

Management Report

Upchurch Village Hall

For the period ended 31 December 2023

Prepared on

8 April 2024

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Profit and Loss3

Balance Sheet4

Profit and Loss

January - December 2023

	Total
INCOME	
Cleaning Fee	100.00
Gas Meter Takings	569.00
Interest Income (DS)	185.14
Lettings Non Regular Hirers	6,782.00
Lettings Regular outside village	7,140.00
Lettings Regular Village	13,999.00
Other Revenue	1,384.00
Total Income	30,159.14
TOTAL	30,159.14
EXPENDITURES	
Charitable Contributions	1,282.75
Computer and Internet Expenditures	190.00
Janitorial Expenditure	41.95
Postage and Delivery	3.90
Total Expenditures	1,518.60
NET OPERATING INCOME	28,640.54
OTHER EXPENDITURES	
Advertising & Marketing	105.57
Audit & Accountancy fees	310.80
Electric	4,081.63
Gas	890.98
Insurance	1,964.22
Interest Paid	-26.44
Legal Expenses	334.80
Pest Control	276.00
Repairs & Maintenance	6,900.70
Salaries - Cleaner	9,548.80
Telephone & Internet	60.00
Waste Collection	2,523.35
Water rates	655.05
Total Other Expenditures	27,625.46
NET OTHER INCOME	-27,625.46
NET INCOME/(EXPENDITURE)	£1,015.08

Balance Sheet

As of December 31, 2023

	Total
FIXED ASSET	
Tangible assets	
Buildings - Freehold Property	30,502.00
Furnishings - First Cost	768.00
General Equipment - FC	729.00
Grant For New Sound & Loop System	-1,469.92
Grants For New Building Work	-93,150.00
Heating Project 2017	8,340.00
Heating Project 2017 Funding	-8,340.00
Less Accumalated Depreciation On Furnishings -First Cost	-768.00
Less Accumulated Depreciation on General Equipment	-729.00
Less Accumulated Depreciation On New Sound & Loop System	-489.98
New Building Project 1998/99	111,014.25
New Sound & Loop System	1,959.90
Sound System Upgrade	511.80
Sound System Upgrade Donation	-511.80
Total Tangible assets	48,366.25
Total Fixed Asset	48,366.25
CASH AT BANK AND IN HAND	
Current	8,121.80
Fundraising Accounts	8,892.62
Reserves Account	22,634.89
Total Cash at bank and in hand	39,649.31
DEBTORS	
Accounts Receivable	3,612.00
Total Debtors	3,612.00
CURRENT ASSETS	
Cash Clearing Account	-792.60
Other Debtors	-58.75
Petty Cash	165.98
Total Current Assets	-685.37
NET CURRENT ASSETS	42,575.94
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Accounts Payable	1,036.08
Total Trade Creditors	1,036.08
Current Liabilities	
Cover Charges	1,726.25
Fundraising Donations Received	-6,856.61
Grants received	19,596.85
Suspense	11,538.00
Total Current Liabilities	26,004.49
Total Creditors: amounts falling due within one year	27,040.57

	Total
NET CURRENT ASSETS (LIABILITIES)	15,535.37
TOTAL ASSETS LESS CURRENT LIABILITIES	63,901.62
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	
General Maintenance Reserve	5,430.90
Total Creditors: amounts falling due after more than one year	5,430.90
TOTAL NET ASSETS (LIABILITIES)	£58,470.72
CHARITY FUNDS	
Retained Earnings	57,455.64
Surplus/(Deficit)	1,015.08
Total Charity funds	£58,470.72

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Independent examiner's report to the trustees of Upchurch Village Hall

I report to the trustees on my examination of the accounts of Upchurch Village Hall (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:  MALCOLM JOHN TREDGETT

Relevant professional qualification or membership of professional bodies (if any):

Address: 38 MARSTON CLOSE, WANDERSLADE, KENT ME5 9BY

Date: 9th September 2024