

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name

Barham Park Trust

Other names charity is known by

Barham Park Trust

Registered charity number (if any)

302931

Charity's principal address

Brent Civic Centre, Engineers Way

Wembley

Middlesex

Postcode

HA9 0FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	London Borough of Brent	Barham Park Trust Committee		Not applicable as corporate sole trustee
2				
3				
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	<p>The voluntary conveyance dated 22 October 1936 between George Titus Barham (1) and Wembley UDC (2) copy annexed.</p> <p>Related documents</p> <ul style="list-style-type: none"> • The conveyance dated 1st February 1937 between Florence Elizabeth Barham (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed • The Assent dated 1st February 1938 between James Williamson and Kenneth Ewart Tansley (1) and the Mayor Alderman and Burgesses of the Borough of Wembley (2) copy annexed.
How the charity is constituted (eg. trust, association, company)	London Borough of Brent as sole trustee
Trustee selection methods (eg. appointed by, elected by)	Not applicable – the Council as local authority is the sole trustee. The London Borough of Brent is statutory successor to the Borough of Wembley.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The land is be held on trust to preserve the same for the recreation of the public in such manner and subject to such regulations in all respects as the Council may from time to time think proper.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The benefit is the provision of Barham Park and building for recreational purposes.

Members of the Barham Park Trust Committee received training in July 2022 and this included a wide range of information including governance, conflicts of interest and public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

During the year of 2022-23, activities including those of community tenants returned to a more typical pattern following the Covid-19 pandemic. Several organisations organised activities and events, both within the Barham Park building and using the park.

The park of Barham Park recontinued as one of the most visited parks within the Brent area. The park includes a range of features including a Walled Garden, other gardens, trees and open woodland, amenity grassland and a meadow, a children's playground and an outdoor gym.

The park hosted a Fun Fair on two occasions, guided walks and healthy walking activities. A Remembrance Day event was held in November 2022.

Working with the Council, Brent Council's Property Services and Parks Service continued to work to progress operational issues, and to prepare capital projects towards commissioning both for the buildings and for the park.

One of those projects is a strategic review of the use of the building to look at opportunities to improve the quality of the accommodation and income generation.

Following the earlier works to re-landscape the Queen Elizabeth II Jubilee Garden, planting was conducted during the winter of 2022/23. Twenty standard-sized trees were planted in an open woodland. A low wall was restored. These works were funded by grants provided by Brent Council.

Summary of the main achievements of the charity during the year

The Barham Park Trust continued to maintain Barham Park for visitors from local areas of Brent and from elsewhere. The Barham Park building hosted tenants of community organisations. The Park and building hosted several events. Barham Park also provides a range of landscaping and biodiversity.

Restoration work continued on several features in the park, while the Barham Park Trust is conducting a review of the building and how best to maintain the building into the future.

Section E Financial review

Brief statement of the charity's policy on reserves

As at 31 March 2023 the charity held cash reserves of £575,183. Out of this total sum of £575,183, the sum of £222,031 relates to unrestricted funds and the sum of £353,152 relates to restricted funds. There was no expenditure from the Trust's restricted funds in the 2022/23 financial year up to 31 March 2023.

In accordance with the decision of the trustees any future receipts will be used for improvements within Barham Park.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chris Whyte	
Position (eg Secretary, Chair, etc)	Director for Environment and Leisure: Officer with delegated authority to deal with day to day trustee functions of the Trust.	
Date		



Receipts and payments accounts

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For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire, Fun Fair & Ice Cream Concessions	-			-	-
Property Rental Income	-			-	3,089
Ad-hoc lettings	-			-	14,625
Fun Fair	36,337			36,337	28,172
Car Parking	-			-	-
Catering Rights	-			-	-
Rental Income - Virgin Media	4,875			4,875	6,500
Rental Income - Other	1,625			1,625	50,009
Brent Council Contribution	-			-	-
Children Centre	11,300			11,300	11,300
Interest earned	10,378			10,378	9,903
Cash Advance	27,092			27,092	-
	-			-	-
Sub total (Gross income for AR)	91,607	-	-	91,607	123,599

A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	91,607	-	-	91,607	123,599
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A3 Payments					
Maintenance and Wardens	55,375			55,375	54,438
Premises - Utility	-			-	-
Premises - Insurance	2,500			2,500	2,500
Premises - Security	-			-	700
Premises - Cleaning	-			-	-
Premises - Repairs and Maintenance	-			-	-
Premises - Other	-			-	-
Supplies and Services	-			-	-
Waste Disposal	-			-	-
Trees - felling and planting	-			-	-
Machinery Repairs	-			-	-
FM running Costs	-			-	-
NNDR	-			-	-
Surveys	-			-	-
Consultancy	8,711			8,711	-
General contingency	-			-	3,467
	-			-	-
Sub total	66,586	-	-	66,586	61,105

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Buildings Refurbishment	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	66,586	-	-	66,586	61,105
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Net of receipts/(payments)	25,021	-	-	25,021	62,494
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A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	197,010	353,152	-	550,162	487,668
Cash funds this year end	222,031	353,152	-	575,183	550,162

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	222,031	353,152	-
		-	-	-
		-	-	-
	Total cash funds	222,031	353,152	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Barham Park Building Complex	Endowment fund		939,071

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Barham Park Trust

2022-23 Accounts: Supplementary Audit Review

1 Introduction

- 1.1 The Audit and Investigations Service (A&I) were asked to act as an independent examiner and review the draft Barham Park Trust ("the Trust") 2022-23 accounts which will be submitted to the Charities Commission.

2 Respective responsibilities of trustees and examiner

- 2.1 The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.
- 2.2 It is my responsibility to:
- Examine the accounts under section 145 of the 2011 Act;
 - Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
 - to state whether particular matters have come to my attention.

3 Basis of independent examiner's report

- 3.1 This examination has been carried out in accordance with the general directions given by the Charities Commission. An examination
- 3.2 An independent examination is a form of external scrutiny that provides a limited check on specific matters. This limited form of check contrasts with an audit. The examiner is only required to confirm whether any material matters of concern have come to their attention, whilst a full audit is required to provide an opinion on whether a charity's accounts give a '*true and fair view*'. An examination is therefore a limited form of scrutiny compared to an audit. It provides less assurance in terms of the depth of work which is to be carried out and is limited as to the matters on which the examiner reports.
- 3.3 An examination involves a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also involves a review of the accounts and the consideration of any unusual items and/or disclosures provided. The examiner must also consider whether any matters of concern have come to the examiner's attention as a result of the independent examination that should be included in their report to enable a proper understanding of the accounts to be reached. The procedures undertaken therefore do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

4 Independents Examiner's statement

- 4.1 Officers acting for the trustees have prepared receipts and payments accounts.

4.2 No matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirement:

- To keep accounting records in accordance with section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Darren Armstrong – Head of Internal Audit and Investigations at London Borough of Brent

Relevant professional qualification or body: Chartered Institute of Internal Auditors (CMIIA, CIA)

Brent Civic Centre, Audit & Investigations, Floor 5, Engineers Way, HA9 0FJ

15 September 2023