

**SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION**

**Accounts**

**for the year ended 31 December 2020**

## SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION

### Association Information

<b>Committee</b>	D Pankhurst	Chairman
	P White	Secretary
	P Sheldrake	Treasurer
	J Madden	
	D Roberts	
	E Patterson	
<b>Registered Charity</b>	Charity Number 302881	
<b>Accountants</b>	The Bubb Sherwin Partnership Limited Chartered Certified Accountants 100 High Street Whitstable Kent CT5 1AT	
<b>Association address</b>	19 St John's Road Whitstable Kent CT5 2QU	
<b>Bankers</b>	Barclays Bank plc 65-67 Whitstable High Street Whitstable Kent CT5 1AT	
<b>Legal Advisors</b>	Girlings Solicitors 3-6 Dane John Canterbury Kent CT1 2UG	

# **SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION**

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# SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION

## Report of the Committee for the year ended 31 December 2020

### Introduction

The Association is governed by the constitution and rules.

The objective of the Association is to promote for the benefit of the inhabitants of Canterbury City Council area and the neighbourhood by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education, and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Furthermore to maintain and manage, in co-operation with the local statutory authority, a Community Centre for activities promoted and encouraged by the Association and its constituent bodies for the furtherance of the above objects.

### Trustees

Mr D Pankhurst  
Mr T Danson  
Mrs C Patterson

### Committee members

D Pankhurst - Chairman  
P White - Secretary  
P Sheldrake  
J Madden  
D Roberts  
E Patterson  
A Lyon

### Appointment of members of the committee

The officers are elected by an annual general meeting of members for a period of three years. The current appointments were made at an extraordinary general meeting.

### Financial Review and developments

	2020	2019
The Association has generated a surplus / (deficit) in the year	<u>298</u>	<u>3,942</u>

The 2020 amount takes into account a donation of £6,000 from the club and government grants amounting to £25,057. The donated amount was £30,750 in 2019.

The net amount of VAT claimed and recovered from HM Revenue and Customs for the year to 31 December 2020 amounted to £661 (£14062 was paid for 31 December 2019). These amounts take account of vat payable in respect of the Club.

## **SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION**

The funds on hand at the Nationwide building society account amounted to £45,999 at 31 December 2020 and £45,932 at 31 December 2019

### **Associated organisations**

The Association acts independently.

The Association is associated with Swalecliffe and Chestfield Community Association Club.

### **Committee's responsibilities**

The committee of the Association is required to prepare, for each financial year, accounts which give a true and fair view of the state of the Association and of the incoming resources and application of resources of the Association for that period. In preparing these financial statements, the Committee is required to:

1. select suitable accounting policies and then apply them consistently;
2. make suitable judgements and estimates that are reasonable and prudent;
3. state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed in the financial statements; and
4. prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Association and which enable them to ensure that the financial statements comply with the statutory requirements and with the Constitution and Rules. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention of fraud and other irregularities.

**Approved by the Committee and signed as authorised on their behalf:**

**D Pankhurst**  
**Chairman**

**P White**  
**Secretary**

**Date**

**Date**

**SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION**

**Accountants' Report on the Unaudited Accounts**

**for the year ended 31 December 2020**

The Balance sheet and Income and Expenditure account for Swalecliffe and Chestfield Community Association have been prepared from the accounting records and information and explanations supplied to us and they are in accordance therewith.

The Bubb Sherwin Partnership Limited

Chartered Certified Accountants

100 High Street

Whitstable

Kent

CT5 1AT

# SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION

## Income and Expenditure account for the year ended 31 December 2020

	2020		2019	
	£	£	£	£
Hall Bookings		14,294		41,637
Bowling Club		1,039		3,109
Subs & affiliation fees		1,785		645
Donations from Swalecliffe & Chestfield Community Association Club		6,000		30,750
		<hr/> 23,118		<hr/> 76,141
<b>Cost of sales</b>				
Hire of plant and machinery	64		-	
	<hr/> 64		<hr/> -	
		64		-
<b>Gross profit</b>		<hr/> 23,054		<hr/> 76,141
<b>Administrative expenses</b>				
Wages and salaries	19,828		18,777	
Employer's NI contributions	446		167	
Employers Allowance	(446)		(167)	
Staff pension costs	-		29	
Committee Members Fees	320		24	
Rent	3,750		3,750	
Water rates	3,281		3,356	
Insurance	2,054		1,906	
Light and heat	8,356		11,871	
Cleaning and laundry	808		7,190	
Waste disposal	965		1,987	
General repairs and maintenance	406		3,630	
Redecorating	-		7,920	
Floor renovation	-		5,710	
New curtains	-		802	
Renewal of facilities	3,618		-	
Alarm, Security & Fire Protection	280		516	
Printing, postage and stationery	521		550	
Advertising	-		68	
Telephone and internet	1,114		1,155	
Computer costs	122		70	
Accountancy	1,450		1,795	
Bank charges	351		532	
Sundry expenses	-		4	
Subscriptions and licence	180		180	
Depreciation on FF & Equipment	527		521	
		<hr/> (47,931)		<hr/> (72,343)

# SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION

## Other operating income

Government grants - Council	17,000		-
Government grant - Job retention scheme	8,057		

	25,057		-
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## Operating Surplus / ( Deficit)

	180		3,798
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## Interest receivable

Bank deposit interest	118		144
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	118		144
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## Net Surplus / ( Deficit)

	298		3,942
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# SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION

## Balance sheet as at 31 December 2020

		2020		2019	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	2		130,531		131,058
<b>Current assets</b>					
Debtors	3	25,658		20,664	
Cash at bank and in hand		52,303		59,583	
		<u>77,961</u>		<u>80,247</u>	
<b>Current liabilities (note 4)</b>					
Trade creditors		262		1,916	
Other creditors		1,101		2,213	
Accruals		1,450		1,795	
		<u>2,813</u>		<u>5,924</u>	
<b>Net current assets</b>			<u>75,148</u>		<u>74,323</u>
<b>Total assets less current liabilities</b>			<u>205,679</u>		<u>205,381</u>
<b>Capital account</b>					
Brought forward at 1 January 2020			148,931		144,989
Surplus / ( Deficit) for the year			298		3,942
Retained Surpluses			<u>149,229</u>		<u>148,931</u>
Grants Received			56,450		56,450
			<u>205,679</u>		<u>205,381</u>

Approved by the Committee and signed on its behalf by

**D Pankhurst**  
Chairman

**P White**  
Secretary

**Date:**

**Date:**

**SWALECLIFFE AND CHESTFIELD COMMUNITY ASSOCIATION**

**Notes to the accounts  
for the year ended 31 December 2020**

<b>2. Tangible assets</b>	<b>Land and buildings freehold</b>	<b>Fixtures Fittings &amp; Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2020	129,389	37,591	166,980
At 31 December 2020	129,389	37,591	166,980
<b>Depreciation</b>			
At 1 January 2020	-	35,922	35,922
Charge for the year	-	527	527
At 31 December 2020	-	36,449	36,449
<b>Net book values</b>			
At 31 December 2020	129,389	1,142	130,531
At 31 December 2019	129,389	1,669	131,058

The Freehold property and Fixtures & fittings are used for charitable purposes and are not held for investment gain.

<b>3. Debtors</b>	<b>2020 £</b>	<b>2019 £</b>
Amount owed by Swalecliffe & Chestfield Association Club	13,169	15,102
Other debtors	4,386	1,034
Prepayments and accrued income	8,103	4,528
	<u>25,658</u>	<u>20,664</u>
<b>4. Current liabilities</b>	<b>2020 £</b>	<b>2019 £</b>
Creditors	262	1,916
Other creditors	1,101	2,213
Accruals and deferred income	1,450	1,795
	<u>2,813</u>	<u>5,924</u>