b>	<b>27,452.17</b>

£	28,806.22
-£	1,354.05
<b>£</b>	<b>27,452.17</b>

31st March 2025

£	32,605.55
£	-
£	99.45
£	2,280.00
£	9,807.50
£	332.62
£	290.87
£	296.68
<b>£</b>	<b>45,712.67</b>

£	3,453.13
£	3,300.00
£	6,894.04
£	4,534.48
£	5,090.54
£	1,889.08
£	4,828.46
£	132.86
£	1,941.45
£	-
£	2,395.75
£	-
£	648.99
£	989.70
£	10,337.50
£	329.60
£	301.14
<b>£</b>	<b>47,066.72</b>

<b>-£</b>	<b>1,354.05</b>
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REPORT OF THE INDEPENDENT EXAMINER TO THE PRATT'S BOTTOM VILLAGE HALL MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



June Riley (CIPFA Accounting for Academies)

11 Broke Farm Drive, Pratt's Bottom, Orpington, Kent, BR6 7SH

1<sup>st</sup> May 2025

**PRATTS BOTTOM VILLAGE HALL**

England & Wales - Charity number 303033

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# Accounts

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Annual Report for Pratts Bottom Village Hall Charitable Trust

For Financial Year Ending 31<sup>st</sup> March 2024

Registration Number: 303033

Norstead Lane

Pratts Bottom

Orpington

Kent

BR6 7NQ

The hall was first registered as a Charitable Trust on 20<sup>th</sup> May 1948. It operates in accordance with the rules of the Charity Commission. The Trust Deed was amended and approved 7<sup>th</sup> June 2001.

A group of 7 trustees meet regularly to administer and maintain the hall. Trustees are recruited from villagers or regular users of the hall. The Annual General Meeting is an open meeting held in May. Trustees are elected for the next 12 months and annual accounts are presented.

Income is raised by letting fees, fund raising and occasional donations. The Trustees aim to keep a sum of approximately £20,000 in reserve to cover maintenance costs and meet any statutory requirements.

The hall provides a central meeting place for villagers and offers excellent, modern facilities for the local community. There are clubs and societies both educational and recreational. It provides a social meeting place for both elderly and young people and there are opportunities for physical and mental wellbeing activities. The hall has been well modified to accommodate disabled persons and is used regularly once a week by a disabled group.

There are 11 groups that regularly use the hall during the course of a week and another 3 that use it once a month. It is not unusual for 11 or 12 children/family parties to take place during the course of a month and occasional weddings are most welcome.

It has not been possible to put on a new insulated roof this year as the Trustees were not successful in securing a grant. The funds have been saved and a grant will be applied for in 2025. In the meantime, repair and redecoration of the external building is planned for the Spring.

**Pratts Bottom Village Hall**  
**Registered Charity Number 303033**

**Balance Sheet**  
**as of 31<sup>st</sup> March 2024**

31<sup>st</sup> March 2023

<b><u>ASSETS</u></b>	
£	0.00
	Debtors
£	0.00
	Stock of Goods
£	6,924.12
	Bank: Current Account
<u>£</u>	<u>17,550.42</u>
	Savings Account
£	24,474.54

31<sup>st</sup> March 2024

£	0.00
	Debtors
£	0.00
	Stock of Goods
£	3,273.68
	Bank: Current Account
<u>£</u>	<u>31,039.99</u>
	Savings Account
£	34,313.67

<b><u>LIABILITIES</u></b>	
£	-231.18
	100 Club Prizes
£	-5,026.00
	Refundable Deposits
<u>£</u>	<u>-4,369.00</u>
	Hire Fees in Advance
£	-9,616.18

£	-142.45
	100 Club Prizes
£	-1,400.00
	Refundable Deposits
<u>£</u>	<u>-3,965.00</u>
	Hire Fees in Advance
£	-5,507.45

£     14,858.36

£     28,806.22

<b><u>RESERVES</u></b>	
£	10,274.88
	Brought Forward
<u>£</u>	<u>4,583.48</u>
	(Deficit)/Surplus for the Year
<u>£</u>	<u>14,858.36</u>

£	14,858.36
	Brought Forward
<u>£</u>	<u>13,947.86</u>
	(Deficit)/Surplus for the Year
<u>£</u>	<u>28,806.22</u>

These are figures for our trading year to 31<sup>st</sup> March 2024.

The accounts have been prepared in the same way as previous years.

**Pratts Bottom Village Hall**  
**Registered Charity Number 303033**

**Income & Expenditure**  
**for the year to 31<sup>st</sup> March 2024**

31<sup>st</sup> March 2023

31<sup>st</sup> March 2024

**INCOME**

£	28,952.00	Rents/Hire Fees	£	48,118.28
£	1,273.00	Christmas Market	£	0.00
£	2,000.00	Donations	£	637.00
£	1,298.00	100 Club Income	£	2,256.00
£	9,306.00	Damage Deposits (Refundable)	£	12,550.00
£	112.50	Committee Events - Drop In	£	0.00
£	617.80	Contributions to Rates	£	461.90
£	48.29	Bank Savings Account Interest	£	289.57
£	375.00	Miscellaneous	£	0.00
£	<u>43,982.59</u>		£	<u>64,312.75</u>

**EXPENDITURE**

£	3,392.80	Rates & Waste Collection	£	3,195.68
£	3,108.50	Caretaking	£	3,000.00
£	5433.06	Cleaning & Cleaning Materials	£	5,807.87
£	3,640.17	Utilities: Gas	£	4,025.97
£	4,565.42	Electric	£	5,335.10
£	3,343.27	Water	£	2,222.91
£	1927.40	Maintenance	£	5,758.88
£	280.68	Fire Protection	£	294.47
£	3,287.34	Insurance & Licences	£	1,673.39
£	80.00	Piano Tuner	£	220.00
£	0.00	Purchase of Equipment	£	1,109.65
£	0.00	Postage & Stationery	£	23.70
£	233.38	Phone & WIFI	£	£
£	671.90			
£	939.00	100 Club Prizes	£	1,265.68
£	7,035.00	Damage Deposits Refunded	£	14,100.00
£	1,212.50	Hire Fee Refunds	£	0.00
£	228.50	Event Marketing	£	93.34
£	643.80	Thanks You's & Miscellaneous	£	1,566.35
£	<u>39,350.82</u>	<b>Total Expenditure</b>	£	<u>50,364.89</u>

£ **4,583.48 (Deficit)/Surplus for the year**

£ **13,947.86**

## REPORT OF THE INDEPENDENT EXAMINER TO THE PRATT'S BOTTOM VILLAGE HALL MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



June Riley (CIPFA Accounting for Academies)

11 Broke Farm Drive, Pratt's Bottom, Orpington, Kent, BR6 7SH

19<sup>th</sup> June 2024

**PRATTS BOTTOM VILLAGE HALL**

England & Wales - Charity number 303033

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# Accounts

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## REPORT OF THE INDEPENDENT EXAMINER TO THE PRATT'S BOTTOM VILLAGE HALL MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

With the exception that the current and deposit account balances shown on the Balance Sheet for the year ending 31<sup>st</sup> March 2022 were understated by a total of £6,871.79; I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

June Riley (CIPFA Accounting for Academies)

11 Broke Farm Drive. Pratt's Bottom, Orpington, Kent, BR6 7SH

Date

**PRATTS BOTTOM VILLAGE HALL**

England & Wales - Charity number 303033

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# Accounts

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# Annual Report for Pratts Bottom Village Hall Charitable Trust

For Financial Year Ending 31<sup>st</sup> March 2022

Registration Number: 303033

Norstead Lane

Pratts Bottom

Orpington

Kent

BR6 7NQ

The hall was first registered as a Charitable Trust on 20<sup>th</sup> May 1948. It operates in accordance with the rules of the Charity Commission. The Trust Deed was amended and approved 7<sup>th</sup> June 2001.

A group of 9 trustees meet regularly to administer and maintain the hall. Trustees are recruited from villagers or regular users of the hall. The Annual General Meeting is an open meeting held in May. Trustees are elected for the next 12 months and annual accounts are presented.

Income is raised by letting fees, fund raising and occasional donations. The Trustees aim to keep a sum of approximately £20,000 in reserve to cover maintenance costs and meet any statutory requirements. This has been reduced because of Covid, but the Trustees hope to slowly replenish this sum, without penalising hirers.

The hall provides a central meeting place for villagers and offers excellent, modern facilities for the local community. There are clubs and societies both educational and recreational. It provides a social meeting place for both elderly and young people and there are opportunities for physical and mental wellbeing activities. The hall has been well modified to accommodate disabled persons and is used regularly once a week by a disabled group.

There are 12 groups that regularly use the hall during the course of a week and another 3 that use it once a month. It is not unusual for 11 or 12 children/family parties to take place during the course of a month and occasional weddings are most welcome.

The long term aim of the Trustees is raise money for a new, insulated roof, which would benefit hirers, the environment and reduce heating bills.

## Pratts Bottom Village Hall

Registered Charity Number 303033

### BALANCE SHEET AS AT 31 MARCH 2022


<u>2021</u>	<u>ASSETS</u>	<u>2022</u>
£		£
00.00	Debtors Rents	00.00
00.00	Stock of Goods	00.00
408.00	Bank: Current Account	674.53
10,240.33	Deposit Account	13,348.45
-----		-----
10,648.89		14,022.98
	 <u>LIABILITIES</u>	
( 1,034.50)	100 Club Prizes	(928.10)
( 00.00)	Refundable Deposits	(1,820.00)
(00.00)	Rent in Advance	(1,000.00)
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<b>£9,614.39</b>		<b>£10,274.88</b>
	 <u>RESERVES</u>	
15,026.89	Brought Forward	9,614.39
( 5,412.50)	(Deficit)/Surplus for year	660.49
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<b>£9,614.39</b>		<b>£10,274.88</b>

#### **REPORT ON THE INDEPENDENT EXAMINER TO THE PRATTS BOTTOM VILLAGE HALL MANAGEMENT COMMITTEE**

I have examined the attached accounts of the Pratts Bottom Village Hall for the year ended 31<sup>st</sup> March 2022. My examination did not amount to an audit but was carried out in accordance with the General Directions issued by the Charity Commissioners for the independent examination of the accounts of smaller charities.

Nothing has come to my attention in connection with my examination which gives me cause to believe otherwise than that the accounts accord with accounting records of the Fund and that such records satisfy the requirements of the Charities Act 1993. I am not aware of any matter to which attention needs to be drawn in order to obtain a proper understanding of the accounts.

6, The Ridge  
Bexley  
Kent, DA5 1RF.  
Date: 2<sup>nd</sup> May 2022

  
Mr Ken Creasy  
Accountant  
Honorary Independent Examiner

## Pratts Bottom Village Hall

Registered Charity Number 303033

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 31 MARCH 2022- THE YEAR OF COVID 19

<u>31<sup>st</sup> March 2021</u>	<u>INCOME</u>	<u>31<sup>st</sup> March 2022</u>
£		£
897.00	Rents	25,182.00
00.00	Christmas Market	388.20
10.00	Gift Aid + Donations	2.00
2,071.00	100 Club Income	2,114.00
00.00	Damage Bonds (Refundable)	7,250.00
00.00	Committee Events – Drop In	00.00
	Rates Contribution – Bromley Council/ ODMRS	00.00
10,378.00	C19 Cleaning Equipment/ODMRS Contribution	00.00
140.63	Misc (Reimbursement of Gardening invs)	1,110.00
00.00		
<u>£13,496.63</u>	<b>TOTAL INCOME</b>	<u>£36,046.20</u>
	<u>EXPENDITURE</u>	
3,029.28	Rates and Waste Collection	3,214.85
2,600.00	Caretaking	2,800.00
681.40	Cleaning and Cleaning Materials	4,184.95
1,468.12	Utilities: Gas	3,352.15
3,461.21	Electric	6,558.74
1,191.27	Water	1,902.42
120.00	Window Cleaning (inc in cleaning above)	00.00
880.00	Maintenance	2,579.81
117.05	Fire Protection	121.07
1,780.36	Insurance and Licences	1,505.62
00.00	Piano Tuner (inc in Maintenance above)	00.00
30.00	Booking Secretaries Expenses	50.00
1,041.94	Purchase of Equipment	839.00
00.00	Post and Stationery	76.50
732.00	Electrical Repairs and Testing	00.00
1,036.50	100 Club Prizes	1,185.90
00.00	Damage Bond Refunds	5,430.00
740.00	Rental Refunds	1,307.50
00.00	Event Marketing	201.50
00.00	Thank You's & Miscellaneous	75.70
00.00	Bank Charges (Ret Cheques and Fees)	00.00
<u>£18,909.13</u>	<b>TOTAL EXPENDITURE</b>	<u>£35,385.71</u>
<u>(£ 5,412.50)</u>	<b>(DEFICIT)/SURPLUS FOR YEAR</b>	<u>£. 660.49</u>