

MEOPHAM VILLAGE HALL

England & Wales · Charity number 302802

Details

Status Registered

Legal form Other

Registered 1964-09-28

Register [View on the Charity Commission register](#)

Contact

Address Village Hall
Wrotham Road
Meopham
Gravesend
Kent
DA13 0AT

Phone 07888368521

Email finance@meophamvillagehall.co.uk

Website www.meophamvillagehall.co.uk

Activities

Objects: MAINTENANCE OF THE VILLAGE HALL

Activities: Provision of facilities for local organisations.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** MEOPHAM AND NEIGHBOURHOOD
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£47,991	£44,562	-	-
2023-09-30	£40,519	£37,044	-	-
2022-09-30	£38,947	£23,094	-	-
2021-09-30	£38,097	£34,885	-	-
2020-09-30	£31,969	£29,302	-	-

Trustees

Name	Role	Appointed
Keith Fuller		2022-11-18
Maeve Marie Davies		2025-01-16
Nigel David Tate		2021-11-17
Sheila Ann Buchanan		2025-11-20

Linked charities

- CUTHBERT HILTON GOLDING BIRD FOR MEOPHAM VILLAGE HALL (302802-1)

MEOPHAM VILLAGE HALL

England & Wales - Charity number 302802

Accounts

MEOPHAM VILLAGE HALL

REGISTERED CHARITY NUMBER 302802

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
30TH SEPTEMBER 2024**

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MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2024

The trustees present their report and financial statements for the year ended 30th September 2024. The registered charity number is 302802 and the principal address is Meopham Village Hall, Wrotham Road, Meopham, DA13 0AT.

Membership

The charity is administered by the Trustees and representatives of clubs and other organisations that use the hall and grounds forming a Management Committee.

The Trustees who acted during the year were :

Nigel Tate - Booking Secretary

Keith Fuller - Treasurer

At the Annual General Meeting held on 16th November 2023 both Roy Lingham and Trixie Leyshon retired as Trustees and Clare Bourke and Victoria Morris were appointed.

Aims and Performance of the Charity

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Meopham.

There are currently over 30 local groups regularly using the hall. In addition it is also used for one-off bookings and the grounds house the local tennis, table tennis and country clubs. Unfortunately the Meopham Players have recently disbanded and we have therefore lost one of our longest serving users.

Despite higher expenditure in the year with additional repairs required, especially to the caretaker's cottage, an unexpected modest surplus was generated. However, in the current year further expenditure will be required to the cottage. In addition the fixed rate deals for light and heat end during the year which will result higher energy costs. As a result the Trustees will have to carefully consider the timing of other necessary expenditure. Both halls are in need of redecoration, with the main hall requiring additional expenditure once the Players remove their equipment. This expenditure is planned to be spread over the next two years.

The Trustees remain mindful of the age of the building and the need to update the facilities and consider the current level of funds as necessary for these purposes.

(continued)

MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2024 (continued)

Responsibilities of the Trustees

The Trust Deed requires the Trustees to prepare financial statements for each financial year in such manner as the Charity Commission may require.

The financial statements are presented on a receipts and payments basis as permitted by the Charities Act 2011.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and contain entries showing from day to day all monies received and monies expended by the charity and the matters in respect of which those transactions took place and also contain a record of the assets and liabilities of the charity. The law also sets out the Trustees' responsibilities for the preparation and content of the Report.

The Trustees are also responsible for safeguarding the assets of the charity and ensuring their proper application under the Trust Deed and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Report was approved by the Trustees on 21st November 2024 and signed on its behalf by Keith Fuller.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEOPHAM VILLAGE HALL
REGISTERED CHARITY NUMBER 302802**

I report to the trustees on my examination of the accounts of Meopham Village Hall ("the Trust") for the year ended 30th September 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in that in, any material respect:

* accounting records were not kept in accordance with section 130 of the Act or

* the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with my examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed :

Date: 17th March 2025

Name: Clive Girling

Address: 10 Pitfield Drive, Meopham, Kent.

MEOPHAM VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 2024

	2024 £	2023 £
RECEIPTS		
Grants and donations :		
Grants	250	1,500
Operating activities :		
Rent received	45,744	37,745
Investment income :		
Dividends received	850	1,159
Interest received	1,147	115
TOTAL RECEIPTS	<u>47,991</u>	<u>40,519</u>
PAYMENTS		
Maintenance and administration costs :		
Wages	9,266	8,441
Council tax and water	4,168	3,518
Electricity and gas	3,702	5,064
Repairs and renewals	20,286	15,081
Telephone and internet	396	511
Insurance	1,606	1,460
Accountancy	100	100
Legal and professional fees	3,098	887
Advertising	128	-
Cleaning	834	1,584
Sundries	978	398
	<u>44,562</u>	<u>37,044</u>
Net receipts/(payments) for the year	<u>3,429</u>	<u>3,475</u>
Total funds last year end	<u>72,274</u>	<u>68,799</u>
Total funds this year end	<u>75,703</u>	<u>72,274</u>

MEOPHAM VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH SEPTEMBER 2024

	Notes	2024 £	2023 £
MONETARY ASSETS			
Bank accounts			
Treasurers account		15,902	20,474
Notice account		45,577	-
Fabric fund		9,748	6,994
Contingency fund		<u>7,416</u>	<u>46,950</u>
		<u>78,643</u>	<u>74,418</u>

OTHER ASSETS

Held for the use of the charity :

Income units in COIF Charities Investment Fund, from which the charity receives dividends, with a value at 30th September 2024 of £31,396.

LIABILITIES

2,940

2,144

The accounts were approved by the Trustees and signed on its behalf by Keith Fuller.

Dated : 21st November 2024

MEOPHAM VILLAGE HALL

England & Wales - Charity number 302802

Accounts

MEOPHAM VILLAGE HALL

REGISTERED CHARITY NUMBER 302802

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
30TH SEPTEMBER 2023**

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MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2023

The trustees present their report and financial statements for the year ended 30th September 2023. The registered charity number is 302802 and the principal address is Meopham Village Hall, Wrotham Road, Meopham, DA13 0AT.

Membership

The charity is administered by the Trustees and representatives of clubs and other organisations that use the hall and grounds forming a Management Committee.

The Trustees who acted during the year were :

Roy Lingham - Chairman
Trixie Leyshon - Secretary
Nigel Tate - Booking Secretary

Keith Fuller was appointed as Treasurer and as a Trustee on 18th November 2022.

At the Annual General Meeting held on 16th November 2023 both Roy Lingham and Trixie Leyshon retired as Trustees and Clare Bourke and Victoria Morris were appointed.

Aims and Performance of the Charity

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Meopham.

There are currently over 30 local groups regularly using the hall. In addition it is also used for one-off bookings and the grounds house the local tennis, table tennis and country clubs.

The Trustees remain mindful of the age of the building and the need to update the facilities and consider the current level of funds as necessary for these purposes. It is likely that the funds will be reduced significantly in the current year with a number of repairs required including to the caretaker's cottage. As a result the Trustees will have to carefully consider other planned improvements.

Responsibilities of the Trustees

The Trust Deed requires the Trustees to prepare financial statements for each financial year in such manner as the Charity Commission may require.

The financial statements are presented on a receipts and payments basis as permitted by the Charities Act 2011.

(continued)

MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2023 (continued)

Responsibilities of the Trustees (continued)

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and contain entries showing from day to day all monies received and monies expended by the charity and the matters in respect of which those transactions took place and also contain a record of the assets and liabilities of the charity. The law also sets out the Trustees' responsibilities for the preparation and content of the Report.

The Trustees are also responsible for safeguarding the assets of the charity and ensuring their proper application under the Trust Deed and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Report was approved by the Trustees on 18th January 2024 and signed on its behalf by Keith Fuller.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEOPHAM VILLAGE HALL
REGISTERED CHARITY NUMBER 302802**

I report to the trustees on my examination of the accounts of Meopham Village Hall ("the Trust") for the year ended 30th September 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in that in, any material respect:

* accounting records were not kept in accordance with section 130 of the Act or

* the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with my examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed :

Date: 10th March 2024

Name: Clive Girling

Address: 10 Pitfield Drive, Meopham, Kent.

MEOPHAM VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 2023

	2023	2022
	£	£
RECEIPTS		
Grants and donations :		
Grants	1,500	2,667
Operating activities :		
Rent received	37,745	35,435
Investment income :		
Dividends received	1,159	837
Interest received	115	8
TOTAL RECEIPTS	<u>40,519</u>	<u>38,947</u>
PAYMENTS		
Maintenance and administration costs :		
Wages	8,441	7,792
Council tax and water	3,518	1,949
Electricity and gas	5,064	2,229
Repairs and renewals	15,081	7,783
Telephone	511	397
Insurance	1,460	1,364
Accountancy	100	-
Legal and professional fees	887	322
Advertising	-	219
Cleaning	1,584	852
Sundries	398	187
	<u>37,044</u>	<u>23,094</u>
Net receipts/(payments) for the year	<u>3,475</u>	<u>15,853</u>
Total funds last year end	<u>68,799</u>	<u>52,946</u>
Total funds this year end	<u>72,274</u>	<u>68,799</u>

MEOPHAM VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH SEPTEMBER 2023

	Notes	2023 £	2022 £
MONETARY ASSETS			
Bank accounts			
Treasurers account		20,474	19,722
Fabric fund		6,994	4,315
Contingency fund		<u>46,950</u>	<u>46,670</u>
		<u>74,418</u>	<u>70,707</u>

OTHER ASSETS

Held for the use of the charity :

Income units in COIF Charities Investment Fund, from which the charity receives dividends, with a value at 30th September 2023 of £28,664.

LIABILITIES		<u>2,144</u>	<u>1,908</u>
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The accounts were approved by the Trustees and signed on its behalf by Keith Fuller.

Dated : 18th January 2024

MEOPHAM VILLAGE HALL

England & Wales - Charity number 302802

Accounts

MEOPHAM VILLAGE HALL

REGISTERED CHARITY NUMBER 302802

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED
30TH SEPTEMBER 2022**

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MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2022

The trustees present their report and financial statements for the year ended 30th September 2022. The registered charity number is 302802 and the principal address is Meopham Village Hall, Wrotham Road, Meopham, DA13 0AT.

Membership

The charity is administered by the Trustees and representatives of clubs and other organisations that use the hall and grounds forming a Management Committee.

The Trustees who acted during the year were :

Roy Lingham - Chairman
Trixie Leyshon - Secretary
Rob Macfarlane - Treasurer (died 29th August 2022)
Nigel Tate - Booking Secretary (appointed 17th November 2021)

Keith Fuller was appointed as Treasurer and as a Trustee on 18th November 2022.

Aims and Performance of the Charity

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of Meopham.

There are currently over 30 local groups regularly using the hall. In addition it is also used for one-off bookings and the grounds house the local tennis, table tennis and country clubs.

The Trustees remain mindful of the age of the building and the need to update the facilities and consider the current level of funds as necessary for these purposes.

Responsibilities of the Trustees

The Trust Deed requires the Trustees to prepare financial statements for each financial year in such manner as the Charity Commission may require.

The financial statements are presented on a receipts and payments basis as permitted by the Charities Act 2011.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and contain entries showing from day to day all monies received and monies expended by the charity and the matters in respect of which those transactions took place and also contain a record of the assets and liabilities of the charity. The law also sets out the Trustees' responsibilities for the preparation and content of the Report.

(continued)

MEOPHAM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH SEPTEMBER 2022 (continued)

Responsibilities of the Trustees (continued)

The Trustees are also responsible for safeguarding the assets of the charity and ensuring their proper application under the Trust Deed and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Report was approved by the Trustees on 19th July 2023 and signed on its behalf by Keith Fuller.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MEOPHAM VILLAGE HALL
REGISTERED CHARITY NUMBER 302802**

I report to the trustees on my examination of the accounts of Meopham Village Hall ("the Trust") for the year ended 30th September 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe in that in, any material respect:

- * accounting records were not kept in accordance with section 130 of the Act or
- * the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with my examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed :

Date: 25th July 2023

Name: Clive Girling

Address: 10 Pitfield Drive, Meopham, Kent.

MEOPHAM VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	2022	2021
	£	£
RECEIPTS		
Grants and donations :		
Grants	2,667	24,693
Gifts	-	1
Operating activities :		
Rent received	35,435	12,588
Investment income :		
Dividends received	837	811
Interest received	8	4
TOTAL RECEIPTS	<u>38,947</u>	<u>38,097</u>
PAYMENTS		
Maintenance and administration costs :		
Wages	7,792	7,455
Council tax and water	1,949	1,673
Electricity and gas	2,229	1,488
Repairs and renewals	7,783	21,241
Telephone	397	248
Insurance	1,364	1,295
Accountancy	-	480
Legal and professional fees	322	522
Advertising	219	187
Cleaning	852	194
Sundries	187	102
	<u>23,094</u>	<u>34,885</u>
Net receipts/(payments) for the year	<u>15,853</u>	<u>3,212</u>
Total funds last year end	<u>52,946</u>	<u>49,734</u>
Total funds this year end	<u>68,799</u>	<u>52,946</u>

MEOPHAM VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH SEPTEMBER 2022

	Notes	2022 £	2021 £
MONETARY ASSETS			
Bank accounts			
Treasurers account		19,722	7,411
Fabric fund		4,315	1,897
Contingency fund		<u>46,670</u>	<u>43,996</u>
		<u>70,707</u>	<u>53,304</u>

OTHER ASSETS

Held for the use of the charity :

Income units in COIF Charities Investment Fund, from which the charity receives dividends, with a value at 30th September 2022 of £28,293.

LIABILITIES		<u>1,908</u>	<u>358</u>
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The accounts were approved by the Trustees and signed on its behalf by Keith Fuller.

Dated : 19th July 2023

at

MEOPHAM VILLAGE HALL

England & Wales - Charity number 302802

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2021
for
Meopham Village Hall

Tax Solutions Wakefield Limited
T/A Rishworth Baxter Accountants
26 Cheapside
Wakefield
West Yorkshire
WF1 2TF

Contents of the Financial Statements
for the Year Ended 30 September 2021

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The trustees present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Committee members

Roy Lingham - Trustee / Chairman
Trixie Leyshon - Trustee / Vice-Chairman
Rob Macfarlane - Trustee / Treasurer
Margaret Keenan - Trustee / Booking Secretary
Rosalie Knott
Sheila Buchanan
Barbara Macknish
William Lambert
Norah Baines
Trixie Leyshon
Paul Werlemann
Mike Dawson
Sylvia Stickings
Pat Deadman
Laura Vines

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

302802

Principal address

8 Camer Street
Meopham
Gravesend
Kent
DA13 0XR

Trustees

R Lingham Trustee
R Macfarlane Trustee / Treasurer
Ms T Leyshon Trustee
Ms M Keenan Booking Secretary

Independent Examiner

Benjamin Baxter
Tax Solutions Wakefield Limited
T/A Rishworth Baxter Accountants
26 Cheapside
Wakefield
West Yorkshire
WF1 2TF

Meopham Village Hall

Report of the Trustees
for the Year Ended 30 September 2021

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

Independent Examiner's Report to the Trustees of
Meopham Village Hall

Independent examiner's report to the trustees of Meopham Village Hall

I report to the charity trustees on my examination of the accounts of Meopham Village Hall (the Trust) for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Benjamin Baxter
Tax Solutions Wakefield Limited
T/A Rishworth Baxter Accountants
26 Cheapside
Wakefield
West Yorkshire
WF1 2TF

Date:

Meopham Village Hall

Statement of Financial Activities
for the Year Ended 30 September 2021

	Notes	30.9.21 Unrestricted fund £	30.9.20 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		1	2
Charitable activities			
General		24,693	11,198
Investment income	2	13,403	20,770
Total		38,097	31,970
EXPENDITURE ON			
Charitable activities			
General		34,885	29,303
NET INCOME		3,212	2,667
RECONCILIATION OF FUNDS			
Total funds brought forward		49,734	47,067
TOTAL FUNDS CARRIED FORWARD		52,946	49,734

The notes form part of these financial statements

Meopham Village Hall

Balance Sheet

30 September 2021

	Notes	30.9.21 Unrestricted fund £	30.9.20 Total funds £
CURRENT ASSETS			
Debtors	6	29	-
Cash at bank		53,304	50,120
		<u>53,333</u>	<u>50,120</u>
CREDITORS			
Amounts falling due within one year	7	(387)	(386)
		<u>52,946</u>	<u>49,734</u>
NET CURRENT ASSETS			
		<u>52,946</u>	<u>49,734</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>52,946</u>	<u>49,734</u>
NET ASSETS		<u>52,946</u>	<u>49,734</u>
FUNDS	9		
Unrestricted funds		<u>52,946</u>	<u>49,734</u>
TOTAL FUNDS		<u>52,946</u>	<u>49,734</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.21	30.9.20
	£	£
Rents received	12,588	19,574
Interest receivable - trading	4	15
Investment interest	811	1,181
	<u>13,403</u>	<u>20,770</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2021 nor for the year ended 30 September 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the year ended 30 September 2020.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2021

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.21	30.9.20
Number of employees during the year	1	1
	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	2
Charitable activities	
General	11,198
Investment income	20,770
Total	<u>31,970</u>
EXPENDITURE ON	
Charitable activities	
General	29,303
NET INCOME	<u>2,667</u>
RECONCILIATION OF FUNDS	
Total funds brought forward	47,067
TOTAL FUNDS CARRIED FORWARD	<u><u>49,734</u></u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.21	30.9.20
	£	£
Social security and other tax	29	-
	<u>29</u>	<u>-</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2021

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.21	30.9.20
	£	£
Bank loans and overdrafts (see note 8)	387	386
	<u>387</u>	<u>386</u>

8. LOANS

An analysis of the maturity of loans is given below:

	30.9.21	30.9.20
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	387	386
	<u>387</u>	<u>386</u>

9. MOVEMENT IN FUNDS

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	49,734	3,212	52,946
	<u>49,734</u>	<u>3,212</u>	<u>52,946</u>
TOTAL FUNDS	<u>49,734</u>	<u>3,212</u>	<u>52,946</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	38,097	(34,885)	3,212
	<u>38,097</u>	<u>(34,885)</u>	<u>3,212</u>
TOTAL FUNDS	<u>38,097</u>	<u>(34,885)</u>	<u>3,212</u>

Comparatives for movement in funds

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	47,067	2,667	49,734
	<u>47,067</u>	<u>2,667</u>	<u>49,734</u>
TOTAL FUNDS	<u>47,067</u>	<u>2,667</u>	<u>49,734</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2021

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,970	(29,303)	2,667
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,970</u>	<u>(29,303)</u>	<u>2,667</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.19 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	47,067	5,879	52,946
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>47,067</u>	<u>5,879</u>	<u>52,946</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	70,067	(64,188)	5,879
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>70,067</u>	<u>(64,188)</u>	<u>5,879</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2021.

Detailed Statement of Financial Activities
for the Year Ended 30 September 2021

	30.9.21 £	30.9.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	1	2
Investment income		
Rents received	12,588	19,574
Interest receivable - trading	4	15
Investment interest	811	1,181
	<hr/>	<hr/>
	13,403	20,770
Charitable activities		
Grants	24,693	11,198
	<hr/>	<hr/>
Total incoming resources	38,097	31,970
EXPENDITURE		
Support costs		
Expenditure		
Wages	7,455	7,125
Rates and water	1,673	2,662
Insurance	1,295	1,254
Light and heat	1,488	2,412
Telephone	248	186
Repairs and renewals	21,241	12,051
Cleaning and sundries	102	21
Accountancy fees	480	390
Legal and professional fees	522	2,582
Advertising	187	12
Cleaning	194	608
	<hr/>	<hr/>
	34,885	29,303
Total resources expended	34,885	29,303
	<hr/>	<hr/>
Net income	3,212	2,667
	<hr/>	<hr/>

MEOPHAM VILLAGE HALL

England & Wales - Charity number 302802

Accounts

Meopham Village Hall

Financial statements

For the period ended 30 September 2020

Contents of the Financial Statements

For the Period Ended 30 September 2020

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Trustees report	2
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Statement of financial activities	6
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The following pages do not form part of the statutory accounts:	
General fund (unrestricted)	11

Meopham Village Hall

Charity Information

For the Period Ended 30 September 2020

CHARITY NUMBER: 302802

GOVERNING INSTRUMENT: Management Committee

REGISTERED OFFICE: 8 Camer Street
Meopham
Gravesend
Kent
DA13 0XR

COMMITTEE: Roy Lingham - Chairman
Trixie Leyshon - Vice-Chairman
Rob Macfarlane - Treasurer
Margaret Keenan - Booking Secretary
Rosalie Knott
Sheila Buchanan
Barbara Macknish
William Lambert
Norah Baines
Paul Werlemann
Mike Dawson
Sylvia Stickings
Pat Deadman
Laura Vines

TRUSTEES: Roy Lingham
Trixie Leyshon
Rob Macfarlane
Margaret Keenan

SOLICITORS: Manaks Solicitors
42 Windmill St
Gravesend
DA12 1BA

REPORTING ACCOUNTANTS: Rishworth Baxter Accountants
26 Cheapside
Wakefield
West Yorkshire
WF1 2TF

BANKERS: Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

Report of the Trustees

For the Period Ended 30 September 2020

The trustees present their report with the financial statements of the company for the period ended 30 September 2020.

The information set out on page 1 forms part of this report.

OBJECTIVES AND REVIEW OF PROGRESS AND ACHIEVEMENTS

The main objective of the charity is the maintenance of the village hall.

ORGANISATION

The community Centre is a registered Charity number 302802. It is run by trustees and a committee elected annually. Decisions are made by a majority vote at regular committee meetings.

The members of the committee who served during the year were:

Roy Lingham - Chairman

Trixie Leyshon - Vice-Chairman

Rob Macfarlane - Treasurer

Margaret Keenan - Booking Secretary

Rosalie Knott

Sheila Buchanan

Barbara Macknish

William Lambert

Norah Baines

Paul Werlemann

Mike Dawson

Sylvia Stickings

Pat Deadman

Laura Vines

RESERVES POLICY AND RISK MANAGEMENT

Projects, whether entailing capital or revenue expenditure, are not initiated until funding is committed. At present, grant funding from government bodies is the main source of income for specific projects. General reserves at 30 September 2020 are 7531.

The trustees aim to maintain sufficient reserves to enable all current projects to be completed and the hall use by the community to be expanded.

Meopham Village Hall

Report of the Trustees

For the Period Ended 30 September 2020

AGENTS AND ADVISORS

The solicitors of Meopham Village Hall are Manaks Solicitors of Kent.

The reporting accounts are Rishworth Baxter Accountants.

The bank accounts of Meopham Village Hall are maintained at the local branch of Lloyds Bank PLC.

REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS

The accounts comply with statutory requirements, the governing document and the SORP relating to charities.

Full details of the financial transactions are contained in the attached accounts. The total incoming resources for the period was £31969 and after deducting resources expended of £29302 the net excess expenditure was £2667.

Various projects are now using the premises and the trustees are looking to expand their use.

ACCOUNTS

The attached statement of account complies with the Charities Act 1993, the Statement of Recommended Practice 2000 and the charity's governing document.

SIGNED ON BEHALF OF THE TRUSTEES

..... **R Macfarlane - Treasurer**

Date:

Statement of Trustees' responsibilities
For the Period Ended 30 September 2020.

Charity law requires to prepare Financial Statements for each financial year which give a true view of the state of affairs of the Charity and of its financial activities for that period. In preparing those Financial Statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgments and estimates that are responsible and prudent;
- c) State whether the policies adopted are in accordance with SORP2000 and with applicable accounting standards, subject to any material departures disclosed and explained in the Financial Statements;
- d) Prepare the Financial Statements on the going concern basis unless it is inappropriate to assume that the Charity will continue operating.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Meopham Village Hall

Reporting accountants report to the Trustees of Meopham Village Hall
For the Period Ended 30 September 2020.

I report on the accounts of the Charity for the period ended 30 September 2020 which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND REPORTING ACCOUNTANT

As the Charity's Trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7)(b) of the Charities Act, whether particular matters have come to my attention.

BASIS OF REPORTING ACCOUNTANTS REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express any audit opinion on the view given by the Accounts.

REPORTING ACCOUNTANT'S STATEMENT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- a) To keep accounting records in accordance with Section 41 of the Charities Act 1993;
- and
- b) To prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rishworth Baxter Accountants
26 Cheapside
Wakefield
WF1 2TF

Meopham Village Hall

Statement of Financial Activities

For the Period Ended 30 September 2020.

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £	Notes
<u>INCOMING RESOURCES</u>					
Incoming resources from generated funds:					
Activities for generating funds	31,969	-	31,969	56,580	2
Incoming resources from charitable activities	-	-	-	-	3
Other incoming resources	-	-	-	-	4
Total incoming resources	<u>31,969</u>	<u>-</u>	<u>31,969</u>	<u>56,580</u>	
<u>RESOURCES EXPENDED</u>					
Costs of generated funds:					
Direct charitable expenditure	28,912	-	28,912	53,416	
Management and administration	390	-	390	630	5
Other resources expended	-	-	-	-	
Total resources expended	<u>29,302</u>	<u>-</u>	<u>29,302</u>	<u>54,046</u>	
<u>NET INCOMING / OUTGOING RESOURCES</u>					
	<u>2,667</u>	<u>-</u>	<u>2,667</u>	<u>2,534</u>	7
BALANCES BROUGHT FORWARD	8,855	-	-	6,321	
BALANCES CARRIED FORWARD	<u>11,522</u>	<u>-</u>	<u>2,667</u>	<u>8,855</u>	11

Meopham Village Hall

Balance Sheet

For the Period Ended 30 September 2020.

	<u>2020</u>		<u>2019</u>		<u>Notes</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	
<u>CURRENT ASSETS</u>					
Cash at bank	49,734		47,066		
	<u>49,734</u>		<u>47,066</u>		
<u>INCOME FUNDS</u>					
Restricted funds		-		-	
Unrestricted funds		31,969		56,580	
		<u>31,969</u>		<u>56,580</u>	
<u>CAPITAL ACCOUNT</u>					
Brought Forward		- 47,067			
Profit / Loss for the year		- 2,667			

These financial statements were approved by the Directors on and signed on their behalf by:

..... **R Macfarlane**

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, Accounting by Charities, 2000 and the Charities Act 1993.

a) Incoming Resources

Incoming resources are reported as gross.

b) Donations

Donations are credited in full to the financial statements on a cash basis.

c) Grants Receivable

Grants are recognised when receivable. Capital grants are treated as restricted fund income, revenue grants are treated as unrestricted fund income, unless they are for specific projects.

d) Direct Charitable Expenditure and Management and Administration Costs

Direct charitable expenditure comprises all expenditure directly relating to the objects of the charity. When necessary, costs are allocated between direct charitable expenditure and management and administration on an actual basis. Costs are recognised when the liability is incurred.

e) Fixed Assets

Fixed assets are stated at cost or estimated value in use.

f) Funds

Restricted funds represent capital project funds and revenue funds for specific projects.

g) VAT

Irrecoverable VAT is included in expenditure or the cost of assets acquired.

Notes to the Accounts - continued

For the Period Ended 30 September 2020.

2. INCOME FROM ACTIVITIES FURTHER TO OBJECTS OF THE CHARITY

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total 2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
Grants	11,198	-	11,198	29,167
Investment Interest	1,181	-	1,181	856
Rent Received	19,574	-	19,574	26,543
	<u>31,953</u>	<u>-</u>	<u>31,953</u>	<u>56,566</u>

3. INVESTMENT INCOME

	<u>30 September</u> <u>2020</u> <u>£</u>	<u>2019</u> <u>£</u>
Bank Interest	15	14
	<u>15</u>	<u>14</u>

4. OTHER INCOMING RESOURCES

Miscellaneous Income	-	-
	<u>-</u>	<u>-</u>

5. MANAGEMENT AND ADMINISTRATION

Accountancy Fees	390	405
	<u>390</u>	<u>405</u>

6. TOTAL STAFF COSTS

Wages and Salaries	7,125	6,787
National Insurance	-	-
	<u>7,125</u>	<u>6,787</u>

Average number of employees	1	1
	<u>1</u>	<u>1</u>

Employees earning over £50,000	-	-
	<u>-</u>	<u>-</u>

7. NET INCOMING RESOURCES

This is stated after charging:

Depreciation	-	-
	<u>-</u>	<u>-</u>

Notes to the Financial Statements - continued
For the Period Ended 30 September 2020.

8. ANALYSIS OF NET ASSETS OF FUNDS

	<u>Restricted Funds</u>		<u>Unrestricted</u> <u>Funds</u>	<u>Total 2019</u>
	Capital £	Revenue Projects £	General £	£
Fund Balances at 30 September 2020 are represented by:				
Tangible Fixed Assets	-	-	-	-
Current Assets	-	-	49,734	47,066
Current Liabilities	-	-	-	-
	-	-	49,734	47,066

Meopham Village Hall

Statement of Financial Activities

For the Period Ended 30 September 2020.

GENERAL FUND (UNRESTRICTED)

INCOMING RESOURCES

	<u>2020</u>		<u>2019</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Grants		11,198		29,167
Investment Interest		1,181		856
Interest		15		14
Rent Received		19,574		26,543
		<u>31,969</u>		<u>56,580</u>

RESOURCES EXPENDED

Accountancy Fees	390	405
Advertising	12	312
Cleaning	608	556
Insurance	1,254	1,293
Legal Fees	2,582	1,427
Light and Heat	2,412	2,714
Rates and Water	2,662	3,062
Repairs and Maintenance	12,051	37,219
Sundry	21	85
Telephone	186	186
Wages and Salaries	7,125	6,787
	<u>29,303</u>	<u>54,046</u>
NET OUTGOINGS RESOURCES	2,666	2,534

Balance Brought Forward	8,855	6,321
Balance Carried Forward	<u>11,521</u>	<u>8,855</u>