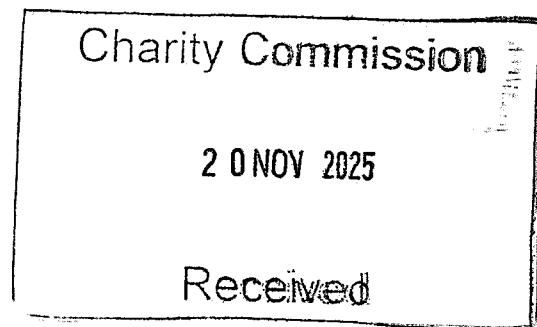


**LONGTHORPE COMMUNITY ASSOCIATION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**Charity Registration No. 302649**



**LONGTHORPE COMMUNITY ASSOCIATION**

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# LONGTHORPE COMMUNITY ASSOCIATION

## TRUSTEES AND OFFICERS

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|                              |   |
|------------------------------|---|
| Trustees:                    | M J Taylor<br>S Nicholls  |
| Address:                     | 295 Thorpe Road<br>Longthorpe<br>Peterborough<br>PE3 6LU                |
| Charity Registration Number: | 302649  |
| Independent Examiner:        | Tracey Richardson<br>Westpoint<br>Lynch Wood<br>Peterborough<br>PE2 6FZ |
| Bankers:                     | Virgin Money<br>5 Church Street<br>Peterborough<br>PE1 1XB              |

# LONGTHORPE COMMUNITY ASSOCIATION

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2025

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The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor  
S Nicholls

#### Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for regular use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

#### Review of the year

The year ended 31 March 2025 was a successful year. The hall continues to be well used by its regular users. There was also a continuing demand for private lettings. The hall's rental income remained broadly level year on year, but interest arising from the maturity of the term deposit, resulted in increased receipts for the year. However, higher costs, principally amidst replacements and hall redecoration significantly increased total payout. The Association had a surplus of receipts over payments of £6,211 (2024: a surplus of £10,545).

#### Financial results for the year

The Receipts & Payments Account shows total receipts of £42,975 (2024: £40,807) and total payments of £36,764 (2024: £30,262). Consequently, the Association's bank balances increased over the year by £6,211 (2024: 10,545).

At the end of the year, the Association had cash funds of £91,811 (2024: £85,600) and an excess of creditors over debtors of £3,327 (2024: £1,688). These cash funds are allocated to a designated Maintenance Fund £44,650 (2024: £42,150) leaving General Reserves of £47,161 (2024: £43,450) for day-to-day use.

#### Outlook for the Year to 31 March 2025

The Hall continues to gain new regular users and strong interest continues from private hirers. The Management Committee will make every effort to provide the Hall and its facilities to users in line with the Association's charitable objectives whilst observing its priority of being a good neighbour to local residents. The Committee believes that the Association is in sound financial health and, accordingly, took the decision again not to increase rental charge rates despite the inflationary pressures on the Hall's operating costs, particularly energy costs.

#### Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £44,560 (2024: £42,150).

Additionally, the Association has, at the end of the year, unrestricted funds of £47,161 (2024: £43,450). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £20,000, equivalent to six months annual income.

# **LONGTHORPE COMMUNITY ASSOCIATION**

## **TRUSTEES REPORT CONTINUED FOR THE YEAR ENDED 31 MARCH 2025**

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### **Management Committee**

The Association is indebted to the officers and management committee who served voluntarily during the year.

It would be remiss of me not to record two significant committee retirements in recent months.

Graham Walker retired in March 2024 having served on the committee for 20 years but for the last 10 years was responsible for organising and managing all building works, repairs and maintenance of the hall's infrastructure. The committee owes him an enormous thank you for his unlimited energy and expertise.

Tony Williams, our treasurer gave notice in late 2024 that he intended to retire by July 2025 once a successor had been identified. So we welcome Liz Clegg as the new treasurer and wish her every success.

Tony served as treasurer for more than 43 years. His commitment to the job went far beyond managing the accounts. He consistently worked beyond his job title and has been at the heart of the committee, taking on challenges and responsibilities with total commitment and working to the highest standards. He has earned the deepest respect of the committee and hall users.

For and on behalf of the trustees

**M J Taylor**  
**Chairman**

**Date:**

# **LONGTHORPE COMMUNITY ASSOCIATION**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION**

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I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2025, which are set out on pages 5 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the requirements of the Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Tracey Richardson**

Westpoint  
Lynch Wood  
Peterborough  
PE2 6FZ

**Date:**

# LONGTHORPE COMMUNITY ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

|                                    | Note | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | 2025<br>Total<br>£ | 2024<br>Total<br>£ |
|------------------------------------|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>RECEIPTS AND PAYMENTS</b>       |      |                            |                          |                    |                    |
| <b>Receipts</b>                    |      |                            |                          |                    |                    |
| Hall Lettings - user groups        | 3    | 26,142                     |                          | 26,142             | 25,750             |
| Hall Lettings - private            |      | 7,981                      |                          | 7,981              | 11,350             |
| Recreation ground fees             | 4    | 2,215                      |                          | 2,215              | 2,215              |
| Deposit account interest           |      | 3,834                      |                          | 3,834              | 1,005              |
| Recovery of costs of utilities     |      | 1,378                      |                          | 1,378              | 487                |
| Deposits and future rentals        |      | 1,425                      |                          | 1,425              | -                  |
| <b>Total Receipts</b>              |      | <b>42,975</b>              | <b>-</b>                 | <b>42,975</b>      | <b>40,807</b>      |
| <b>Payments</b>                    |      |                            |                          |                    |                    |
| Upkeep of hall and grounds         | 5    | 12,830                     | -                        | 12,830             | 11,883             |
| Utilities                          | 6    | 7,247                      | -                        | 7,247              | 6,556              |
| Repairs and renewals               | 7    | 12,083                     | -                        | 12,083             | 7,124              |
| Insurance                          |      | 2,537                      | -                        | 2,537              | 2,295              |
| Other                              |      | 737                        | -                        | 737                | 419                |
| Grass cuttings                     |      | 1,330                      | -                        | 1,330              | 1,056              |
| Previous year deposits refunded    |      |                            |                          | -                  | 929                |
| <b>Total Payments</b>              |      | <b>36,764</b>              | <b>-</b>                 | <b>36,764</b>      | <b>30,262</b>      |
| <b>Net Receipts</b>                |      | <b>6,211</b>               | <b>-</b>                 | <b>6,211</b>       | <b>10,545</b>      |
| <b>Transfers between funds</b>     |      | <b>(2,500)</b>             | <b>2,500</b>             | <b>-</b>           | <b>-</b>           |
| <b>Cash funds at 1 April 2024</b>  |      | <b>43,450</b>              | <b>42,150</b>            | <b>85,600</b>      | <b>75,055</b>      |
| <b>Cash funds at 31 March 2025</b> |      | <b>47,161</b>              | <b>44,650</b>            | <b>91,811</b>      | <b>85,600</b>      |

# LONGTHORPE COMMUNITY ASSOCIATION

## STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2025

|  | Note     | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | 2025<br>Total<br>£ | 2024<br>Total<br>£ |
|--|----------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Monetary Assets</b>                                   | <b>8</b> |                            |                          |                    |                    |
| Bank current account                                     |          | 9,523                      | -                        | 9,523              | 15,146             |
| Term deposit   |          | 560                        | 44,650                   | 45,210             | 42,620             |
| 95 day notice account                                    |          | 37,078                     | -                        | 37,078             | 27,834             |
|  |          | <u>47,161</u>              | <u>44,650</u>            | <u>91,811</u>      | <u>85,600</u>      |
| <b>Other Monetary Assets</b>                             |          |                            |                          |                    |                    |
| Utility recovery from user group                         |          | -                          | -                        | -                  | 343                |
| User group rent overdue                                  |          | 790                        | -                        | 790                | 1,163              |
| Private lettings   |          | 200                        | -                        | 200                | -                  |
| Sale of lawn mower                                       |          | 1,000                      | -                        | 1,000              | -                  |
|  |          | <u>1,990</u>               | <u>-</u>                 | <u>1,990</u>       | <u>1,506</u>       |
| <b>Monetary Liabilities</b>                              |          |                            |                          |                    |                    |
| Deposits held for future lettings                        |          | 2,856                      | -                        | 2,856              | 1,431              |
| Gas charges  |          | 1,025                      | -                        | 1,025              | 1,093              |
| Electricity charges                                      |          | 1,220                      | -                        | 1,220              | 460                |
| Refuse collection  |          | 123                        | -                        | 123                | 118                |
| Water charges  |          | 80                         | -                        | 80                 | 80                 |
| Bank charges   |          | 13                         | -                        | 13                 | 12                 |
|  |          | <u>5,317</u>               | <u>-</u>                 | <u>5,317</u>       | <u>3,194</u>       |
| <b>Non - monetary assets held for use by the charity</b> | <b>9</b> |                            |                          |                    |                    |
| Estimated cost   |          |                            |                          | £                  | £                  |
| Land and buildings                                       |          |                            |                          | 850,000            | 850,000            |
| Car parks  |          |                            |                          | 18,347             | 18,347             |
| Furniture, fixtures and fittings                         |          |                            |                          | 11,912             | 11,912             |
| Equipment  |          |                            |                          | 8,760              | 8,760              |

For and behalf of the Trustees

M J Taylor  
Chairman

Date:



# LONGTHORPE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2025**

### 1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

### 2 FUND ACCOUNTING

**Unrestricted funds** may be used by the association for any of its ordinary business.

**Designated Funds** (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

|                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | 2025<br>Total<br>£ | 2024<br>Total<br>£ |
|--------------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| <b>3 HALL LETTINGS - USER GROUPS</b> |                            |                          |                    |                    |
| Pre-school                           | 10,464                     | -                        | 10,464             | 10,092             |
| Mothers and toddlers                 | 848                        | -                        | 848                | 783                |
| Scouts, cubs                         | 2,097                      | -                        | 2,097              | 1,654              |
| Brownies                             | 500                        | -                        | 500                | 620                |
| Dance fitness                        | 1,127                      | -                        | 1,127              | 1,357              |
| Table tennis / U3A                   | 1,929                      | -                        | 1,929              | 2,175              |
| Yoga                                 | 1,550                      | -                        | 1,550              | 2,127              |
| Slimming world                       | -                          | -                        | -                  | 1,101              |
| Polish group                         | 1,176                      | -                        | 1,176              | 1,003              |
| Toddler sense                        | 1,265                      | -                        | 1,265              | 1,357              |
| Church Group                         | 3,484                      | -                        | 3,484              | 2,323              |
| Tai Chi                              | 1,081                      | -                        | 1,081              | 1,058              |
| Church Group 2                       | 621                        | -                        | 621                | -                  |
| Other                                | -                          | -                        | -                  | 100                |
|                                      | 26,142                     | -                        | 26,142             | 25,750             |

### 4 RECREATION GROUND FEES

|        |       |   |       |       |
|--------|-------|---|-------|-------|
| Tennis | 1,375 | - | 1,375 | 1,375 |
| Bowls  | 840   | - | 840   | 840   |
|        | 2,215 | - | 2,215 | 2,215 |

### 5 UPKEEP OF THE HALL

|                    |        |   |        |        |
|--------------------|--------|---|--------|--------|
| Wages              | 10,320 | - | 10,320 | 9,597  |
| Cleaning materials | 214    | - | 214    | 332    |
| Refuse collection  | 1,534  | - | 1,534  | 1,261  |
| Sanitary           | 762    | - | 762    | 693    |
|                    | 12,830 | - | 12,830 | 11,883 |

# LONGTHORPE COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2025

|                    | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | 2025<br>Total<br>£ | 2024<br>Total<br>£ |
|--------------------|----------------------------|--------------------------|--------------------|--------------------|
| <b>6 UTILITIES</b> |                            |                          |                    |                    |
| Gas                | 2,894                      | -                        | 2,894              | 2,871              |
| Electric           | 3,306                      | -                        | 3,306              | 2,631              |
| Water              | 1,047                      | -                        | 1,047              | 1,054              |
|                    | <u>7,247</u>               | <u>-</u>                 | <u>7,247</u>       | <u>6,556</u>       |

### 7 REPAIRS AND RENEWALS

|   |               |          |               |              |
|---|---------------|----------|---------------|--------------|
| Replacement table tennis table          | 749           | -        | 749           | -            |
| Ear sound control system                | 2,731         | -        | 2,731         | -            |
| Gas safety inspection                   | 123           | -        | 123           | 115          |
| Internal door repairs                   | -             | -        | -             | 221          |
| New security cameras                    | 475           | -        | 475           | -            |
| Tree falling and associated costs       | -             | -        | -             | 2,010        |
| New cooker                              | -             | -        | -             | 495          |
| Replacement water softner               | 1,389         | -        | 1,389         | -            |
| Electrical inspections                  | 287           | -        | 287           | 247          |
| Hall redecoration                       | 2,965         | -        | 2,965         | -            |
| Defibrillator maintenance               | 419           | -        | 419           | -            |
| Shutter works                           | 1,058         | -        | 1,058         | 534          |
| Electrical works                        | 816           | -        | 816           | 1,964        |
| Fire extinguisher and alarm maintenance | 362           | -        | 362           | 252          |
| Keys and locks                          | 18            | -        | 18            | 322          |
| Pre-school fencing                      | -             | -        | -             | 344          |
| Signage                                 | -             | -        | -             | 258          |
| Gutter clearance                        | 240           | -        | 240           | -            |
| Replacement stem cleaner                | 170           | -        | 170           | -            |
| Other                                   | 281           | -        | 281           | 362          |
|   | <u>12,083</u> | <u>-</u> | <u>12,083</u> | <u>7,124</u> |

### 8 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

### 9 NON MONETARY ASSETS

The Hall building was insured throughout the year for £1,953,838 (2024 - £1,884,489) and the contents for £67,706 (2024 - £67,706)