

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Hernhill Village Hall & Playing Field Committee

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

302762

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

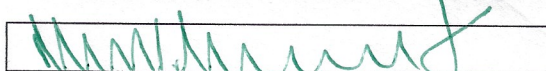
**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

14 June 2022

Name:

Rachel Leonard

**Relevant professional
qualification(s) or body
(if any):**

NISC - MANAGEMENT SERVICES

Address:

39 GLENVIEW ROAD, CHARTERED, WATFORD, HERTS

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

In connection with my examination, I have noted (5) items come to my attention which, given the reasonable cause to believe that in any material respect the requirement to keep proper accounting records and to relate accounts which accord with the accounting records have not been met as to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be obtained.

W. J. J. J. J. J.
14 JUNE 2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hernhill Village Halland Playing Fields Committee

302762

Receipts and payments accounts

CC16a

For the period
from

1st April 2021

To

31st March 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Private Hire Income	11,377	-	-	11,377	3,855
Parochial Church Council	-	-	-	-	-
Shoes Cricket Club	149	-	-	149	-
Dawes Community Centre	923	-	-	923	190
Parish Council	150	-	-	150	-
Horticultural Society	15	-	-	15	-
Fundraising	-	-	-	-	-
Fete Committee Donation	-	-	-	-	-
Playing Field Hire	991	-	-	991	187
KCC Licence Agreement	1,589	-	-	1,589	2,383
DCA Car Park Contribution	794	-	-	794	-
Interest	9	-	-	9	228
Donations	-	-	-	-	-
Government Grants (Covid)	10,667	-	-	10,667	21,051
Rounding up adjustment	2	-	-	2	-
Other	148	-	-	148	50
Sub total (Gross income for AR)	26,519	-	-	26,519	27,944
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,519	-	-	26,519	27,944

A3 Payments					
Repairs and Maintenance	3,561	-	-	3,561	9,545
Cleaning Materials	261	-	-	261	98
Cleaning Costs	2,168	-	-	2,168	1,260
Insurances	1,036	-	-	1,036	1,070
Services	1,295	-	-	1,295	887
Alterations and Decorations	-	-	-	-	-
Replacement Items	2,472	-	-	2,472	378
Grounds Upkeep	2,957	-	-	2,957	-
Subscriptions and Licences	714	-	-	714	210
Playground Upkeep	909	-	-	909	1,497
Adjustment from NS&I account when closed to current account	444	-	-	444	-
St Michaels Church Donation	-	-	-	-	2,000
Other	55	-	-	55	30
Sub total	15,872	-	-	15,872	16,975

A4 Asset and investment purchases, (see table)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	35 Day Notice Account Natwest Bank	56,003		-
	Reserve Account Natwest Bank	5,503		
	Current Account Natwest Bank	494	-	-
	Hernhill Bookings Acct Bal	50	-	-
	Total cash funds	62,050	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Buildings and Land valued June 2007	125,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	

Trustees' Annual Report for the period

Period start date

Day Month Year

From 1st April 2021

Period end date

Day Month Year

To 31st March 2022

Section A

Reference and administration details

Charity name **Hernhill Village Hall and Playing Fields Committee**

Other names charity is known by

Registered charity number (if any) **302762**

Charity's principal address **The Playing Field**

Hernhill

Nr. Faversham, Kent

Postcode

ME13 9JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Mann	Treasurer	Whole Year	Residents not represented elsewhere
2	Sandi Rawlins	Secretary	Whole Year	PCC
3				
4	Peter Rawlins	Chairman	Whole Year	Dawes Comm Ass Hernhill Primary School & PCC
5	Stephen Boshier	Trustee	Whole Year	Three Horseshoes Cricket Club
6	Alice Smith - Trenchard	Trustee	Whole Year	Residents not Represented Elsewhere
7	Beryl Chipperton	Trustee	Whole Year	Dawes Comm Association
8	Trish Chapman	Trustee	Whole Year	Horticultural Society
9	Joy Pritchard	Trustee	Whole Year	PCC
10	Kelsey Roffey	Trustee	Whole Year	Dawes Comm Association
11	Dawn Gorham	Trustee	Whole Year	Residents not represented elsewhere
12	Craig Perrott	Trustee	15 th Sept 2021	Hernhill Herons
13	Mark Woodcock	Trustee	16 th June 2021	Hernhill Herons
14				
15				
16				

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 29 th August 1952
How the charity is constituted (eg. trust, association, company)	Trust Administered by the Committee of Management
Trustee selection methods (eg. appointed by, elected by)	Nominated by Village organisations plus 3 Residents Representatives

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have taken note of the new GDPR regulations that came into effect on 25th May 2018 and produced a Policy for users of the Charities facilities included in its Conditions of Hire which are available to everyone on its website.

The following statements are in response to the Charities (Protection and Social Investment) Act 2016 which came into force on 1st Nov 2016 for Charities reporting in 2018. It does not apply directly to our Charity as we are too small to need to comply officially but we do so on a voluntary basis.

The Charity does not generally use fundraising activities to fund its operations but uses the hire of its facilities for this purpose. It also receives donations from other organisations / individuals from time to time which it ensures are raised / given by proper / legal means.

The Charity is not bound by or part of any voluntary scheme for regulation of its fundraising so has not failed to comply with those requirements.

As the Charity does not operate specific fundraising activities it does not monitor such activities as part of its day to day operation, but should that situation change it would ensure correct monitoring was in place.

The Charity has received no complaints about its fundraising activities.

We have not needed to take action to protect vulnerable or other members of the public from actions of our fundraising.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The property is for the physical and mental training and recreation and social and moral and intellectual development through the medium of recreations and entertainment or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Hernhill in the county of Kent and its immediate vicinity without distinction of sex or political or religious or other opinion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of playing fields for all sports activities and social enjoyment as well as a Village Hall for use by Village residents and external hirers.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Trustees have maintained the Buildings and Playing Fields throughout the year and made them available for hire in line with Government Covid Restrictions that applied from time to time.

Trustees have further reviewed and updated the hiring conditions to protect the Trustees and Charity interests.

The Committee has registered with the ICO to comply with its obligations under the new Data Protection rules that came into effect on 25th May 2018 to ensure it remains compliant. Its Reg No is ZA339614 effective 10th April 2018.

The Trustees have issued and revised guidelines / restrictions on the Halls use following the outbreak of Coronavirus in line with guidelines issued by all relevant bodies and is monitoring this as the situation develops.

The Committee took the opportunity during Covid to carry out several refurbishment projects at the hall to maintain it in good order and further projects should be completed in May & June of 2022.

The Charity has sufficient funds to support its responsibilities for in excess of 1 year, should the situation continue, with no income streams during that period.

The Charity has been unable to hold its normal Committee meetings during 2021 due to Coronavirus restrictions but the Committee has been kept up to date with all actions undertaken during this period and meetings have now resumed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees keep sufficient reserve funds to maintain the building and to meet any unforeseen repairs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy

adopted.

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Section F

Other optional information

Whilst there is no legal requirement for the Trustees to complete this document we feel in the interest of open management and to provide a record of decisions / actions it should be completed, but without the Charity Commission logo.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Stephen Mann	Peter Rawlins
Position (eg Secretary, Chair, etc)	Treasurer	Chairman
Date		