

Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	01	2022	To	31	12	2022

Section A Reference and administration details

Charity name War Memorial Hall at Platt

Other names charity is known by Platt War Memorial Hall

Registered charity number (if any) 302897

Charity's principal address Platt Memorial Hall

1 Platinum Way

Platt, Sevenoaks, Kent

Postcode TN15 8FH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Vallance	Chairman		
2	David Cox	Treasurer		
3	David Crackles	Secretary		
4	Barry Baker			
5	John Acton			
6	Phil Lonkhurst			
7	Anthony Sales			
8	Richard Searle			
9	Scott Wishart			
10	Graham Darby			
11	Jackie Owens		28-3-22 to 31-12-22	
12	Sue Butterfill		28-3-22 to 31-12-22	
13	John Cox		23-5-22 to 31-12-22	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed sealed 10 th January 1933
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Co-opted to the management committee then formally appointed at the next AGM. Term of office 3 years renewable on completion.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are encouraged to attend a 'taster' meeting at which the responsibility of a trustees is explained, and questions answered.

Trustees are generally drawn from those living in the area of benefit and also users of the hall and its facilities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The trust deed requires that the trustees permit the memorial hall to be used by the inhabitants of the area to benefit as a reading and recreation room and also for lectures, meetings and entertainment and for other purposes as the committee think advisable and for the provision of food and refreshment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The hall is used by local societies for talks (interest and education), indoor sports such as short mat bowls and badminton. It is also used for yoga and Pilates, karate, keep fit classes and meetings of the local brownies.

It is also used for children's parties, adult parties, art classes, wedding receptions, association meetings, amateur dramatics, fundraising events and workshops, exhibitions, and as a polling station for local and national elections.

The Parish Council use the hall for their regular meetings and the local school use the facilities for their outdoor activities. The hall is also used for band and music group practice and live performances. Pre-school activities are also provided as a commercial enterprise.

The Environment Agency and other commercial organisations have used the hall for regional meetings taking advantage of the hall's location, ease of road and rail access, and its facilities including a well-equipped kitchen and good car parking.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

There has been a resumption of most activities in the Hall during 2022 following the disruption caused by the pandemic in 2020 and 2021. The income from Hall bookings has been really encouraging and has helped create a very good surplus of income. This surplus has enabled the Hall to purchase a number of assets which include the final payment for the store and office extension, the kitting out of the office, purchase of round tables and tablecloths and a large pressure cleaner. Despite these costs the Hall made a surplus of income of £9,721 and this enabled an increase of cash funds to £73,306.

The income from regular hirers of the hall increased substantially to £25,445 as the various activities resumed which is welcomed. Income from single events (mainly children's parties) increased also, to £18,806.

We now have a part time cleaner and caretaker which has helped considerably in the management of single events. We also have a part time bookings secretary who manages the bookings through an online system.

The management of the Hall is made by the Committee of Trustees who meet on a bi-monthly basis.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has sufficient funds to meet all foreseeable expenditures and a reasonable reserve to cover operational and maintenance costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main income for the charity is usually from hire charges from users of the Halls which was significantly reduced during 2021 due to the covid pandemic. With the Hall being fully open for the whole of 2022, income from hire charges have returned back to normal levels.

Section F

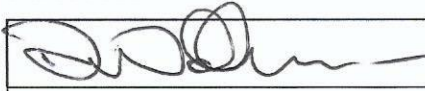
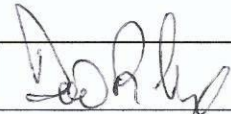
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID MICHAEL VAUNDER	DAVID COX
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	13.3.2023	

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

WAR MEMORIAL HALL AT PLATT

**On accounts for the year
ended**

31st DECEMBER 2022

**Charity no
(if any)**

302897

Set out on pages

7 to 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

S. Allewell

Date:

16/03/2023

Name:

Sarah Allewell

**Relevant professional
qualification(s) or body
(if any):**

ACA
ICAEW

Address:

Rookery Dene
Long Mill Lane
Platt
Sevenoaks
Kent
TN15 8NA



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WAR MEMORIAL HALL AT PLATT

No (if any)
302897

Receipts and payments accounts

CC16a

For the period from	Period start date 1st January 2022	To	Period end date 31st December 2022
------------------------	---------------------------------------	----	---------------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall	44,252	-	-	44,252	20,516
Fund raising events	-	-	-	-	-
Other income	1,528	-	-	1,528	-
Grants	-	1,152	-	1,152	48,700
Donations	1,025	-	-	1,025	45
Refundable Bonds	2,780	-	-	2,780	4,128
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,585	1,152	-	50,737	73,389
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,585	1,152	-	50,737	73,389
A3 Payments					
Fund raising event costs and refunds	-	-	-	-	-
Utilities	2,929	-	-	2,929	1,656
Cleaning & maintenance	4,603	-	-	4,603	2,294
Insurance & Licences	1,914	-	-	1,914	2,565
Fire & safety	-	-	-	-	101
Donations	1,283	-	-	1,283	-
Garden maintenance	2,709	-	-	2,709	3,002
Welfare & sundries	3,189	-	-	3,189	1,854
Bookings clerk	6,585	-	-	6,585	4,100
Caretaking	1,633	-	-	1,633	-
Maintenance & service	3,496	-	-	3,496	3,941
Consultancy	-	787	-	787	1,100
Refundable Bonds	2,200	-	-	2,200	2,878
Sub total	30,541	787	-	31,328	23,491
A4 Asset and investment purchases, (see table)					
New hall buildings	-	3,301	-	3,301	49,888
Fixture & fittings	6,387	-	-	6,387	-
Equipment	-	-	-	-	274
Sub total	6,387	3,301	-	9,688	50,162
Total payments	36,928	4,088	-	41,016	73,653
Net of receipts/(payments)	12,657	- 2,936	-	9,721	- 264
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,746	24,839	-	63,585	63,849
Cash funds this year end	51,403	21,903	-	73,306	63,585

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Bank - Bookings Account	50,079	-	
	Natwest Bank - Restricted funds Account		21,903	
	Lloyds Bank - Expenses Account	1,325	-	
	Petty Cash	-	-	
	Total cash funds	51,403	21,903	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


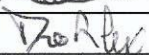
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
New Hall site	Restricted	208,000	245,000
New Hall Building	Restricted	881,679	1,066,879
Fixtures & Fittings	Restricted	26,570	18,352
Equipment	Unrestricted	14,350	10,349
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	D.M. VALLANCE	13.3.2023
	DAVID COX	13.3.2023