

**Offham Village Hall Management committee**  
**AGM 9<sup>th</sup> March 2021**  
**Trustees report**

The last year has been unique in Village Hall history as the normal operation of the Village Hall has been hit significantly by the COVID-19 epidemic. Following the initial lockdown in March the hall has been closed numerous times. Except at the start of the year the pandemic has meant that we have been operating at reduced capacity with strict new measures in place to make us COVID-secure. Added to this we discovered that we needed a new roof, a significant expense at a time when we had very little income. We are grateful for the support of Tonbridge and Malling Council and the residents of Offham who have been so generous in supporting us. We have also sadly lost two valued members of our committee Peter Watson and Martyn Begbey who both passed away unexpectedly. These events have meant that the committee has been busier than ever and I'm pleased to say has worked together really well through some very tough times, I'd like to thank each one of them for all the help and support during this very difficult period.

In order to pay for the new roof we launched our first ever Crowdfunding campaign, applied for grants and held a village auction of donated items. We have been overwhelmed by the generosity of the community who pulled together to support us and helped us raise the money we needed. I'm also grateful for the help I've had from committee members; everyone has been supportive and done what was needed to reach our goal. It is very sad that Martyn who oversaw the new roof works will not be here to see it in place, I'm sure he will be casting an eye down from above!

The committee has also overseen the following maintenance updates during the year:

- The internal floor was resealed
- The entrance hall was painted
- Faulty windows were repaired/replaced
- LED floodlights were installed
- With the help of Offham residents trees were removed from the entrance to the car park and replaced by fencing, laurel bushes and a rockery which has much enhanced the appearance of the car park area

During the lock down we made the car park and Committee room available to Offham Primary School (at no cost) to assist them with the dropping off and collecting of school children, they have since implemented a new system and no longer need to use our facilities.

Work to replace the hall roof began in February 2021 and will be complete in time for the return of users of the hall following lockdown. We expect the first groups to return in April 2021. We also plan to install a hearing loop system and speakers during 2021.

I am very grateful to the management team for all their hard work in what has been an extraordinary year, we will also not forget the significant contributions made by Martyn and Peter, may they rest in peace, we won't forget them.

Janette Burnard  
Chairman  
March 2021

# OFFHAM VILLAGE HAL Income and Expenditure Account 2020

RECEIPTS	2020	2019
	£	£
Lettings (re	5,382 (	23,135
Lettings (ca	819 (	
General Fu	1,480	7,681
Covid Gran	11,334	
Donation M	0	1,000
Donation C	1,000	1,000
Other Dona	0	101
Bank Inter	185	128
Key Deposi	50	
Gift Aid (Es	2,000	
Electricity Refund		186
Roof Fundr	18,162	
Other Income		366
Total Recei	40,413	33,597
PAYMENTS		
Lettings Re	409	834
General Fu	685	2,715
Cleaning	4,618	4,577
Gas	903	1,176
Electricity	967	975
Water	436	687
Maintenan	7,027	2,569
Business R	0	474
Insurance	1,743	1,824
Bank Charg	48	55
Licences	209	
Charitable	500	
Key Deposi	40	
Fixtures, Fi	2,393	14,528
Roof Fundr	80	
Deposit/Pa	100	
General Dis	196	
General Eq	31	
Postage/st	10	
Miscellane	90	963
Total Exper	20,484	31,377
Surplus	19,929	2,220

Notes: Lettings net income fell by almost £16,500  
Covid Closure Grants from Tonbric £11,334  
General fundraising showed a surp £795  
Depreciation £4,737 /£4,311, not included above - see Balance Sheet

(New roof, fund raising - work commenced 22 February 2021)

Signed by: Treasurer                      Date

Verifier                      Date