

**BLEAN VILLAGE HALL
MANAGEMENT COMMITTEE**

(REGISTERED CHARITY No: 302829)

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30TH SEPTEMBER 2022**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30/09/2022

	General A/C & Petty Cash £	Building Fund & Savings A/C £	TOTAL FUNDS 2021-22 £	2020-21 £
INCOME				
Hall lettings	23984		23984	12652
Grants	250		250	8000
Donations	3382		3382	463
Fund-raising	4878		4878	----
Bank Interest		25	25	4
Misc/utilities/contra	996		996	704
Museum Funds	580		580	1000
Deposits in	3900		3900	1250
TOTAL	37970	25	37995	24073

RESOURCES USED

Wages/maint/repairs/ licences/grant work	17220		17220	10524
Utility costs	5105		5105	3240
Building/equipment	6746		6746	135
Fund-raising	376		376	----
Donations	----		----	----
Misc	294		294	205
Deposit returns	3440		3440	630
Bank Charges	76	13	89	-----
TOTAL	33256	13	33270	14734

Net in/out resources	4714	12	4725	9339
Balances b/fwd 01/10/21	21559	43170	64729	55390
Balances c/fwd 30/09/22	26273	43182	69454	64729

Building fund closed & funds transferred to Savings A/C & General A/C, due to new bank charges.
Totals going forward, as follows:

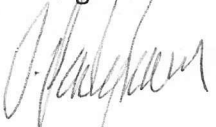
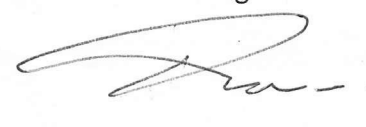
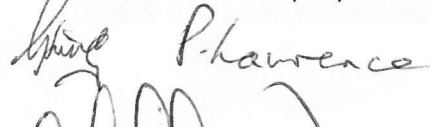
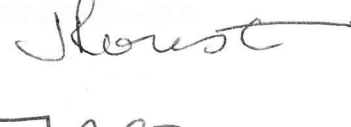
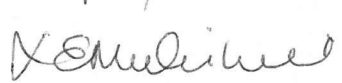
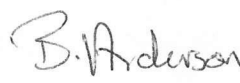


2703	66751	69454
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BALANCE SHEET 30/09/22

Current assets:

HSBC No 1 Account (building fund)	-----	5488
HSBC No 2 Account (general A/C)	2619	15784
HSBC Deposit Account	66751	43386
Petty Cash	84	71
Total net assets	69454	64729

Signed on behalf of Blean Village Hall Management Committee – 31/10/22

ACCOUNTS AND FINANCIAL STATEMENTS

Independent Examiner's Report

I report on the accounts of the Blean Village Hall Management Committee for the year ended 30th September 2022 as shown overleaf.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Scales CPFA
4 Blackberry Way, Whitstable, Kent CT5 3BS

22nd November 2022

BVHMC AGM 31st October 2022

Treasurer's Annual report – Financial year 01/10/21-30/09/22

2022 continued to be very challenging financially. The primary cause being soaring energy costs for gas and electricity. At the start of our financial year, we were in a fixed-rate deal, but for several months now, our energy costs have been over £500 per calendar month. There appears to be no expected downturn for the foreseeable future.

As a result of the current uncertain financial climate, we were forced to increase our rental charges, with a basic hourly rate rise of £1 in March 2022 and an additional £1 from 1st October 2022. I do not foresee any imminent or medium-term issues with our finances, operating at our current and projected levels of demand for use of the hall. However, we will need to revisit rental charges on a monthly basis, depending on the impact of rising utility costs.

I believe we remain competitive with our hire charges and facilities available. In these uncertain times, it is imperative we remain accessible and affordable to hall users. To be otherwise, will be counter-productive to remaining a thriving social hub for the community.

	£
General Account	2618.74
Building Fund	-----
Savings Account	66751.52
Petty Cash	<u>83.89</u>
<u>TOTAL FUNDS HELD</u>	<u>69454.15</u>

Funds for specific projects

Phase 2 designation	54000.00
Hall Insurance	1400.00
Other Licences/annual contracts	1200.00
Contingency fund	3000.00
3 months running costs	6000.00
Museum funds	1580.00

Bills known, but not yet due

British Gas (prov underpayment 2014-15)	600.00
Deposits held	1080.00
<u>TOTAL ALLOCATED FUNDS</u>	<u>68860.00</u>

Jackie Coleman

Treasurer BVHMC – 31/10/2022

Blean Village Hall Management Committee
Annual General Meeting
Minutes of the Meeting held on 31st October 2022, at 7.30pm

Present: Anne Clifford (Chairperson/Social Events Co-ordinator), Barry Anderson (Museum Rep), Jackie Coleman (Treasurer), Charlotte Hitchcock (Lettings Officer), Godfrey King (Vice-Chairperson/Parish Council Rep), Tricia Lawrence (Minute Secretary), Lorraine Mulvihill (Blean Pre-School), Laurie Newman (Table Tennis Rep), Jo Padgham (Gardener's Rep), Jane Rouse (Village/Volunteer/Fundraising Rep)

Number of Members of the public present: 1

1. **Apologies for Absence** - None
2. **Minutes of 2021 AGM Meeting** - having been circulated prior to the meeting, were agreed and signed.
3. **Treasurer's Annual Report**

Circulated prior to the meeting and presented by Jackie. Full report available upon request.

"2022 continued to be a very challenging year financially. The primary cause being soaring energy costs for gas and electricity and, as a result of the current uncertain financial climate, we were forced to increase our rental charges. We will therefore need to revisit rental charges on a monthly basis, depending on the impact of rising utility costs. However, it is imperative that we remain accessible and affordable to hall users, otherwise this could be counter-productive to remaining a thriving social hub for the community. I do not foresee any imminent or medium-term issues with our finances if we continue to operate at our current and projected levels of demand for use of the hall."

Jackie reported that the accounts will be signed at the next committee meeting once the Accountant, Peter Scales, had audited them.

4. **Hall Letting Officer's Reports and Statistics**

Circulated prior to the meeting and presented by Charlotte. Full report available upon request.

"Following the last two years of uncertainty due to the global pandemic and various lockdowns, with cautious optimism the hall has welcomed a more settled year, with the majority of our regular groups having now returned, and private hires booking parties and other celebratory events once again. Sadly, a small minority of our groups have had to make the decision to cease their meetings, however the remaining groups have welcomed the return to normality and resumed their regular gatherings."

5. **Chairman's Annual Report and thanks**

Full report available upon request.

"After another stressful year we seem to have weathered covid lock down and now are anticipating what the future with the energy crisis will bring!

A huge thank you to each and every one of you on the committee who bring so many skills to the management of the hall, and I want to let you know that I feel very supported by you all. Your

regular commitment, input and opinions towards decision making are essential, as does your regular attendance to our meetings.

Charlotte, our wonderful Letting Officer, is another huge asset to our group. You work tirelessly for the good of the hall, and your work is invaluable, always giving above and beyond your duty to ensure the smooth running of the hall.

Last, but not least, thank you to the volunteer group who do so much to raise funds and keep the community spirit alive and well. Our regular coffee mornings and other events, in particular the fete, have proved very popular and thanks to them the hall is able to purchase extra items we would struggle to be able to afford - particularly in the current financial climate.

I was immensely pleased to see so many helpers at the clean-up /maintenance day and feel we achieved a huge amount towards keeping the hall looking as smart and tidy as possible.

Looking forward to another successful year!

6. Election of Officers and Village Representatives

As the term of office had concluded, everyone had resigned from their current roles, and the election of the new officers is as follows:

Chairperson - Anne Clifford was proposed by GK, seconded by JR
Vice Chairperson/Parish Council rep - Godfrey King was proposed by JR, seconded by JP
Minute Secretary - Tricia Lawrence was proposed by AC, seconded by LM
Treasurer - Jackie Coleman was proposed by BA, seconded by GK
Village/Volunteer/Fundraising rep - Jane Rouse was proposed by AC, seconded by JP
Barry Anderson - Museum rep
Lorraine Mulvihill - Blean Pre-School rep
Laurie Newman - Table Tennis rep
Jo Padgham - Gardners rep/Village rep

7. Any Other Business

There was no other business.

8. Meeting closed at 8.25 pm