

# LAMBERHURST WAR MEMORIAL HALL

England & Wales · Charity number 302781

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1970-11-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Lamberhurst Manor  
Furnace Lane  
Lamberhurst  
Tunbridge Wells  
Kent  
TN3 8LG

**Phone** 01892890615

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF LAMBERHURST.

**Activities:** The charity provides and maintains a village hall for the use of the inhabitants of the Parish of Lamberhurst without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Arts/culture/heritage/science, Amateur Sport, Recreation, Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** LAMBERHURST
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£17,568	£15,231	-	-
2023-12-31	£30,681	£42,205	-	-
2022-12-31	£35,667	£41,347	-	-
2021-12-31	£29,816	£14,378	-	-
2020-12-31	£23,364	£11,403	-	-

## Trustees

Name	Role	Appointed
<b>CLIVE STOTT</b>	Chair	
CAROL JOHN MARSHALL		
David Lewis Fordham		2021-07-20
FRANCIS TREW		
JOHN REID		2011-05-23
JOHN UREN		
NICHOLAS HEPHER		2017-04-01
ROLF PETER SMITH		
Simon Richard Radcliffe Kirk		2024-11-12

**LAMBERHURST WAR MEMORIAL HALL**

England & Wales - Charity number 302781

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# Accounts

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## LAMBERHURST WAR MEMORIAL HALL

### TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report for the year ended 31st December 2023

#### Charitable Objects

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Lamberhurst without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

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The hall stands on a freehold site held by Lamberhurst Parish Council as Custodian Trustee for the charity.

The charity is governed by a Charity Commission Scheme dated 1st October 1987. Under the scheme, the Committee of Management comprises representatives and up to three elected members, who are thus the trustees of the charity.

Officers and Committee Members who served during the year were as follows:

**Chairman**  
**Vice Chairman**  
**Treasurer**  
**Secretary**

**Mr C Stott**  
**Mr J Uren**  
**Mr F Trew**  
**Ms C Hamilton**

#### Representative Members

**Lamberhurst Parish Council**  
**Lamberhurst Parochial Church Council**  
**Lamberhurst and Bayham Royal British Legion**  
**Gardeners Association**  
**Lamberhurst Playing Fields Association**  
**Local History Society**  
**Pantomime Society**  
**Lamberhurst Community Cinema**  
**Elected Member No. 1**  
**Elected Member No. 2**  
**Elected Member No.3**

**Mr R Smith**  
**Mr J Reid**  
**Mr A Kerton**  
**Mr C Marshall**  
**Mr J Uren**  
**Mr J Uren**  
**Mr C Stott Mr P Nicholas**  
**Mr N Hepher**  
**Mr S Tait**  
**Mr F Trew**  
**Mr D Fordham**

The Committee may appoint additional members to represent any other organisation by resolution passed at a duly constituted meeting by not less than two thirds of the Members for the time being. The Committee meets 3-4 times a year, and holds an Annual General Meeting that all village members may attend.

## LAMBERHURST WAR MEMORIAL HALL

### TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### Contact address

The charity may be contacted c/o the Chairman: Mr C Stott, Horse and Groom Cottage, Old Town Hill, Lamberhurst, TN3 8EN or the Secretary: Ms C Hamilton, White Cottage, Free Heath Road, Hook Green, Tunbridge Wells, TN3 8LL.

#### Accounting Policies

As Lamberhurst War Memorial Hall is a "small" charity, advantage has been taken of exemption from the requirement to present full accruals accounts. Accordingly, the financial statements are presented as a receipts and payments account.

In the interest of consistency, and to enable a meaningful comparison to be made between one year and the next, the presentation has been modified to include debtors due for hall lettings and creditors for key deposits at the year end. These balances are shown, with the bank balances, at the bottom of the receipts and payments account.

#### REVIEW OF ACTIVITIES

##### 2023

Mr Graham White stepped down as representative for the Bonfire Society and has not been replaced. Mr Peter Nicholas was appointed as an additional representative of the Pantomime **Society**. Other than Mr Tait, the caretaker, no trustees were remunerated for their work. Charges were increased by approximately 10% for most hirers in July.

New heating and lighting was installed in the main hall, at a cost of £16,700 and with the help of grants of £6,700 from the LoCase initiative and £8,000 (member's grant) from KCC.

A fundraising campaign was launched in April and a number of fundraising activities have resulted in a total of over £4,000 being raised in 2023 for further enhancement projects, notably the kitchen. In August the main hall was completely redecorated at a cost of £7,300 met from hall reserves. A significant contribution to the work was made by volunteers.

During the year Income from hall hire at £10,600 rose 41% but remained below the pre-Covid level. With a deficit of £11,523 during the year, balances at year end fell to £16,370.

##### 2024

The year to date has seen a further increase in income from hall hire. The Lamberhurst Dance School, the Community Cinema and the Pantomime Society continue to make significant use of the Hall. The Toddler group and the History Society have restarted and a new community "coffee and chat" group has begun meeting once a month. Two new commercial groups have started, a new Pilates group and another pre-school group "Fun Train".

On the expenditure side, we still experience rising utility costs. Also the flat roof of the hall is experiencing frequent leaks and the guarantee runs out this year. The roof will need to be replaced in due course at an estimated cost of £30,000.

**LAMBERHURST WAR MEMORIAL HALL**

**TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023**

Fundraising continues for the hall improvements and, to date, the total raised during the past two years stands at £4,800. Further activities are planned throughout the year. It is hoped eventually to find grants to refurbish the kitchen and toilets and to renew and repurpose redundant areas behind the hall, notably for storage.

**Risks and reserves**

The committee has considered and taken steps to mitigate the risks arising from the management and use of the hall, for example in the area of health and safety, litigation, fire and financial risks. The trustees' policy is to hold sufficient reserves to deal with three months' normal running costs for the hall (approximately £3,000) together with a variable sum to deal with anticipated maintenance and refurbishment requirements.

**Public Benefit**

The trustees have complied with their duty to have due regard to public benefit guidance published by the Charity Commission. Lamberhurst War Memorial Hall is available to members of the public, mainly those living in the Parish of Lamberhurst, and the charity thus serves that public benefit.

Francis Trew  
**Treasurer**

..... 2024

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
LAMBERHURST WAR MEMORIAL HALL**

I report to the trustees on the accounts of the Lamberhurst War Memorial Hall for the year ended 31<sup>st</sup> December 2023, comprising a receipts and payments account modified by the inclusion of short-term debtors and creditors.

**Responsibilities and basis of the report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**John Francis FCA DChA**  
3, East Hill, Tenterden, Kent TN30 6RL

..... 2024

**LAMBERHURST WAR MEMORIAL HALL**

**RECEIPTS AND PAYMENTS FOR THE YEAR  
ENDED 31ST DECEMBER 2023**

	<b>2023</b>	<b>2023</b>	<b>2022</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Hall lettings		10,597.79		7,494.29
Interest		637.72		161.75
Parish Council reimbursement for Public Lavatories		602.63		2,969.96
Donations and fundraising		4,135.36		-
Borough & County Council grants		14,707.76		9,517.00
Insurance claim		-		15,524.00
		<u>30,681.26</u>		<u>35,667.00</u>
<b>Payments</b>				
Repairs, maintenance and improvements	31,752.51		28,199.12	
Heating	1,231.01		1,089.04	
Electricity	1,480.74		946.06	
Cleaning and caretaking	4,532.00		4,352.00	
Water and sewerage	336.65		143.00	
Licences	430.56		320.56	
Administration / miscellaneous	259.40		232.80	
Insurance	1,554.74		1,655.38	
Public Lavatories cleaning and maintenance	627.60		4,409.98	
		<u>42,205.21</u>		<u>41,347.94</u>
<b>Surplus (deficit) of income over expenditure for the year</b>		( 11,523.95)		( 5,680.94)
Balances at 1st January 2023		27,893.84		33,574.78
<b>Balances at 31st December 2023</b>		<u>16,369.89</u>		<u>27,893.84</u>
<b>representing:</b>				
General Fund		12,316.51		27,893.84
Reserves for improvement projects		4,053.38		-
<b>Total funds</b>		<u>16,369.89</u>		<u>27,893.84</u>
<b>Statement of Assets and liabilities</b>				
Santander current account		2,196.50		5,472.63
Santander deposit account		3,077.01		23.54
COIF deposit account		10,870.13		22,246.79
Debtors		607.25		531.88
Creditors - key deposits		( 381.00)		( 381.00)
		<u>16,369.89</u>		<u>27,893.84</u>

Presented to the Trustees on ..... by Francis Trew, Treasurer

**LAMBERHURST WAR MEMORIAL HALL**

England & Wales - Charity number 302781

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# Accounts

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## **LAMBERHURST WAR MEMORIAL HALL TRUSTEES' REPORT FOR 2022**

The trustees present their annual report for the year ended 31st December 2022

### **Charitable Objects**

The object of the charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Lamberhurst without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

### **Charitable registration and governance**

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The charity is governed by a Charity Commission Scheme dated 1st October 1987. Under the scheme, the Committee of Management comprises representatives and up to three elected members, who are thus the trustees of the charity.

Officers and Committee Members who served during the year were as follows:

***Chairman***  
***Vice Chairman***  
***Treasurer***  
***Secretary***

***Mr J Uren***  
***Mr C Stott***  
***Mr F Trew***  
***Ms C Hamilton***

### ***Representative Members***

***Lamberhurst Parish Council***  
***Lamberhurst Parochial Church Council***  
***Lamberhurst and Bayham Royal British Legion***  
***Gardeners Association***  
***Lamberhurst Playing Fields Association***

***Mr R Smith***  
***Mr J Reid***  
***Mr A Kerton***  
***Mr C Marshall***  
***Mr J Uren***

***Local History Society***  
***Pantomime Society***  
***Lamberhurst Bonfire Society***  
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***Mr C Stott***  
***Mr G White***  
***Mr N Hepher***  
***Mrs S Taylor***  
***Mr F Trew***  
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# **LAMBERHURST WAR MEMORIAL HALL TRUSTEES' REPORT FOR 2022**

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The charity may be contacted c/o the Chairman: Mr C Stott, Horse and Groom Cottage, Old Town Hill, Lamberhurst, TN3 8EN or the Secretary: Ms C Hamilton, White Cottage, Free Heath Road, Hook Green, Tunbridge Wells, TN3 8LL.

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In the interest of consistency, and to enable a meaningful comparison to be made between one year and the next, the presentation has been modified to include debtors due for hall lettings and creditors for key deposits at the year end. These balances are shown, with the bank balances, at the bottom of the receipts and payments account.

## **REVIEW OF ACTIVITIES**

### **2022**

Income from hall hire was little changed from the previous year. Activity in the Hall has still to fully recover to pre-pandemic levels. However, revenue was supported by an inflow of local authority Covid grants and the proceeds of a claim on building insurance.

On the expenditure side, the main exceptional items were the cost of repairs to the water damage to the back rooms which was largely covered by insurance. Also new Velux windows were installed in the Main Hall at a cost of £12,600 inc. VAT, offset by a KCC Covid 19 Grant of £10,000. Blinds were installed to these windows at a cost of £1,121.30 to the hall. Mrs. Taylor retired in November as caretaker to be succeeded by Mr Tait. Other than Mrs Taylor and Mr Tait, no trustees were remunerated for their work. The public lavatories are licensed to the Lamberhurst Parish Council who manage them and meet their running costs. With the deficit of £5,681 during the year, balances at year end fell to £27,894.

### **2023**

The year to date has seen income from hall hiring beginning to recover. However, on the expenditure side we are also experiencing cost increases. This will prompt a review of hire charges which have remained unchanged since the end of 2019. We also expect some of the current balances to be used together with grant funding to finance further refurbishment of the Main Hall.

## **Risks and reserves**

The committee has considered and taken steps to mitigate the risks arising from the management and use of the hall, for example in the area of health and safety, Covid regulations, litigation, fire and financial risks. The trustees' policy is to hold sufficient reserves to deal with three months' normal running costs for the hall (approximately £3,000) together with a variable sum to deal with anticipated maintenance and refurbishment requirements.

## **Public Benefit**

The trustees have complied with their duty to have due regard to public benefit guidance published by the Charity Commission. Lamberhurst War Memorial Hall is available to

**LAMBERHURST WAR MEMORIAL HALL  
TRUSTEES' REPORT FOR 2022**

members of the public, mainly those living in the Parish of Lamberhurst, and the charity thus serves that public benefit.

Francis Trew  
**Treasurer**

..... 2022

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**John Francis FCA DChA**  
3, East Hill, Tenterden, Kent TN30 6RL  
..... 2023

**LAMBERHURST WAR MEMORIAL HALL  
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Hall lettings		7,494.29		7,545.41
Interest		161.75		0.83
Parish Council reimbursement for Public Lavatories		2,969.96		2,260.13
Donations and Gift Aid		-		-
Borough & County Council grants		9,517.00		20,009.29
Insurance claim		<u>15,524.00</u>		<u>-</u>
		<u>35,667.00</u>		<u>29,815.66</u>
<b>Payments</b>				
Repairs, maintenance and improvements	28,199.12		4,355.26	
Heating	1,089.04		1,042.10	
Electricity	946.06		694.20	
Cleaning and caretaking	4,352.00		4,137.00	
Water and sewerage	143.00		129.36	
Licences	320.56		320.56	
Administration / miscellaneous	232.80		224.80	
Insurance	1,655.38		1,214.64	
Bad debts	-		-	
Public Lavatories cleaning and maintenance	4,409.98		2,260.13	
		<u>41,347.94</u>		<u>14,378.05</u>
<b>Surplus of income over expenditure for the year</b>		( 5,680.94)		15,437.61
Balances at 1st January 2022		33,574.78		18,137.17
<b>Balances at 31st December 2022</b>		<u><u>27,893.84</u></u>		<u><u>33,574.78</u></u>
<b>Statement of Assets and liabilities</b>				
Santander current account		5,472.63		23,243.77
Santander deposit account		23.54		23.54
COIF deposit account		22,246.79		7,085.04
Debtors		531.88		10,503.43
Deferred grants		-		( 6,850.00)
Creditors - key deposits		( 381.00)		( 431.00)
		<u><u>27,893.84</u></u>		<u><u>33,574.78</u></u>

Presented to the Trustees on ..... by Francis Trew, Treasurer

**LAMBERHURST WAR MEMORIAL HALL**

England & Wales - Charity number 302781

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# Accounts

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## **LAMBERHURST WAR MEMORIAL HALL TRUSTEES' REPORT FOR 2020**

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<b><i>Vice Chairman</i></b>	<b><i>Mr C Stott</i></b>
<b><i>Treasurer</i></b>	<b><i>Mr F Trew</i></b>
<b><i>Secretary</i></b>	<b><i>Ms C Hamilton</i></b>

### ***Representative Members***

<b><i>Lamberhurst Parish Council</i></b>	<b><i>Mr R Smith</i></b>
<b><i>Lamberhurst Parochial Church Council</i></b>	<b><i>Mr J Reid</i></b>
<b><i>Lamberhurst and Bayham Royal British Legion</i></b>	<b><i>Mr A Kerton</i></b>
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<b><i>Elected Member No. 2</i></b>	<b><i>Mr F Trew</i></b>

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# **LAMBERHURST WAR MEMORIAL HALL TRUSTEES' REPORT FOR 2020**

## **Contact address**

The charity may be contacted c/o the Chairman: Mr J Uren, 1 Tanyard Cottages, The Broadway, Lamberhurst, TN3 8DD or the Secretary: Ms C Hamilton, White Cottage, Free Heath Road, Hook Green, Tunbridge Wells, TN3 8LL.

## **Accounting Policies**

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## **REVIEW OF ACTIVITIES**

### **2020**

The Hall was closed at the end of the first quarter of the year because of pandemic restrictions. It remained closed to most users throughout the year. This had a severe impact on revenues which fell 49%. This would have been greater had the Lamberhurst Dance School not been able to continue to operate on a limited basis. However, income was boosted by a generous charitable donation and by Business Support Grants from the Tunbridge Wells Borough Council. Total income rose 18%. The level of hall hire charges remained unchanged overall though some new peak time charges were introduced.

On the expenditure side, the fall in spending reflected the impact of lower cost while the hall was closed and lower spending on projects. Mrs. Taylor remained in post as caretaker. Other than Mrs Taylor, no trustees were remunerated for their work. Volunteers undertook some essential decorating in the back changing room and small hall during August. Issues with damp and subsidence in the floor of the back changing room were discovered in the summer months and investigations to put this right are ongoing at the time of this report. The public lavatories remained licensed to the Lamberhurst Parish Council who manage them and meet the costs. With a surplus of £ 11,961 during the year, balances at year end stood at £18,181.

### **2021**

At the time of writing the hall is closed and is unlikely to re-open fully before the autumn. The Hall Trustees anticipate the need for continuing expenditure on maintenance and improvements. This will involve the rearrangement and refurbishment of the internal space, the creation of more storage capacity and the installation of broadband. In due course volunteer help, grants and perhaps occasional fund-raising events will be necessary to fund this.

## **Risks and reserves**

The committee has considered and taken steps to mitigate the risks arising from the management and use of the hall, for example in the area of health and safety, Covid regulations, litigation, fire and financial risks. The trustees' policy is to hold sufficient reserves to deal with three months' normal running costs for the hall (approximately £3,000) together

**LAMBERHURST WAR MEMORIAL HALL  
TRUSTEES' REPORT FOR 2020**

with a variable sum to deal with anticipated maintenance and refurbishment requirements and, additionally in the present circumstances, the impact of continuing hall closure.

**Public Benefit**

The trustees have complied with their duty to have due regard to public benefit guidance published by the Charity Commission. Lamberhurst War Memorial Hall is available to members of the public, mainly those living in the Parish of Lamberhurst, and the charity thus serves that public benefit.

Francis Trew  
**Treasurer**

April 13th 2021

## **REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF LAMBERHURST WAR MEMORIAL HALL**

I report to the trustees on the accounts of the Lamberhurst War Memorial Hall for the year ended 31<sup>st</sup> December 2020, comprising a receipts and payments account modified by the inclusion of short-term debtors and creditors.

### **Responsibilities and basis of the report**

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***John Francis FCA DChA***

The Vicarage, The Close, Corseley Road, Groombridge, TN3 9SE  
April 13th 2021

# LAMBERHURST WAR MEMORIAL HALL

## RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

	2020	2020	2019	2019
	£	£	£	£
<b>Receipts</b>				
Hall lettings		6,460.32		12,746.14
Interest		15.92		29.75
Parish Council reimbursement for Public Lavatories		553.98		637.85
Grants for hall refurbishment		-		6,253.50
Donations and Gift Aid		5,000.00		-
Borough Council grants		11,334.00		-
Other income		-		200.00
		23,364.22		19,867.24
<b>Payments</b>				
Repairs, maintenance and improvements	3,353.86		12,662.26	
Heating	572.78		1,260.22	
Electricity	700.85		789.74	
Cleaning and caretaking	3,827.66		4,728.00	
Water and sewerage	421.00		331.94	
Licences	320.56		320.56	
Administration / miscellaneous	224.80		166.80	
Insurance	1,195.32		1,250.03	
Public Lavatories cleaning and maintenance	785.92		637.85	
		11,402.75		22,147.40
<b>Surplus of income over expenditure for the year</b>		11,961.47		( 2,280.16)
Balances at 1st January 2020		6,175.70		8,455.86
Balances at 31st December 2020		18,137.17		6,175.70
<b>Statement of Assets and liabilities</b>				
Santander current account		11,378.60		3,496.96
Santander deposit account		23.54		23.41
COIF deposit account		7,084.21		3,068.36
Debtors		81.82		165.32
Parish Council payments in advance		-		( 162.35)
Creditors - key deposits		( 431.00)		( 416.00)
		18,137.17		6,175.70

Approved by the Trustees on 13th April 2021 and signed on their behalf by  
Francis Trew, Treasurer