

MEOPHAM VILLAGE HALL

REGISTERED CHARITY NUMBER 302802

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
30TH SEPTEMBER 2023**

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MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2023

The trustees present their report and financial statements for the year ended 30th September 2023. The registered charity number is 302802 and the principal address is Meopham Village Hall, Wrotham Road, Meopham, DA13 0AT.

Membership

The charity is administered by the Trustees and representatives of clubs and other organisations that use the hall and grounds forming a Management Committee.

The Trustees who acted during the year were :

Roy Lingham - Chairman
Trixie Leyshon - Secretary
Nigel Tate - Booking Secretary

Keith Fuller was appointed as Treasurer and as a Trustee on 18th November 2022.

At the Annual General Meeting held on 16th November 2023 both Roy Lingham and Trixie Leyshon retired as Trustees and Clare Bourke and Victoria Morris were appointed.

Aims and Performance of the Charity

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Meopham.

There are currently over 30 local groups regularly using the hall. In addition it is also used for one-off bookings and the grounds house the local tennis, table tennis and country clubs.

The Trustees remain mindful of the age of the building and the need to update the facilities and consider the current level of funds as necessary for these purposes. It is likely that the funds will be reduced significantly in the current year with a number of repairs required including to the caretaker's cottage. As a result the Trustees will have to carefully consider other planned improvements.

Responsibilities of the Trustees

The Trust Deed requires the Trustees to prepare financial statements for each financial year in such manner as the Charity Commission may require.

The financial statements are presented on a receipts and payments basis as permitted by the Charities Act 2011.

(continued)

MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2023 (continued)

Responsibilities of the Trustees (continued)

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and contain entries showing from day to day all monies received and monies expended by the charity and the matters in respect of which those transactions took place and also contain a record of the assets and liabilities of the charity. The law also sets out the Trustees' responsibilities for the preparation and content of the Report.

The Trustees are also responsible for safeguarding the assets of the charity and ensuring their proper application under the Trust Deed and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Report was approved by the Trustees on 18th January 2024 and signed on its behalf by Keith Fuller.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEOPHAM VILLAGE HALL
REGISTERED CHARITY NUMBER 302802**

I report to the trustees on my examination of the accounts of Meopham Village Hall ("the Trust") for the year ended 30th September 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in that in, any material respect:

- * accounting records were not kept in accordance with section 130 of the Act or
- * the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with my examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed :

Date: 10th March 2024

Name: Clive Girling

Address: 10 Pitfield Drive, Meopham, Kent.

MEOPHAM VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 2023

	2023 £	2022 £
RECEIPTS		
Grants and donations :		
Grants	1,500	2,667
Operating activities :		
Rent received	37,745	35,435
Investment income :		
Dividends received	1,159	837
Interest received	115	8
TOTAL RECEIPTS	<u>40,519</u>	<u>38,947</u>
 PAYMENTS		
Maintenance and administration costs :		
Wages	8,441	7,792
Council tax and water	3,518	1,949
Electricity and gas	5,064	2,229
Repairs and renewals	15,081	7,783
Telephone	511	397
Insurance	1,460	1,364
Accountancy	100	-
Legal and professional fees	887	322
Advertising	-	219
Cleaning	1,584	852
Sundries	398	187
	<u>37,044</u>	<u>23,094</u>
 Net receipts/(payments) for the year	<u>3,475</u>	<u>15,853</u>
 Total funds last year end	<u>68,799</u>	<u>52,946</u>
Total funds this year end	<u>72,274</u>	<u>68,799</u>

MEOPHAM VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH SEPTEMBER 2023

	Notes	2023 £	2022 £
MONETARY ASSETS			
Bank accounts			
Treasurers account		20,474	19,722
Fabric fund		6,994	4,315
Contingency fund		<u>46,950</u>	<u>46,670</u>
		<u>74,418</u>	<u>70,707</u>
OTHER ASSETS			
Held for the use of the charity :			
Income units in COIF Charities Investment Fund, from which the charity receives dividends, with a value at 30th September 2023 of £28,664.			
LIABILITIES		<u>2,144</u>	<u>1,908</u>

The accounts were approved by the Trustees and signed on its behalf by Keith Fuller.

Dated : 18th January 2024

