

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st DECEMBER 2021

THE CONEY HALL TRUST

The Assembly Halls, 16-18 Gates Green Road,

West Wickham, Kent, BR4 9JW

Charity Commission Registered Number 302952

TRUSTEES: The trustees who served during the year were as follows:

Mr Chris Cooper (Chairman)

Mr Jeffery Seabrook

Rev'd Jonathan Ward

Mr Robert Smithson

Mr Christopher Beckley

Mrs Jennifer Harknett

Two trustees are appointed by the PCC of St John's Church, West Wickham and one each by Coney Hall Village Residents Association and Wickham Common Residents association. The Rector of St John's Church, West Wickham is appointed ex-officio as a trustee. Other trustees are co-opted at the discretion of the appointed trustees. The trustees receive no remuneration.

GOVERNANCE: The charity is governed by its trust deed dated 11th March 1940 and a Charity Commission Scheme sealed in 2003.

OBJECTS: The trustees have regard to the guidance issued by the Charity Commission on public benefit. The objectives of the trust are to provide a community centre primarily for the benefit of local residents and to promote and provide accommodation and facilities for educational and recreational activities carried on by local organisations. The trustees consider that the charity has achieved its objectives during the year under review.

FINANCIAL POSITION: Activities were restricted in line with government regulations and advice relating to the Covid virus. Detailed risk assessments were prepared by the staff and approved by the trustees. The resultant loss of income was mitigated by government grants and some members of staff were furloughed for part of the year under the Job Retention Scheme. In the opinion of the trustees the financial results for the year were satisfactory and the trust's policy of maintaining adequate reserves to cover six months loss of income has been achieved. No funds are in deficit.

Signed on behalf of the trustees


.....

Chris Cooper – Chairman


.....

Date

Charity No. 302952

CONEY HALL TRUST
ASSEMBLY HALLS, WEST WICKHAM, KENT

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2021

CONEY HALL TRUST

ASSEMBLY HALLS, WEST WICKHAM, KENT

REPORT AND FINANCIAL STATEMENTS for the year ended 31st DECEMBER 2021

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2. Independent Examiner's Report
3. Income and Expenditure – General Fund
4. Income and Expenditure – Project Fund
5. Statement of Assets and Liabilities
6. Notes to the Financial Statements

CONEY HALL TRUST

ASSEMBLY HALLS, WEST WICKHAM< KENT

STATEMENT OF TRUSTEES' RESPONSIBILITIES for the year ended 31st DECEMBER 2021

The trustees are responsible for the preparation of financial statements for each financial year which give a true and fair view of the state of the charity at the end of the financial year and of the surplus or deficit of the charity for that year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed and explained in the financial statements

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the regulations made under the Charities Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that on the face of the report there are no inconsistencies with the figures disclosed in the financial statements

**CONEY HALL TRUST
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

We report to the Trustees on our examination of the financial statements set out of pages 3 to 6 of Coney Hall Trust Assembly Rooms West Wickham Kent for the year ended 31 December 2021. The financial statements show net assets of £197913 and an excess of unrestricted income over expenditure of £15 on page 3 and -£8400 on page 4.

Respective Responsibilities of the Trustees and Examiner

As described on page 1 the Charity's Trustees are responsible for the preparation of the financial statements in accordance with the Charities Act 2011 (the Act)

We report in respect of our examination of the Trust's financial statements carried out under section 145 of the Act and in carrying out our examination we have followed all of the applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

It is our responsibility to:

- a. examine the accounts under section 145 of the Act;
- b. follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act;
- c. state whether any particular matters have come to our attention.

Basis Of Independent Examiner's Report

An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees where such matters may arise. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- a. the accounting records were not kept in respect of the Trust as required by section 130, or;
- b. the financial statements do not accord with those records.

**Paul Brown FCA
Paul Brown LLP
2 Lords Court
Cricketers Way
Basildon
Essex
SS13 1SS**



Dated: 25 March 2022

CONEY HALL TRUST
ASSEMBLY HALLS, WEST WICKHAM, KENT
INCOME AND EXPENDITURE for the year ended 31st DECEMBER 2021
GENERAL FUND (UNRESTRICTED)

		2021		2020
	£	£	£	£
INCOME				
Hiring of premises and equipment		82,713		65,655
Grants - Business Support	3,500		25,000	
Job Retention Scheme	<u>7,884</u>		<u>10,916</u>	
		11,384		35,916
Donations		70		-
TOTAL INCOME		<u>94,167</u>		<u>101,571</u>
EXPENDITURE				
Maintenance and repairs:				
Refuse collection	4,773		3,932	
General maintenance	6,885		4,021	
Major repairs	<u>5,000</u>		<u>2,830</u>	
		16,658		10,783
Heating and lighting:				
Electricity	2,766		2,461	
Gas	<u>4,457</u>		<u>4,146</u>	
		7,223		6,607
Rates, insurance and licences:				
Business Rates	597		130	
Water rates	143		555	
Insurance	4,455		4,315	
Performing Rights Society	<u>733</u>		<u>-</u>	
		5,928		5,000
Staff:				
Salaries, wages and pensions		61,942		63,842
Management:				
Telephone	1,325		1,336	
Internet and website	275		236	
Printing, postage and stationery	<u>49</u>		<u>37</u>	
		1,649		1,535
Miscellaneous:				
Accountancy	660		660	
Bad debts	-		610	
Sundries	<u>92</u>		<u>145</u>	
		752		1,415
TOTAL EXPENDITURE		<u>94,152</u>		<u>89,182</u>
EXCESS OF INCOME OVER EXPENDITURE		15		12,389
TRANSFER TO PROJECT FUND		<u>-</u>		<u>11,500</u>
BALANCE TRANSFERRED TO GENERAL FUND		<u>15</u>		<u>889</u>

CONEY HALL TRUST
ASSEMBLY HALLS, WEST WICKHAM, KENT
INCOME AND EXPENDITURE for the year ended 31st DECEMBER 2021
PROJECT FUND (UNRESTRICTED)

		2021		2020
	£	£	£	£
INCOME				
Interest:				
Skipton Building Society	779		779	
National Savings Bank	177		195	
Santander	4		221	
		960		1,195
Designated gift		4,000		-
TOTAL INCOME		4,960		1,195
EXPENDITURE				
Major repairs		13,360		-
EXCESS INCOME / (EXPENDITURE) for the year		(8,400)		1,195
TRANSFER FROM GENERAL FUND		-		11,500
BALANCE TRANSFERRED TO/(FROM) PROJECT FUND		(8,400)		12,695

CONEY HALL TRUST (ASSEMBLY HALLS, WEST WICKHAM, KENT)
STATEMENT OF ASSETS AND LIABILITIES as at 31st DECEMBER 2021

	£	2021 £	£	2020 £
ASSETS				
Cash Funds:				
Santander - Current account	74,184		84,740	
- Business Reserve account	39,167		39,162	
National Savings - Investment account	24,766		24,589	
Cash in hand	<u>451</u>		<u>2,653</u>	
		138,568		151,144
Investments:				
Skipton Building Society - Bond	41,000		41,000	
COIF Charity Funds - market value	<u>9,002</u>		<u>7,654</u>	
		50,002		48,654
Debtors:				
Outstanding Hire Fees		14,251		10,158
Asset retained for Charities' Own Use:				
Assembly Halls property - no valuation available				
The Revised Scheme 'Coney Hall Trust' dated 6th January 2006				
vested the property with the Charity Commissioners				
TOTAL ASSETS		202,821		209,956
LIABILITIES				
Advance Hall Hire Fees	1,026		1,846	
Creditors and Accruals	<u>3,882</u>		<u>3,160</u>	
		4,908		5,006
NET ASSETS		197,913		204,950
UNRESTRICTED FUNDS				
General Fund:				
Balance at 1st January 2021	27,059		26,170	
Excess Income for the year	<u>15</u>		<u>889</u>	
		27,074		27,059
Project Fund:				
Balance at 1st January 2021	91,837		79,142	
Excess Income (Expenditure) for the year	<u>- 8,400</u>		<u>12,695</u>	
		83,437		91,837
Sinking Fund		<u>37,400</u>		<u>37,400</u>
TOTAL UNRESTRICTED FUNDS		147,911		156,286
RESTRICTED FUNDS				
Permanent Endowment Fund	31,247		31,247	
Sinking Fund	9,753		9,753	
COIF Charity Fund	<u>9,002</u>		<u>7,654</u>	
		50,002		48,654
TOTAL FUNDS		197,913		204,950

Approved:

Mr Chris Cooper - Chairman/Trustee

14th Mar 2022

CONEY HALL TRUST

ASSEMBLY HALLS, WEST WICKHAM, KENT

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st DECEMBER 2021

1. ACCOUNTING POLICIES:

The financial statements have been prepared under the historical cost convention in accordance with accounting standards and statements of recommended practice issued by the Charity Commissioners for England and Wales

Income from hire charges is included on a receivable basis and bank interest is included on an actual receipts basis

Liabilities are recognised on the accruals basis.

Charity No. 302952

CONEY HALL TRUST
ASSEMBLY HALLS, WEST WICKHAM, KENT

REPORT AND FINANCIAL STATEMENTS
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Mr Chris Cooper - Chairman/Trustee

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