

Trustee Annual Report 2022- Linton Village Institute

Charity Registration Number 302785

Linton Village Hall

Linton Hill

Linton

Maidstone

Kent

ME17 4AW

Trustees

Shelley Ann Seal

Raymond Dixon

Karen Dixon

Michael Brooker

Jane Brooker

Stephen Fox

Anthony Deane

The Charity is set up to manage Linton Village Hall, address above, for the use of the residents of Linton Village and the surroundings. The primary activity is maintaining the Hall, which is 130 years old. The cost of maintenance is met largely by the charges which the Trustees require for hire of the Hall. The Hall has two regular Hirers, 'Cherubs' nursery school and Maidstone Wargames Society. Other hirers are usually 'one off', for example children's birthday parties.

Apart from general maintenance two major expenditures in 2022 were replacing the rear stairs/ fire escape and roof repairs following the storms in February.

The Hall is managed by the Trustees who meet as a committee approximately every 8 weeks. The Trustees regularly advertise for others to join the committee, for example in the Parish Magazine, but all recent Trustees have joined having been approached directly by an existing member of the committee.

The Trustee committee elects a chairman from their number, currently it is Mrs. Shelley Seal. Other tasks, for example managing the accounts and dealing with one off lets of the hall are distributed between the Trustees.

The Hall income for 2022 was £25,216. This is higher than the last few years because of a £2000 grant from Maidstone because of 'Covid' closures, and £3000 insurance payment to cover part of the cost of repairing the roof.

The Hall expenditure for 2022 was £20,384. The charity has £59,721 in its bank accounts and no outstanding debts.

Registered Charity no. 302785

Income 2022

- Year to:

9-Jan-23

[illegible]

- Year to: 9-Jan-23

Cheque No.	Date	Details	Maintenance, Improvements & Repairs	Equipment & Supplies	Cleaning	Utilities	Insurance & Fees	Deposits Returned	Other	Total
SO	4-Jan	J. Brooker expenses							£25.00	£25.00
	5-Jan	Deposit Refund A. Mulcahy						£50.00		£50.00
	5-Jan	Betterclean			£271.03					£271.03
DD	11-Jan	Deposit refund E Swift						£50.00		£50.00
	17-Jan	Bank Charge							£8.00	£8.00
	20-Jan	E-on electricity				£361.80				£361.80
	25-Jan	Water- Everflow				£20.53				£20.53
SO	1-Feb	J. Brooker expenses							£25.00	£25.00
	2-Feb	Betterclean			£271.52					£271.52
	14-Feb	M. Brooker	£102.00							£102.00
	15-Feb	Bank Charge							£8.00	£8.00
	16-Feb	E-on electricity				£378.35				£378.35
	25-Feb	Water- Everflow				£22.74				£22.74
	1-Mar	J. Brooker expenses							£25.00	£25.00
	4-Mar	Betterclean			£271.52					£271.52
	8-Mar	Expenses J. Brooker							£17.99	£17.99
	15-Mar	Bank Charge							£8.00	£8.00
	22-Mar	E-on Electricity				£312.83				£312.83
	25-Mar	Water- Everflow				£22.00				£22.00
	1-Apr	Hall Insurance- Allied Westminster					£843.08			£843.08
	1-Apr	S. Horgan- expenses							£25.00	£25.00
	11-Apr	Betterclean			£271.52					£271.52
	19-Apr	Bank Charge							£8.00	£8.00
	21-Apr	E-on electricity			£216.76					£216.76
	25-Apr	M. Brooker- foundations for fire escape	1,245.00							1,245.00
	26-Apr	Water- Everflow				22.80				22.80
	3-May	S. Horgan- expenses							25.00	25.00
	16-May	Bank Charge							8.00	8.00
	17-May	S. Horgan- cleaning			125.00					125.00
	17-May	New staircase- Painbridge Construction	7,008.00							7,008.00
	19-May	Deposit refund T. Downes						50.00		50.00
	24-May	E-on electricity				157.55				157.55
	25-May	Water- Everflow				22.06				22.06
	31-May	S. Horgan- cleaning			62.50					62.50
	1-Jun	S. Horgan- expenses							25.00	25.00
	14-Jun	S. Horgan- cleaning			62.50					62.50
	15-Jun	Bank Charge							8.00	8.00
	16-Jun	Betterclean (final account)			209.33					209.33
	21-Jun	E-on electricity				151.14				151.14
	27-Jun	Bank Interest							-0.30	-0.30
	28-Jun	S. Horgan- cleaning			62.50					62.50
	1-Jul	S. Horgan- expenses							25.00	25.00
	6-Jul	Deposit refund- Watkins						50.00		50.00
	8-Jul	Insurance- Allied Westminster					109.70			109.70
	8-Jul	Membership ACRE							60.00	60.00
	13-Jul	S. Horgan- cleaning			56.25					56.25
	14-Jul	Water- Everflow				23.03				23.03
	15-Jul	Bank Charge							8.00	8.00
	21-Jul	E-on electricity				155.62				155.62
	25-Jul	Water- Everflow				22.94				22.94
	28-Jul	S. Horgan- cleaning			50.00					50.00
	28-Jul	Deposit refund- Kemp Hall						50.00		50.00
	1-Aug	S. Horgan- expenses							25.00	25.00
	12-Aug	J. Brooker- expenses			73.28					73.28
	15-Aug	Bank Charge							5.00	5.00
	16-Aug	E-on electricity				19.04				19.04
	16-Aug	M. Brooker- repairs invoice	256.00							256.00
	25-Aug	Water- Everflow</								

Linton Village Hall

Registered Charity no. 302785

Income & Expenditure Summary 2022

- Year to: ## 1-Jan-23

Income	Hiring Fees	£15,328.50	
	Coin Meters	£1,477.00	
	Bank Interest	£201.94	
	Deposits Received	£0.00	
	Other	£8,208.56	
	Total Income	£25,216.00	
Expenditure	Maintenance & Repairs	£14,031.00	
	Equipment & Supplies	£145.27	
	Cleaning	£2,316.21	
	Utilities	£2,028.00	
	Insurance & Fees	£952.78	
	Deposits Returned	£430.00	
	Other	£480.87	
	Total Expenditure	£20,384.13	
Reconciliation	Bank Balance B/F	£54,889.37 @ 1 Jan 2022	
	+ Income to date	£ 25,216.00	
	- Expenditure to date	£ 20,384.13	
	+ Cheques not yet presented	£ -	
	- Deposits not yet credited	£ -	
	Capital reserve		
	Available Funds C/F	£ 59,721.24	
	Bank balances per statement:		
	CafCash current account	£3,173.10	7-Jan-23
	CafGold savings account	£56,548.14	7-Jan-23
	Total	£59,721.24	

Signed

A. Deane Hon Treasurer

6-Jun-23

I confirm that the attached statement of Income received and Expenditure paid in respect of the year ending 31 December 2022 is in accordance with the evidence provided to me

Signed

Signed:

S.P.Low

6-Jun-23

Linton Village Hall Accounts 2022- Notes

Cleaning. Contract with A &A Betterclean up to April

From April Mrs S.Horgan cleaned at an hourly rate of £12.50

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e.g. showing potential hirers round the hall, arranging delivery and collection of keys

checking the Hall after lets and arranging repayment of deposits. .

Up to March Mrs. J.Brooker did this role for same sum

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