

# Trustees' Annual Report for the period

Period start date				Period end date			
From	01	01	2025	To	31	12	2025

## Section A Reference and administration details

Charity name War Memorial Hall at Platt

Other names charity is known by Platt War Memorial Hall

Registered charity number (if any) 302897

Charity's principal address Platt Memorial Hall

1 Platinum Way

Platt, Sevenoaks, Kent

Postcode TN15 8FH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Vallance	Chairman		
2	David Cox	Treasurer		
3	David Crackles	Secretary		
4	Barry Baker			
5	John Acton			
6	Anthony Sales			
7	Richard Searle			
8	Jackie Owens			
9	Sue Butterfill			
10	John Cox			
11	Dennis Jewitt		From 18-03-2025	
12	Ron Scott		From 18-03-2025	
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Trust Deed sealed 10<sup>th</sup> January 1933

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Co-opted to the management committee then formally appointed at the next AGM. Term of office 3 years renewable on completion.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are encouraged to attend a 'taster' meeting at which the responsibility of a trustees is explained, and questions answered.

Trustees are generally drawn from those living in the area of benefit and also users of the hall and its facilities.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The trust deed requires that the trustees permit the memorial hall to be used by the inhabitants of the area to benefit as a reading and recreation room and also for lectures, meetings and entertainment and for other purposes as the committee think advisable and for the provision of food and refreshment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The hall is used by local societies for talks (interest and education), indoor sports such as short mat bowls and badminton. It is also used for yoga and Pilates, karate, keep fit classes and meetings of the local brownies.

It is also used for children's parties, adult parties, art classes, wedding receptions, association meetings, amateur dramatics, fundraising events and workshops, exhibitions, and as a polling station for local and national elections.

The Parish Council use the hall for their regular meetings and the local school use the facilities for their outdoor activities. The hall is also used for band and music group practice and live performances. Pre-school activities are also provided as a commercial enterprise.

The Environment Agency and other commercial organisations have used the hall for regional meetings taking advantage of the hall's location, ease of road and rail access, and its facilities including a well-equipped kitchen and good car parking.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

Our hall continues to perform successfully as in previous years. Fridays remain the quietest day, while children's parties are especially popular at weekends, with nearly two hundred party bookings recorded. This healthy demand has supported a strong bank balance, allowing us to keep hire rates. Over the past year, our hall has maintained a satisfactory level of bookings, with regular weekly rates unchanged for local groups and clubs for three consecutive years, and for commercial bookings for the second year. We are committed to keeping the hall accessible and affordable for residents.

Facilities saw only minor improvements, notably the replacement of wooden radiator covers in the small hall with more robust metal ones. In an effort to be environmentally friendly, paper towels were discontinued in the ladies' and gents' toilets, replaced by electric hand driers. Paper towels are still provided in the disabled/baby-change facilities and kitchen.

Car park management has improved, with the ANPR parking control system now well-established. Regular and single users are familiar with the system, resulting in fewer parking tickets issued due to forgetfulness or mistakes. Overall, the hall continues to serve the community efficiently and sustainably.

Our hall has maintained once again a satisfactory level of bookings throughout the year; our regular weekly bookings remain similar to recent years with only Fridays being the leanest day of the week. Children's parties are still very popular at weekends with close to two hundred single party bookings this year alone helping to give us a healthy bank balance..

There have been no major changes to our hall during the year, the only minor addition was in replacing the wooden made radiator covers in our small hall with more robust covers made of metal, and to do a small deed for our planet we have stop supplying paper towels to both the ladies and gents toilets with the option now to use electric hand driers. We are continuing to supply them to disabled/baby-change and the kitchen.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity has sufficient funds to meet all foreseeable expenditures and a reasonable reserve to cover operational and maintenance costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

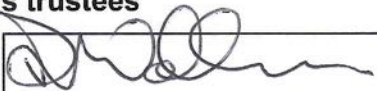
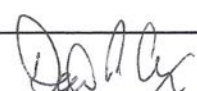
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID MICHAEL VALLANCE	DAVID RAYMOND COX
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	21. 3. 2020.	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**WAR MEMORIAL HALL AT PLATT**

No (if any)  
302897

## Receipts and payments accounts

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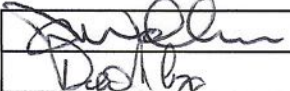
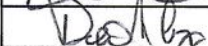
For the period from	Period start date 1st January 2025	To	Period end date 31st December 2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of Hall	42,512	-	-	42,512	42,177
Fund raising events	-	-	-	-	-
Other income	-	-	-	-	-
Grants	-	-	-	-	-
Donations	30	-	-	30	-
Refundable Bonds	500	-	-	500	750
Interest	2,227	-	-	2,227	1,991
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>45,269</b>	<b>-</b>	<b>-</b>	<b>45,269</b>	<b>44,918</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,269</b>	<b>-</b>	<b>-</b>	<b>45,269</b>	<b>44,918</b>
<b>A3 Payments</b>					
Fund raising event costs and refunds	-	-	-	-	-
Utilities	7,926	-	-	7,926	4,704
Cleaning & maintenance	4,843	-	-	4,843	5,120
Insurance & Licences	3,237	-	-	3,237	2,612
Fire & safety	-	-	-	-	-
Donations	100	-	-	100	-
Garden maintenance	1,602	-	-	1,602	3,470
Welfare & sundries	2,173	-	-	2,173	1,375
Bookings clerk	6,383	-	-	6,383	6,161
Caretaking	1,026	-	-	1,026	1,160
Maintenance & service	4,873	-	-	4,873	2,647
Consultancy	-	-	-	-	-
Refundable Bonds	100	-	-	100	1,150
	-	-	-	-	-
<b>Sub total</b>	<b>32,263</b>	<b>-</b>	<b>-</b>	<b>32,263</b>	<b>28,399</b>
<b>A4 Asset and investment purchases, (see table)</b>					
New hall buildings	-	-	-	-	-
Fixture & fittings	1,439	-	-	1,439	10,103
Equipment	-	-	-	-	-
<b>Sub total</b>	<b>1,439</b>	<b>-</b>	<b>-</b>	<b>1,439</b>	<b>10,103</b>
<b>Total payments</b>	<b>33,702</b>	<b>-</b>	<b>-</b>	<b>33,702</b>	<b>38,502</b>
<b>Net of receipts/(payments)</b>	<b>11,567</b>	<b>-</b>	<b>-</b>	<b>11,567</b>	<b>6,416</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>2,227</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>62,024</b>	<b>24,157</b>	<b>-</b>	<b>86,181</b>	<b>79,765</b>
<b>Cash funds this year end</b>	<b>71,364</b>	<b>26,384</b>	<b>-</b>	<b>97,748</b>	<b>86,181</b>

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## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Natwest Bank - Bookings Account	14,659	-	
	Natwest Bank - Restricted funds Account		11,384	
	Lloyds Bank - Expenses Account	1,706	-	
	NatWest Bank - 95 day notice account	55,000	15,000	
	<b>Total cash funds</b>	<b>71,365</b>	<b>26,384</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
	New Hall site	Restricted	208,000	245,000
	New Hall Building	Restricted	881,679	1,066,879
	Fixtures & Fittings	Restricted	26,570	11,270
	Equipment	Unrestricted	28,878	16,712
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		DAVID M VALLANCE	30.3.26	
		DAVID RAYMOND COX	30.3.26	





Section A

Independent Examiner's Report

Report to the trustees

Charity Name

WAR MEMORIAL HALL AT PLATT

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2025

Charity no  
(if any)

302897

Set out on pages

6 AND 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

S. Allewell

Date:

02/04/26

Name:

SARAH ALLEWELL

Relevant professional  
qualification(s) or body  
(if any):

ACA

Address:

ROOVERY DENE, LONG MILL LANE, PLATT, SEVENTAKS  
KENT TN15 8NA



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**