



## Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | Day               | Month | Year |    | Day             | Month | Year |
|      | 01                | 04    | 2023 |    | 31              | 03    | 2024 |

### Section A Reference and administration details

Charity name

Barham Park Trust

Other names charity is known by

Barham Park Trust

Registered charity number (if any)

302931

Charity's principal address

Brent Civic Centre, Engineers Way

Wembley

Middlesex

Postcode

HA9 0FJ

#### Names of the charity trustees who manage the charity

|    | Trustee name            | Office (if any)             | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------------------|-----------------------------------|---|
| 1  | London Borough of Brent | Barham Park Trust Committee |                                   | Not applicable as corporate sole trustee                      |
| 2  |                         |                             |                                   |   |
| 3  |                         |                             |                                   |   |
| 4  |                         |                             |                                   |   |
| 5  |                         |                             |                                   |   |
| 6  |                         |                             |                                   |   |
| 7  |                         |                             |                                   |   |
| 8  |                         |                             |                                   |   |
| 9  |                         |                             |                                   |   |
| 10 |                         |                             |                                   |   |

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Description of the charity's trusts

|   |   |
|---|---|
| Type of governing document<br>(eg. trust deed, constitution)        | <p>The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed.</p> <p>Related documents</p> <ul style="list-style-type: none"> <li>• The conveyance dated 1<sup>st</sup> February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed</li> <li>• The Assent dated 1<sup>st</sup> February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed.</li> </ul> |
| How the charity is constituted<br>(eg. trust, association, company) | London Borough of Brent as sole trustee   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.  |

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The benefit is the provision of Barham Park and building for recreational purposes.

Members of the Barham Park Trust Committee received training in July 2022 and this included a wide range of information including governance, conflicts of interest and public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

During the year of 2023-24, the Barham Park Trust met twice in September 2023 and once in January 2024. The Trust considered the annual report and accounts for the year 2022/23, a summary of operational matters, outputs of a review, a review of the Trust governance arrangements and a strategic property review. Details of the meetings and decisions are available on the Brent Council website at [Browse meetings - Barham Park Trust Committee \(brent.gov.uk\)](https://www.brent.gov.uk/browsethebarhamparktrustcommittee)

The Trust's tenants, primarily of the Barham Park building, had largely resumed their regular activities following the Covid pandemic. The tenants include ACAVA (Association for Cultural Advancement through Visual Art), the Friends of Barham Library (Community Library), Tmu Samaj (Nepalese Community Centre), the Veterans, and the Children's Centre occupied by Young Brent Foundation. Some of the tenants also organised a range of activities for the wider public, particularly those organised through the Community Library.

Within the park, a visiting funfair was hosted for two visits during the spring and summer of 2023; and contributes towards the funding of the Trust.

The park hosted a number of community events during the year; and a weekly walking for health group.

Walks were organised for the formative Friends of Barham Park groups. A bulb planting event was organised with the public and community groups, attended by the Chair of the Trust and by Ward Councillors.

The role of community organisations and volunteers in the life of Barham Park and in organising many of the above activities is acknowledged.

Thank you for your time and for all that you contribute to Barham Park.

A range of maintenance repairs were undertaken to the building and also following a series of break-ins during 2023. More strategically, the renovation needs of the building are being reviewed and considered by the Barham Park Trust.

Within the park, the establishment of plants continued in the restored Queen Elizabeth II Jubilee Garden, the wooden pergola was rebuilt; and works continued on pond and tree features. These projects were funded by NCIL (Neighbourhood Community Infrastructure Levy) grants funded by Brent Council. Additionally, there were repairs to stonework and to hard-standing within the park.

The park of Barham Park continued as one of the most visited parks within the Brent area. The park has features including a Walled Garden, other gardens, trees and open woodland, amenity grassland and a meadow, a children's playground and an outdoor gym. A Remembrance Day event was held in November 2023. The Barham Park Walled Garden achieved a Silver Gilt award in the London in Bloom 2023.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Barham Park Trust continued to maintain Barham Park for visitors from local areas of Brent and from elsewhere. The Barham Park building hosted tenants of community organisations. The Park and building hosted several events. Barham Park also provides a range of landscaping and biodiversity.

Restoration work continued on several features in the park, while the Barham Park Trust is conducting a review of the building and how best to maintain the building into the future.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

*As at 31 March 2024 the charity held cash reserves of £638,206. Out of this total sum of £638,206, the sum of £285,054 relates to unrestricted funds and the sum of £353,152 relates to restricted funds. There was no expenditure from the Trust's restricted funds in the 2023/24 financial year up to 31 March 2024.*

*In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.*

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

|  |  |
|--|--|
|  |  |
| Tanveer Ghani  |  |
| Director for Property and Assets: Officer with delegated authority to deal with day to day trustee functions of the Trust. |  |

Date

|  |
|--|
|  |
|--|



## Receipts and payments accounts

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01/04/2023 | To | Period end date<br>31/03/2024 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Hall Hire, Fun Fair & Ice Cream Concessions           |  | -                                    | -                                   | -                               | -                             |
| Property Rental Income                                | -                                      | -                                    | -                                   | -                               | -                             |
| Ad-hoc lettings                                       | -                                      | -                                    | -                                   | -                               | -                             |
| Fun Fair  | 33,941                                 | -                                    | -                                   | 33,941                          | 36,337                        |
| Car Parking   | -                                      | -                                    | -                                   | -                               | -                             |
| Catering Rights                                       | -                                      | -                                    | -                                   | -                               | -                             |
| Rental Income - Virgin Media                          | -                                      | -                                    | -                                   | -                               | 4,875                         |
| Rental Income - Other                                 | 10,000                                 | -                                    | -                                   | 10,000                          | 1,625                         |
| Brent Council Contribution                            | -                                      | -                                    | -                                   | -                               | -                             |
| Children Centre                                       | 11,300                                 | -                                    | -                                   | 11,300                          | 11,300                        |
| Interest earned                                       | 11,861                                 | 17,516                               | -                                   | 29,377                          | 10,378                        |
| Cash Advance  | 44,500                                 | -                                    | -                                   | 44,500                          | 27,092                        |
| Other   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>111,602</b>                         | <b>17,516</b>                        | <b>-</b>                            | <b>129,118</b>                  | <b>91,607</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>111,602</b>                         | <b>17,516</b>                        | <b>-</b>                            | <b>129,118</b>                  | <b>91,607</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Maintenance and Wardens                               | 56,000                                 | -                                    | -                                   | 56,000                          | 55,375                        |
| Premises - Utility                                    | -                                      | -                                    | -                                   | -                               | -                             |
| Premises - Insurance                                  | 3,125                                  | -                                    | -                                   | 3,125                           | 2,500                         |
| Premises - Security                                   | -                                      | -                                    | -                                   | -                               | -                             |
| Premises - Cleaning                                   | -                                      | -                                    | -                                   | -                               | -                             |
| Premises - Repairs and Maintenance                    | 3,670                                  | -                                    | -                                   | 3,670                           | -                             |
| Premises - Other                                      | -                                      | -                                    | -                                   | -                               | -                             |
| Supplies and Services                                 | -                                      | -                                    | -                                   | -                               | -                             |
| Waste Disposal  | -                                      | -                                    | -                                   | -                               | -                             |
| Trees - felling and planting                          | -                                      | -                                    | -                                   | -                               | -                             |
| Machinery Repairs                                     | -                                      | -                                    | -                                   | -                               | -                             |
| FM running Costs                                      | -                                      | -                                    | -                                   | -                               | -                             |
| NNDR  | -                                      | -                                    | -                                   | -                               | -                             |
| Surveys   | -                                      | -                                    | -                                   | -                               | -                             |
| Consultancy   | 3,300                                  | -                                    | -                                   | 3,300                           | 8,711                         |
| General contingency                                   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>66,095</b>                          | <b>-</b>                             | <b>-</b>                            | <b>66,095</b>                   | <b>66,586</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
| Buildings Refurbishments                              | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>66,095</b>                          | <b>-</b>                             | <b>-</b>                            | <b>66,095</b>                   | <b>66,586</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>45,507</b>                          | <b>17,516</b>                        | <b>-</b>                            | <b>63,023</b>                   | <b>25,021</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>17,516</b>                          | <b>- 17,516</b>                      | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>222,031</b>                         | <b>353,152</b>                       | <b>-</b>                            | <b>575,183</b>                  | <b>550,162</b>                |
| <b>Cash funds this year end</b>                       | <b>285,054</b>                         | <b>353,152</b>                       | <b>-</b>                            | <b>638,206</b>                  | <b>575,183</b>                |

Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds   |  | 285,054                            | 353,152                          | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b><br><small>(agree balances with receipts and payments account(s))</small> | 285,054                            | 353,152                          | -                               |
|   |  | OK                                 | OK                               | OK                              |
|   | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| B2 Other monetary assets                                    | Rental Income due to the charity   | 60,865                             | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| B3 Investment assets  |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| B4 Assets retained for the charity's own use                | Barham Park Building Complex   | Endowment fund                     | -                                | 939,071                         |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
| B5 Liabilities  |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  |                                    |                                  |                                 |



# Barham Park Trust

## 2023-24 accounts: Independent Examiner's Report

### 1 Introduction

- 1.1 I report on the accounts of Barham Park Trust ("the Trust") for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

### 2 Respective responsibilities of trustees and examiner

- 2.1 The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

- 2.2 It is therefore my responsibility as the independent examiner to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### 3 Basis and scope of independent examiner's report

- 3.1 The independent examination was carried out in accordance with the general directions given by the Charities Commission.

- 3.2 An independent examination is a form of external scrutiny that provides a *limited check* on specific matters. The examination includes a review of the accounting records kept in respect of the Trust and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations for any such matters.

- 3.3 An independent examination contrasts significantly to that of an 'audit' and should therefore not be mistaken as such. The procedures undertaken as part of the examination do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts. For the avoidance of doubt, I do not express an opinion as to whether the accounts give a 'true and fair view'.

### 4 Independent Examiner's statement

- 4.1 In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the following requirements:
- To keep accounting records in accordance with section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Darren Armstrong CMIIA, CIA**  
**Deputy Director Organisational Assurance and Resilience (Head of Internal Audit)**

**London Borough of Brent**  
**Brent Civic Centre**  
**Engineers Way,**  
**HA9 0FJ**

**5<sup>th</sup> August 2024**