

CROCKENHILL VILLAGE HALL

England & Wales · Charity number 302724

Details

Status Registered

Legal form Other

Registered 1964-08-05

Register [View on the Charity Commission register](#)

Contact

Address Crockenhill Village Hall
Stones Cross Road
Crockenhill
Swanley
Kent
BR8 8LT

Phone 01322 686424

Email info@crockenhillvillagehall.co.uk

Website www.crockenhillvillagehall.co.uk

Activities

Objects: VILLAGE HALL FOR THE USE OF THE INHABITANTS OF CROCKENHILL AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR FOR USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The Charity was set up to raise funds to maintain the Village Hall so that it remains the focus of the village, fit for purpose and a place that many different groups can benefit from. Different activities are carried out in the hall to help people of all ages from the very young to senior citizens.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** CROCKENHILL AND THE NEIGHBOURHOOD
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£36,261	£40,581	-	-
2024-01-31	£39,482	£47,700	-	-
2023-01-31	£41,080	£41,877	-	-
2022-01-31	£25,500	£30,289	-	-
2021-01-31	£24,830	£25,524	-	-

Trustees

Name	Role	Appointed
RUTH DENISE FLUIN-HARDY	Chair	
Iris Waterton		2021-10-21
Margaret Elizabeth Hirsch		2017-04-18
Mark Pike		2017-04-18
Petrina Jones		2019-06-19
SHIRLEY ABBOTT		
Sasha Covington		2020-08-14
Sheila May Laybourn		2025-06-26
Trevor John White		2020-06-17

CROCKENHILL VILLAGE HALL

England & Wales - Charity number 302724

Accounts

Charity Registered Number:
302724

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025

CONTENTS

1-3	Trustee's Report
4	Independent examiners' report to the trustees
5	Statement of Financial Activities
6	Balance Sheet
7-8	Notes to the financial statements
9-10	Detailed income and expenditure account

**CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025**

Executive Committee and Trustees:

Trustee and chair:
Trustees:

Ruth Fluin-Hardy

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Margaret Hirsch
Mark Pike
Shirley Abbott

Registered Office:

Crockenhill Village Hall
Stones Cross Road
Crockenhill
Kent BR8 8LT

Accountants

Pearce Accounts Consultancy Services
58 Sermon Drive
Swanley
Kent
BR8 7HT

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025

TRUSTEE'S REPORT

The Trustees present their annual report with financial statements of the charitable company for the year ended 31st January 2025.

LEGAL STATUS

Crockenhill Village Hall is a registered charity and is governed by its declaration of trust dated 1st March 1960 as amended by a scheme dated 25th March 1998 and as amended by resolution dated 21st April 2011.

Trustees

The members of the executive committee in office during the year were:

Trustee and chair: Ruth Fluin-Hardy

Trustees:

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Margaret Hirsch
Mark Pike
Shirley Abbott

OBJECTIVES AND ACTIVITIES

The Village Hall is held in trust for the use of the inhabitants of Crockenhill and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The administration is carried out by Trustees under the constituted registered charity: Crockenhill Village Hall Management Committee. The Trustees ensure that the building is fit for purpose and that sufficient funds are raised to maintain it for public benefit.

The trustees confirm that the Charity Commission's guidance on public benefit (section 17(5) of the 2011 Charities Act) has been considered in deciding which activities the charity should undertake.

INVESTMENT POLICY

Crockenhill Village Hall Management Committee continue to set aside a cash reserve in the charity deposit bank account for its intended use as detailed in the reserves policy leaving sufficient funds in the current account to meet day to day needs. This policy is reviewed annually and to be amended to incorporate investment opportunities outside of its existing banking arrangements, if substantial surplus funds were over £25,000.00 (twenty-five thousand pounds).

RESERVES POLICY

Crockenhill Village Hall Management Committee strive to maintain, at all times, a cash reserve of a minimum of £10,000.00 (ten thousand pounds), to meet three months of expenditure and cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture it provides to hirers. This policy is reviewed annually to ensure that the reserve amount is sufficient and achievable.

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025
(Continued)

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services.

REPORT OF THE CHAIR

Crockenhill Village Hall was built using money donated by residents and upon completion of the building in 1958, a charity was set up enabling a group of volunteers to carry out the administration and ensure that all legal and statutory requirements were met. The hall has undergone various extensions, refits and redecoration over the years in order to remain fit for purpose. The Trustees work hard to fulfil the objects of the charity and fundraise in order to keep the hire costs affordable to the community.

The fundraising sub-committee is headed up by Trevor White and Shirley Abbott who put on the bingo and quizzes and Trevor also looks after the social media. Sue Mirkovic is the Secretary, Sasha Covington looks after the hire contracts, Petrina Jones heads up the events catering team, Mark Pike oversees maintenance projects and Iris Waterton operates as Vice Chair and primarily focusses on health and safety.

This year the Trustees completed improvements that included loft insulation, emergency lighting, replacement of rear lobby interior doors and partial upgrades to the ladies and gents toilets. These works have been carried out largely down to the commitment of Keith Halls and Mark Pike who share the desire to make the hall a special place to come together.

A shout out also to Carol & Roy Campbell, Steve Wells, Greg Fluin-Hardy and Brian Barnes residents who cleared the over grown perimeter hedges in the summer and repainted the dimmed yellow carpark lines.

Carol and Roy Campbell, Karen Fuller, Lynn Etheridge, Greg Fluin-Hardy and Petrina Jones voluntarily planned a photoshoot of the village hall and the dedicated results will be shared on Facebook supported by a relaunch of the website, once the work has been completed. Virginia Homewood, Janet Knox-Hewson and Maggie Hirsch kindly helped out on the day.

Maggie Hirsch has been the Treasurer for a number of years and is quite a remarkable lady who works tirelessly to maintain accurate financial records and is unrelenting in her quest to get the banking services that small charities deserve in order to operate. She has recently engaged the services of Laura Trott in her mission, so watch this space!

Her husband Colin Hirsch has upgraded our office equipment and operating software licences behind the scenes so that we are fully functioning and compliant. They are an incredible double act and it's a privilege to have them on the team.

The Trustees welcomed Gary Hill as the new village hall caretaker in the summer and he has quickly become an integral part of the valuable team which includes Jeff and Faye, that look after the hall and it is totally down to their day to day efforts that the hall looks amazing and ready for you all to use.

Jeff is still the hall manager and bookings administrator. Jeff mans the committee office at the rear of the building every Monday and Saturday 8:30AM – 10:30AM. If you need to see Jeff or visit the hall then pop along or alternatively contact him on 01322 686424 or bookings@crockenhillvillagehall.co.uk

Alternatively visit our website which promotes up and coming fundraising events, groups that provide activities in the hall, and has a great calendar facility which lists the dates that the hall is available to hire.

If you feel you could contribute and take part then please come along to one of the monthly meetings, held on the 3rd Wednesday of the month in the Village Hall starting at 7.30pm, excluding August and December.

The Trustees are grateful to everyone that supports and uses the Village Hall.

A big thank you from us all

Ruth Fluin-Hardy, CHAIR

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025
(Continued)

TRUSTEES RESPONSIBILITIES

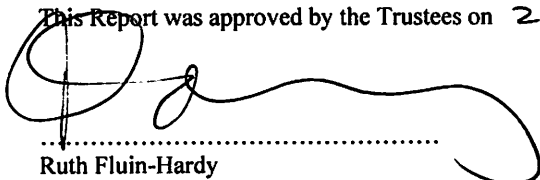
The Trustees are responsible for preparing financial statements for each financial year which gives a true and fair view of the association's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable policies and the apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time its financial position and to enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This Report was approved by the Trustees on 21ST MAY 2025 and signed.


.....
Ruth Fluin-Hardy

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
CROCKENHILL VILLAGE HALL
FOR THE YEAR ENDED 31ST JANUARY 2025**

We have examined the financial statements on pages 5 to 10. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether any peculiar matters have come to my attention.


Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act: and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Acthave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Debbie Pearce
Pearce accounts consultancy services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated: 26 May 2025

CROCKENHILL VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST JANUARY 2025

	31st January 2025	31st January 2024
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
INCOMING RESOURCES		
Investment income	100	107
Activities for generating funds	10,737	12,364
Donations	1,119	1,129
Incoming resources from charitable activities	24,305	25,881
TOTAL INCOMING RESOURCES	<u><u>36,261</u></u>	<u><u>39,481</u></u>
RESOURCES EXPENDED		
Cost of generating voluntary income	5,127	4,135
Charitable activities	34,938	43,025
Governance costs	516	540
TOTAL RESOURCES EXPENDED	<u><u>40,581</u></u>	<u><u>47,700</u></u>
Net incoming/outgoing resources	(4,320)	(8,219)
Total funds brought forward	9,193	17,412
Total funds carried forward	<u><u>4,873</u></u>	<u><u>9,193</u></u>

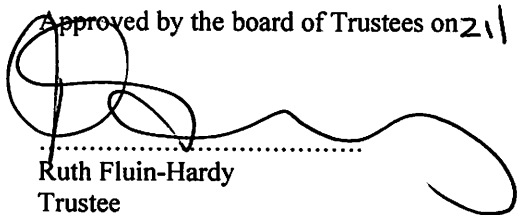
The Statement of Financial Activities includes all gains and losses in the year.

All incoming and expended resources derive from continuing activities.

CROCKENHILL VILLAGE HALL
BALANCE SHEET
FOR THE YEAR ENDED 31ST JANUARY 2025

	2025	2024
	£	£
CURRENT ASSETS		
Debtors and prepayments	453	1235
Cash at bank and in hand	<u>7,296</u>	<u>10,205</u>
	7,749	11,440
CREDITORS: Amounts falling due within one year	<u>(2,876)</u>	<u>(2,247)</u>
NET CURRENT ASSETS	<u>4,873</u>	<u>9,193</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u>4,873</u>	<u>9,193</u>
FUNDS		
Unrestricted funds	(5,127)	(807)
Designated Fund	<u>10,000</u>	<u>10,000</u>
	<u>4,873</u>	<u>9,193</u>

Approved by the board of Trustees on 21/5/2025 and signed.



 Ruth Fluin-Hardy
 Trustee

CROCKENHILL VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST JANUARY 2025

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Grants

Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period.

1.3 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

All income has been classified as unrestricted funds as no restrictions are placed on income by the Charity's donors.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2025

2. STAFF COSTS

The average number of employees during the period was 3 (2024 – 3).

3. TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees during the period, expenses reimbursed to Trustees during the year were:

	2025	2024
	£	£
Trevor White	83.24	100.51
Iris Waterton	-	29.70
Margaret Hirsh	-	282.13
Mark Pike	305.36	-

4. DEBTORS

	2025	2024
	£	£
Hall hire debtors	240	235
Prepayments	<u>213</u>	<u>1,000</u>
	<u>453</u>	<u>1,235</u>

5. CREDITORS: Amounts falling due within one year

	2025	2024
	£	£
Accruals	2,001	1,072
Hall hire deposits held	<u>875</u>	<u>1,175</u>
	<u>2,876</u>	<u>2,247</u>

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST JANUARY 2025

INCOME	2025	2024
	£	£
Hall Hire:		
Ad-hoc One Off Hire	9,341	10,231
Big M Boxcercise	132	848
Brownies	500	325
C4K Preschool	6,711	6,504
CrockenARA	696	627
Guitar Club	247	270
Hannah Mason	110	843
Heritage Room Rent	350	350
Inflatables	100	325
Learning Club	284	528
Office Services	90	103
Parish Council Electricity	86	125
Parish Council Office Rent	1,133	1,133
Pilates	742	699
Radio Society	523	568
SASCOV	22	126
Scuffs+Struts Line Dancing	968	886
Sojo Devasia/Kera Social Club	1,743	1,422
Recycling	164	-
Womans Institute	363	(32)
Donations and Grants:		
Barclays bank compensation	550	-
Crockenhill Parish Council	350	-
Toilet Donations	219	-
Presschool Garden	-	788
Ad Hoc Donations	-	341
Fundraising:		
70s Motown Magic	-	1,216
ABBA Tribute	-	2,140
80's MJ	1,210	-
Bingo Nights	3,689	3,552
Christmas Dance	791	974
Coronation Day	-	88
Kyle Tomlinson	989	-
Murder Mystery	542	-
Paul Cantara	1,169	-
Pimms and Proms	644	513
Quiz Nights	1,703	1,948
Race Nights	-	1,649
Wigwam Day	-	284
Interest received	100	107
	<hr/>	<hr/>
TOTAL INCOME	36,261	39,481
	<hr/> <hr/>	<hr/> <hr/>

CROCKENHILL VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST JANUARY 2025

EXPENDITURE	2025	2024
	£	£
Fundraising Costs:		
70s Motown Magic Costs	-	669
ABBA Tribute Costs	-	750
80's MJ Costs	1,200	-
Bingo Night Costs	1,865	1,746
Coronation Day Costs	-	105
Kyle Tomlinson	800.00	-
Murder Mystery	343.00	-
Paul Cantara	499.00	-
Pimms and Proms Costs	90	114
Quiz Night Costs	330	464
Race Night Costs	-	287
Hall Running Costs:		
Business Rates	144	135
Cleaning Materials	750	886
Cleaning Salary	4,446	4,770
Caretaking salary	2,913	2,295
Decorating and Refurbishment	98.00	-
Electrical Supply	1,753	2,084
Gas Supply	923	1,255
Grass Cutting	500	550
Health and Safety	281	288
Insurances	2,120	2,106
Licences	714	1,281
Property Maintenance	7,834	14,868
Service Agreements	1,278	2,533
Small Items of Other Equipment	617	1,788
Sundries	165	157
Water Rates	535	202
Window Cleaner	245	210
Administration Costs:		
Computer Expenses	1,392	979
Administration Salaries	7,280	5,308
Telephone and Broadband	164	739
Printing, Postage and Stationery	504	309
Payroll Services	282	282
Governance Costs:		
Examination Fee	516	540
TOTAL EXPENDITURE	<u>40,581</u>	<u>47,700</u>

CROCKENHILL VILLAGE HALL

England & Wales - Charity number 302724

Accounts

Charity Registered Number:
302724

CROCKENHILL VILLAGE HALL

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST JANUARY 2024

**CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024**

CONTENTS

1-3	Trustees' Report
4	Independent examiners' report to the trustees
5	Statement of Financial Activities
6	Balance Sheet
7-8	Notes to the financial statements
9-10	Detailed income and expenditure account

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024

Executive Committee and Trustees:

Trustee and chair:

Ruth Fluin-Hardy

Trustees:

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Margaret Hirsch
Mark Pike
Shirley Abbott

Registered Office:

Crockenhill Village Hall
Stones Cross Road
Crockenhill
Kent BR8 8LT

Accountants

Pearce Accounts Consultancy Services
58 Sermon Drive
Swanley
Kent
BR8 7HT

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024

TRUSTEE'S REPORT

The Trustees present their annual report with financial statements of the charitable company for the year ended 31st January 2024.

LEGAL STATUS

Crockenhill Village Hall is a registered charity and is governed by its declaration of trust dated 1st March 1960 as amended by a scheme dated 25th March 1998 and as amended by resolution dated 21st April 2011.

Trustees

The members of the executive committee in office during the year were:

Trustee and chair: Ruth Fluin-Hardy

Trustees:

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Margaret Hirsch
Mark Pike
Shirley Abbott

OBJECTIVES AND ACTIVITIES

The Village Hall is held in trust for the use of the inhabitants of Crockenhill and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The administration is carried out by Trustees under the constituted registered charity: Crockenhill Village Hall Management Committee. The Trustees ensure that the building is fit for purpose and that sufficient funds are raised to maintain it for public benefit.

The trustees confirm that the Charity Commission's guidance on public benefit (section 17(5) of the 2011 Charities Act) has been considered in deciding which activities the charity should undertake.

INVESTMENT POLICY

Crockenhill Village Hall Management Committee continue to set aside a cash reserve in the charity deposit bank account for its intended use as detailed in the reserves policy leaving sufficient funds in the current account to meet day to day needs. This policy is reviewed annually and to be amended to incorporate investment opportunities outside of its existing banking arrangements, if substantial surplus funds were over £25,000.00 (twenty-five thousand pounds).

RESERVES POLICY

Crockenhill Village Hall Management Committee strive to maintain, at all times, a cash reserve of a minimum of £12,500.00 (twelve thousand five hundred pounds), to meet six months of expenditure and cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture it provides to hirers. This policy is reviewed annually to ensure that the reserve amount is sufficient and achievable.

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024
(Continued)

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services.

REPORT OF THE CHAIR

The village hall has had a great year and once again played host to community events such as the produce show and harvest fayre, live screening the Coronation of King Charles III and an afternoon tea event in honour of retiring trustee Diane Davis.

The outdoor area benefitted from a generous donation from Asda, which enabled the preschool to improve the children's outdoor play garden area. The Trustees, with support from a village contingent, added a pathway at the rear of the garden. This improves safety as parents dropping children off to preschool no longer have to navigate manoeuvring vehicles in the car park. The trees on the grass areas were all treated to a decent haircut, tidying up and improving the overall outdoor appearance. A smoking shelter was purchased and erected at the rear of the building alongside the car park entrance. The shelter was provided to discourage smokers from standing under the opening windows alongside the veranda entrance.

Sometimes big projects have to be undertaken to improve safety and bring the hall up to current standards! These things cost, but the Trustees decided it was worth tackling rising energy costs by investing in LED lighting throughout the building with the added benefit of motion sensors wired into the toilets and storage cupboards.

No more lights accidentally left on overnight!

Quotes have been received to insulate the loft space to make us more energy efficient and we are waiting on a start date.

Additionally, a fire and smoke alarm detection system has been installed throughout the entire building, including the heritage room, parish council office, village hall office and attic space. The Parish Council kindly completed the upgrade by replacing the door that connects the bar to the council office with a fire regulated one.

The Trustees and the Fundraising Committee are supported by a great team of staff who work well together to ensure that the hall is clean, tidy and available for the residents and a variety of activity groups to use. Sadly, Tony Horsley stepped down as a Trustee but continues to offer his support through live screening events and is always on hand to assist with website matters.

Crockenhill Village Hall Management Committee is a registered charity, set up to ensure the smooth running of the village hall for the benefit of the community it represents. It meets once a month and is made up of a dedicated group of volunteers that sign up to be Trustees and give their time willingly to make sure that the hall is looked after and fit for purpose. A variety of skills are needed such as HR, IT, health and safety, all necessary to keep things ticking over. If you'd like to help out, then please get in touch - You will be most welcome.

Finally, and it goes without saying that we couldn't do any of it without the support from so many people that hire the Hall, make donations, offer a bit of DIY and attend events. – THANK YOU - it is very much appreciated.

Ruth Fluin-Hardy (CHAIR)

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024
(Continued)

TRUSTEES RESPONSIBILITIES

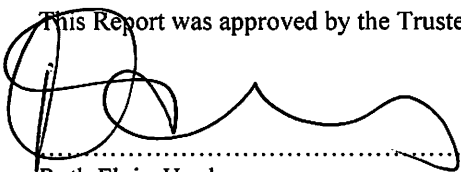
The Trustees are responsible for preparing financial statements for each financial year which gives a true and fair view of the association's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time its financial position and to enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This Report was approved by the Trustees on 17th April 2024 and signed.



.....
Ruth Fluin-Hardy

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
CROCKENHILL VILLAGE HALL
FOR THE YEAR ENDED 31ST JANUARY 2024**

We have examined the financial statements on pages 5 to 10. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether any peculiar matters have come to my attention.


Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act: and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Act
have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....

Debbie Pearce
Pearce accounts consultancy services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated: 19 April 2024

CROCKENHILL VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST JANUARY 2024

	31st January 2024	31st January 2023
	Unrestricted	Total
	Funds	
	£	£
INCOMING RESOURCES		
Investment income	107	12
Activities for generating funds	12,364	11,149
Donations	1,129	785
Incoming resources from charitable activities	25,881	29,134
TOTAL INCOMING RESOURCES	<u><u>39,481</u></u>	<u><u>41,080</u></u>
RESOURCES EXPENDED		
Cost of generating voluntary income	4,135	6,809
Charitable activities	43,025	34,468
Governance costs	540	600
TOTAL RESOURCES EXPENDED	<u><u>47,700</u></u>	<u><u>41,877</u></u>
Net incoming/outgoing resources	(8,219)	(797)
Total funds brought forward	17,412	18,209
Total funds carried forward	<u><u>9,193</u></u>	<u><u>17,412</u></u>

The Statement of Financial Activities includes all gains and losses in the year.

All incoming and expended resources derive from continuing activities.

CROCKENHILL VILLAGE HALL
BALANCE SHEET
FOR THE YEAR ENDED 31ST JANUARY 2024

	2024	2023
	£	£
CURRENT ASSETS		
Debtors and prepayments	1,235	1729
Cash at bank and in hand	10,205	17,538
	<u>11,440</u>	<u>19,267</u>
CREDITORS: Amounts falling due within one year	<u>(2,247)</u>	<u>(1,855)</u>
NET CURRENT ASSETS	<u>9,193</u>	<u>17,412</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u><u>9,193</u></u>	<u><u>17,412</u></u>
FUNDS		
Unrestricted funds	(807)	7,412
Designated Fund	10,000	10,000
	<u>9,193</u>	<u>17,412</u>

Approved by the board of Trustees on 17/4/24 and signed.

.....
Ruth Fluin-Hardy
Trustee

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Grants

Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period.

1.3 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

All income has been classified as unrestricted funds as no restrictions are placed on income by the Charity's donors.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2024

2. STAFF COSTS

The average number of employees during the period was 3 (2023 – 2.5).

3. TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees during the period, expenses reimbursed to Trustees during the year were:

	£
Trevor White	100.51
Iris Waterton	29.70
Margaret Hirsch	282.13

4. DEBTORS

	2024	2023
	£	£
Hall hire debtors	235	1,404
Prepayments	<u>1,000</u>	<u>325</u>
	<u>1,235</u>	<u>1,729</u>

5. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Accruals	1,072	480
Hall hire deposits held	<u>1,175</u>	<u>1,375</u>
	<u>2,247</u>	<u>1,855</u>

CROCKENHILL VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST JANUARY 2024

INCOME	2024	2023
	£	£
Hall Hire:		
Ad-hoc One Off Hire	10,231	12,087
All Souls Church	-	-
Big M Boexercise	848	615
Boostfit	-	-
Brownies	325	347
C4K Preschool	6,504	7,103
CrockenARA	627	512
Guitar Club	270	323
Hannah Mason	843	439
Heritage Room Rent	350	350
Inflatables	325	
Learning Club	528	1,167
Lucie Akyurek - Singing	-	129
Office Services	103	71
Parish Council Electricity	125	125
Parish Council Office Rent	1,133	1,133
Pilates	699	746
Polling Station	-	-
Radio Society	568	621
SASCOV	126	132
Scuffs+Struts Line Dancing	886	994
Sojo Devasia/Kera Social Club	1,422	1,215
Village Market	-	297
Womans Institute	-	372
Donations and Grants:		
Preschool Garden	788	-
Kitchen refit	-	500
R&G Celebration	-	50
Ad hoc donation	341	224
Book Sale	-	11
Fundraising:		
70s Motown Magic	1,216	
ABBA Tribute	2,140	
Barn Dance	-	863
Bingo Nights	3,552	2,836
Casino Night	-	1,936
Christmas Dance	974	638
Coronation Day	88	
Four Harmonies	-	1,800
Jubilee Events	-	648
Pimms and Proms	513	-
Quiz Nights	1,948	1,170
Race Nights	1,649	
Wigwam Day	284	
Wine Tasting	-	1,258
Interest received	107	12
Insurance Claim	-	356
TOTAL INCOME	39,481	41,080

CROCKENHILL VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST JANUARY 2024

EXPENDITURE	2024	2023
	£	£
Fundraising Costs:		
70s Motown Magic Costs	669	-
ABBA Tribute Costs	750	-
Barn Dance	-	651
Bingo Night Costs	1,746	1,619
Casino Night	-	1,652
Coronation Day Costs	105	
Four Harmonies	-	1,561
Jubilee Events	-	87
Pimms and Proms Costs	114	-
Quiz Night Costs	464	335
Race Night Costs	287	-
Wine Tasting	-	904
Hall Running Costs:		
Business Rates	135	256
Cleaning Materials	886	879
Cleaning Salary	4,770	5,772
Caretaking salary	2,295	2,106
Decorating and Refurbishment	-	1,674
Electrical Supply	2,084	1,907
Gas Supply	1,255	796
Grass Cutting	550	400
Health and Safety	288	273
Insurances	2,106	2,009
Licences	1,281	675
Property Maintenance	14,868	4,256
Service Agreements	2,533	1,730
Small Items of Other Equipment	1,788	4,408
Sundries	157	106
Water Rates	202	65
Window Cleaner	210	210
Administration Costs:		
Computer Expenses	979	521
Administration Salaries	5,308	4,914
Telephone and Broadband	739	659
Printing, Postage and Stationery	309	534
Training	-	36
Payroll Services	282	282
Governance Costs:		
Examination Fee	540	600
TOTAL EXPENDITURE	47,700	41,877

CROCKENHILL VILLAGE HALL

England & Wales - Charity number 302724

Accounts

Charity Registered Number:
302724

CROCKENHILL VILLAGE HALL

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST JANUARY 2023

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023

CONTENTS

1-3	Trustee's Report
4	Independent examiners' report to the trustees
5	Statement of Financial Activities
6	Balance Sheet
7-8	Notes to the financial statements
9-10	Detailed income and expenditure account

**CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023**

Executive Committee and Trustees:

Trustee and chair:
Trustees:

Ruth Fluin-Hardy

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Diane Davis (resigned 21.09.2022)
Margaret Hirsch
Mark Pike
Tony Horsley
Shirley Abbott

Registered Office:

Crockenhill Village Hall
Stones Cross Road
Crockenhill
Kent BR8 8LT

Accountants

Pearce accounts consultancy services
58 Sermon Drive
Swanley
Kent
BR8 7HT

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023

TRUSTEE'S REPORT

The Trustees present their annual report with financial statements of the charitable company for the year ended 31st January 2023.

LEGAL STATUS

Crockenhill Village Hall is a registered charity and is governed by its declaration of trust dated 1st March 1960 as amended by a scheme dated 25th March 1998 and as amended by resolution dated 21st April 2011.

Trustees

The members of the executive committee in office during the year were:

Trustee and chair: Ruth Fluin-Hardy

Trustees:

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Margaret Hirsch
Mark Pike
Tony Horsley
Shirley Abbott

OBJECTIVES AND ACTIVITIES

The Village Hall is held in trust for the use of the inhabitants of Crockenhill and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The administration is carried out by Trustees under the constituted registered charity: Crockenhill Village Hall Management Committee. The Trustees ensure that the building is fit for purpose and that sufficient funds are raised to maintain it for public benefit.

The trustees confirm that the Charity Commission's guidance on public benefit (section 17(5) of the 2011 Charities Act) has been considered in deciding which activities the charity should undertake.

INVESTMENT POLICY

Crockenhill Village Hall Management Committee continue to set aside a cash reserve in the charity deposit bank account for its intended use as detailed in the reserves policy leaving sufficient funds in the current account to meet day to day needs. This policy is reviewed annually and to be amended to incorporate investment opportunities outside of its existing banking arrangements, if substantial surplus funds were over £25,000.00 (twenty-five thousand pounds).

RESERVES POLICY

Crockenhill Village Hall Management Committee strive to maintain, at all times, a cash reserve of a minimum of £12,500.00 (twelve thousand five hundred pounds), to meet six months of expenditure and cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture it provides to hirers. This policy is reviewed annually to ensure that the reserve amount is sufficient and achievable.

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023
(Continued)

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services.

REPORT OF THE CHAIR

After a slow start, bookings gradually picked up as the Country eased out of COVID restrictions and peoples' confidence was restored in socialising with larger groups. The contract hirers, that create a variety of activities for the local community, were back in force and membership numbers increasing.

A slight increase in hire charges was rolled out with effect from the April 2022 AGM at the same time as introducing a £25.00 surcharge for use of electrically powered inflatables and a £100.00 security withholding deposit, which was fully refundable if the hall was handed back in a good condition.

A regular calendar of fundraising events was re-established bringing in much needed funds for the projects over and above the day-to-day hall maintenance. Diane Davis retired from being a Trustee but remains a committed supporter on the fundraising committee.

The purchase of eight large oak finish trestle tables and an additional two round tables (as they have proven to be very popular) has meant that there is now a full complement of new furniture.

A set of cups and saucers purchased as an alternative to the mugs available and a wine cooler together with wall mounted optics were bought to finish the bar area upgrade which was covered by a generous £500.00 donation from Crockenhill Parish Council.

As the footfall increased so did the small repairs required. There is always something to do whether it be tightening a toilet roll holder, replacing a door handle or producing signage!

The bar, disabled toilet and cloakroom benefited from a new coat of paint and a wall plaque fixed above the stage was commissioned to commemorate the year that the hall opened its doors to the public. The entrance lobby had wainscoting secured over the newly painted woodwork and the main hall lighting had all new LED tubes fitted. The small grassy area immediately at the rear of the hall has been concreted over in readiness for the installation of a permanent smoking shelter.

Crockenhill Village Hall Management Committee is supported by a great team of staff who work well together to ensure that the hall is clean, tidy and available for the community to use.

The Trustees work closely with Crockenhill Parish Council, in particular the Clerk, and value the ongoing relationship.

Crockenhill Village Hall Management Committee is a registered charity, set up to ensure the smooth running of the village hall for the benefit of the community it represents. It meets once a month and is made up of a dedicated group of volunteers that sign up to be Trustees and give their time willingly to make sure that the hall is looked after and fit for purpose. A variety of skills are needed, such as HR, fundraising, health and safety, all necessary to keep things ticking over. And for want of an old cliché "many hands make light work". Please get in touch if you think you can help and would like to get involved. You will be most welcome.

Finally, and as usual, a massive thank you to everyone that supports the hall by hiring it, attending events, making donations, and helping out - It is not taken for granted!

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023
(Continued)

TRUSTEES RESPONSIBILITIES

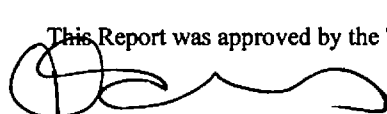
The Trustees are responsible for preparing financial statements for each financial year which gives a true and fair view of the association's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable policies and the apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time its financial position and to enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This Report was approved by the Trustees on 14/1/23 and signed.



.....
Ruth Fluin-Hardy

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
CROCKENHILL VILLAGE HALL
FOR THE YEAR ENDED 31ST JANUARY 2023**

We have examined the financial statements on pages 5 to 10. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether any peculiar matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act: and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Acthave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Debbie Pearce
Pearce accounts consultancy services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated:

CROCKENHILL VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST JANUARY 2023

	31st January 2023	31st January 2022
	Unrestricted	Total
	Funds	
	£	£
INCOMING RESOURCES		
Investment income	12	1
Activities for generating funds	11,149	3,991
Donations	785	2,375
Incoming resources from charitable activities	29,134	19,134
TOTAL INCOMING RESOURCES	<u><u>41,080</u></u>	<u><u>25,501</u></u>
RESOURCES EXPENDED		
Cost of generating voluntary income	6,809	1,615
Charitable activities	34,468	28,194
Governance costs	600	480
TOTAL RESOURCES EXPENDED	<u><u>41,877</u></u>	<u><u>30,289</u></u>
Net incoming/outgoing resources	(797)	(4,788)
Total funds brought forward	18,209	22,997
Total funds carried forward	<u><u>17,412</u></u>	<u><u>18,209</u></u>

The Statement of Financial Activities includes all gains and losses in the year.

All incoming and expended resources derive from continuing activities.

CROCKENHILL VILLAGE HALL
BALANCE SHEET
FOR THE YEAR ENDED 31ST JANUARY 2023

	2023	2022
	£	£
CURRENT ASSETS		
Debtors and prepayments	1,729	969
Cash at bank and in hand	<u>17,538</u>	<u>18,355</u>
	19,324	19,324
CREDITORS: Amounts falling due within one year		
	<u>(1,855)</u>	<u>(1,115)</u>
NET CURRENT ASSETS	<u>17,469</u>	<u>18,209</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u>17,469</u>	<u>18,209</u>
FUNDS		
Unrestricted funds	7,412	8,209
Designated Fund	<u>10,000</u>	<u>10,000</u>
	<u>17,412</u>	<u>18,209</u>

Approved by the board of Trustees on _____ and signed.

.....
Ruth Fluin-Hardy
Trustee

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Grants

Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period.

1.3 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

All income has been classified as unrestricted funds as no restrictions are placed on income by the Charity's donors.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2023

2. STAFF COSTS

The average number of employees during the period was 3 (2022 – 2.5).

3. TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees during the period, expenses reimbursed to Trustees during the year were:

	£
Trevor White	18
Mark Pike	358
Tony Horsley	180
Margaret Hirsch	379

4. DEBTORS

	2023	2022
	£	£
Hall hire debtors	1,404	969
Prepayments	<u>325</u>	<u>-</u>
	<u>1729</u>	<u>969</u>

5. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Accruals	480	480
Hall hire deposits held	<u>1,375</u>	<u>635</u>
	<u>1,855</u>	<u>1,115</u>

CROCKENHILL VILLAGE HALL

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST JANUARY 2023

INCOME	2023	2022
	£	£
Hall Hire:		
Ad-hoc One Off Hire	12,087	6,093
All Souls Church	-	97
Big M Boxcercise	615	-
Boostfit	-	361
Brownies	347	137
C4K Preschool	7,103	5,375
CrockenARA	512	205
Guitar Club	323	146
Hannah Mason	439	166
Heritage Room Rent	350	-
Learning Club	1,167	680
Lucie Aky urek - Singing	129	293
Office Services	71	6
Parish Council	-	183
Parish Council Electricity	125	71
Parish Council Office Rent	1,133	680
Pilates	746	371
Polling Station	-	298
Radio Society	621	244
SASCOV	132	1,557
Scuffs+Struts Line Dancing	994	409
Sojo Devasia/Kera Social Club	1,215	638
Taekwondo - Brian Badham	-	234
Village Market	297	685
Womans Institute	372	205
Donations and Grants:		
Singing event	-	40
Kitchen refit	500	500
R&G Celebration	50	1,770
Ad hoc donation	224	65
Book Sale	11	-
Fundraising:		
Barn Dance	863	-
Bingo Nights	2,836	1,277
Casino Night	1,936	-
Christmas Dance/Barn Dance	638	690
Cockney Night		880
Four Harmonies	1,800	-
Jubilee Events	648	-
Quiz Nights	1,170	1,144
Wine Tasting	1,258	-
Interest received	12	1
Insurance Claim	356	-
TOTAL INCOME	41,080	25,501

CROCKENHILL VILLAGE HALL

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST JANUARY 2023

EXPENDITURE	2023	2022
	£	£
Fundraising Costs:		
Barn Dance	651	-
Bingo Night Costs	1,619	785
Casino Night	1,652	-
Cockney Night Costs	-	500
Four Harmonies	1,561	-
Hall Hire Related Costs	-	75
Jubilee Events	87	-
Quiz Night Costs	335	255
Wine Tasting	904	-
Hall Running Costs:		
Business Rates	256	131
Cleaning Materials	879	802
Cleaning Salary	5,772	4,525
Caretaking salary	2,106	881
Decorating and Refurbishment	1,674	5,192
Electrical Supply	1,907	1,200
Gas Supply	796	655
Grass Cutting	400	643
Health and Safety	273	26
Insurances	2,009	1,860
Licences	675	579
Property Maintenance	4,256	2,085
Service Agreements	1,730	2,078
Small Items of Other Equipment	4,408	1,470
Sundries	106	335
Water Rates	65	221
Window Cleaner	210	175
Administration Costs:		
Computer Expenses	521	344
Administration Salaries	4,914	2,998
Telephone and Broadband	659	612
Printing, Postage and Stationery	534	394
Refreshments	-	7
Training	36	675
Payroll Services	282	306
Governance Costs:		
Examination Fee	600	480
TOTAL EXPENDITURE	41,877	30,289

CROCKENHILL VILLAGE HALL

England & Wales - Charity number 302724

Accounts

Charity Registered Number:
302724

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

CONTENTS

1-3	Trustee's Report
4	Independent examiners' report to the trustees
5	Statement of Financial Activities
6	Balance Sheet
7-8	Notes to the financial statements
9-10	Detailed income and expenditure account

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

Executive Committee and Trustees:

Trustee and chair:
Trustees:

Ruth Fluin-Hardy

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Diane Davis
Margaret Hirsch
Mark Pike
Tony Horsley
Shirley Abbott

Registered Office

Crockenhill Village Hall
Stones Cross Road
Crockenhill
Kent BR8 8LT

Accountants

Pearce accounts consultancy services
58 Sermon Drive
Swanley
Kent
BR8 7HT

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

TRUSTEE'S REPORT

The Trustees present their annual report with financial statements of the charitable company for the year ended 31st January 2022.

LEGAL STATUS

Crockenhill Village Hall is a registered charity and is governed by its declaration of trust dated 1st March 1960 as amended by a scheme dated 25th March 1998 and as amended by resolution dated 21st April 2011.

Trustees

The members of the executive committee in office during the year were:

Trustee and chair: Ruth Fluin-Hardy

Trustees:

Iris Waterton
Susan Mirkovic
Sasha Covington
Trevor John White
Petrina Jones
Diane Davis
Margaret Hirsch
Mark Pike
Tony Horsley
Shirley Abbott

OBJECTIVES AND ACTIVITIES

The Village Hall is held in trust for the use of the inhabitants of Crockenhill and the neighbourhood without distinction of sex or of political religious or other opinions and in particular for use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The administration is carried out by Trustees under the constituted registered charity: Crockenhill Village Hall Management Committee. The Trustees ensure that the building is fit for purpose and that sufficient funds are raised to maintain it for public benefit.

The trustees confirm that the Charity Commission's guidance on public benefit (section 17(5) of the 2011 Charities Act) has been considered in deciding which activities the charity should undertake.

INVESTMENT POLICY

Crockenhill Village Hall Management Committee continue to set aside a cash reserve in the charity deposit bank account for its intended use as detailed in the reserves policy leaving sufficient funds in the current account to meet day to day needs. This policy is reviewed annually and to be amended to incorporate investment opportunities outside of its existing banking arrangements, if substantial surplus funds were over £25,000.00 (twenty-five thousand pounds).

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022
(Continued)

RESERVES POLICY

Crockenhill Village Hall Management Committee strive to maintain, at all times, a cash reserve of a minimum of £10,000.00 (ten thousand pounds), this is to be increased to £12,500 at the 2022 AGM to meet six months of expenditure and cover any dip in income, unplanned repair or maintenance and replacement of equipment and furniture it provides to hirers. This policy is reviewed annually to ensure that the reserve amount is sufficient and achievable.

RISKS

The charity has assessed the risks to which it is exposed and has taken steps to mitigate those risks. The main risks faced by the charity are in respect of maintaining funding levels in order to continue with the present level of services.

REPORT OF THE CHAIR

Another year end and they definitely seem to come about more often these days! This financial year end has been particularly busy because the Trustees made the bold decision to move onto an online double entry accounting system rather than continue using excel. Training in setting up was provided for both the booking clerk & the Treasurer Maggie Hirsch, who has gone above and beyond to master the accountancy package. The Independent Examination has been carried out for the first time by Pearce Accounts Consultancy Services.

Fortunately, with the lifting of Government COVID restrictions the village hall was finally able to fully open its doors to all its regular hirers. This has allowed all the groups to return and meet up and enjoy the variety of activities arranged by them, for and on behalf of the community.

The Booking Clerk for the first time was finally able to dedicate hours to advertising the availability of weekend dates for hire and also maintain the online calendar which has directly resulted in an increase in this particular revenue stream.

The Trustees had agreed at the April 2021 AGM not to increase the hire rates at such a time as everyone was coming out of Lockdown. To supplement income the popular quiz nights were restarted and Bingo evenings were set up becoming an immediate overnight success! It is intended to build a more varied fundraising program of events for the forthcoming year.

One of the long-standing Trustees, Keith Halls, retired. He had held the post of facilities manager for many years and remains a volunteer behind the scenes. It was agreed during handover that this role had become too arduous for one person, so a paid part time caretaker position was created to take over the day to day checking and maintenance of the building. In addition, Mark Pike took over looking after the actual fabric of the building.

Halfway through the year there was also a change in cleaning personnel. At the same time the Trustees agreed to stay with the enhanced cleaning regime and to continue providing hand sanitiser and equipment cleansing spray fluid for the benefit of the hall users.

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022
(Continued)

During the year the main hall and entrance lobbies had a make-over which has really brightened up the overall appearance of the building. The old nurseys and medium sized walnut folding tables were replaced by lighter oak ones and much thanks to GOPAK for applying an extra charity rate discount! A local Howdens branch nominated Crockenhill Village Hall as its charity of choice and as a result the kitchen was entirely refurbished. Many local trades volunteered and supported the project. A plaque has been fixed to the kitchen wall to thank all those that dedicated not only their time but in some cases materials as well.

The Crockenhill Village Hall Management Committee subscribes annually to a variety of licences, but ACRE (Action with Communities in Rural England) stand out as providing an exceptional service in the support of the voluntary sector that it represents.

Crockenhill Village Hall Management Committee works closely with the Parish Council on many matters and values the ongoing relationship. The Parish Council Clerk, Kirsty Lane, is a real asset, and always available to help out, share tasks, take part and advise where necessary.

Crockenhill Village Hall Management Committee is a registered charity, set up to ensure the smooth running of the village hall for the benefit of the community. It meets once a month and is made up of a hard-working group of committed, trustworthy volunteers. The Trustees all give their time willingly to make sure that the hall is looked after and fit for purpose. Many hands make light work, and a variety of skills are needed to share the load. Please make contact if you would like to be involved as you would be most welcome.

Finally, and as usual, a massive thank you to everyone that supports the hall by hiring it, attending events, making donations, and helping out - It is not taken for granted!

Ruth Fluin-Hardy - Chair

CROCKENHILL VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022
(Continued)

TRUSTEES RESPONSIBILITIES

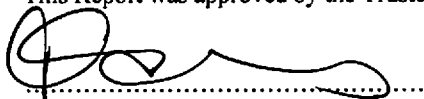
The Trustees are responsible for preparing financial statements for each financial year which gives a true and fair view of the association's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable policies and the apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time its financial position and to enable them to ensure that the financial statements comply with the regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This Report was approved by the Trustees on 20/4/22 and signed.



Ruth Fluin-Hardy

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF**CROCKENHILL VILLAGE HALL****FOR THE YEAR ENDED 31ST JANUARY 2022**

We have examined the financial statements on pages 6 to 11. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustees and examiner

The Trustees' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees Responsibilities. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charities Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether any peculiar matters have come to my attention.


Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act: and
 - (b) to prepare accounts which accord with the accounting records to comply with the accounting requirements of the 2011 Acthave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Debbie Pearce
Pearce accounts consultancy services
Chartered Certified Accountants
58 Sermon Drive
Swanley
Kent BR8 7HT

Dated: 25 April 2022

CROCKENHILL VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST JANUARY 2022

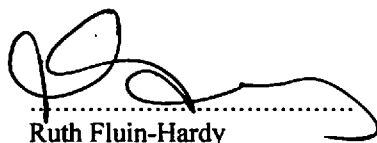
	31st January 2022			31st January 2021
	Unrestricted	Restricted	Total	Total
	Funds	Funds		
	£	£	£	£
INCOMING RESOURCES				
Investment income	1	-	1	8
Activities for generating funds	3,991	-	3,991	1,279
Donations	2,375	-	2,375	12,976
Incoming resources from charitable activities	19,134	-	19,134	8,941
TOTAL INCOMING RESOURCES	25,501	-	25,501	23,204
RESOURCES EXPENDED				
Cost of generating voluntary income	1,615	-	1,615	641
Charitable activities	28,194	-	28,194	23,158
Governance costs	480	-	480	100
TOTAL RESOURCES EXPENDED	30,289	-	30,289	23,899
Net incoming/outgoing resources	(4,788)	-	(4,788)	-695
Total funds brought forward	22,997	-	22,997	23,692
Total funds carried forward	18,209	-	18,209	22,997

The Statement of Financial Activities includes all gains and losses in the year.
All incoming and expended resources derive from continuing activities.

CROCKENHILL VILLAGE HALL
BALANCE SHEET
FOR THE YEAR ENDED 31ST JANUARY 2022

Notes	2022 £	2021 £
CURRENT ASSETS		
Debtors	969	-
Cash at bank and in hand	<u>13,664</u>	<u>22,997</u>
	19,324	22,997
CREDITORS: Amounts falling due within one year		
	<u>(1,115)</u>	<u>-</u>
NET CURRENT ASSETS	<u>18,209</u>	<u>22,997</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u>18,209</u>	<u>22,997</u>
FUNDS		
Unrestricted funds	8,209	12,997
Designated Fund	<u>10,000</u>	<u>10,000</u>
	<u>18,209</u>	<u>22,997</u>

Approved by the board of Trustees on 20/4/22 and signed.


 Ruth Fluin-Hardy
 Trustee

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The Financial Statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

1.2 Grants

Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period.

1.3 Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.5 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is identified to the fund.

All income has been classified as unrestricted funds as no restrictions are placed on income by the Charity's donors.

1.6 Unrestricted funds

Unrestricted funds are grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds

1.7 Designated funds

Designated funds are unrestricted funds set aside by the trustees for specific purposes.

1.8 Liabilities

Liabilities are recognised where a legal obligation to transfer economic benefit exists.

CROCKENHILL VILLAGE HALL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2022

2. STAFF COSTS

The average number of employees during the period was 2.5 (2021 – 3).

3. TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees during the period, expenses reimbursed to Trustees during the year were:

	£
Trevor White	125
Mark Pike	102
Shirley Abbott	68
Margaret Hirsch	325

4. DEBTORS	2022	2021
	£	£
Hall hire deposits held	<u>969</u>	<u>-</u>

5. CREDITORS: Amounts falling due within one year	2022	2021
	£	£
Accruals	<u>480</u>	<u>-</u>

CROCKENHILL VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST JANUARY 2022

	2022	2021
	£	£
INCOME		
Hall Hire:		
Ad-hoc one off hire	6,093	1,270
All Souls Church	97	-
Boostfit	361	332
Brownies	137	195
C4K Preschool	5,375	4,117
CrockenARA	205	410
Guitar Club	146	122
Hannah Mason	166	-
Learning Club	680	573
Lucie Akyurek - Singing	293	-
Office Services	6	-
Parish Council	183	-
Parish Council Electricity	71	-
Parish Council Office Rent	680	723
Pilates	371	278
Polling Station	298	-
Radio Society	244	122
SASCOV	1,557	390
Scuffs+Struts Line Dancing	409	-
Sojo Devasia/Kera Social Club	638	-
Taekwondo - Brian Badham	234	-
Village Market	685	409
Womans Institute	205	-
Donations and Grants:		
Singing event	40	-
Kitchen refit	500	-
R&G Celebration	1,770	-
Ad hoc donation	65	-
Sevenoaks District Council	-	10,000
Kent County Council- for replacement doors	-	2,976
Fundraising:		
Bingo Nights	1,277	-
Quiz Nights	1,144	430
Christmas Dance/Barn Dance	690	849
Cockney Night	880	-
Interest received	1	8
	<hr/>	<hr/>
TOTAL INCOME	25,501	23,204

CROCKENHILL VILLAGE HALL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST JANUARY 2022

	2022	2021
	£	£
EXPENDITURE		
Fundraising Costs:		
Bingo Night Costs	785	-
Cockney Night Costs	500	-
Hall Hire Related Costs	75	-
Quiz Night Costs	255	-
Barn Dance	-	485
Come Dine With Me Cancellation Fee	-	156
Hall Running Costs		
Business Rates	131	-
Cleaning Materials	802	479
Cleaning Salary	4,525	5,611
Caretaking salary	881	-
Decorating and Refurbishment	5,192	7,877
Electrical Supply	1,200	867
Gas Supply	655	658
Grass Cutting	643	511
Health and Safety	26	420
Insurances	1,860	1823
Licences	579	-
Property Maintenance	2,085	1945
Service Agreements	2,078	747
Small Items of Other Equipment	1,470	569
Sundries	335	384
Water Rates	221	474
Window Cleaner	175	35
Administration Costs:		
Computer Expenses	344	137
Administration Salaries	2,998	-
Telephone and Broadband	612	144
Printing, Postage and Stationery	394	218
Refreshments	7	-
Training	675	-
Payroll Services	306	259
Governance Costs:		
Examination Fee	480	100
	<hr/>	<hr/>
TOTAL EXPENDITURE	30289	23899