

**BREDHURST VILLAGE HALL - ACCOUNT RECONCILIATION 2024-25** (\*information is the best that can be provided from incomplete records handed to new Treasurer)📄📄

INCOME	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	TOTAL YTD 24-25
Lettings - Bank	£645.00	£810.00	£825.00	£1,680.00	£465.00	£690.00	£1,210.00	£940.00	£1,635.00	£2,325.50	£4,707.00	£4,159.00	£20,091.50
Lettings - Paypal	£984.00	£1,038.83	£1,378.40	£1,471.87	£2,007.64	£2,204.44	£2,195.38	£915.18	£1,103.12	£1,438.16	£452.56	£344.70	£15,534.28
Donations - Charity Shop	£50.00												£50.00
Bank Interest - Gold Account			£156.89			£143.97			£122.89			£114.63	£538.38
Bank Interest - Current Account			£0.58			£0.57			£0.62			£0.66	£2.43
<b>TOTAL</b>	<b>£1,679.00</b>	<b>£1,848.83</b>	<b>£2,360.87</b>	<b>£3,151.87</b>	<b>£2,472.64</b>	<b>£3,038.98</b>	<b>£3,405.38</b>	<b>£1,855.18</b>	<b>£2,861.63</b>	<b>£3,763.66</b>	<b>£5,159.56</b>	<b>£4,618.99</b>	<b>£36,216.59</b>
EXPENDITURE													
Hall Maintenance - Grass Cutting		£80.00	£80.00		£80.00		£130.00	£80.00					£450.00
Hall Maintenance - Tree Services		£1,250.00											£1,250.00
Hall Maintenance - Window Cleaning	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£50.00	£200.00	£750.00
Hall Repairs - Heating	£504.00										£909.60	£132.00	£1,545.60
Hall Repairs - Electrical	£804.00							£420.00		£960.00	£176.40	£792.00	£3,152.40
Hall Repairs - Flooring								£1,440.00		£1,440.00			£2,880.00
Hall Repairs - Locksmith												£785.00	£785.00
Hall Repairs - Arkas - Shutter repair					£210.00								£210.00
Hall Expenses - KB - Hall Manager		£7.50	£72.43										£79.93
Hall Expenses - TG - Chairman			£1,168.00										£1,168.00
Hall Expenses - NF - Leaving Gift for KB							£50.00						£50.00
Hall Expenses - VJ - Cleaning Materials											£82.27	£27.60	£109.87
PHS - Personal Hygiene						£8.59				£152.74			£161.33
Cleaning Materials		£43.20			£110.52		£168.15						£321.87
Cleaning Costs - S Townsend												£39.00	£39.00
Cleaning Costs - H Cole	£99.00		£62.50	£62.50	£62.50	£137.50	£75.00	£112.50		£200.00	£112.50	£162.50	£1,086.50
Cleaning Costs - M Gough	£376.48			£297.58	£277.35		£27.50	£268.46	£12.00	£300.00			£1,559.37
Waste Removal - Biffa	£216.62	£269.75	£269.56	£217.02	£216.83	£486.77		£269.56	£433.85		£269.75	£481.93	£3,131.64
Running Costs - Heating	£456.46	£249.95	£155.47	£84.38	£60.00	£30.78	£114.04	£269.40	£447.70	£642.51	£683.28	£724.84	£3,918.81
Running Costs - Electric	£270.13		£52.98	£155.43	£161.01	£157.51	£159.60		£590.50	£203.50	£235.35	£208.67	£2,194.68
Running Costs - Water			£417.24			£145.68			£31.80			£195.25	£789.97
Phone System - Pebbletree	£39.04	£38.51	£35.09	£35.16	£36.08	£37.88	£48.64	£43.74	£44.80	£35.40	£39.97	£22.50	£456.81
IT Services - Go Daddy	£31.18	£56.35	£838.12	£519.20	£100.69	£100.69	£758.88	£190.56	£97.10	£50.33			£2,743.10
IT Services - BT	£105.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£66.08	£831.96
IT Services - EE	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£18.53	£222.36
Rent			£500.00			£500.00			£500.00			£500.00	£2,000.00
Insurance	£124.94	£124.94	£124.94	£124.94			£128.95	£128.95	£128.95	£128.95	£128.95	£128.95	£1,273.46
Licences - PRS											£1,057.06		£1,057.06
Licence - Alcohol					£180.00								£180.00
ICO		£35.00											£35.00
Hallmaster											£322.60		£322.60
Legal Costs												£2,416.04	£2,416.04
Bank Account Fees	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£60.00
Deposit Refunds	£591.60	£857.82	£335.24	£660.62	£778.94	£956.42	£1,183.20	£591.60	£297.90	£187.34	£1,393.70	£528.00	£8,362.38
<b>TOTAL</b>	<b>£3,692.06</b>	<b>£3,152.63</b>	<b>£4,251.18</b>	<b>£2,296.44</b>	<b>£2,413.53</b>	<b>£2,701.43</b>	<b>£2,983.57</b>	<b>£3,954.38</b>	<b>£2,724.21</b>	<b>£4,440.38</b>	<b>£5,551.04</b>	<b>£7,433.89</b>	<b>£45,594.74</b>
<b>Profit/ Deficit</b>	<b>-£2,013.06</b>	<b>-£1,303.80</b>	<b>-£1,890.31</b>	<b>£855.43</b>	<b>£59.11</b>	<b>£337.55</b>	<b>£421.81</b>	<b>-£2,099.20</b>	<b>£137.42</b>	<b>-£676.72</b>	<b>-£391.48</b>	<b>-£2,814.90</b>	<b>-£9,378.15</b>

## **Bredhurst Village Hall Report – 1<sup>st</sup> April 2024/31<sup>st</sup> March 2025**

It has been a very difficult year for Trustees of Bredhurst Village Hall Charity.

Throughout the year Trustees were faced with many challenges including a Police investigation, a lease renewal which had been outstanding for several years and updating the charity's original constitution which dated back to 1962. Trustees have taken legal advice regarding these very complex issues.

In December 2024 the Treasurer resigned without notice and without a handover or bank reconciliation.

A new Treasurer was appointed. The Chair gave the new Treasurer and another Trustee full access to two bank accounts but only partial access to a third account. Possible financial irregularities spanning several years were reported to the Police in January 25. Trustees passed a vote of no confidence in the Chair. A new Chair was elected. The ex-Chair was arrested on 14<sup>th</sup> March and released on bail. The Police investigation is ongoing. The ex-Treasurer was in post during the period in question and was the main cleaner for the Hall.

The new Treasurer has prepared accounts for 23/24 and 24/25 which was difficult as no electronic accounts or bank reconciliations were handed to the new Treasurer by the ex-Treasurer and Trustees still only have partial access to one of the bank accounts. The ex-Chair is the only person with full access to this account. Trustees have been in discussion with the Charity Commission who are fully aware of the circumstances. They advised that accounts be uploaded and annotated that they are the best that can be provided from incomplete records handed to the new Treasurer.

Following an examination of expenditure, Trustees cancelled several unnecessary standing orders and direct debits.

The Biffa waste collection which was costing approximately £3,000+ pa was cancelled. Hirers are now required to remove all rubbish at the end of their hire.

The cleaning bill for 2023/2024 was £2,718 and for 2024/2025 was £2,645. For this year from April to date it is less than £500.

IT and phones services which cost over £3,000 in 2024/2025 have been cancelled.

Since January 25, several deep cleans of the hall have been carried out and many hirers have commented on how much cleaner the Hall is now. The garden is now being maintained. Several plumbing and electrical repairs have been carried out along with the re-decoration of the rear lobby, partial re-decoration of the ladies WC and re-staining of external cladding. PAT and fire checks had lapsed but are now up to date. Electric hand driers have been installed in all WCs doing away with the need for expensive paper towels and the rubbish they generated. The internal CCTV cameras have been removed. All locks have been changed and regular hirers issued with new fobs.

Hirers numbers continue to be high and new regular hirers include Tiny Totts and Little City – both filling weekday slots which had been vacant for some time.