

CHAIRMAN'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2023

Thank you for attending our 61st AGM and for supporting your Hall Management Committee.

We are delighted that the Nursery continues but we know that it is a very tough time financially for all pre-school care. We hope that the new funding of under 3's may help them increase their numbers in this coming year.

We are fortunate to still have the same, excellent tenants in the Cottage: they renewed in July 2023, and we hope they will renew again. The Cottage ensures vital income which supports the running expenses of the Hall.

I am pleased that we have replaced the main doors of the Hall: a costly exercise at nearly £14,000 but they have been done so well that many haven't realised they have been replaced. They are double-glazed and make a difference to the temperature in the entrance Hall especially in winter. We have since had the window in the ladies' toilet replaced too.

Like everyone else we have seen a big increase in our energy costs in the year, but made a decision not to put up hire charges nor charge an energy supplement. We are very grateful to Plaxtol Parish Council for giving us some financial support for our energy costs to enable us to do this.

We have managed to find someone to help with the "Odd Jobs" – Will Beaumont has done several vital plumbing jobs, helped with a plumbing emergency in the Cottage and is going to help with external decorating and other ad hoc jobs.

As you all know, our Hall is run as a Charity and the committee are all unpaid volunteers as well as being trustees and we rely hugely on every one of them. I am personally indebted to them for their support and willingness to continue in their roles.

Our Current Trustees are:

Sally - is our Secretary and we are delighted that she is going to continue as such.

Paul – looks after the Cottage and deals with Helen Breeze, our agent. There is always something needing attention.

Graham – is our Treasurer and does a wonderful job looking after our finances,

Sandy and Gill – have been keeping an eye on the Kitchen and ad hoc jobs as well as the necessary monthly checks and annual servicing.

Chris – is the Trustee responsible for the day-to-day maintenance of the Hall. There were many calls on his help in the year.

Those not on the Main committee but to whom we owe a huge thank you are:

Lizzie Hill – who looks after the bookings and those who hire the Hall – so important in the running of the Hall.

Steve Sullivan – who is our External Examiner and checks the Accounts and

Tracy James – for keeping the Hall clean and tidy. She is always so flexible when there are parties in the hall at weekends – she works around everyone.

Each year in August we have a morning when we work together to tidy up the external areas of the Hall: we clear the drains, weeds, clean out the oil tank cage and are rewarded with coffee and bacon sandwiches! Thank you to all who came in 2023 – I was delighted that partners of committee members and other “Friends of the Hall” turned out to help. We know how important it is to keep up regular maintenance of the Hall.

Our finances remain healthy, and Graham will be giving us more details in his report.

I have been Chair for a while now (since 2018). As the committee is so great and so supportive and willing to continue in their posts, I am happy to continue as Chair for the moment.

As has been said at previous meetings, the Hall is a focal point in our Village and is very important to community life, but we do need support from organisations that use the Hall to help on our Committee.

Marian Hemsted
April 2024

PLAXTOL MEMORIAL HALL

Charity number: 302817

Financial Statements 31st December 2023

Bank: CAF Bank Ltd., 25, Kings Hill Avenue, West Malling. ME19 4JQ

Independent Examiner: Steve Sullivan

Statement of Financial Activities:

	31/12/2023	31/12/2022
Income		
Hall: Letting Income	13,193.35	11,226.56
Cottage: Rental Income	10,912.50	10,800.00
Other Income	1,309.63	481.12
Total Income	<u>25,415.48</u>	<u>22,507.68</u>
Expenditure		
Hall: Direct Costs	27,512.46	11,590.83
Cottage: Running costs	3,279.63	2,321.87
Administration	60.00	81.00
Total Expenditure	<u>30,852.09</u>	<u>13,993.70</u>
Net Movement in Funds	(5,436.61)	8,513.98
Balances brought forward at 1st January	92,260.14	83,746.16
Balances carried forward	<u>86,823.53</u>	<u>92,260.14</u>

Plaxtol Memorial Hall

Balance Sheet 31st December 2023

	2023 £	2022 £
FIXED ASSETS		
Land and buildings (see Note 1)	14,139.35	14,139.35
Current Assets		
Debtors	3,399.15	2,594.72
Prepayments	3,624.35	2,529.98
Bank Accounts		
Current	-	-
CAF Cash Account	4,203.83	10,990.76
CAF Gold Account	62,931.54	61,772.02
Deposit	-	-
Total Cash at Bank	67,135.37	72,762.78
Total Current Assets	74,158.87	77,887.48
Current Liabilities		
Trade Creditors	1,292.74	(475.39)
Other Creditors	-	-
KCC Grant for Floor (see Note 2)	-	-
P.A.Y.E.	-	-
Accruals	181.95	242.08
Total Current Liabilities	1,474.69	(233.31)
NET CURRENT ASSETS	72,684.18	78,120.79
NET ASSETS	86,823.53	92,260.14
CAPITAL & RESERVES		
Opening Balance	92,260.14	83,746.16
Net Surplus/(Deficit) for Year	(5,436.61)	8,513.98
	86,823.53	92,260.14

NOTES

1. Land and Buildings: The Memorial Hall is shown in the accounts at £14,139.35 historic cost. For insurance purposes it is valued at £2,454,000 (2022: £1,751,610).

Signed:

Marian Hemsted
Chairman

Date

9.2.2024

Signed:

Graham Shewell
Treasurer

Date

9th February 2024

**Plaxtol Memorial Hall Revenue Account
At 31st December 2023**

	Actual at 31st December 2023		At Year End 2022		Budget 2023
	£	£	£	£	
HALL					
Letting Income	13,193.35		11,226.56		12,000
Direct Costs					
Insurance	2,442.55		2,178.22		2,400
Maintenance & Repairs	2,094.78		2,445.68		3,000
Council Tax	65.98		166.40		166
Water rates	569.71		301.51		550
Cleaning Supplies	96.09		341.81		400
Cleaning	3,148.98		2,985.69		3,300
Electricity	3,572.79		2,029.55		3,800
Gas - LPG	1,305.32		761.69		1,600
Licences & Subscriptions	280.28		340.28		350
Advertising	40.00		40.00		40
Major Projects	-		-		
Total Direct Costs	13,616.48		11,590.83		15,606
Surplus / (Deficit) from Hall Lettings		(423.13)		(364.27)	(3,606)
COTTAGE					
Rental Income	10,912.50		10,800.00		10,800
Agents Fees	1,767.85		1,749.60		1,750
Insurance	360.00		360.00		360
Maintenance & Repairs	1,151.78		212.27		2,000
New/Replacement equipment			-		
Cottage - Energy Efficiency measures			-		
Cottage Vacancy Costs			-		-
Cottage Running Costs	3,279.63		2,321.87		4,110
Surplus/(Deficit) from Cottage		7,632.87		8,478.13	6,690
OTHER INCOME					
Fund Raising	-		-		
Gift Aided Donations	75.00		200.00		63
Donations	50.00		74.00		
Parish Council Grant	-		-		
Interest	1,184.63		207.12		300
Total Other Income		1,309.63		481.12	363
Administration Costs					
Stationery, Post & Admin.	-		-		200
Bank Charges	60.00		81.00		96
Total Administration Costs		(60.00)		(81.00)	(296)
Exceptional Items					
Replace: Front Doors & Full woodframed surround	13,895.98				13,000
		(13,895.98)			(13,000)
Overall Surplus/(Deficit)		(5,436.61)		8,513.98	(9,850)

Independent Examiner's Report to the Trustees of Plaxtol Memorial Hall

I report on the accounts for the year ended 31st December 2023.

Respective responsibilities of the Trustees and the Independent Examiner

As the Charities Trustees you are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act). However, your constitution requires that an independent examination be carried out.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

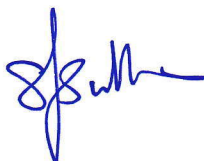
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Steve Sullivan
Lower Dux, Dux Lane, Plaxtol, Sevenoaks.

Date: 19 MARCH 2024

PLAXTOL MEMORIAL HALL

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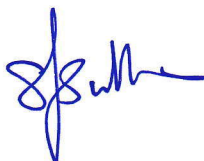
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