

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales · Charity number 302649

Details

Other names	LONGTHORPE COMMUNITY ASSOCIATION, LONGTHORPE VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1962-10-17
Register	View on the Charity Commission register

Contact

Address 5 Woburn Close
Peterborough
PE3 6XP

Phone 01733265739

Email mjtaylor20@hotmail.co.uk

Activities

Objects: A VILLAGE HAL AND RECREATION GROUND FOR THE USE OF ALL PERSONS RESIDENT IN THE PARISH OF LONGTHORPE.

Activities: To use and maintain the Village Hall for the maintenance and improvement of the physical well-being of persons resident in Longthorpe, Peterborough by the provision of facilities for physical training and recreation.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** PARISH OF LONGTHORPE
- Peterborough City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,975	£36,764	-	-
2024-03-31	£40,807	£30,262	-	-
2023-03-31	£38,000	£28,000	-	-
2022-03-31	£26,175	£32,685	-	-
2021-03-31	£33,329	£17,320	-	-

Trustees

Name	Role	Appointed
Michael John Taylor	Chair	
GRAHAM WALKER		
SHEILA NICHOLLS		
SHELIA NICHOLLS		

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales - Charity number 302649

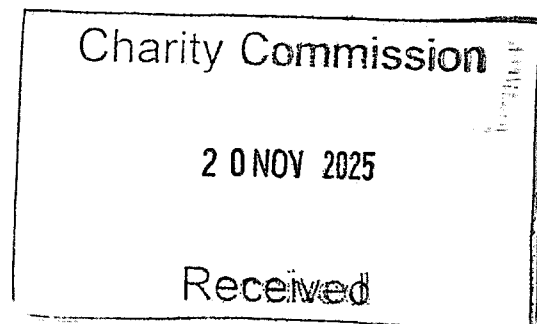
Accounts

LONGTHORPE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

Charity Registration No. 302649



LONGTHORPE COMMUNITY ASSOCIATION

CONTENTS

	<u>Page</u>
Trustees and Officers	1
Trustees Report	2 - 3
Independent Examiner's Report	4
Receipts and Payments account - General fund	5
Statement of Assets and Liabilities	6
Notes to the Financial Statements	7 - 8

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES AND OFFICERS

Trustees: M J Taylor
S Nicholls

Address: 295 Thorpe Road
Longthorpe
Peterborough
PE3 6LU

Charity Registration Number: 302649

Independent Examiner: Tracey Richardson
Westpoint
Lynch Wood
Peterborough
PE2 6FZ

Bankers: Virgin Money
5 Church Street
Peterborough
PE1 1XB

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor
S Nicholls

Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for regular use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

Review of the year

The year ended 31 March 2025 was a successful year. The hall continues to be well used by its regular users. There was also a continuing demand for private lettings. The hall's rental income remained broadly level year on year, but interest arising from the maturity of the term deposit, resulted in increased receipts for the year. However, higher costs, principally amidst replacements and hall redecoration significantly increased total payout. The Association had a surplus of receipts over payments of £6,211 (2024: a surplus of £10,545).

Financial results for the year

The Receipts & Payments Account shows total receipts of £42,975 (2024: £40,807) and total payments of £36,764 (2024: £30,262). Consequently, the Association's bank balances increased over the year by £6,211 (2024: 10,545).

At the end of the year, the Association had cash funds of £91,811 (2024: £85,600) and an excess of creditors over debtors of £3,327 (2024: £1,688). These cash funds are allocated to a designated Maintenance Fund £44,650 (2024: £42,150) leaving General Reserves of £47,161 (2024: £43,450) for day-to-day use.

Outlook for the Year to 31 March 2025

The Hall continues to gain new regular users and strong interest continues from private hirers. The Management Committee will make every effort to provide the Hall and its facilities to users in line with the Association's charitable objectives whilst observing its priority of being a good neighbour to local residents. The Committee believes that the Association is in sound financial health and, accordingly, took the decision again not to increase rental charge rates despite the inflationary pressures on the Hall's operating costs, particularly energy costs.

Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £44,560 (2024: £42,150).

Additionally, the Association has, at the end of the year, unrestricted funds of £47,161 (2024: £43,450). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £20,000, equivalent to six months annual income.

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT CONTINUED *FOR THE YEAR ENDED 31 MARCH 2025*

Management Committee

The Association is indebted to the officers and management committee who served voluntarily during the year.

It would be remiss of me not to record two significant committee retirements in recent months.

Graham Walker retired in March 2024 having served on the committee for 20 years but for the last 10 years was responsible for organising and managing all building works, repairs and maintenance of the hall's infrastructure. The committee owes him an enormous thank you for his unlimited energy and expertise.

Tony Williams, our treasurer gave notice in late 2024 that he intended to retire by July 2025 once a successor had been identified. So we welcome Liz Clegg as the new treasurer and wish her every success.

Tony served as treasurer for more than 43 years. His commitment to the job went far beyond managing the accounts. He consistently worked beyond his job title and has been at the heart of the committee, taking on challenges and responsibilities with total commitment and working to the highest standards. He has earned the deepest respect of the committee and hall users.

For and on behalf of the trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION

I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2025, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tracey Richardson

Westpoint
Lynch Wood
Peterborough
PE2 6FZ

Date:

LONGTHORPE COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Designated Funds £	2025 Total £	2024 Total £
RECEIPTS AND PAYMENTS					
Receipts					
Hall Lettings - user groups	3	26,142		26,142	25,750
Hall Lettings - private		7,981		7,981	11,350
Recreation ground fees	4	2,215		2,215	2,215
Deposit account interest		3,834		3,834	1,005
Recovery of costs of utilities		1,378		1,378	487
Deposits and future rentals		1,425		1,425	-
Total Receipts		42,975	-	42,975	40,807
Payments					
Upkeep of hall and grounds	5	12,830	-	12,830	11,883
Utilities	6	7,247	-	7,247	6,556
Repairs and renewals	7	12,083	-	12,083	7,124
Insurance		2,537	-	2,537	2,295
Other		737	-	737	419
Grass cuttings		1,330	-	1,330	1,056
Previous year deposits refunded				-	929
Total Payments		36,764	-	36,764	30,262
Net Receipts		6,211	-	6,211	10,545
Transfers between funds		(2,500)	2,500	-	-
Cash funds at 1 April 2024		43,450	42,150	85,600	75,055
Cash funds at 31 March 2025		47,161	44,650	91,811	85,600

LONGTHORPE COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Designated Funds £	2025 Total £	2024 Total £
Monetary Assets	8				
Bank current account		9,523	-	9,523	15,146
Term deposit		560	44,650	45,210	42,620
95 day notice account		37,078	-	37,078	27,834
		<u>47,161</u>	<u>44,650</u>	<u>91,811</u>	<u>85,600</u>
Other Monetary Assets					
Utility recovery from user group		-	-	-	343
User group rent overdue		790	-	790	1,163
Private lettings		200	-	200	-
Sale of lawn mower		1,000	-	1,000	-
		<u>1,990</u>	<u>-</u>	<u>1,990</u>	<u>1,506</u>
Monetary Liabilities					
Deposits held for future lettings		2,856	-	2,856	1,431
Gas charges		1,025	-	1,025	1,093
Electricity charges		1,220	-	1,220	460
Refuse collection		123	-	123	118
Water charges		80	-	80	80
Bank charges		13	-	13	12
		<u>5,317</u>	<u>-</u>	<u>5,317</u>	<u>3,194</u>
Non - monetary assets held for use by the charity	9				
Estimated cost				£	£
Land and buildings				850,000	850,000
Car parks				18,347	18,347
Furniture, fixtures and fittings				11,912	11,912
Equipment				8,760	8,760

For and behalf of the Trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

2 FUND ACCOUNTING

Unrestricted funds may be used by the association for any of its ordinary business.

Designated Funds (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

	Unrestricted Funds £	Designated Funds £	2025 Total £	2024 Total £
3 HALL LETTINGS - USER GROUPS				
Pre-school	10,464	-	10,464	10,092
Mothers and toddlers	848	-	848	783
Scouts, cubs	2,097	-	2,097	1,654
Brownies	500	-	500	620
Dance fitness	1,127	-	1,127	1,357
Table tennis / U3A	1,929	-	1,929	2,175
Yoga	1,550	-	1,550	2,127
Slimming world	-	-	-	1,101
Polish group	1,176	-	1,176	1,003
Toddler sense	1,265	-	1,265	1,357
Church Group	3,484	-	3,484	2,323
Tai Chi	1,081	-	1,081	1,058
Church Group 2	621	-	621	-
Other	-	-	-	100
	<u>26,142</u>	<u>-</u>	<u>26,142</u>	<u>25,750</u>
4 RECREATION GROUND FEES				
Tennis	1,375	-	1,375	1,375
Bowls	840	-	840	840
	<u>2,215</u>	<u>-</u>	<u>2,215</u>	<u>2,215</u>
5 UPKEEP OF THE HALL				
Wages	10,320	-	10,320	9,597
Cleaning materials	214	-	214	332
Refuse collection	1,534	-	1,534	1,261
Sanitary	762	-	762	693
	<u>12,830</u>	<u>-</u>	<u>12,830</u>	<u>11,883</u>

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted Funds £	Designated Funds £	2025 Total £	2024 Total £
6 UTILITIES				
Gas	2,894	-	2,894	2,871
Electric	3,306	-	3,306	2,631
Water	1,047	-	1,047	1,054
	<u>7,247</u>	<u>-</u>	<u>7,247</u>	<u>6,556</u>
7 REPAIRS AND RENEWALS				
Replacement table tennis table	749	-	749	-
Ear sound control system	2,731	-	2,731	-
Gas safety inspection	123	-	123	115
Internal door repairs	-	-	-	221
New security cameras	475	-	475	-
Tree falling and associated costs	-	-	-	2,010
New cooker	-	-	-	495
Replacement water softner	1,389	-	1,389	-
Electrical inspections	287	-	287	247
Hall redecoration	2,965	-	2,965	-
Defibrillator maintenance	419	-	419	-
Shutter works	1,058	-	1,058	534
Electrical works	816	-	816	1,964
Fire extinguisher and alarm maintenance	362	-	362	252
Keys and locks	18	-	18	322
Pre-school fencing	-	-	-	344
Signage	-	-	-	258
Gutter clearance	240	-	240	-
Replacement stem cleaner	170	-	170	-
Other	281	-	281	362
	<u>12,083</u>	<u>-</u>	<u>12,083</u>	<u>7,124</u>

8 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

9 NON MONETARY ASSETS

The Hall building was insured throughout the year for £1,953,838 (2024 - £1,884,489) and the contents for £67,706 (2024 - £67,706)

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales - Charity number 302649

Accounts

LONGTHORPE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

Charity Registration No. 302649

LONGTHORPE COMMUNITY ASSOCIATION

CONTENTS

	<u>Page</u>
Trustees and Officers	1
Trustees Report	2 - 3
Independent Examiner's Report	4
Receipts and Payments account - General fund	5
Statement of Assets and Liabilities	6
Notes to the Financial Statements	7 - 8

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES AND OFFICERS

Trustees: M J Taylor
S Nicholls

Address: 295 Thorpe Road
Longthorpe
Peterborough
PE3 6LU

Charity Registration Number: 302649

Independent Examiner: Tracey Richardson
Westpoint
Lynch Wood
Peterborough
PE2 6FZ

Bankers: Virgin Money
5 Church Street
Peterborough
PE1 1XB

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor
G Walker (Resigned 26 March 2024)
S Nicholls

Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for regular use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

Review of the year

The year ended 31 March 2024 was a successful year. The hall continues to be well used by its regular users. There was also a strong demand for private lettings. The increased income from hall rent more than offset considerable cost pressures, principally inflation increases particularly energy. The Association had a surplus of receipts over payments of £10,545 (2023: a surplus of £10,592).

Financial results for the year

The Receipts & Payments Account shows total receipts of £40,807 (2023: £38,379) and total payments of £30,262 (2023: £27,787). Consequently, the Association's bank balances increased over the year by £10,545 (2023: 10,592).

At the end of the year, the Association had cash funds of £85,600 (2023: £75,055) and an excess of creditors over debtors of £1,688 (2023: £3,320). These cash funds are allocated to a designated Maintenance Fund £42,150 (2023: £38,320) leaving General Reserves of £43,450 (2023: £36,735) for day-to-day use.

Outlook for the Year to 31 March 2024

The Hall continues to gain new regular users and strong interest continues from private hirers. The Management Committee will make every effort to provide the Hall and its facilities to users in line with the Association's charitable objectives whilst observing its priority of being a good neighbour to local residents. The Committee believes that the Association is in sound financial health and, accordingly, took the decision again not to increase rental charge rates despite the inflationary pressures on the Hall's operating costs, particularly energy costs.

Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £42,150 (2023: £38,320).

Additionally, the Association has, at the end of the year, unrestricted funds of £43,450 (2023: £36,735). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £20,000, equivalent to six months annual income.

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT CONTINUED *FOR THE YEAR ENDED 31 MARCH 2024*

Management Committee

The Association is indebted to the officers and management committee who served voluntarily during the year.

Graham Walker resigned as a trustee in March 2024. We are grateful for Graham's service in that capacity. Graham continues his invaluable role on the management committee, being responsible for organising and managing all building works, repairs and maintenance of the hall's infrastructure.

For and on behalf of the trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION

I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2024, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

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- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

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Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tracey Richardson

Westpoint
Lynch Wood
Peterborough
PE2 6FZ

Date:

LONGTHORPE COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Designated Funds £	2024 Total £	2023 Total £
RECEIPTS AND PAYMENTS					
Receipts					
Hall Lettings - user groups	3	25,750	-	25,750	24,133
Hall Lettings - private		11,350	-	11,350	9,460
Recreation ground fees	4	2,215	-	2,215	2,215
Donations		-	-	-	203
Deposit account interest		1,005	-	1,005	-
Recovery of costs of utilities		487	-	487	1,682
Deposits and future rentals		-	-	-	686
Total Receipts		40,807	-	40,807	38,379
Payments					
Upkeep of hall and grounds	5	11,883	-	11,883	10,919
Utilities	6	6,556	-	6,556	5,072
Repairs and renewals	7	7,124	-	7,124	8,846
Insurance		2,295	-	2,295	2,145
Other		419	-	419	425
Grass cuttings		1,056	-	1,056	380
Previous year deposits refunded		929	-	929	-
Total Payments		30,262	-	30,262	27,787
Net Receipts		10,545	-	10,545	10,592
Transfers between funds		(3,830)	3,830	-	-
Cash funds at 1 April 2023		36,735	38,320	75,055	64,463
Cash funds at 31 March 2024		43,450	42,150	85,600	75,055

LONGTHORPE COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Designated Funds £	2024 Total £	2023 Total £
Monetary Assets	8				
Bank current account		15,146	-	15,146	42,606
Term deposit		470	42,150	42,620	32,449
95 day notice account		27,834	-	27,834	-
		<u>43,450</u>	<u>42,150</u>	<u>85,600</u>	<u>75,055</u>
Other Monetary Assets					
Utility recovery from user group		343	-	343	-
User group rent overdue		1,163	-	1,163	569
Private lettings		-	-	-	292
		<u>1,506</u>	<u>-</u>	<u>1,506</u>	<u>861</u>
Monetary Liabilities					
Deposits held for future lettings		1,431	-	1,431	2,360
Gas charges		1,093	-	1,093	276
Electricity charges		460	-	460	1,350
Refuse collection		118	-	118	105
Water charges		80	-	80	80
Bank charges		12	-	12	10
		<u>3,194</u>	<u>-</u>	<u>3,194</u>	<u>4,181</u>
Non - monetary assets held for use by the charity	9				
Estimated cost				£	£
Land and buildings				850,000	850,000
Car parks				18,347	18,347
Furniture, fixtures and fittings				11,912	11,912
Equipment				8,760	8,760

For and behalf of the Trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

2 FUND ACCOUNTING

Unrestricted funds may be used by the association for any of its ordinary business.

Designated Funds (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

	Unrestricted Funds £	Designated Funds £	2024 Total £	2023 Total £
3 HALL LETTINGS - USER GROUPS				
Pre-school	10,092	-	10,092	10,144
Mothers and toddlers	783	-	783	805
Scouts, cubs	1,654	-	1,654	1,625
Brownies	620	-	620	567
Fitness	-	-	-	276
Dance fitness	1,357	-	1,357	863
Table tennis / U3A	2,175	-	2,175	2,262
Yoga	2,127	-	2,127	3,013
Kings United Church	-	-	-	3,481
Slimming world	1,101	-	1,101	-
Polish group	1,003	-	1,003	-
Toddler sense	1,357	-	1,357	-
Church Group	2,323	-	2,323	-
Tai Chi	1,058	-	1,058	1,035
Other	100	-	100	62
	<u>25,750</u>	<u>-</u>	<u>25,750</u>	<u>24,133</u>

4 RECREATION GROUND FEES

Tennis	1,375	-	1,375	1,375
Bowls	840	-	840	840
	<u>2,215</u>	<u>-</u>	<u>2,215</u>	<u>2,215</u>

5 UPKEEP OF THE HALL

Wages	9,597	-	9,597	8,944
Cleaning materials	332	-	332	70
Refuse collection	1,261	-	1,261	1,282
Sanitary	693	-	693	623
	<u>11,883</u>	<u>-</u>	<u>11,883</u>	<u>10,919</u>

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted Funds £	Designated Funds £	2024 Total £	2023 Total £
6 UTILITIES				
Gas	2,871	-	2,871	2,139
Electric	2,631	-	2,631	1,696
Water	1,054	-	1,054	1,237
	<u>6,556</u>	<u>-</u>	<u>6,556</u>	<u>5,072</u>

7 REPAIRS AND RENEWALS

Gas safety inspection	115	-	115	-
Internal door repairs	221	-	221	301
New cycle rack	-	-	-	311
Tree falling and associated costs	2,010	-	2,010	-
New cooker	495	-	495	-
Overflow car park	-	-	-	1,629
Electrical inspections	247	-	247	240
Boiler works	-	-	-	1,249
External lighting	-	-	-	753
Shutter works	534	-	534	1,073
Electrical works	1,964	-	1,964	1,487
Fire extinguisher and alarm maintenance	252	-	252	370
Keys and locks	322	-	322	741
Pre-school fencing	344	-	344	-
Signage	258	-	258	299
Other	362	-	362	393
	<u>7,124</u>	<u>-</u>	<u>7,124</u>	<u>8,846</u>

8 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

9 NON MONETARY ASSETS

The Hall building is insured for £1,884,489 (2023 - £1,735,896) and the contents for £67,706 (2023 - £59,449).

LONGTHORPE COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT 2024

1. I formally report the election of the Committee and its officers as follows:

Chairman	Mr M. J. Taylor
Lettings Secretary	Mrs J. Last
Hon. Secretary	Mrs S. Nicholls
Hon Treasurer	Mr A. R. Williams
2. The Committee has met formally on Agenda business on six occasions since the last A.G.M., with informal meetings of small sub groups and working parties as and when required.
3. On financial matters I shall defer to the details contained within the Treasurer's Report at Page 2 of the Financial Statements. By any standard the year ended March 2024 has been a good year. We have delivered a strong healthy surplus despite not increasing letting fees. The Hall is well managed with strong demand for private lettings. In addition we have overseen more than £7,000 of repairs and renewals, full details of which are contained at Page 8 of the Financial Statements.
4. However, the year 2023/24 has not been without challenges. With illness to some of our key players, this has made it difficult for other members of the Committee, some of whom have taken on additional responsibilities. I am grateful to those members. It has sharpened our focus to spread the work of the Community Association more evenly and to look closely at issues of succession planning and the like.
5. The year saw an application by the Tennis Club for floodlights on Courts 1 and 2. This was a contentious issue for both the Club, the Hall Committee and our neighbours. The matter was resolved when the Hall Committee refused to give its approval to the application and the Tennis Club elected to abandon its application for a Certificate of Lawfulness. The Tennis and Bowls Clubs are at the heart of our sports users. We welcome their contribution to Village life and remain grateful to them both for upgrading their respective facilities at their own expense and for making the external aspects of our site so pleasant.
6. I now move towards some personal thanks to our Treasurer, Tony Williams and Graham Walker who has responsibility for maintaining the Hall in first class condition. Firstly, Tony who has been our Treasurer for over 40 years!! This will be his last A.G.M. having decided to retire and take a well earned rest. Words are inadequate to describe his contribution to this Committee; commitment, efficiency, hard work, professionalism are just some of the words that come to mind. This is not the moment to say goodbye, he will be with us for a little longer until his replacement is in place. He leaves the Association in an extraordinarily strong financial position. We all owe him an enormous debt of gratitude.
7. And now, Graham Walker. Graham is not retiring, at least I hope not! Although he is no longer a Trustee, having resigned in March 2024, Graham manages all the Hall's building works, repairs and renewals. He works tirelessly on these issues and it is because of his efforts that the Hall, its furniture and equipment are in first class condition. Thank you Graham.
8. Finally, as ever, I am grateful to all the members of the Management Committee without whose support my task would be so much more difficult.

Michael Taylor
Chairman
October 2024

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales - Charity number 302649

Accounts

LONGTHORPE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

Charity Registration No. 302649

**CHARITY COMMISSION
FIRST CONTACT**

08 FEB 2024

**ACCOUNTS
RECEIVED**

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES AND OFFICERS

Trustees: M J Taylor
G Walker
S Nicholls

Address: 295 Thorpe Road
Longthorpe
Peterborough
PE3 6LU

Charity Registration Number: 302649

Independent Examiner: Tracey Richardson
90 Lincoln Road
Peterborough
PE1 2SP

Bankers: Yorkshire Bank PLC
10 Church Street
Peterborough
PE1 1XB

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor
G Walker
S Nicholls

Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

Review of the year

The year ended 31 March 2023 was the first full year of normal operations since the pandemic. The hall continues to be well used by its regular users. There was also a strong demand for private lettings. The increased income from hall rent more than offset considerable cost pressures, principally inflation increases particularly energy, but also repairs and building works. Due to the cooperation of its users and some investment in improving the central heating controls, the committee was very successful in reducing the hall's energy usage. Gas consumption was reduced by 29% year on year and electricity by an estimated 21%. The Association had a surplus of receipts over payments of £10,592 (2022: a deficit of £6,510).

Financial results for the year

The Receipts & Payments Account shows total receipts of £38,379 (2022: £26,175) and total payments of £27,787 (2022: £32,685). Consequently, the Association's bank balances increased over the year by £10,592 (2022: decrease £6,510).

At the end of the year, the Association had cash funds of £75,055 (2022: £64,463) and an excess of creditors over debtors of £3,320 (2022: £2,585). These cash funds are allocated to a designated Maintenance Fund £38,320 (2022: £34,840) leaving General Reserves of £36,735 (2022: £29,623) for day-to-day use.

Outlook for the Year to 31 March 2023

The Hall continues to gain new regular users and strong interest continues from private hirers. The Management Committee will make every effort to provide the Hall and its facilities to users in line with the Association's charitable objectives whilst observing its priority of being a good neighbour to local residents. The Committee believes that the Association is in sound financial health and, accordingly, took the decision not to increase rental charge rates despite the inflationary pressures on the Hall's operating costs, particularly energy costs.

Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £38,320 (2022: £34,840).

Additionally, the Association has, at the end of the year, unrestricted funds of £36,735 (2022: £29,623). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £19,000, equivalent to six months annual income.

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT CONTINUED *FOR THE YEAR ENDED 31 MARCH 2023*

Management Committee

The Association is indebted to the officers and management committee who served voluntarily during the year.

For and on behalf of the trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION

I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2023, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tracey Richardson

90 Lincoln Road
Peterborough
PE1 2SP

Date:

LONGTHORPE COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Designated Funds £	2023 Total £	2022 Total £
RECEIPTS AND PAYMENTS					
Receipts					
Hall Lettings - user groups	3	24,133	-	24,133	15,310
Hall Lettings - private		9,460	-	9,460	6,286
Recreation ground fees	4	2,215	-	2,215	1,661
Donations		203	-	203	-
Deposit account interest		-	-	-	766
Recovery of costs of utilities		1,682	-	1,682	478
Deposits and future rentals		686	-	686	1,674
Total Receipts		38,379	-	38,379	26,175
Payments					
Upkeep of hall and grounds	5	10,919	-	10,919	11,734
Utilities	6	5,072	-	5,072	5,095
Repairs and renewals	7	8,846	-	8,846	4,406
Insurance		2,145	-	2,145	1,947
Purchase of lawnmower		-	-	-	8,760
Other		425	-	425	743
Lawn mower costs		380	-	380	-
Total Payments		27,787	-	27,787	32,685
Net (Payments)/Receipts		10,592	-	10,592	(6,510)
Transfers between funds		(3,480)	3,480	-	-
Cash funds at 1 April 2022		29,623	34,840	64,463	70,973
Cash funds at 31 March 2023		36,735	38,320	75,055	64,463

LONGTHORPE COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Designated Funds £	2023 Total £	2022 Total £
Monetary Assets	8				
Bank current account		36,735	5,871	42,606	32,014
Term deposit		-	32,449	32,449	32,449
		<u>36,735</u>	<u>38,320</u>	<u>75,055</u>	<u>64,463</u>
Other Monetary Assets					
Utility recovery from user group		-	-	-	384
PAYE refund due		-	-	-	6
User group rent overdue		569	-	569	-
Private lettings		292	-	292	-
		<u>861</u>	<u>-</u>	<u>861</u>	<u>390</u>
Monetary Liabilities					
Deposits held for future lettings		2,360	-	2,360	2,299
Gas charges		276	-	276	165
Electricity charges		1,350	-	1,350	219
Refuse collection		105	-	105	135
Water charges		80	-	80	80
Other		10	-	10	77
		<u>4,181</u>	<u>-</u>	<u>4,181</u>	<u>2,975</u>
Non - monetary assets held for use by the charity	9				
Estimated cost				£	£
Land and buildings				850,000	850,000
Car parks				18,347	18,347
Furniture, fixtures and fittings				11,912	11,912
Equipment				8,760	9,003

For and behalf of the Trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

2 FUND ACCOUNTING

Unrestricted funds may be used by the association for any of its ordinary business.

Designated Funds (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

	Unrestricted Funds £	Designated Funds £	2023 Total £	2022 Total £
3 HALL LETTINGS - USER GROUPS				
Pre-school	10,144	-	10,144	6,686
Mothers and toddlers	805	-	805	381
Scouts, cubs	1,625	-	1,625	534
Brownies	567	-	567	391
Board Games Café	-	-	-	152
Jazzercise	863	-	863	472
Table tennis / U3A	2,262	-	2,262	1,218
Yoga	3,013	-	3,013	2,237
Kings United Church	3,481	-	3,481	1,553
Fitness	276	-	276	610
Tai Chi	1,035	-	1,035	656
Other	62	-	62	420
	<u>24,133</u>	<u>-</u>	<u>24,133</u>	<u>15,310</u>
4 RECREATION GROUND FEES				
Tennis	1,375	-	1,375	1,031
Bowls	840	-	840	630
	<u>2,215</u>	<u>-</u>	<u>2,215</u>	<u>1,661</u>
5 UPKEEP OF THE HALL				
Wages	8,944	-	8,944	9,303
Cleaning materials	70	-	70	371
Refuse collection	1,282	-	1,282	966
Sanitary	623	-	623	1,094
	<u>10,919</u>	<u>-</u>	<u>10,919</u>	<u>11,734</u>

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Funds £	Designated Funds £	2023 Total £	2022 Total £
6 UTILITIES				
Gas	2,139	-	2,139	1,516
Electric	1,696	-	1,696	2,763
Water	1,237	-	1,237	816
	<u>5,072</u>	<u>-</u>	<u>5,072</u>	<u>5,095</u>

7 REPAIRS AND RENEWALS

Internal door repairs	301	-	301	-
New cycle rack	311	-	311	-
Pre-school fence	-	-	-	309
Repairs to blinds	-	-	-	340
Overflow car park	1,629	-	1,629	-
Electrical inspections	240	-	240	220
Boiler works	1,249	-	1,249	459
External lighting	753	-	753	334
Shutter works	1,073	-	1,073	396
Electrical works	1,487	-	1,487	860
Fire extinguisher and alarm maintenance	370	-	370	492
Keys and locks	741	-	741	319
Plumbing works	-	-	-	482
Signage	299	-	299	-
Other	393	-	393	195
	<u>8,846</u>	<u>-</u>	<u>8,846</u>	<u>4,406</u>

8 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

9 NON MONETARY ASSETS

The Hall building is insured for £1,735,896 (2022 - £1,577,944) and the contents for £59,449 (2022 - £53,863).

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales - Charity number 302649

Accounts

LONGTHORPE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

Charity Registration No. 302649

**CHARITY COMMISSION
FIRST CONTACT
17 JAN 2023
ACCOUNTS
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LONGTHORPE COMMUNITY ASSOCIATION

CONTENTS

	<u>Page</u>
Trustees and Officers	1
Trustees Report	2 - 3
Independent Examiner's Report	4
Receipts and Payments account - General fund	5
Statement of Assets and Liabilities	6
Notes to the Financial Statements	7 - 8

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES AND OFFICERS

Trustees: M J Taylor
G Walker
S Nicholls

Address: 295 Thorpe Road
Longthorpe
Peterborough
PE3 6LU

Charity Registration Number: 302649

Independent Examiner: Marie Craig
90 Lincoln Road
Peterborough
PE1 2SP

Bankers: Yorkshire Bank PLC
10 Church Street
Peterborough
PE1 1XB

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor
G Walker
S Nicholls

Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for regular use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

Review of the year

Following the closure of the Hall for much of the previous financial year due to the pandemic, the Hall was reopened in April 2021 and some users returned in compliance with Government Covid guidelines and the Hall's own risk assessment procedures. More of the Hall's regular users returned in the Autumn term and the Hall was also in considerable demand for private hires. In order to help regular users return during a period of uncertainty over Covid infections and fewer than normal members, the Management Committee decided to discount regular users' rental charges by 50% through to end December 2021. The Committee is pleased to report that all regular users returned to using the Hall, some with increased weekly sessions. From 1 January 2022, the Hall and users returned to normal (ie pre pandemic) operations and hire rates.

Clearly, the reduced occupancy during the year and particularly the discounting of hire charges resulted in a lower level of rental receipts as compared with pre pandemic levels (albeit greater than the level of the previous year when the Hall was closed for much of the year. However, it is encouraging to report that before taking account of the purchase of a replacement lawnmower (£8,760), nevertheless, the Hall had a surplus of receipts over payments for the year (£2,250).

Financial results for the year

The Receipts & Payments Account shows total receipts of £26,175 (2021: £33,329, including a Covid grant of £25,000) and total payments of £32,685, including the purchase of the lawnmower (2021: £17,320). Consequently, the Association's bank balances decreased over the year by £6,510 (2021: increase £16,009).

At the end of the year, the Association had cash funds of £64,463 (2021: £70,973) and an excess of creditors over debtors of £2,585 (2021: £914). These cash funds are allocated to a designated Maintenance Fund £34,840 (2021: £33,660) leaving General Reserves of £29,623 (2021: £37,313) for day-to-day use.

Outlook for the Year to 31 March 2023

The Hall and Recreation Grounds have returned to normal operations. The Hall has gained two new regular users and strong interest continues from private hirers. The Management Committee will make every effort to provide the Hall and its facilities to users in line with the Association's charitable objectives whilst observing its priority of being a good neighbour to local residents. The Committee believes that the Association is in sound financial health and, accordingly, took the decision not to increase rental charge rates despite the inflationary pressures on the Hall's operating costs, particularly energy costs.

Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £34,840 (2021: £33,660).

Additionally, the Association has, at the end of the year, unrestricted funds of £29,623 (2021: £37,313). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £15,000, equivalent to six months pre Covid annual income.

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

Management Committee

The Association is indebted to the officers and management committee who served voluntarily during the year.

For and on behalf of the trustees


M J Taylor
Chairman

Date: 10th October 2022,

LONGTHORPE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION

I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2022, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marie Craig

90 Lincoln Road
Peterborough
PE1 2SP

Date:

LONGTHORPE COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Designated Funds £	2022 Total £	2021 Total £
RECEIPTS AND PAYMENTS					
Receipts					
Hall Lettings - user groups	3	15,310	-	15,310	4,493
Hall Lettings - private		6,286	-	6,286	946
Recreation ground fees	4	1,661	-	1,661	1,715
Grant for Covid		-	-	-	25,000
Deposit account interest		766	-	766	610
Recovery of costs of utilities		478	-	478	565
Deposits and future rentals		1,674	-	1,674	-
Total Receipts		26,175	-	26,175	33,329
Payments					
Upkeep of hall and grounds	5	11,734	-	11,734	8,603
Utilities	6	5,095	-	5,095	3,414
Repairs and renewals	7	4,406	-	4,406	2,413
Insurance		1,947	-	1,947	1,889
Purchase of lawnmower		8,760	-	8,760	-
Other		743	-	743	487
Lawn mower cost		-	-	-	227
Hand sanitisers		-	-	-	287
Total Payments		32,685	-	32,685	17,320
Net (Payments)/Receipts		(6,510)	-	(6,510)	16,009
Transfers between funds		(1,180)	1,180	-	-
Cash funds at 1 April 2021		37,313	33,660	70,973	54,964
Cash funds at 31 March 2022		29,623	34,840	64,463	70,973

LONGTHORPE COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Designated Funds £	2022 Total £	2021 Total £
Monetary Assets					
	8				
Bank current account		29,623	2,391	32,014	39,290
Term deposit		-	32,449	32,449	31,683
		<u>29,623</u>	<u>34,840</u>	<u>64,463</u>	<u>70,973</u>
Other Monetary Assets					
Utility recovery from user group		384	-	384	-
PAYE refund due		6	-	6	-
		<u>390</u>	<u>-</u>	<u>390</u>	<u>-</u>
Monetary Liabilities					
Deposits held for future lettings		2,299	-	2,299	625
Gas charges		165	-	165	128
Electricity charges		219	-	219	-
Refuse collection		135	-	135	81
Water charges		80	-	80	80
Other		77	-	77	-
		<u>2,975</u>	<u>-</u>	<u>2,975</u>	<u>914</u>
Non - monetary assets held for use by the charity					
Estimated cost	9			£	£
Land and buildings				850,000	850,000
Car parks				18,347	18,347
Furniture, fixtures and fittings				11,912	11,912
Equipment				8,760	9,003

For and behalf of the Trustees


M J Taylor
Chairman

Date: 10/10/22.

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

2 FUND ACCOUNTING

Unrestricted funds may be used by the association for any of its ordinary business.

Designated Funds (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

	Unrestricted Funds £	Designated Funds £	2022 Total £	2021 Total £
3 HALL LETTINGS - USER GROUPS				
Pre-school	6,686	-	6,686	3,262
Mothers and toddlers	381	-	381	-
Scouts, cubs	534	-	534	-
Brownies	391	-	391	-
Board Games Café	152	-	152	-
Jazzercise	472	-	472	-
Table tennis / U3A	1,218	-	1,218	87
Longthorpe Society	-	-	-	115
Yoga	2,237	-	2,237	253
Kings United Church	1,553	-	1,553	-
Fitness	610	-	610	518
Tai Chi	656	-	656	58
Indian Dance	-	-	-	200
St Botolphs Church	420	-	420	-
	<u>15,310</u>	<u>-</u>	<u>15,310</u>	<u>4,493</u>
4 RECREATION GROUND FEES				
Tennis	1,031	-	1,031	1,085
Bowls	630	-	630	630
	<u>1,661</u>	<u>-</u>	<u>1,661</u>	<u>1,715</u>
5 UPKEEP OF THE HALL				
Wages	9,303	-	9,303	7,945
Cleaning materials	371	-	371	64
Refuse collection	966	-	966	502
Sanitary	1,094	-	1,094	92
	<u>11,734</u>	<u>-</u>	<u>11,734</u>	<u>8,603</u>

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Designated Funds £	2022 Total £	2021 Total £
6 UTILITIES				
Gas	1,516	-	1,516	1,355
Electric	2,763	-	2,763	1,388
Water	816	-	816	671
	<u>5,095</u>	<u>-</u>	<u>5,095</u>	<u>3,414</u>

7 REPAIRS AND RENEWALS

New hall lighting	-	-	-	789
Pre-school fence	309	-	309	-
Repairs to blinds	340	-	340	-
Overflow car park	-	-	-	251
Electrical inspections	220	-	220	972
Repairs & service to boiler	459	-	459	-
Floodlight to side entrance	334	-	334	-
Shutter servicing	396	-	396	-
Electrical work	860	-	860	-
Fire extinguisher and alarm maintenance	492	-	492	283
Keys and locks	319	-	319	-
Plumbing works	482	-	482	46
Other	195	-	195	72
	<u>4,406</u>	<u>-</u>	<u>4,406</u>	<u>2,413</u>

8 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

9 NON MONETARY ASSETS

The Hall building is insured for £1,577,944 (2021 - £1,577,944) and the contents for £53,863 (2021 - £53,863).

LONGTHORPE COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT 2022

1. I formally report the election of the Committee and it's Officers as follows:

Chairman	Mr M J Taylor
Hon Treasurer	Mr A R Williams
Lettings Secretary	Ms R Bibi
Hon Secretary	Mrs S Nicholls
2. When I last reported to you in October 2021 I hoped that the worst was behind us. The Hall had reopened in April that year and as the Treasurer reports there was a steady and staggered return by the Hall users.
3. To encourage our regular users to return the Committee agreed to discount the Regular User Charge by 50% until December 2021. This initiative was welcomed by our users and by January 2022 all the Hall's regular users had returned.
4. Whilst our income for the year to March 2022 was reduced we were still able to show a small surplus of £2,250. This was in no small part the result of skilful financial management by the Treasurer, who led the initiative to get our regular users back in the Hall as quickly and safely as possible.
5. During the course of the year we welcomed Jackie Last to the Committee who took over the role of Lettings Secretary from Roswana Bibi. Jackie's enthusiasm for that task has made the work of the Treasurer and I so much more manageable and we thank her for that.
6. I reported last year that the triple mower had finally reached a point beyond economic repair. We bought a new mower in February at a cost of £8,700. Our thanks go to Graham Norfolk who oversaw that purchase.
7. I want to acknowledge the work of our Cleaner (Paulo) in keeping the Hall and car park clean and properly maintained, to Graham Walker for his extraordinary commitment to attending to immediate and annual repairs and to Tony Williams, our Treasurer, for his management of the Hall finances. The Hall could not possibly function without their tireless commitment.
8. Finally, as ever, I am grateful to all those members of the Management Committee who have supported me and the Hall as we return during a period of uncertainty over Covid infections.

Michael Taylor
(Chairman)
October 2022

THE LONGTHORPE VILLAGE WAR MEMORIAL FUND

England & Wales - Charity number 302649

Accounts

LONGTHORPE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

Charity Registration No. 302649

CHARITY COMMISSION

31 JAN 2022

**ACCOUNTS
RECEIVED**

LONGTHORPE COMMUNITY ASSOCIATION

CONTENTS

	<u>Page</u>
Trustees and Officers	1
Trustees Report	2 - 3
Independent Examiner's Report	4
Receipts and Payments account - General fund	5
Statement of Assets and Liabilities	6
Notes to the Financial Statements	7 - 8

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES AND OFFICERS

Trustees: M J Taylor
I Burrow
G Walker
S Nicholls

Address: 295 Thorpe Road
Longthorpe
Peterborough
PE3 6LU

Charity Registration Number: 302649

Independent Examiner: Marie Craig
90 Lincoln Road
Peterborough
PE1 2SP

Bankers: Yorkshire Bank PLC
10 Church Street
Peterborough
PE1 1XB

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Longthorpe Community Association is constituted by Deed of Trust and is a registered charity (number 302649).

Its address is 295 Thorpe Road, Longthorpe, Peterborough PE3 6LU.

The Trustees who served during the year were:

M J Taylor
J Burrow
G Walker
S Nicholls

Objectives

The objective of the charity is to provide playing fields and a village hall, in good repair and condition, suitable for regular use by local community groups and private hirers for social, recreational and sporting purposes for the benefit of the local community.

Review of the year

In line with Government's Covid-19 lockdown restrictions, the hall was closed for much of the financial year, being available for limited use by some group users between September and December and Pre School only for the period January to March. Obviously, this severely reduced the Association's income. Fortunately, we received a grant of £25,000 from Peterborough City Council which allowed the Association to retain the services of the hall's cleaner and to allow all users a discount on their rental charges to help them return to using the Hall and recreation grounds.

Financial results for the year

The Receipts & Payments Account shows total receipts of £33,329 (2020: £55,694) and total payments of £17,320 (2020: £72,416). Consequently, the Association's bank balances increased over the year by £16,009 (2020: decrease £16,722).

At the end of the year, the Association had cash funds of £70,973 (2020: £54,964) and an excess of creditors over debtors of £914 (2020 excess of debtors over creditors: £457). These cash funds are allocated to a designated Maintenance Fund £33,660 (2020: £32,680) leaving General Reserves of £37,313 (2020: £22,284) for day-to-day use.

Outlook for the Year to 31 March 2022

The Hall reopened in April 2021 and some users returned in compliance with Government Covid guidelines and the Hall's own risk assessment procedures. Uncertainty remains for the remainder of the year, although it is hoped that more users will return in the Autumn. The Association has continued to discount its rental charges to regular users to help them to return with fewer than normal members because of the continuing high level of Covid infections. At the time of writing, there has been some interest from private users of the Hall. Whilst income will be reduced as compared with pre Covid levels, the Management Committee believes that it has sufficient reserves to continue to operate and maintain the hall for the foreseeable future.

Reserves policy

The Association aims to maintain the hall, furniture and equipment in a first class condition so that it remains an attractive facility for regular user groups and private hirers. In order to ensure that future funds will be available to maintain the facilities to the required standard, the Management Committee has agreed to designate a Maintenance Fund, to be used in the future for the purpose of major maintenance projects such as the replacement of the boilers, refurbishment of the kitchen etc as these become due. Ongoing, the Association will seek to ensure that receipts from letting income will exceed the day to day running costs of the facilities and preserve the maintenance fund at a level to meet estimated future major maintenance projects, currently assessed at £33,660 (2020: £32,680).

Additionally, the Association has, at the end of the year, unrestricted funds of £37,313 (2020: £22,284). In the event of a major loss of income, the Management Committee believes that it should maintain general reserves of at least £15,000, equivalent to six months pre Covid annual income.

LONGTHORPE COMMUNITY ASSOCIATION

TRUSTEES REPORT CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

Management Committee

The Association is indebted to the officers and management committee who served voluntarily during the year.

The Committee is thankful for the services of Paulo Marques who has cleaned and maintained the hall throughout the Covid period

For and on behalf of the trustees

**M J Taylor
Chairman**

Date:

LONGTHORPE COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LONGTHORPE COMMUNITY ASSOCIATION

I report on the accounts of the Longthorpe Community Association for the year ended 31 March 2021, which are set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marie Craig

90 Lincoln Road
Peterborough
PE1 2SP

Date:

LONGTHORPE COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Designated Funds £	2021 Total £	2020 Total £
RECEIPTS AND PAYMENTS					
Receipts					
Hall Lettings - user groups	3	4,493	-	4,493	23,892
Hall Lettings - private		946	-	946	5,061
Recreation ground fees	4	1,715	-	1,715	2,770
Grant for Covid		25,000	-	25,000	-
Deposit account interest		610	-	610	-
Recovery of costs of utilities		565	-	565	557
Gifts		-	-	-	50
Tennis Club contribution to Club Room	8	-	-	-	23,364
Total Receipts		33,329	-	33,329	55,694
Payments					
Upkeep of hall and grounds	5	8,603	-	8,603	11,165
Utilities	6	3,414	-	3,414	4,718
Repairs and renewals	7	2,413	-	2,413	5,380
Insurance		1,889	-	1,889	1,867
Temporary stage cost		-	-	-	20
Gifts		-	-	-	280
Other		487	-	487	333
Return of deposits for lettings		-	-	-	700
Lawn Mower Cost		227	-	227	24
Building works	8	-	-	-	47,929
Hand sanitisers		287	-	287	
Total Payments		17,320	-	17,320	72,416
Net (Payments)/Receipts		16,009	-	16,009	(16,722)
Transfers between funds		(980)	980	-	-
Cash funds at 1 April 2020		22,284	32,680	54,964	71,686
Cash funds at 31 March 2021		37,313	33,660	70,973	54,964

LONGTHORPE COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Designated Funds £	2021 Total £	2020 Total £
Monetary Assets					
	9				
Bank current account		37,313	1,977	39,290	23,891
Term deposit		-	31,683	31,683	31,073
		<u>37,313</u>	<u>33,660</u>	<u>70,973</u>	<u>54,964</u>
Other Monetary Assets					
Debtors re lettings		-	-	-	1,068
Utility recovery from user group		-	-	-	-
PAYE refund due		-	-	-	246
Interest		-	-	-	441
		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,755</u>
Monetary Liabilities					
Deposits held for future lettings		625	-	625	625
Gas charges		128	-	128	136
Lawn mower expenses		-	-	-	227
Electricity charges		-	-	-	138
Refuse collection		81	-	81	97
Water charges		80	-	80	75
		<u>914</u>	<u>-</u>	<u>914</u>	<u>1,298</u>
Non - monetary assets held for use by the charity					
Estimated cost	10			£	£
Land and buildings				850,000	850,000
Car parks				18,347	18,347
Furniture, fixtures and fittings				11,912	11,912
Equipment				9,003	9,003

For and behalf of the Trustees

M J Taylor
Chairman

Date:

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 ACCOUNTING POLICIES

These Financial Statements have been prepared in accordance with the Charities Act 2011 Section 145, using the Receipts & Payments basis available to small charities.

2 FUND ACCOUNTING

Unrestricted funds may be used by the association for any of its ordinary business.

Designated Funds (the maintenance fund) represent unrestricted funds set aside by the association for future major repair and replacement projects to maintain the hall building in excellent condition and working order.

	Unrestricted Funds £	Designated Funds £	2021 Total £	2020 Total £
3 HALL LETTINGS - USER GROUPS				
Pre-school	3,262	-	3,262	9,762
Mothers and toddlers	-	-	-	744
Scouts, cubs and beavers	-	-	-	2,246
Brownies	-	-	-	783
Kumon maths	-	-	-	4,597
Martial arts	-	-	-	198
Table tennis / U3A	87	-	87	2,120
Longthorpe Society	115	-	115	128
Yoga	253	-	253	1,443
French	-	-	-	429
Fitness	518	-	518	506
Tai Chi	58	-	58	936
Indian Dance	200	-	200	-
	<u>4,493</u>	<u>-</u>	<u>4,493</u>	<u>23,892</u>
4 RECREATION GROUND FEES				
Tennis	1,085	-	1,085	1,140
Bowls	630	-	630	815
Football	-	-	-	815
	<u>1,715</u>	<u>-</u>	<u>1,715</u>	<u>2,770</u>
5 UPKEEP OF THE HALL				
Wages	7,945	-	7,945	7,974
Cleaning materials	64	-	64	212
Refuse collection	502	-	502	873
Sanitary	92	-	92	2,106
	<u>8,603</u>	<u>-</u>	<u>8,603</u>	<u>11,165</u>

LONGTHORPE COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Designated Funds £	2021 Total £	2020 Total £
6 UTILITIES				
Gas	1,355	-	1,355	1,779
Electric	1,388	-	1,388	2,169
Water	671	-	671	770
	<u>3,414</u>	<u>-</u>	<u>3,414</u>	<u>4,718</u>

7 REPAIRS AND RENEWALS

Modular stage	-	-	-	1,914
New hall lighting	789	-	789	-
Pre-school fence	-	-	-	-
Stage project	-	-	-	-
New boiler	-	-	-	-
Projection screen	-	-	-	870
Overflow car park	251	-	251	-
Electrical inspections	972	-	972	345
Repairs & service to boiler	-	-	-	298
Car park lighting	-	-	-	-
Shutter repairs	-	-	-	348
Electrical work	-	-	-	280
Fire extinguisher and alarm maintenance	283	-	283	240
Keys and locks	-	-	-	38
Plumbing works	46	-	46	895
Other	72	-	72	152
	<u>2,413</u>	<u>-</u>	<u>2,413</u>	<u>5,380</u>

8 BUILDING WORKS

During the previous year (to 31 March 2020), the stage in the hall was removed to allow for a larger Tennis Club Room and increased storage space for user groups. The total cost of the building works was £47,929, against which the Tennis Club made a contribution of £23,364.

9 MONETARY ASSETS

The Association's monies are not held in segregated accounts, but for the purpose of these financial statements the total is allocated over the various funds.

10 NON MONETARY ASSETS

The Hall building is insured for £1,577,944 (2020 - £1,541,714) and the contents for £53,863 (2020 - £53,863).

LONGTHORPE COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT 2021

1. I formally report the election of the Committee and its Officers as follows:

Following a Committee Meeting on 9 September 2019 -

Chairman	Mr M J Taylor
Hon Treasurer	Mr A R Williams
Lettings Secretary	Ms R Bibi
Hon Secretary	Mrs S Nicholls

2. It is difficult to find the words most appropriate to describe the events over the past 18 months. We last met as a Committee on the 17 February 2020. Little did we know then that we would be forced to close the Hall on the 23 March 2020. Although pre-school were allowed to meet through some of the lockdown, the Hall doors remained closed with the resulting loss of income.

Whilst I will defer to the Treasurer's Report on financial matters, it is appropriate that I should recognise the Covid 19 grant of £25,000 made available to us from Central Government in the Spring of 2020.

This grant has enabled us to retain the services of our cleaner (Paulo) and to allow all Regular Users a discount on their rental charges to help them return to using the Hall and recreation grounds.

It is right at this point I should acknowledge the work of Paulo in keeping the Hall and car park clean and properly maintained, to Graham Walker for attending to immediate and annual repairs and servicing and to Tony Williams for continuing to manage our finances and reserves such that we have sufficient reserves to continue to operate and maintain the Hall for the foreseeable future.

3. Over the period of the lockdown, Tony, Graham and I produced the Covid risk assessment and Graham has gone on to draft a Premises Audit, Fire Safety Plan and Fire Risk Assessment, the latter two being made available for approval at our next full Committee Meeting.
4. I can report that it was not possible to find a replacement for Kumon Maths (one of our largest Users) who left the Hall in late 2019. Pre-school have taken over the running of Mums and Tots. The defibrillator was fitted in 2020 and the metal frame dismountable stage at a cost of £1914 was delivered in about August 2020. And, perhaps most significantly, the children's play area has finally been upgraded to a very high level by the installation of 4 new pieces of play equipment. Our thanks go to our two Ward Councillors, Lynne Ayres and Wayne Fitzgerald for pushing this project along.
5. On the downside, the Association's triple mower has finally reached a point beyond its economic repair and we must now look to its replacement, the cost of which will be not inconsiderable.
6. Looking ahead, I hope we have the worst behind us, but there are some of our regular user groups we shall not see again. However, there is new interest from others and already private bookings are gradually picking up.
7. Finally, as ever, I am grateful to those members of the Management Committee who have supported the Hall and community through the traumatic months of lockdown.