

Bearsted and Thurnham

King George V

Memorial Hall

Report and Financial Statements

Year Ended 31st March 2021

Contents

Contents	1
1.0 General Information	2
2.0 Trustees Report	3
3.0 Receipts and payments account for the year ended 31 March 2021	6
4.0 Statement of Assets and Liabilities at 31 March 2021	7
5.0 Independent Examiner's Report	A-B

1.0 General Information

Trustees:

June Wilkins (Chairman)
John Evans
Frank Jagger
Sandra Knatchbull
Michael Stark
Geoffrey Tester

Bookings Secretary:

Carol Phillips

Treasurer:

David Stead

Secretary:

Trudy Berridge

Bank Details:

National Westminster Bank
Maidstone (A) Branch
3 High Street
Maidstone
Kent
ME14 1HJ

Independent Examiner:

Encompass Accounting
8 Kings Row
Armstrong Road
Maidstone
Kent
ME15 6AQ

Principal Office:

1 The Orchard
Yeoman Lane
Bearsted
Kent
ME14 4QL

2.0 Trustees Report

1. The Trustees are pleased to present their report and financial statements of the charity for the year ended 31 March 2021. It is compiled under the terms of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008.

Structure, Governance and Management

Governing Document

2. The charity was established under a Trust Deed dated 2 March 1937, which created the Council of Management and governs the way it operates. The Trust Deed was amended and was updated in November 2015 to reflect the changes in membership and to give the Trustees the power to invest money.

Organisational Structure

3. The Council of Management currently comprises of six Trustees, two of which are co-opted. At the Annual General Meeting the Trustees elect from their number a Chairman and, where possible, a Vice Chairman. They also appoint a Bookings Secretary, a Treasurer and a Secretary, each of whom received an honorarium for the exceptional work done.
4. Meetings of the Council of Management are planned to take place every two months. One of these meetings is the AGM, which was held in September.

Objectives and Activities

5. The purpose of this charity is to provide a welcoming village hall, maintained, equipped and managed to the highest standard for the purpose of:

Advancing education, religion, health, the arts, culture and heritage, amateur sport and youth activities, and to provide a meeting place for local societies, groups and organisations and a venue for training, recreation and parties for the benefit of the people of Bearsted and Thurnham and neighbouring areas.

6. Included amongst the many wide ranging activities that take place in the hall are: a nursery school, mothers and toddlers' group, church services, youth groups and prayer evenings, dance classes, pilates and other keep fit classes, amateur dramatics, choral singing, WI meetings, History Society meetings, the U3A Camera Club, Badminton Club, meetings of the Bearsted Parish Council, children's parties, christening parties, quiz nights and a number of other activities. The hall is also used as a polling station and as the surgery for our MP when he or she visits Bearsted.

Achievement and Performance

7. It is the opinion of the Trustees that the hall continues to meet its long-term objectives. Further information is given in the financial review set out below.

8. The Hall, whilst complying with all government guidelines, has managed to be kept open for the nursery schools throughout the difficult Covid-19 lockdown periods, to support vulnerable children and children of key workers from the local community.

Public Benefit Statement

9. The hall is used by nearly twenty different local organisations on a regular basis and by many others taking advantage of one-off bookings. In a normal year, unaffected by government restrictions like the pandemic, the level of bookings from regular users has meant that the Hall is, unfortunately, unable to accommodate all the requests received for one-off bookings.
10. The Trustees believe that in exercising their powers and duties they have complied with their obligation to have due regard to the guidance on public benefit published by the Commission.

Financial Review

11. Helped by local government grants this year receipts exceeded payments by £11,284. Expenditure on new works and maintenance was kept to a minimal £709, a substantial reduction on prior years, due to being closed for much of the period reported.
12. Income again this year was impacted adversely, with the various coronavirus lockdowns between March 2020 and March 2021, offset with support from local government grants.
13. Major expenditure is normally incurred on new works, essential repairs and maintenance, and up-grading facilities at the hall, but this financial year such expenditure was curtailed as the Hall went into lockdowns. Other variable expenditure has been paid from revenue income and grants in the year.
14. The detailed receipts and payments account and the statement of assets and liabilities for the charity are as attached.

Reserves

15. The Trustees' policy is to hold sufficient monies to meet the Hall operating costs for a period of approximately one year, plus such level of reserves, as they deem necessary, to meet any emergencies of the Hall. The latter includes an ongoing issue with damp in the basement where, although much work has been done to contain and manage the problem, a fundamental solution would be very costly.

Trustees at the date of this report

16. The Trustees who served during the financial year 2020-21 are set out on page two of this report.
17. At present, we have an ongoing issue of operating with less than the required number of Trustees and are actively in the process of trying to recruit new volunteers.

Trustees' responsibilities in relation to the financial statements

18. The law applicable to charities in England and Wales requires the Trustees to prepare financial statement for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statement giving a true and fair view, the Trustees should follow best practice and:

- Select suitable accounting practices and apply them consistently.
- Make judgements that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statement on a receipts and payments basis, unless it is inappropriate to presume that the charity will continue in operation.

19. The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for the safeguarding of the assets of the charity, along with taking reasonable steps for the detection and prevention of fraud and other irregularities.

Approved by the Trustees



June Wilkins (Chairman)

July 2021

3.0 Receipts and payments account for the year ended 31 March 2021

	31 MARCH 2021	31 MARCH 2020
RECEIPTS		
Hiring Charges	15,790	50,278
Bank Deposit Interest	964	83
Donations/Grants	19,431	0
Telephone	0	0
Key Deposits (net of refunds)	(50)	(50)
Sundry	10	10
TOTAL RECEIPTS	36,135	50,321
PAYMENTS		
Cleaner's Charges	5,141	5,304
Honoraria to Officers	900	1,600
Repairs, maintenance and new works	709	14,954
Gas	2,385	1,722
Electricity	1,628	2,254
Water Rates	847	665
Insurance	1,780	1,624
Telephone & Wi-Fi	717	1,015
Refuse collection	1,489	1,477
Servicing toilets	1,750	1,228
Window cleaning	840	840
Cleaning Materials	1,333	639
Fire equipment and testing	202	125
Testing of heating/electrical systems	2,023	2,314
Gardener	880	850
Administrative expenses	239	380
Advertising	0	396
Subscriptions and donations	300	100
Website costs	122	155
Professional Fees	360	360
PRS/PPL licence fees	1,206	1,280
Piano tuning	0	55
TOTAL PAYMENTS	24,851	39,337
Net of receipts/(Payments)	11,284	10,984
Cash funds last year end	135,212	124,228
Cash funds this year end	146,496	135,212

4.0 Statement of Assets and Liabilities at 31 March 2021

Unrestricted Funds

(as @ 31st March 2021)

Cash Funds

Current Account	£44,527
Reserve Accounts	£101,969
Total Cash Funds	£146,496

.....

Other Monetary Assets

Hirers Unpaid Invoices	£3,065
------------------------	---------------

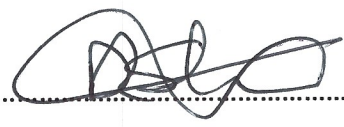
.....

Liabilities

Hall Key Deposits	£410
Sundry Creditors	£0
Total Liabilities	£410

.....

Signed:  J. Wilkins (Chairman)

Signed:  D.R. Stead (Treasurer)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bearsted & Thurnham King George V Memorial Hall

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

0302679

Set out on pages

2-7

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

8th September 2021

Name:

Lynne Graves

**Relevant professional
qualification(s) or body
(if any):**

A.C.C.A. (Prof), A.A.T.

Address:

Encompass Accounting Limited, 6 Kings Row, Armstrong Road, Maidstone, Kent. ME15 6AQ.

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.