

TYLER HILL MEMORIAL HALL

TRUSTEES REPORT

For the year ending 31st December 2023

The Trustees present their report and financial statement for the year ending 31st December 2023.

TRUSTEES

Peter Smisson	Chairman	Elected by Ballot
Jonathan Cane	Vice Chairman and acting Treasurer	Elected by Ballot
Vikki Tovey	Secretary	Elected by Ballot
Nikki Rayner	Bookings Secretary	Elected by Ballot
Paul Huggins	(former Treasurer)	Retained
Chris Holness		Elected by Ballot
Maxine Stratton		Elected by Ballot
Diana Seekings		T.H Bowls Club
Jenny Taylor		T.H Lunch Club
Elaine Cumming		T.H Parish Council
Alex Graham		T.H Football Club
Jordan Coleman		T.H Cricket Club

CHARITY'S PRINCIPAL ADDRESS: Tyler Hill Memorial Hall
Summer Lane
Tyler Hill
Kent
CT2 9NJ

CHARITY REGISTERED NUMBER: 302872

INDEPENDENT EXAMINER: N Oakes
Finance Manager
St. Stephens Junior School
Hales Drive
Canterbury
Kent
CT2 7AD

TYPE OF GOVERNING DOCUMENT: Trust Deed

HOW THE CHARITY IS CONSTITUTED: Trust

TRUSTEE SELECTION METHODS

There are up to 7 elected trustees who are elected each year by residents of Tyler Hill with the balance of the trustees being appointed by village organisations. Up to 2 trustees can be co-opted each year

TYLER HILL MEMORIAL HALL

TRUSTEES REPORT (cont)

For year ended 31st December 2023

RISK ASSESSMENT

The trustees regularly assess any major risks to which the charity is exposed, in particular those related to the operations and finance to the trust, and are satisfied that systems are in place to mitigate the exposure to the major risks.

SUMMARY OF MAIN ACTIVITIES IN RELATION TO THE OBJECTS

To provide suitable facilities for meetings, lectures, classes and any forms of recreation and leisure activities to enhance the lives and conditions of the inhabitants of the area of benefit.

SUMMARY OF THE MAIN ACHIEVEMENTS OF THE CHARITY IN THE YEAR

Continued regular bookings with a diverse number of clubs and organisations, ensuring the Hall is in constant use by local inhabitants. Weekends see many parties for children and adults and families. Following the purchase of a sit-on mower the field is now being kept in good condition under the committee's control. The making good to the area where the annual bonfire is held on the field.. We have received confirmation that following tree reduction around the Hall, it is now stable with no subsidence evident and we can make good internally and externally. The upstairs meeting room is becoming more popular and the committee is looking to further improve this area to make it more user friendly.

BRIEF STATEMENT OF THE CHARITY'S POLICY ON RESERVES

The charity maintains a general fund and a reserve fund, the latter being funded primarily by volunteer fundraising events.

The charity's policy is to hold at least 6 months running expenses as a reserve in the general fund. The charity's aim is to hold at least £25k in the reserve fund to provide running costs for the annual bonfire night which is the trust's major fundraiser. As this Bonfire night will not be held in the year 2024 due to several circumstances, the committee is aware of continuing to review income from hires to ensure Hall running is sustainable.

The trustees declare that they have approved the Trustees report above

Signed on behalf of the charity's trustees

Signature.....

Peter Smisson - Chairman

Date: 20th October 2024

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

for the year ended 31st December 2023

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date March 2024

N Oakes

Finance Manager

St. Stephens Junior School

Hales Drive, Canterbury

Kent CT2 7AD

TYLER HILL MEMORIAL HALL

RECEIPTS & PAYMENTS ACCOUNTS For the year ended 31st December 2023

	£	£
Capital Assets		
Net Book Value	£0	
Current Assets	126,644	
Bank Account: Business Current Account	36,414	
Bank Account: Business Reserve Account	90,230	
less Current Liabilities		750
Other Debtors		20
Bank Account: Virgin Money Savings Account		51
Trade Creditors		679
Net Current Assets	£125,895	
Total Assets	£125,895	
Owner's Equity:		
Retained Profit		125,895
Total Owner's Equity		£125,895

Profit & Loss
Tyler Hill Memorial Hall
Accounting Year 2023/23

	Debit	Credit
Turnover		59,087
Sales		500
Hall Hire - Regular		14,612
Hall Hire - One Off		5,236
Hall Hire - Deposits		-794
Concurrent Funding		288
Donations Received		235
Fund Raising - Bonfire Night		39,010
add Other Income		1,688
Interest Received		1,188
Grant Income		500
less Cost of Sales	240	
Subcontractor Costs	240	
less Administration Expenses	19	
Bank/Finance Charges	19	
less Tax-Disallowable Admin Expenses	59,911	
Fund Raising Bonfire Night Expenses	22,608	
Fund Raising Expenses - Other	19	
Asset Purchases	9,173	
Hall Cleaning	3,240	
Cleaning Materials	215	
Window Cleaning	112	
Hall Supplies	111	
Hall Refuse Collection	1,495	
Building Repairs & Maintenance	1,648	
Equipment Repairs, Maintenance & Replacement	1,455	
Licenses, Subscriptions & Permits	2,306	
Hall Insurance	6,700	

Ground Litter Picking & Rubbish Clearance	528
Ground Maintenance	1,811
Grass Cutting	179
Tree & Shrub Maintenance	112
Car Park & Access Repairs	11
Electricity	1,738
Gas	5,127
Water	466
Telephone & Website	688
Printing, Stationary & Computer Supplies	107
Meeting Refreshments	34
Sundries	27
Operating Profit	£605
<i>less Drawings</i>	£0
<i>less Profit & Loss journal entries</i>	£0
Retained Profit this period:	£605
Retained Profit brought forward:	£125,289
Distributable Reserves / Retained Profit carried forward:	£125,895

Expenses Breakdown

Category	2023-01	2023-02	2023-03	2023-04	2023-05	2023-06	2023-07	2023-08	2023-09	2023-10	2023-11	2023-12	Total
250 Fund Raising Bonfire Night Expenses	£ -	£ -	£ 1,600.00	£ -	£ -	£ -	£ 1,954.00	£ -	£ 1,346.00	£ 6,529.00	£ 11,178.00	£ -	£ 22,608.00
253 Asset Purchases	£ -	£ -	£ 9,138.00	£ -	£ -	£ 35.00	£ -	£ -	£ -	£ -	£ -	£ -	£ 9,173.00
263 Hall Insurance	£ 3,126.00	£ -	£ -	£ -	£ -	£ -	£ -	£ 93.00	£ -	£ -	£ -	£ -	£ 3,481.00
282 Gas	£ 2,585.00	£ 480.00	£ -	£ 766.00	£ 267.00	£ 149.00	£ 78.00	£ 75.00	£ 74.00	£ 84.00	£ 193.00	£ 376.00	£ 6,700.00
254 Hall Cleaning	£ 228.00	£ 711.00	£ 260.00	£ 50.00	£ 290.00	£ 122.00	£ 373.00	£ 235.00	£ 220.00	£ 352.00	£ 240.00	£ 160.00	£ 5,127.00
262 Licenses, Subscriptions & Permits	£ -	£ 180.00	£ -	£ 159.00	£ 84.00	£ 420.00	£ -	£ -	£ -	£ 655.00	£ 808.00	£ -	£ 3,240.00
271 Ground Maintenance	£ -	£ 65.00	£ -	£ 360.00	£ 595.00	£ 124.00	£ -	£ 668.00	£ -	£ -	£ -	£ -	£ 2,306.00
281 Electricity	£ 313.00	£ -	£ 321.00	£ -	£ 121.00	£ 155.00	£ 290.00	£ 122.00	£ -	£ 241.00	£ -	£ 176.00	£ 1,811.00
259 Building Repairs & Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,648.00	£ -	£ -	£ 1,738.00
258 Hall Refuse Collection	£ 116.00	£ 128.00	£ 102.00	£ 128.00	£ 102.00	£ 107.00	£ 132.00	£ 144.00	£ 102.00	£ 128.00	£ 102.00	£ 204.00	£ 1,495.00
260 Equipment Repairs, Maintenance & Replacement	£ 298.00	£ -	£ 448.00	£ -	£ 202.00	£ -	£ 60.00	£ 105.00	£ -	£ 247.00	£ -	£ 95.00	£ 1,455.00
300 Telephone & Website	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 31.00	£ 351.00	£ 54.00	£ -	£ 688.00
270 Ground Litter Picking & Rubbish Clearance	£ 288.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 240.00	£ -	£ 528.00
283 Water	£ -	£ -	£ 31.00	£ -	£ 236.00	£ 44.00	£ -	£ -	£ 76.00	£ 34.00	£ 23.00	£ 23.00	£ 466.00
150 Subcontractor Costs	£ -	£ -	£ -	£ -	£ -	£ -	£ 240.00	£ -	£ -	£ -	£ -	£ -	£ 240.00
255 Cleaning Materials	£ -	£ -	£ -	£ 7.00	£ -	£ 43.00	£ 108.00	£ -	£ -	£ 40.00	£ 17.00	£ -	£ 215.00
272 Grass Cutting	£ -	£ -	£ -	£ -	£ -	£ 64.00	£ -	£ -	£ 115.00	£ -	£ -	£ -	£ 179.00
273 Tree & Shrub Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 112.00	£ 112.00
256 Window Cleaning	£ 16.00	£ -	£ 16.00	£ -	£ 16.00	£ -	£ -	£ 16.00	£ 16.00	£ -	£ 16.00	£ 16.00	£ 112.00
257 Hall Supplies	£ -	£ -	£ -	£ -	£ 45.00	£ 15.00	£ -	£ -	£ -	£ -	£ 51.00	£ -	£ 111.00
301 Printing, Stationary & Computer Supplies	£ -	£ -	£ 91.00	£ -	£ 16.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 107.00
303 Meeting Refreshments	£ -	£ -	£ -	£ 34.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 34.00
304 Sundries	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 27.00	£ -	£ -	£ 27.00
363 Bank/Finance Charges	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 19.00
251 Fund Raising Expenses - Other	£ -	£ 19.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 19.00
275 Car Park & Access Repairs	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 11.00	£ -	£ 11.00

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

for the year ended 31st December 2023

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BASIS OF INDEPENDENT EXAMINER'S STATEMENT

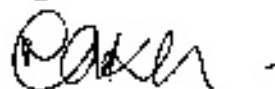
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Date 15 March 2024

N Oakes

Finance Manager

St. Stephens Junior School

Hales Drive, Canterbury

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