



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.10.22** Period start date To **30.09.23** Period end date

Charity name: **Frittenden Memorial Hall**

Charity registration number: **302746**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Physical and mental training and recreation, and social moral and intellectual development through the medium of reading and recreation rooms, library, lectures, classes, recreations and entertainments, or otherwise for the benefit of the inhabitants of Frittenden and its immediate vicinity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a hireable village hall as a meeting space for physical, mental and social pursuits and entertainment.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All decisions and activities have had regard to the beneficiaries as identified in the Trust Deed.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year saw the completion of the last phase of the refurbishment, begun in 2021. We have had a full year of being open again since the pandemic and temporary closures for rebuilding work, and both old and new hirers are making use of the new facilities.</p> <p>On-going fund-raising continues to build up reserves for future maintenance requirements, with the annual Fun Run, quizzes and the monthly prize draw.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The overall value of the charity of £356965 reflects the value of the newly refurbished premises and upgraded facilities and equipment. The accounts separate the refurbishment from hall activities which show as a shortfall as fund-raising was channelled into refurbishment. With all refurbishment work and financing now complete, future accounts will show only normal hall activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The target is to have cash holding of £10K for on-going upgrades and maintenance and to cover any temporary shortfall in hall usage.
Amount of reserves held	Para 1.22	The cash balance in the accounts of £4K was supplemented by a final grant payment of £4900 received after the end of the financial year. We will continue to build up reserves through normal hall activities and fund-raising.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers, of whom some are proposed by village organisations which use the hall. Chair, Secretary and Treasurer are appointed by trustee vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Frittenden Memorial Hall
Other name the charity uses	
Registered charity number	302746
Charity's principal address	The Street Frittenden Kent TN17 2DD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rosalind Riley	Chair		
2	Charlotte Boyd	Secretary		
3	Helen Bosley	Treasurer		
4	Eileen Bridges			
5	Andrew Dack			
6	Barbara Dunn			
7	Lester Gosbee			
8	James Highwood			
9	Tor Millard			
10	Diane Pullen			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Helen Bosley	
Full name(s)	Helen Bosley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	18.07.24	

FRITTENDEN MEMORIAL HALL MANAGEMENT COMMITTEE

Income and Expenditure Account for year ended 30 September 2023

<u>2021-2022</u>		<u>INCOME</u>	<u>2022-2023</u>
	Renovation project		
	Grants:		
	KCC Village Hall Improvement Grant	2764	
	LoCASE	4232	
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162178			6996
3521	Donations (incl Gift Aid)		14130
	Fund raising events:		
582	Fun Run (FMH share)	741	
520	Quiz nights	1201	
-	Opening Event	225	
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1102			2167
15032	Platinum Jubilee		-
	Hall activities		
5334	Covid Grants	-	
1022	Donations	107	
2243	Lettings	8479	
541	Hire/sale of furniture	204	
567	Prize draw	370	
43	Amazon Smile	42	
200	Bank interest	58	
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9950			9260
191783	Total income from all sources		32553
=====			=====

		<u>EXPENDITURE</u>	
	Renovation project		
7058	Miscellaneous renovation		1195
	Hall activities		
1320	Insurance	2195	
78	Water	98	
812	Electricity	2945	
-	Phone/internet	490	
-	Marketing	184	
277	Licences and memberships	229	
677	Cleaning	2244	
2853	Maintenance	2910	
394	Miscellaneous expenses	730	
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6411			12025
1678	Platinum Jubilee		-

122060	Total all expenditure	13220
(81616)	Surplus/(deficit) for the year	19333
	Depreciation	10614
	Surplus/(deficit) for the year after depreciation	8719

Balance sheet as at 30 September 2023

Fixed assets net book value	355107
Current assets:	
Current account	1288
NS&I investment account	118
Co-operative Bank deposit account	2365
Restricted fund: Platinum Jubilee	417
Cash	229
Debtors/prepayments	200
Less current liabilities:	
Creditors	(2759)
Net current assets	1858

Total assets	356965
	=====
 Balance brought forward	 348246
Add surplus/(deficit) for year	8719

	356965
	=====



Helen Bosley, Treasurer
November 2023

NOTES TO THE ACCOUNTS

1. Fixed Assets

The breakdown of fixed assets by asset type is:

	GBV	Depreciation	NBV
Buildings	301478	5815	295663
Fixtures & Fittings	56289	4004	52285
Audio-visual equipment	7954	795	7159
Total	365721	10614	355107

2. Depreciation

Straight-line depreciation has been applied to all assets from the beginning of this financial year, with the exception of the decking which was completed in June. Useful life in years has been assumed as:

Buildings (excluding decking and heating)	50
Decking and heating	20
Fixtures and fittings – kitchen equipment	20
Other fixtures and fittings	10
AV equipment	10

3. Reserves

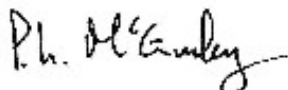
There is an outstanding grant instalment of £4900 which has not been included in these accounts which would bring the cash holdings up to just under £10000. The reserves policy is to maintain at least this level meet unexpected expenditure or to cover unavoidable overheads in the event of being unable to hire out the premises.

Report of the Independent Examiners to the members of Frittenden Memorial Hall Management Committee

In accordance with the provisions of the Charities Act, I have examined the statement of financial activities and balance sheet of Frittenden Memorial Hall, together with the notes thereon, set out here relating to the year ended 30th September 2023. This examination did not extend to a comprehensive audit of such accounts.

I confirm that the accounts so described accord with the accounting records of the Memorial Hall and that such records satisfy the requirements of the Act. I am not aware of any matters to which attention needs to be drawn, in order to obtain a proper understanding of the accounts.

Signed

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Patrick McGinley ACMA, CGMA

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