

# SITTINGBOURNE AND MILTON UNIT 307 OF THE SEA CADET CORPS

England & Wales · Charity number 302843

## Details

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**Other names** SITTINGBOURNE AND MILTON UNIT 307 SEA CADET CORPS

**Status** Registered

**Legal form** Other

**Registered** 1963-12-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** C/O Sittingbourne & Milton Cadet Unit  
4 Haffenden Ave  
Sittingbourne  
Kent

**Phone** 01795426495

**Email** [tswyvern307@gmail.com](mailto:tswyvern307@gmail.com)

**Website** <http://www.sea-cadets.org/sittingbournemilton>

## Activities

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**Objects:** The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

**Activities:** Educational and adventurous training with a nautical theme based on the customs and traditions of the Royal Navy. Community Activity, Fundraising

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** SITTINGBOURNE, MILTON AND DISTRICT
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£8,815	£35,520	-	-
2024-03-31	£64,697	£37,999	-	-
2023-03-31	£38,058	£34,203	-	-
2022-03-31	£4,971	£2,186	-	-
2021-03-31	£4,361	£2,438	-	-

## Trustees

Name	Role	Appointed
<b>Daniel Mulholland</b>	Chair	2023-06-13
Elaine Spencer		2023-06-13
Katy Gilley		2023-10-09
Lisa Quigley		2024-03-06

**SITTINGBOURNE AND MILTON UNIT 307 OF THE SEA CADET CORPS**

England & Wales - Charity number 302843

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# Accounts

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**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843
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<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>

	<b>Notes</b>		
<b>REVENUE RECEIPTS –</b>			
ANNUAL FUND/DIRECT GRANT		£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	MSCC		£1,375.22
OTHER GRANTS	Kent Community		£1,000.00
CADET CONTRIBUTIONS	SUBS	£1,265.00	£1,680.00
OTHER DONATIONS / LEGACIES			
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£1,172.00	

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional)		£0.00	£0.00
OTHER REVENUE RECEIPTS	INSURANCE CLAIM	£62,260.68	£34,003.25

**TOTAL REVENUE RECEIPTS**

**A**

<b>£64,697.68</b>	<b>£38,058.47</b>
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**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED ASSETS			£0.00
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**TOTAL NON-REVENUE RECEIPTS**

**B**

<b>£0.00</b>	<b>£0.00</b>
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(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

<b>£64,697.68</b>	<b>£38,058.47</b>
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**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£26,697.76	£38,058.47
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	£0.00	£0.00
- COMBINED (=G+H)		£26,697.76	£38,058.47
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		£5,734.02	
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2024</b>	<b>£32,431.78</b>	£5,734.02

**AC1**

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

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SCC A3 (R&P)  
Apr-19

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<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843
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<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

	<b>Notes</b>	<b>THIS YEAR</b>	<b>LAST YEAR</b>
		<b>£</b>	<b>£</b>
FUNDRAISING & SPECIAL EVENTS COSTS	ROYALIST		£870.00
COMPETITION COSTS		£0.00	£0.00
FUEL & TRAVEL COSTS		£0.00	£0.00
CATERING COSTS		£0.00	£0.00
TRAINING COURSES COSTS	COURSE FEES	£0.00	£19.00
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX	DIFFERENCE	£674.20	£0.00
HEAT, LIGHT & WATER	EDF	£248.00	£1,255.43
TELEPHONE & BROADBAND	BT	£532.12	£594.19
OFFICE SUPPLIES, POSTAGE & PRINTING		£0.00	£179.10

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE	INSURANCE CLAIMS	£33,546.22	£30,182.70
BOATS	sheppy boating	£210.00	£0.00
VEHICLES		£0.00	£0.00
OTHER MISC EQUIPMENT	building cost	£2,385.04	£580.00
INSURANCE COSTS	GALLAGHER	£368.82	£523.40
BANK INTEREST & CHARGES		£35.52	£0.00

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£0.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS		£0.00	£0.00

<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£37,999.92</b>	<b>£34,203.82</b>
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**NON-REVENUE PAYMENTS –**

ASSETS		£0.00	£0.00
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<b>TOTAL NON-REVENUE</b>	<b>E</b>	<b>£0.00</b>	<b>£0.00</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£37,999.92</b>	<b>£34,203.82</b>

(#Attach that Fund's similar Account of Payments as page AC2A, and so on)

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**  
**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
 SCC A3 (R&P)  
 Apr-19

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Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843
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	Name of Fund	THIS YEAR	LAST YEAR
<b>In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES</b> (English/Welsh Units: <u>No</u> valuations/costs or accounts notes required)	if restricted	£	£
<b>ASSETS:</b>			
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)		£32,431.78	£5,734.02
BANK DEPOSITS (if any) not included above			
LOANS RECOVERABLE			
OTHER DEBTS (total recoverable – exclude any “accruals”)			
*STOCKS OF ITEMS FOR RESALE (total cost)			
INVESTMENTS (present value of securities &c)			
INVESTMENTS (ditto – belonging to a Restricted Fund, if			
<b>*OTHER FIXED ASSETS:</b>			
- LAND & BUILDINGS			
- BOATS			
- VEHICLES			
- COMPUTERS & OTHER EQUIPMENT			
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above	[            ]	[            ]	[            ]
<b>LIABILITIES</b>			
LOANS REPAYABLE			
OTHER CREDITORS (total payable – exclude any “accruals”)			
CONTINGENT LIABILITIES (estimated total amount)			

		[Amounts]	Particulars
<b>[Scottish] ACCOUNTS NOTES*</b> (if not within Annual Report)			
For any <u>separate</u> Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use	Give page no(s). - or say if none		
Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project	(or say if none)	[            ]	
Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it	(or say if none)	[            ]	Authority:
Amount of any trustee expenses reimbursed and for how many trustees	(or say if none)	[            ]	For how many:
Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)		[            ]	Nature:
Any further information that ‘may reasonably assist’ a reader’s	Give page no(s).		- or say if none

(\*Show details on an extra attached (numbered) page if necessary)

.....Unit Treasurer  
 .....Unit Chairman

Signed as authorised by the Unit’s Management Committee - Date:

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19																		
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843																			
Unit address (or address for correspondence):- <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">House name:</td> <td style="border: 1px solid black; text-align: center;">TS WYVERN</td> </tr> <tr> <td>Street and No:</td> <td style="border: 1px solid black; text-align: center;">CROWN QUAY LANE</td> </tr> <tr> <td>Area or Estate</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td>Town/City:</td> <td style="border: 1px solid black; text-align: center;">SITTINGBOURNE</td> </tr> <tr> <td>County</td> <td style="border: 1px solid black; text-align: center;">KENT</td> </tr> <tr> <td>Post Code:</td> <td style="border: 1px solid black; text-align: center;">ME10 3JQ</td> </tr> </table>			House name:	TS WYVERN	Street and No:	CROWN QUAY LANE	Area or Estate		Town/City:	SITTINGBOURNE	County	KENT	Post Code:	ME10 3JQ						
House name:	TS WYVERN																			
Street and No:	CROWN QUAY LANE																			
Area or Estate																				
Town/City:	SITTINGBOURNE																			
County	KENT																			
Post Code:	ME10 3JQ																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 60%;">DANIEL MULHOLLAND</td><td style="width: 20%;"></td><td style="width: 20%;"></td></tr> <tr><td>ELAINE SPENCER</td><td></td><td></td></tr> <tr><td>LISA QUIGLEY</td><td></td><td></td></tr> <tr><td>KATY GILLEY</td><td></td><td></td></tr> <tr><td>GRAHAM MORRIS</td><td></td><td></td></tr> <tr><td>LESLEY CONROY</td><td></td><td></td></tr> </table>			DANIEL MULHOLLAND			ELAINE SPENCER			LISA QUIGLEY			KATY GILLEY			GRAHAM MORRIS			LESLEY CONROY		
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LISA QUIGLEY																				
KATY GILLEY																				
GRAHAM MORRIS																				
LESLEY CONROY																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 60%;"></td><td style="width: 20%;"></td><td style="width: 20%;"></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [ <u>not</u> : Scotland]:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 60%;"></td><td style="width: 20%;"></td><td style="width: 20%;"></td></tr> </table>																				
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by <b>Sea Cadet Standard Constitution</b>																				
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b> To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
<b>The Unit's main activities and achievements in the financial year were:-</b> The Sittingbourne and Milton Sea Cadets focus on water-based training in sailing, windsurfing, and powerboating, along with seamanship, first aid, and marine engineering. These programs equip cadets with essential maritime skills, hands-on experience, and discipline for future opportunities.																				
<b>Public Benefit</b> The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> <li>• Regular and structured activities with a nautical theme.</li> <li>• Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>• Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul> Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form  
SCC A3 (R&P)  
Apr-19

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Unit Name: Sittingbourne and Milton Sea Cadets

Charity No: 302843

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level THREE months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £4,000 Equal to 4 months' on that basis.

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Sittingbourne & Milton Unit 307 of the Sea Cadet Corps

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

3022843

**Set out on pages**

AC1 – AC5

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Tracy Dalton*

**Date:**

05.02.25

**Name:**

Tracy Dalton

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

64 King Street

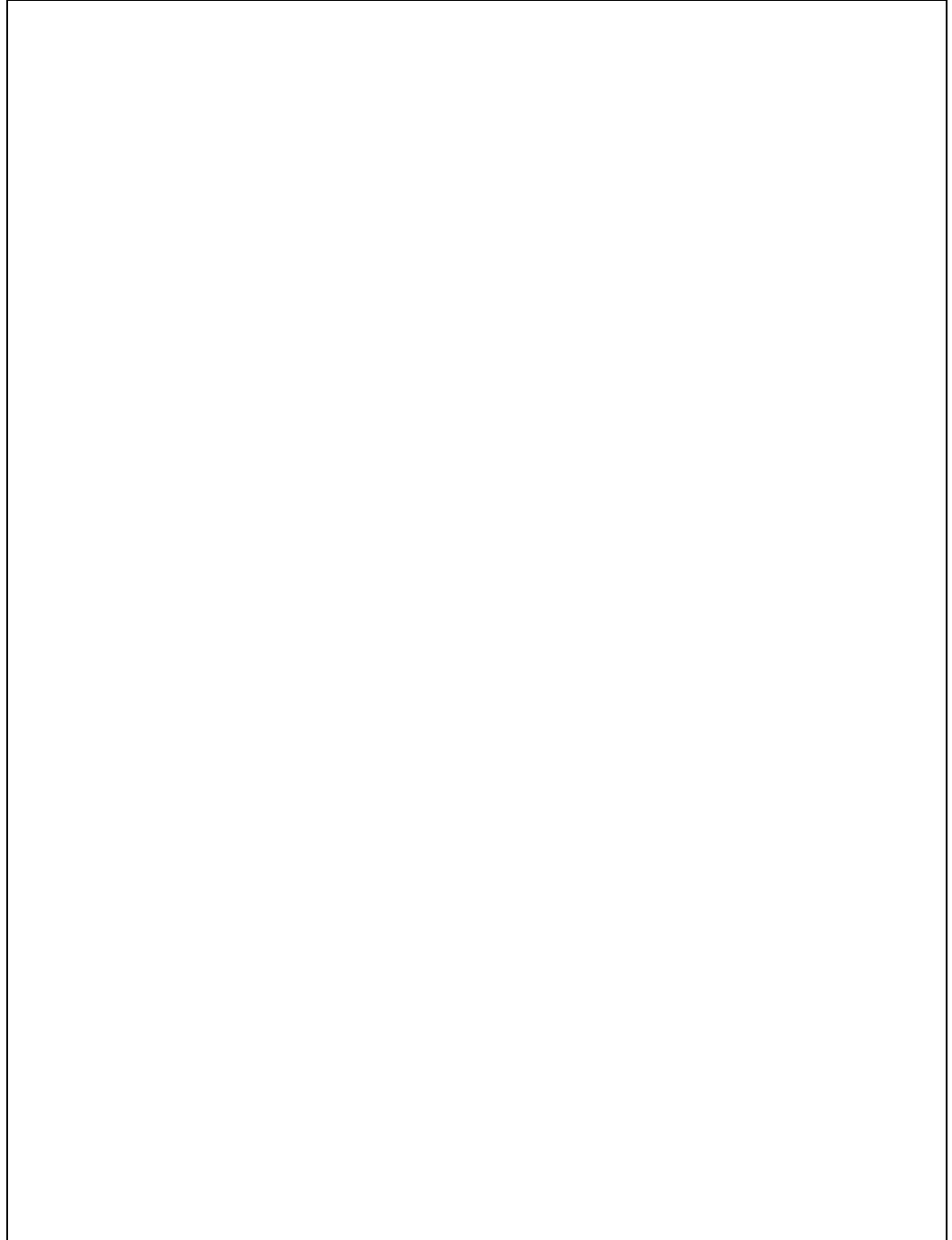
Gillingham, Kent

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**SITTINGBOURNE AND MILTON UNIT 307 OF THE SEA CADET CORPS**

England & Wales - Charity number 302843

---

# Accounts

---

**THE SEA CADETS**

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<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843
---	---------------------------

<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-		<b>THIS YEAR</b>	<b>LAST YEAR</b>
		£	£
	<b>Notes</b>		

**REVENUE RECEIPTS –**

ANNUAL FUND/DIRECT GRANT		£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)	MSCC	£1,375.22	£0.00
OTHER GRANTS	Kent Community	£1,000.00	£0.00
CADET CONTRIBUTIONS	SUBS	£1,680.00	£0.00
OTHER DONATIONS / LEGACIES			
FUNDRAISING & SPECIAL EVENTS PROCEEDS			

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£0.00	£0.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional		£0.00	£0.00
OTHER REVENUE RECEIPTS	INSURANCE CLAIM	£34,003.25	£0.00

<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>	<b>£38,058.47</b>	<b>£0.00</b>
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**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED ASSETS			£0.00
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<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>B</b>	<b>£0.00</b>	<b>£0.00</b>
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(<sup>#</sup>Attach that Fund's similar Account of Receipts as page AC1A, and so on)

<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>	<b>£38,058.47</b>	<b>£0.00</b>
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**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£3,854.65	£0.00
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	£0.00	£0.00
- COMBINED (=G+H)		£3,854.65	£0.00
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		£1,879.37	£0.00
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2023</b>	<b>£5,734.02</b>	£1,879.37

**AC1**

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
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**Unit Name:** Sittingbourne and Milton Sea Cadets

**Charity No:** 302843

**Fund-name/purpose** (if not held for the Unit's general purposes):-

[Redacted]

**Notes**

**THIS  
YEAR  
£**

**LAST  
YEAR  
£**

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS  
COMPETITION COSTS  
FUEL & TRAVEL COSTS  
CATERING COSTS  
TRAINING COURSES COSTS  
ARTICLES PURCHASED FOR RESALE

ROYALIST	£870.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
COURSE FEES	£19.00	£0.00
	£0.00	£0.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
OFFICE SUPPLIES, POSTAGE & PRINTING

	£0.00	£0.00
EDF	£1,255.43	£0.00
BT	£594.19	£0.00
287 AND 280 CHEQUE	£179.10	£0.00

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE  
BOATS  
VEHICLES  
OTHER MISC EQUIPMENT  
INSURANCE COSTS  
BANK INTEREST & CHARGES

INSURANCE CLAIMS	£30,182.70	£0.00
	£0.00	£0.00
	£0.00	£0.00
HALL HIRE	£580.00	£0.00
GALLAGHER	£523.40	£0.00
	£0.00	£0.00

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00

**TOTAL REVENUE PAYMENTS**

**D**

<b>£34,203.82</b>	<b>£0.00</b>
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**NON-REVENUE PAYMENTS –**

ASSETS

	£0.00	£0.00
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**TOTAL NON-REVENUE**  
**TOTAL PAYMENTS (=D+E)**

**E**  
**F**

£0.00	£0.00
<b>£34,203.82</b>	<b>£0.00</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March**

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843
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**In E&W: STATEMENT OF ASSETS & LIABILITIES**

(English/Welsh Units: No valuations/costs or accounts notes required)

**ASSETS:**

Name of Fund	THIS YEAR	LAST YEAR
if restricted	£	£
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)	£5,734.02	£1,879.37
BANK DEPOSITS (if any) not included above		
LOANS RECOVERABLE		
OTHER DEBTS (total recoverable – exclude any “accruals”)		
*STOCKS OF ITEMS FOR RESALE (total cost)		
INVESTMENTS (present value of securities &c)		
INVESTMENTS (ditto – belonging to a Restricted Fund, if		

**\*OTHER FIXED ASSETS:**

- LAND & BUILDINGS		
- BOATS		
- VEHICLES		
- COMPUTERS & OTHER EQUIPMENT		
*For all these items (including any gifts at estimated value when given) state their total <u>present value</u> here if lower than as above	[            ]	[            ]

**LIABILITIES**

LOANS REPAYABLE		
OTHER CREDITORS (total payable – exclude any “accruals”)		
CONTINGENT LIABILITIES (estimated total amount)	£3,820.25	

**[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that ‘may reasonably assist’ a reader’s

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[            ]	
(or say if none)	[            ]	Authority:
(or say if none)	[            ]	For how many:
	[            ]	Nature:
	[            ]	
Give page no(s).		- or say if none

(\*Show details on an extra attached (numbered) page if necessary)

.....Unit Treasurer

.....Unit Chairman

Signed as authorised by the Unit’s Management Committee - Date:

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

<b>THE SEA CADETS</b>		Form
<b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b>		SCC A3 (R&P)
<b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Apr-19
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)		
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		
<b>Unit Name:</b> Sittingbourne and Milton Sea Cadets	<b>Charity No:</b> 302843	
Unit address (or address for correspondence):-		
House name:	TS WYVERN	
Street and No:	CROWN QUAY LANE	
Area or Estate		
Town/City:	SITTINGBOURNE	
County	KENT	
Post Code:	ME10 3JQ	
Unit Management Team members (the 'charity trustees') at date of signing Report:-		
DANIEL MULHOLLAND		
ELAINE SPENCER		
PETER LUXTON		
TONY DAWES		
Names of any other persons who were charity trustees of the Unit at any time in the financial year:-		
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [ <u>not</u> : Scotland]:-		
<b>Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution</b>		
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>		
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b>		
To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).		
<b>The Unit's main activities and achievements in the financial year were:-</b>		
The Unit continues to provide learning and opportunities for young people in the Sittingbourne Area and after a few years of difficulty due to Insurance damage we plan to bounce back better than ever.		
<b>Public Benefit</b>		
The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:		
<ul style="list-style-type: none"> <li>• Regular and structured activities with a nautical theme.</li> <li>• Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>• Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul>		
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.		
		<b>AC4</b>

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form  
SCC A3 (R&P)  
Apr-19

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

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Unit Name: Sittingbourne and Milton Sea Cadets

Charity No: 302843

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level THREE months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £4,000 Equal to Four months' on that basis.

Date signed as authorised by the Unit's Management Team:

[Redacted]

..... Unit Treasurer

..... Unit Chairman

..... Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.



Section A Independent Examiner's Report

Report to the trustees	Sittingbourne & Milton Unit 307 of the Sea Cadet Corps		
On accounts for the year ended	31 March 2023	Charity no (if any)	3022843
	Set out on pages AC1 – AC4 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Michael Morris Date: 31/12/2023

Name: MICHAEL MORRIS

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address: 47 LOMBARDY CLOSE  
HEMPSTEAD KENT ME7 3SQ