

THE BOBBING VILLAGE HALL

CHARITY REGISTRATION NO: 302686

REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2020

CONTENTS	PAGE
Trustees' Report	1 - 3
Independent Examiners' Report	4
Receipts and Payments Account	5
Statement of Assets and Liabilities	6

THE BOBBING VILLAGE HALL **TRUSTEES' REPORT**

The trustees are pleased to present their annual report together with the receipts and payments account of the charity for the year ended 31 October 2020.

ADMINISTRATIVE DETAILS

Charity registration number	302686
Principal address	1 Meadow View Cottage Bobbing Hill Bobbing Sittingbourne Kent, ME9 8PA
Trustees	Mrs S Crawford G R Herbert
Independent examiner	Richard Abel FCA CTA Foreman Waller Chartered Accountants 1 High Street Sheerness Kent, ME12 1NY
Bankers	Barclays Bank plc

GOVERNANCE

Governing Document

The charity is an unincorporated association governed by a trust deed dated 1 June 1949 as amended 5 February 1992.

Appointment of Trustees

The charity is administered by its trustees who together are called the 'Committee of Management' and whose number shall not exceed twenty-two persons, including representatives of four local organisations. All of the Committee retire annually at the Annual General Meeting and are eligible for reappointment.

Induction and Training of Trustees

The charity has two long-standing trustees who continue to be aware of the developments in the charity sector. Any new trustees would be assessed and trained according to their needs.

OBJECTIVES AND ACTIVITIES

Objectives

The objects of the charity are to run a village hall for the purpose of physical and mental recreation and social development through recreation and entertainment for the benefit of the inhabitants of the Parish of Bobbing in the County of Kent and its immediate vicinity without distinction of sex, political, religious or other opinions.

THE BOBBING VILLAGE HALL

REPORT OF THE TRUSTEES

Public Benefit

In accordance with section 17(5) of the Charities Act 2011, the trustees have had due regard to the guidance published by the Charity Commission on the requirement that the objectives and work undertaken by the charity are in line with charitable objects and do provide benefit for the public.

The charity hires out the village hall to various individuals and groups to meet the charity's objects.

Aims and Activities

The charity's main aim is to maintain the village hall so that it can be hired out to local parishioners, who are allowed a discount on the hiring rate, and others. The hall is available to hire for functions and by clubs. Recent hires have been for yoga and children's birthday parties.

The charity is very much reliant upon volunteers for the day to day running of the hall. During the recent pandemic the hall has been kept open and running to serve the community when it has been possible to operate within the COVID-19 restrictions imposed by Government.

The pandemic has placed additional pressure on the charity as bookings were cancelled. A Government grant of £10,000 has enabled costs to be covered.

During the year the charity received £51,419 from the local council as a result of a section 106 agreement. The monies will be used to provide separate ladies, gents and disabled toilets to modern expectations for the 21st century replacing those built in the 1950s. Also it is intended to install energy efficient heating and lighting where not already in place. The improvements will enable the two halls (large and small) to be used and hired independently and provide an amount of storage for regular hall users.

The trustees have considered the principal risks and uncertainties facing the charity, which they have assessed as:

- reduction in hirings; and
- unexpected repairs or maintenance costs of the hall.

FINANCIAL REVIEW

Review of the Financial Position

The financial position is set out on pages 5 and 6. Receipts are considerably higher than previous years at £73,153 (2019 : £8,151) due to the grants, donations and contributions from the section 106 agreement. Hall hire halved due to the pandemic.

Payments decreased from £8,285 last year to £7,187, due to lower maintenance and being closed during the pandemic.

The result is that receipts exceeded payments by £65,966 and as a result the cash funds have increased from £21,208 to £87,174.

Reserves Policy

The trustees have examined the need for reserves and any requirement for working capital to maintain the building, particularly for unexpected repairs and should the hall hire cease for a period of time. The current level of cash funds are higher than usual and will remain so until the building improvements have been completed. The trustees will then reassess the level of reserves required.

THE BOBBING VILLAGE HALL
REPORT OF THE TRUSTEES

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of its constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 26 July 2021 and signed on their behalf

Mrs S Crawford, trustee

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
ON THE UNAUDITED ACCOUNTS OF
THE BOBBING VILLAGE HALL**

I report to the trustees on my examination of the accounts of The Bobbing Village Hall ("the Charity") for the year ended 31 October 2020, which are set out on pages 5 to 6.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Abel FCA CTA
Foreman Waller
Chartered Accountants

1 High Street
Sheerness
Kent, ME12 1NY

26 July 2021

THE BOBBING VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020

	2020 £	2019 £
RECEIPTS		
Hall hire	3,560	8,151
COVID-19 government grant	10,000	-
Other government grant	180	-
Donations	7,994	-
Government contribution under Section 106 agreement	51,419	-
	<hr/>	<hr/>
TOTAL RECEIPTS	73,153	8,151
	<hr/>	<hr/>
PAYMENTS		
Hall maintenance and repairs	1,349	2,679
Cleaning and laundry	1,808	2,396
Water rates	132	127
Lighting and heating	655	860
Insurance	1,206	1,160
Booking fees	660	660
Architect and planning fees	862	-
Accountancy	252	240
Sundry expenses	263	163
	<hr/>	<hr/>
TOTAL PAYMENTS	7,187	8,285
	<hr/>	<hr/>
NET RECEIPTS (2019 : PAYMENTS)	65,966	(134)
Cash funds at the beginning of the year	21,208	21,342
	<hr/>	<hr/>
CASH FUNDS AT THE END OF THE YEAR	87,174	21,208
	<hr/> <hr/>	<hr/> <hr/>

All receipts and payments derive from continuing activities.

THE BOBBING VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES
AT 31 OCTOBER 2020

	2020 £	2019 £
UNRESTRICTED CASH FUNDS		
Barclays Bank plc	<u>87,174</u>	<u>21,208</u>

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Freehold land and buildings of the village hall at Sheppey Way, Bobbing, Sittingbourne

LIABILITIES

Independent examiner's fee

NOTES TO THE ACCOUNTS

1 ACCOUNTING POLICIES

(a) Basis of accounting

The accounts have been prepared on the receipts and payments basis under the historical cost convention and in accordance with the Charities Act 2011 and the Charities Statement of Recommended Practice (FRS 102).

(b) Funds structure

All funds are unrestricted income funds.

2 TRUSTEE REMUNERATION

Mrs S Crawford receives £55 per month for administering the bookings of the village hall.

3 TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

Approved by the trustees on 26 July 2021 and signed on their behalf

Mrs S Crawford, trustee