

EYNSFORD VILLAGE HALL (Registered Charity No 302737)

ANNUAL REPORT FOR THE YEAR 2020

Object of the Charity

The provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of Eynsford without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

That public benefit was delivered in 2020.

Management Committee

As at 31 December 2020 the members were:

Chairman: Mr M C Richardson
Hon Secretary: Mrs L Breare
Hon Treasurer: Mr R Viner

Other Members: Mrs S Anderson, Mr J Cairns, Mr J Mesnard, Mr J Staniland, Mr M Physsas and Mr D Ketley.

Charity Correspondent

Mr Malcolm Richardson
31 Pollyhaugh
Eynsford
DA4 0HE. Tel: 07753 572542

Governing Document

A Scheme for the regulation of the Charity sealed by the Charity Commissioners on 27 March 1997, as amended in October 2015.

Governance

The Charity is governed by a Management Committee consisting of Trustees elected annually by local residents at an Annual General Meeting, and of Representative Trustees appointed by regular user groups which hire the Hall.

Day-to-day management is delegated to the Officers (Chairman, Treasurer and Secretary), all trustees, who report to the Management Committee at its meetings, usually ten times a year.

Finance

Details of the financial activities are summarised in the attached accounts.

During 2020, letting income of £8,364 which exceeded the cost of running the Hall which was £12,972.. However a grant of £10,000 was received from Sevenoaks District Council in respect of Covid so as a result, there was a surplus of income over expenditure of £5,392 .

The Rescue and Renewal fund increased by £77,301, mainly due to a donation of £75,000 with a result the closing balance stood at £352,091.

The policy on financial reserves is to aim, normally, to hold a minimum cash balance equivalent to twelve month of letting income. This is to guard against the risk of an event that requires the hall to be closed temporarily.

Bankers

Main account: Santander UK plc,
BBAM,
Bridle Road,
Bootle, Merseyside L30 4GB

No 2 account: The Co-operative Bank
(Rescue and renewal) 1 Balloon Street
Manchester M60 4EP

Rescue and Renewal funds are also held in deposit accounts with the Shawbrook, Virgin, United Trust and Julian Hodge banks. The balances are spread to keep each account within the FSCS compensation limits.

Independent Examiner

Mr Thomas J Phillips B.Sc. FCA
Station Road
Eynsford
Kent DA4 0ER

Serious Incidents

There were no serious incidents during the year.

Transactions with Trustees and Payments to Connected Persons

None.

Chairman's Review of the Year's Activities

This year has been dominated by the Covid pandemic when the hall has had to be closed and thus produced no income. The hall was initially

closed from 24th March to 31st August and again from 5th November until 1st December, although in accordance with Government regulations, a number of users were allowed to make limited use of the hall during this latter period, predominantly those involving children.

The hall however, adapted in line with regulations - hand sanitisers were provided throughout, social distance markings were applied to the floors and more structured cleaning took place. The Terms of Hire were also amended, outlining what hirers were, and were not, allowed to do and each hirer was made responsible for the safety of their participants.

The number of lets during the year thus fell from some 837 in 2019 to 281 in 2020, a fall of some 66%, with a commensurate loss of income. However this was offset to a large extent, by a grant of £10,000 received from Sevenoaks District Council which, together with a reduction in operating expenses (cleaning, energy etc), resulted in only a marginal effect on income.

The other focus for the Trustees during the year has been the continuing effort to get planning consent for a new hall on Harrow Meadow and for housing on the existing site. It is pleasing that consent was granted for the new hall in July 2020 although the planners have been quite demanding with regard to their requirements for the current hall site. They were not happy with the design despite the hall's architects taking into account their recommendations, although following a meeting with the planners in December 2020, we are now hopeful that they are satisfied with the latest drawings and we hope that consent will be received in the near future.

If this is the case, then the trustees will then have a viable project and fundraising will begin in earnest.

I would also like to take this opportunity to thank our hirers for their perseverance and patience during the year and their willingness to adapt to changing regulations; to Wendy Jackson, our Letting Secretary, for her mastery of the Government recommendations and for liaising with all hirers; and to Julie Lovelock for keeping on top of the cleaning regime, which was a large part of keeping the hall secure.

While it is likely that there will continue to be some restrictions on use over the coming months, nevertheless, now that consent has been granted for a new hall and with hope that consent will be obtained for the redevelopment of the existing site, we look forward with confidence to 2021 and beyond to what, hopefully, will be a new and exciting chapter for our hall.

Malcolm C Richardson
Chairman

26.10.2021

ACCOUNTS for the Year Ended 31 December 2020

Hall Management (No.1) Account (including fund raising charitable receipts and payments)

	2019	Payments	2020		2019 Receipts	2020	
	5,322	Staff wages	3,880		18,834	Letting charges	8,385
	7,824	Heat & light	5,735			Fund raising	-
	643	Rates	65		100	Donations	10,000
	7,493	Repairs & maintenance	902				
	1,055	Insurance	1,072				
	816	Hygiene	811				
	1,551	Sundry	726				
					5,770	Hall surplus/deficit	5,393
£	24,704		£ 12,972	£	24,704		£ 23,758
		Cash at bank at 31 December 2020		£	19,072		£ 24,465

"Rescue and Renewal" (No.2) Account

Fundraising Activities

	2019	Payments	2020		2019 Receipts	2020
	16,591	Architect's fees	5,710		50 Donations	75,082
	16,268	Other professional fees			6,546 Events	2,397
	2,988	Lottery expenses	3,498		5,925 Lottery receipts	6,580
	1,714	Fund raising expenses			- Gift Aid tax	-
					2,643 Deposit interest	2,471
£	37,559	FR Payments	£ 9,208	£	15,164 FR Receipts	£ 86,510
£	22,395	FR Deficit			FR Surplus	£ 77,301

Monetary Assets

As at 1 January 2020

Co-operative Bank	30,974
Deposits (Shawbrook)	77,533
Deposit (Virgin)	28,939
Deposit (United Trust)	79,344
Deposit (Julian Hodge)	50,000

Total £ 274,790

FR Surplus £ 77,301

As at 31 December 2020

Consisting of

Co-operative Bank	114,231
Deposits (Shawbrook)	78,344
Deposit (Virgin)	29,047
Deposit (United Trust)	80,480
Deposit (Julian Hodge)	50,000

Total £ 352,091

Non-Monetary Assets

- The Village Hall and its approach (Freehold title vested in the Official Custodian for Charities)
- Furniture, catering and other equipment stored in the Hall (insured value £21,700)

Notes to the Accounts

- The Rescue and Renewal account was opened during 2007 to handle the financing of the projected rebuilding of Eynsford Village Hall.
- Deposit interest was received without deduction of income tax
- The 2019 were prepared on a receipts and payments basis, as allowed by the Charities Act 2011

These Accounts were subject to an independent assessment:

Date 31 August 2021

Name Thomas Philkips B.Sc. FCA, Yew Cottage, Eynsford, Kent DA4 0ER

Signature



ACCOUNTS for the Year Ended 31 December 2020

Hall Management (No.1) Account (including fund raising charitable receipts and payments)

	2019	Payments	2020		2019 Receipts	2020	
	5,322	Staff wages	3,880		18,834	Letting charges	8,385
	7,824	Heat & light	5,735			Fund raising	-
	643	Rates	65		100	Donations	10,000
	7,493	Repairs & maintenance	902				
	1,055	Insurance	1,072				
	816	Hygiene	811				
	1,551	Sundry	726				
					5,770	Hall surplus/deficit	5,393
£	24,704		£ 12,972	£	24,704		£ 23,758
		Cash at bank at 31 December 2020			£	19,072	£ 24,465

"Rescue and Renewal" (No.2) Account

Fundraising Activities

	2019	Payments	2020		2019 Receipts	2020
	16,591	Architect's fees	5,710		50 Donations	75,082
	16,268	Other professional fees			6,546 Events	2,397
	2,988	Lottery expenses	3,498		5,925 Lottery receipts	6,580
	1,714	Fund raising expenses			- Gift Aid tax	-
					2,643 Deposit interest	2,471
£	37,559	FR Payments	£ 9,208	£	15,164 FR Receipts	£ 86,510
£	22,395	FR Deficit			FR Surplus	£ 77,301

Monetary Assets

As at 1 January 2020

Co-operative Bank	30,974
Deposits (Shawbrook)	77,533
Deposit (Virgin)	28,939
Deposit (United Trust)	79,344
Deposit (Julian Hodge)	50,000

Total £ 274,790

FR Surplus £ 77,301

As at 31 December 2020

Consisting of

Co-operative Bank	114,231
Deposits (Shawbrook)	78,344
Deposit (Virgin)	29,047
Deposit (United Trust)	80,480
Deposit (Julian Hodge)	50,000

Total £ 352,091

Non-Monetary Assets

- The Village Hall and its approach (Freehold title vested in the Official Custodian for Charities)
- Furniture, catering and other equipment stored in the Hall (insured value £21,700)

Notes to the Accounts

- The Rescue and Renewal account was opened during 2007 to handle the financing of the projected rebuilding of Eynsford Village Hall.
- Deposit interest was received without deduction of income tax
- The 2019 were prepared on a receipts and payments basis, as allowed by the Charities Act 2011

These Accounts were subject to an independent assessment:

Date 31 August 2021

Name Thomas Philkips B.Sc. FCA, Yew Cottage, Eynsford, Kent DA4 0ER

Signature

