



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.10.23** Period start date To **30.09.24** Period end date

Charity name: Frittenden Memorial Hall

Charity registration number: 302746

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Physical and mental training and recreation, and social moral and intellectual development through the medium of reading and recreation rooms, library, lectures, classes, recreations and entertainments, or otherwise for the benefit of the inhabitants of Frittenden and its immediate vicinity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a hireable village hall as a meeting space for physical, mental and social pursuits and entertainment.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All decisions and activities have had regard to the beneficiaries as identified in the Trust Deed.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The year has been a consolidation of our on-going purpose with all the refurbishment completed. Demand for hiring has been buoyant and raised the income from hiring fees to our highest level of £11400. Hirers enjoy, and compliment us on, the new modern space and its excellent facilities, and bookings increase by recommendations.</p> <p>Further renewal of facilities has become possible with the receipt of a S106 grant from the new housing development at the edge of the village. The £18K was paid right at the end of the financial year and will be used for new furniture and enhancements to the performance equipment.</p> <p>The Hall took over the direct running of Frittenden Events. This provides live shows through the auspices of Applause Rural Touring, and also a film club screening mostly non-mainstream films. Both these initiatives bring accessible entertainment at reasonable prices to the village.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounts reflect a successful trading year with a surplus of £1470. None of the S106 grant of £17989 has been spent as it was received at the end of the year and the total cash figure excluding the grant is £8094. Hiring receipts have increased to £11400, of which £750 can be attributed to a small price increase in April. However, overheads are also high and rising, partly a function of increased hall usage and partly a function of price rises generally.</p> <p>The accounts include a separate P&L and balance sheet for Frittenden Events and a consolidated balance sheet. The Frittenden Events season runs from September to April so these accounts only reflect one event.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The target is to have cash holding of £10K for on-going upgrades and maintenance and to cover any temporary shortfall in hall usage.
Amount of reserves held	Para 1.22	£8094
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers, of whom some are proposed by village organisations which use the hall. Chair, Secretary and Treasurer are appointed by trustee vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Frittenden Memorial Hall
Other name the charity uses	
Registered charity number	302746
Charity's principal address	The Street Frittenden Kent TN17 2DD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosalind Riley	Chair		
2	Charlotte Boyd	Secretary		
3	Helen Bosley	Treasurer		
4	Eileen Bridges			
5	Andrew Dack			
6	Barbara Dunn			
7	Lester Gosbee			
8	James Highwood			
9	Tor Millard			
10	Diane Pullen			
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Helen Bosley	
Full name(s)	Helen Bosley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	18.04.25	

FRITTENDEN MEMORIAL HALL MANAGEMENT COMMITTEE

Income and Expenditure Account for year ended 30 September 2024

<u>2022-2023</u>			<u>2023-2024</u>
£	<u>INCOME</u>	£	£
	Grants and donations		
6996	Renovation project	4900	
-	S106 development funds	17989	
14130	Renovation donations	-	
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21126			22889
	Hall activities		
8479	Lettings	11400	
107	Donations	386	
204	Hire/sale of furniture	213	
370	Prize draw	418	
	Events:		
741	Fun Run	420	
1201	Quiz nights	523	
-	Frittenden Events	500	
225	Opening event	-	
42	Amazon Smile	-	
58	Bank interest	66	
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11427			13926
32553	Total income		36815
=====			=====
	<u>EXPENDITURE</u>		
2195	Insurance	2297	
98	Water	609	
2945	Electricity	3328	
490	Phone/internet	472	
184	Marketing	-	
229	Licences and memberships	245	
2244	Cleaning	2466	
2910	Maintenance	2516	
-	Waste collection	417	
1195	Miscellaneous renovation	-	
730	Miscellaneous expenses	106	
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13220			12456
=====			=====
(1793)	Surplus/(deficit) for the year on trading		1470
19333	Overall surplus/(deficit) for the year		24359
-	Less transfer of restricted fund		417
10614	Depreciation		11768
8719	Surplus/(deficit) for the year after transfer and depreciation		12174
=====			=====

Balance sheet as at 30 September 2024

	£	£
Fixed assets net book value		343483
Current assets:		
Current account	1792	
NS&I investment account	118	
Co-operative Bank deposit account	24030	
Cash	143	
Debtors/prepayments	1257	
Less current liabilities:		
Creditors	(1684)	
Net current assets		25656
Total assets		<u>369139</u>
Balance brought forward		356965
Add surplus/(deficit) for year		12174
		<u>369139</u>

FRITTENDEN EVENTS

Income and Expenditure Account for year ended 30 September 2024

	£	£
<u>INCOME</u>		
Ticket sales	284	
Bar profit less write-offs	48	
Miscellaneous	2	

Total		334
<u>EXPENDITURE</u>		
Film licence	104	
Film hire/purchase	12	
Publicity	53	
Miscellaneous	2	

Total		171
Surplus/(deficit) for the year		163
		=====

Balance sheet as at 30 September 2024

Current account	508
Cash	58
Bar stock	210
Refundable licence held by FilmBankMedia	150
Debtors	7
Less creditors	(101)

	832
	=====
Opening balance	669
Surplus/(deficit) for the year	163

	832
	=====

Consolidated balance sheet for Frittenden Memorial Hall and Frittenden Events for year ended 30 September 2024

	£	£
Fixed assets net book value		343483
Current assets:		
Current account	2300	
NS&I investment account	118	
Co-operative Bank deposit account	24030	
Cash	201	
Bar stock	210	
Refundable licence held by FilmBankMedia	150	
Debtors/prepayments	1264	
Less current liabilities:		
Creditors	(1785)	
Net current assets		26488
Total assets		<u>369971</u>
Balance brought forward	357634	
Add surplus/(deficit) for year	12337	
	<u>369971</u>	

Helen Bosley
Helen Bosley, Treasurer
December 2024

In accordance with the provisions of the Charities Act I have examined the statements of financial activities and balance sheet of Frittenden Memorial Hall and Frittenden Events.

I confirm that the accounts so described accord with the accounting records and that such records satisfy the requirements of the Act.

P. H. McGinley

Patrick McGinley, Azusa, CAMA

Hon. Auditor/Examiner 11/11/2024

NOTES TO THE ACCOUNTS

1. Fixed Assets

The breakdown of fixed assets by asset type is:

	GBV	Depreciation	NBV
Buildings	301478	12780	288698
Fixtures & Fittings	56289	8009	48280
Audio-visual equipment	8099	1594	6505
Total	<u>365866</u>	<u>22383</u>	<u>343483</u>

2. Depreciation

Straight-line depreciation has been applied to all assets. Useful life in years has been assumed as:

Buildings (excluding decking and heating)	50
Decking and heating	20
Fixtures and fittings – kitchen equipment	20
Other fixtures and fittings	10
AV equipment	10

3. Reserves

The reserves policy is to maintain a cash balance of around £10K to meet unexpected expenditure or to cover unavoidable overheads in the event of being unable to hire out the premises. The present cash balance has been temporarily inflated by a S106 grant of £17989 received at the end of the accounting year which has still to be spent. The balance without the grant would be £8660.

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