

LAMBERHURST WAR MEMORIAL HALL TRUSTEES' REPORT FOR 2022

The trustees present their annual report for the year ended 31st December 2022

Charitable Objects

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Lamberhurst without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Charitable registration and governance

Lamberhurst War Memorial Hall is a registered charity, number 302781.

The hall stands on a freehold site held by Lamberhurst Parish Council as Custodian Trustee for the charity.

The charity is governed by a Charity Commission Scheme dated 1st October 1987. Under the scheme, the Committee of Management comprises representatives and up to three elected members, who are thus the trustees of the charity.

Officers and Committee Members who served during the year were as follows:

Chairman
Vice Chairman
Treasurer
Secretary

Mr J Uren
Mr C Stott
Mr F Trew
Ms C Hamilton

Representative Members

Lamberhurst Parish Council
Lamberhurst Parochial Church Council
Lamberhurst and Bayham Royal British Legion
Gardeners Association
Lamberhurst Playing Fields Association

Mr R Smith
Mr J Reid
Mr A Kerton
Mr C Marshall
Mr J Uren

Local History Society
Pantomime Society
Lamberhurst Bonfire Society
Lamberhurst Community Cinema
Elected Member No. 1
Elected Member No. 2
Elected Member No.3

Mr J Uren
Mr C Stott
Mr G White
Mr N Hepher
Mrs S Taylor
Mr F Trew
Mr D Fordham

The Committee may appoint additional members to represent any other organisation by resolution passed at a duly constituted meeting by not less than two thirds of the Members for the time being. The Committee meets 3-4 times a year, and holds an Annual General Meeting that all village members may attend.

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Contact address

The charity may be contacted c/o the Chairman: Mr C Stott, Horse and Groom Cottage, Old Town Hill, Lamberhurst, TN3 8EN or the Secretary: Ms C Hamilton, White Cottage, Free Heath Road, Hook Green, Tunbridge Wells, TN3 8LL.

Accounting Policies

As Lamberhurst War Memorial Hall is a "small" charity, advantage has been taken of exemption from the requirement to present full accruals accounts. Accordingly, the financial statements are presented as a receipts and payments account.

In the interest of consistency, and to enable a meaningful comparison to be made between one year and the next, the presentation has been modified to include debtors due for hall lettings and creditors for key deposits at the year end. These balances are shown, with the bank balances, at the bottom of the receipts and payments account.

REVIEW OF ACTIVITIES

2022

Income from hall hire was little changed from the previous year. Activity in the Hall has still to fully recover to pre-pandemic levels. However, revenue was supported by an inflow of local authority Covid grants and the proceeds of a claim on building insurance.

On the expenditure side, the main exceptional items were the cost of repairs to the water damage to the back rooms which was largely covered by insurance. Also new Velux windows were installed in the Main Hall at a cost of £12,600 inc. VAT, offset by a KCC Covid 19 Grant of £10,000. Blinds were installed to these windows at a cost of £1,121.30 to the hall. Mrs. Taylor retired in November as caretaker to be succeeded by Mr Tait. Other than Mrs Taylor and Mr Tait, no trustees were remunerated for their work. The public lavatories are licensed to the Lamberhurst Parish Council who manage them and meet their running costs. With the deficit of £5,681 during the year, balances at year end fell to £27,894.

2023

The year to date has seen income from hall hiring beginning to recover. However, on the expenditure side we are also experiencing cost increases. This will prompt a review of hire charges which have remained unchanged since the end of 2019. We also expect some of the current balances to be used together with grant funding to finance further refurbishment of the Main Hall.

Risks and reserves

The committee has considered and taken steps to mitigate the risks arising from the management and use of the hall, for example in the area of health and safety, Covid regulations, litigation, fire and financial risks. The trustees' policy is to hold sufficient reserves to deal with three months' normal running costs for the hall (approximately £3,000) together with a variable sum to deal with anticipated maintenance and refurbishment requirements.

Public Benefit

The trustees have complied with their duty to have due regard to public benefit guidance published by the Charity Commission. Lamberhurst War Memorial Hall is available to

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members of the public, mainly those living in the Parish of Lamberhurst, and the charity thus serves that public benefit.

Francis Trew
Treasurer

..... 2022

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF LAMBERHURST WAR MEMORIAL HALL

I report to the trustees on the accounts of the Lamberhurst War Memorial Hall for the year ended 31st December 2022, comprising a receipts and payments account modified by the inclusion of short-term debtors and creditors.

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Francis FCA DChA
3, East Hill, Tenterden, Kent TN30 6RL
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LAMBERHURST WAR MEMORIAL HALL
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2022	2021	2021
	£	£	£	£
Receipts				
Hall lettings		7,494.29		7,545.41
Interest		161.75		0.83
Parish Council reimbursement for Public Lavatories		2,969.96		2,260.13
Donations and Gift Aid		-		-
Borough & County Council grants		9,517.00		20,009.29
Insurance claim		15,524.00		-
		<u>35,667.00</u>		<u>29,815.66</u>
Payments				
Repairs, maintenance and improvements	28,199.12		4,355.26	
Heating	1,089.04		1,042.10	
Electricity	946.06		694.20	
Cleaning and caretaking	4,352.00		4,137.00	
Water and sewerage	143.00		129.36	
Licences	320.56		320.56	
Administration / miscellaneous	232.80		224.80	
Insurance	1,655.38		1,214.64	
Bad debts	-		-	
Public Lavatories cleaning and maintenance	4,409.98		2,260.13	
		<u>41,347.94</u>		<u>14,378.05</u>
Surplus of income over expenditure for the year		(5,680.94)		15,437.61
Balances at 1st January 2022		33,574.78		18,137.17
Balances at 31st December 2022		<u><u>27,893.84</u></u>		<u><u>33,574.78</u></u>
Statement of Assets and liabilities				
Santander current account		5,472.63		23,243.77
Santander deposit account		23.54		23.54
COIF deposit account		22,246.79		7,085.04
Debtors		531.88		10,503.43
Deferred grants		-		(6,850.00)
Creditors - key deposits		(381.00)		(431.00)
		<u><u>27,893.84</u></u>		<u><u>33,574.78</u></u>

Presented to the Trustees on by Francis Trew, Treasurer