

Registered Charity Number  
302673

**The Ashurst McDermott Hall**  
**Trustees' Annual Report and Accounts**  
**For The Year Ended 30 September 2022**

# The Ashurst McDermott Hall

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# **The Ashurst McDermott Hall**

## **Information**

### **Name**

The full name of the charity is The Ashurst McDermott Hall.

### **Trustees**

Mr C Tomlin (Chair)  
Ms R M L Guerrier  
Mrs S A Haines  
Mr R Humphries  
Mr M Jarrett  
Mrs S M Minoprio  
Mrs J M Soyke  
Mr J N A Syers  
Mrs E L Tysoe  
Mrs T A Watson  
Mr T L Watson  
Mr M Willoughby-Jones  
Mr B H Woodhouse

### **Charity Number**

302673

### **Date of Formation**

13 May 1963

### **Address**

Tanglewood  
Claytons Lane  
Ashurst  
Tunbridge Wells  
Kent  
TN3 9TD

# **The Ashurst McDermott Hall**

## **Trustees' Annual Report**

The trustees are pleased to present their annual report and accounts for the year ended 30 September 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities" (FRS102), issued on July 2014 and as subsequently amended.

The board of trustees are satisfied with the performance of the charity during the year and the position at 30 September 2022 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

### **Structure, governance and management**

The charity is controlled by its governing document, a Scheme approved by the Charity Commissioners for regulation of this charity dated 28 January 1992 as amended 5 February 2007, subject to and in accordance with the provisions of this Scheme by the Committee of Management.

The charity constitutes an unincorporated charity.

### **Objectives and Activities**

The objectives of the charity are:

(a) to provide & maintain a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- (i) meetings, lectures & classes, and
- (ii) other forms of recreation and leisure-time occupation;

(b) to provide or assist in the provision of recreational facilities for the inhabitants of the area of benefit in the interests of social welfare;

with the object of improving the conditions of life for the inhabitants.

There has been no change in these aims and objectives during the year.

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit in deciding what activities the charity should undertake as required in section 17(5) of the Charities Act 2011.

### **Governance**

The Committee of Management (who are the charity trustees of the charity) shall consist, when complete, of fifteen persons (Members), being seven Elected Members and eight Representative Members.

Elected Members shall be appointed at the annual general meeting and shall hold office from the end of the annual general meeting at which they are appointed.

One Representative Member shall be appointed by each of the organisations as stated in the governing document.

The Committee shall have power by a resolution passed at a duly constituted meeting by the votes of not less than two-thirds of the Members for the time being to allow the appointment of an additional Representative Member by any organisation in the area of benefit not already named in this Scheme.

### **Risk management**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# The Ashurst McDermott Hall

## Trustees' Annual Report (cont)

### Trustees

The following trustees held office during the year:

	Date appointed
Mr C Tomlin (Chair)	
Ms R M L Guerrier	
Mrs S A Haines	
Mr R Humphries	
Mr M Jarrett	
Mrs S M Minoprio	
Mrs J M Soyke	
Mr J N A Syers	
Mrs E L Tysoe	19 Nov 2021
Mrs T A Watson	
Mr T L Watson	
Mr M Willoughby-Jones	
Mr B H Woodhouse	

### Achievements, Performance and Financial Review

#### Ashurst McDermott Hall

Lettings produced £8,656 (2021 - £2,534). Other income received totalled £266 (2021 - £481).

The Hall covered the costs of the Village Jubilee party held at the Sports Ground in the summer. Therefore, there were additional Events Expenses of £1,247 (2021 - £0).

Resources expended totalled £7,911 (2021 - £8,079) excluding depreciation of £3,686 (2021 - £3,686). There were no exceptional costs incurred during the year - the expenses were for general running of the Hall.

One Covid Grant of £2,667 (2021 - 5 grants £10,193) was secured during the year from Tunbridge Wells Borough Council for restarting after Covid. We are again, very grateful for this Grant.

The hall produced a surplus of £3,667 (2021 - £13,484) excluding depreciation. The surplus is derived from actual 'cash' transactions during the year plus accounting adjustments for the prepayment of insurance, lettings income, sundry debtors and creditors for accountancy fees etc.

Cash resources at 30 September 2022 total £69,388 (2021 - £62,922).

The hall is let both for private functions and courses, as well as activities open to the public both in Ashurst and the surrounding area. The hall is also well used by the church both in Ashurst as well as other churches.

#### Ashurst & Blackham Sports Association (ABSA) - a sub-Committee of the Trust

Lettings produced £4,160 (2021 - £3,785), fundraising events £2,371 (2021 - £436), sale of drinks after matches and village bar £586 (2021 - £395), fishing agreement £1,650 (2021 - £1,650). Total income was £8,996 (2021 - £6,341) excluding grants.

# The Ashurst McDermott Hall

## Trustees' Annual Report (cont)

A Kent County Council Grant was secured during the year for the construction of a patio area in front of the pavilions. £8,000 of the £10,000 Grant has been received. The work was postponed in the summer in order for the detailed design to be agreed and up to date quotes obtained. It is hoped this work will be completed in the Spring of 2023 at which point the additional £2,000 may still be available. We are extremely grateful to KCC for this Grant.

Resources expended totalled £8,307 (2021 - £6,474) excluding depreciation.

The cost to run the income generating events were £3,163 (2021 - £2,932) and drinks purchased for resale were £70 (2021 - £1,722). The costs to run the sports field and pavilion (e.g. electricity, insurance etc.) are therefore £5,073 (2021 - £6,474) excluding purchase of assets, drinks for resale and events costs.

As a result of the Grant, ABSA produced a surplus, excluding depreciation, of £8,690 (2021 - £13,486). The surplus is based on cash transactions during the year less insurance prepaid, hirings income, debtors and other creditors.

No major work was carried out at the sports field during the year.

Cash resources at 30 September 2022 total £43,534 ( - £38,690).

The sports field is let mainly for football and stoolball and the pavilion is let as a children's Montessori nursery. ABSA owns the fishing rights on the east side of the river and has agreed to not fish from it. The pavilion provides changing facilities for sports teams as well as a location for village events and post-match drinks and teas. ABSA has now established two well attended fund raising annual village events that produce profits to enhance the facilities. These are a Raft Race in June and Fireworks in November; the Raft Race was not run in 2022 due to the clash in date of the Jubilee celebrations.

It has been a bit of a different year - coming out of Covid, the Ukraine war, The Queens Jubilee, her untimely death and we now have a new King, Charles III. And here we all are trying to get some form of normality back in our lives!

The Christmas Tree lighting up on the Lawn with carols and drinks was again a great success - this will be happening again, all are welcome - Thanks to Tammy and Ben for arranging the tree, Ruth and Felix for handing out drinks and everyone else who helped.

The Queens Jubilee Party at the Sports Ground, a Trust funded event, was a great success - it was good to see so many people there especially from Blackham - the tug of war competition was great fun and enjoyed by all who took part and by the spectators. Thanks go to the organising team for all their hard work.

The Hall is now over 20 years old and is now in need of a makeover. The Trustees have been in discussion about this and decisions will be made in the near future. If anyone has any ideas or thoughts on this please let me know.

The Fireworks Event has been organised by members of both villages and I would like to thank them for all the hard work they have put in to organising this event from a standing start.

# The Ashurst McDermott Hall

## Trustees' Annual Report (cont)

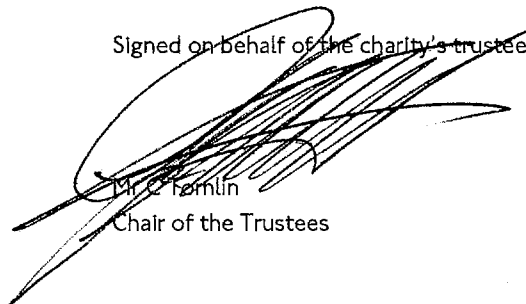
The Sports Ground, as I'm sure you are all aware, is part of the Trust. The Trustees are legally responsible for all actions and activities, physical and financial, that occur there. This includes ensuring that any project carried out is value for money. Unfortunately the proposed patio area stretching from the old pavilion to the new one at some £31,000 did not seem to offer value for money and also would have used the vast majority of the Sports Grounds cash reserves. A re-think was requested for this project - I have heard that there are various ideas on this already.

The operation of the Sports Ground will be discussed later at the AGM.

Finally I would like to take this opportunity to thank Ben Woodhouse for all his hard work dealing with all things financial for the Trust and Sheila Haines in her much valued role as Secretary, they have both been of great help to me not only this year but in previous years too. My thanks also go to Emma Tysoe (Hall Bookings) and Sheila for their work producing timely and accurate paperwork and information for both sites. Sheila was again responsible for identifying and securing the Covid-19 Grants that have been helpful to the Trust this year.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A large, stylized handwritten signature in black ink, appearing to be 'Mr. C. Tomlin', written over the printed name.

Mr. C. Tomlin  
Chair of the Trustees

Date: 18<sup>th</sup> November 2022

# The Ashurst McDermott Hall

## Independent Examiner's Report

Report to the Trustees of The Ashurst McDermott Hall, Charity Number 302673, on the Accounts for the Year Ended 30 September 2022, as set out on pages 8 to 15.

### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

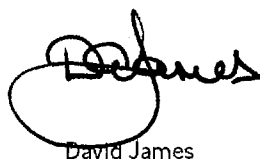
### Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David James  
Accountant  
9 Dukes Meadow  
Chiddingstone Causeway  
Tonbridge  
TN11 8LW



# The Ashurst McDermott Hall

## Statement of Financial Activities For the Year Ended 30 September 2022

	Notes	Unrestricted funds	Restricted funds	Total 2022	Total 2021
		£	£	£	£
<b>Incoming resources</b>					
<b>Income and endowments from:</b>					
Donations and legacies	3	350	-	350	235
Incoming resources from charitable activities	3.2	15,052	-	15,052	8,364
Other trading activities	3.3	2,371	-	2,371	436
Other (Grants)	3.1	2,667	8,000	10,667	36,387
<b>Total</b>		<b>20,440</b>	<b>8,000</b>	<b>28,440</b>	<b>45,422</b>
<b>Resources expended</b>					
<b>Expenditure on:</b>					
Charitable activities		12,387	3,816	16,203	24,342
Other (Event costs)	3.3	4,411	-	4,411	2,932
Other (Governance costs)	5	390	-	390	380
<b>Total</b>		<b>17,188</b>	<b>3,816</b>	<b>21,004</b>	<b>27,654</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>		<b>3,252</b>	<b>4,184</b>	<b>7,436</b>	<b>17,768</b>
Net gains/(losses) on investments	3.4	145	-	145	321
Net income/(expenditure)		<b>3,397</b>	<b>4,184</b>	<b>7,581</b>	<b>18,089</b>
<b>Net movement in funds</b>		<b>3,397</b>	<b>4,184</b>	<b>7,581</b>	<b>18,089</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward at 1 October 2021		174,726	388,497	563,223	545,134
<b>Total Funds carried forward</b>		<b>178,123</b>	<b>392,681</b>	<b>570,804</b>	<b>563,223</b>

# The Ashurst McDermott Hall

## Balance Sheet as at 30 September 2022

	Notes	2022	2021
		£	£
<b>Fixed assets</b>			
Tangible assets	8	456,454	461,239
<b>Current assets</b>			
Stocks	9	561	472
Debtors	10	2,680	2,459
Cash at bank and in hand	12	112,922	101,612
		116,163	104,543
<b>Liabilities</b>			
Creditors: amounts falling due within one year	11	(1,813)	(2,559)
<b>Net current assets</b>		114,350	101,984
<b>Total assets less current liabilities</b>		<u>570,804</u>	<u>563,223</u>
<b>The Funds of the Charity</b>	14		
Restricted income funds		392,681	388,497
Unrestricted funds		178,123	174,726
<b>Total charity funds</b>		<u>570,804</u>	<u>563,223</u>

The notes at pages 10 to 15 form part of these accounts

The accounts were approved by the trustees on

Mr C J Tomlin  
Chair of trustees

Mr B H Woodhouse  
Trustee

# The Ashurst McDermott Hall

## Notes on the Accounts for the year ended 30 September 2022

### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

### 2 Accounting policies

#### 2.1 Income

##### Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

##### Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

##### Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

#### 2.2 Expenditure and liabilities

##### Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

##### Governance and support costs

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. The charity has no support costs.

##### Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

# The Ashurst McDermott Hall

## Notes on the Accounts for the year ended 30 September 2022

### Deferred Income

No material item of deferred income has been included in the accounts.

### Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

### Basic financial Instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.

## 2.3 Assets

### Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and are valued at cost. The depreciation rates and methods used are disclosed in note 8.4.

### Stocks

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

### Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

## 3 Analysis of Income

	Unrestricted funds	Restricted funds	2022	2021
	£	£	£	£
<b>3.1 Donations &amp; legacies</b>				
Donations and gifts	350	-	350	235
General grants provided by government/other charities	2,667	8,000	10,667	36,387
	<u>3,017</u>	<u>8,000</u>	<u>11,017</u>	<u>36,622</u>
<b>3.2 Charitable activities</b>			2022	2021
			£	£
Hall hire & rental			8,656	2,534
Sports field hire & pavilion rental			4,160	3,785
Fishing club subscriptions			1,650	1,650
Drink sales following matches & village bar			586	395
Sundry			-	-
			<u>15,052</u>	<u>8,364</u>
<b>3.3 Other trading activities</b>			2022	2021
			£	£
Income from events			2,371	436
Event costs			(4,411)	(2,932)
			<u>(2,040)</u>	<u>(2,496)</u>

## Notes on the Accounts

### for the year ended 30 September 2022

## 2022 年 1 月 2021

All Investment Income arises from money held in interest bearing deposit accounts.

## 2022 2021

### Details of certain items of expenditure

## 6 Paid employees

There were no paid employees during the year.

**Analysis of grants paid (included in cost of charitable activities)**

The charity did not make any grants or donations which in aggregate form a material part of the charitable activities undertaken.

# The Ashurst McDermott Hall

## Notes on the Accounts for the year ended 30 September 2022

### 8 Tangible fixed assets

	Freehold Land and buildings £	Plant and machinery £	Fixtures, fittings and equipment £	Total £
<b>8.1 Cost or valuation</b>				
At 1 October 2021	548,274	17,309	29,676	595,259
Additions	-	-	-	-
Disposals	-	-	-	-
At 30 September 2022	<u>548,274</u>	<u>17,309</u>	<u>29,676</u>	<u>595,259</u>
<b>8.2 Depreciation and Impairments</b>				
At 1 October 2021	87,037	17,307	29,676	134,020
Charge for the year	4,783	2	-	4,785
On disposals	-	-	-	-
At 30 September 2022	<u>91,820</u>	<u>17,309</u>	<u>29,676</u>	<u>138,805</u>
<b>8.3 Net book value</b>				
At 30 September 2022	<u>456,454</u>	<u>-</u>	<u>-</u>	<u>456,454</u>
At 30 September 2021	<u>461,237</u>	<u>2</u>	<u>-</u>	<u>461,239</u>

### 8.4 Accounting Policy

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land & buildings	1 % straight line
Plant and machinery	25% straight line
Fixtures, fittings & equipment	25% straight line

Freehold land & buildings includes £70,000 of property and fishing rights which are not being depreciated.

<b>9 Stocks</b>	2022	2021
	£	£
Stocks for resale	<u>561</u>	<u>472</u>

<b>10 Analysis of debtors</b>	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	421	575
Prepayments and accrued income	<u>2,259</u>	<u>1,884</u>
	<u>2,680</u>	<u>2,459</u>

# The Ashurst McDermott Hall

## Notes on the Accounts for the year ended 30 September 2022

### 11 Analysis of creditors

Amounts falling due within one year:

Trade creditors

Accruals and deferred income

2022	2021
£	£
1,105	1,035
708	1,524
<u>1,813</u>	<u>2,559</u>

### 12 Cash at bank and in hand

Cash at bank and on hand

2022	2021
£	£
<u>112,922</u>	<u>101,612</u>

### 13 Events after the end of the reporting period

There have been no events subsequent to the period-end date which require disclosure in or adjustment to the financial statements.

### 14 Analysis of charitable funds

Details of material funds held and movements during the current reporting period

#### Restricted funds

The Income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance as at 1 October 2021	Income/ Capitalised Expenditure	Movement in funds Expenditure/ depreciation	Balance as at 30 September 2022
	£	£	£	£
Village Hall, Sports Field Pavilion & land with Fishing Rights	388,497	-	(3,816)	384,681
Sports Ground patio fund	-	8,000	-	8,000
	<u>388,497</u>	<u>8,000</u>	<u>(3,816)</u>	<u>392,681</u>

#### Village Hall, Sports Field Pavilion & land with Fishing rights

This fund was set up with money received for the purpose of building the village hall and the acquisition of the sports field pavilion & land with fishing rights.

# The Ashurst McDermott Hall

## Notes on the Accounts for the year ended 30 September 2022

### 15 Analysis of movement in funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 September 2022 are represented by:			
Tangible fixed assets	71,773	384,681	456,454
Current assets	108,163	8,000	116,163
Creditors: amounts falling due within one year	(1,813)	-	(1,813)
	<u>178,123</u>	<u>392,681</u>	<u>570,804</u>

### Summary

	At 1 Oct 21 £	Movement in year £	At 30 Sep 22 £
Restricted funds	388,497	4,184	392,681
Unrestricted funds	174,726	3,397	178,123
	<u>563,223</u>	<u>7,581</u>	<u>570,804</u>

### 16 Transactions with trustees and related parties

#### 16.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### 16.2 Trustees' expenses

No trustee expenses have been incurred.

#### 16.3 Transactions with related parties

There have been no related party transactions in the reporting period.

### 17 Taxation

The charity is exempt from tax on its charitable activities.