



## THE MANDEVILLE HALL, KIMBOLTON

Registered Charity No. 302646

### **Mandeville Hall – Trustees Report for year ending 31<sup>st</sup> December 2023**

The Mandeville Hall's key purpose is to provide facilities for a wide range of local groups, activities and for hire to the residents of the parish of Kimbolton & Stonely and surrounding area.

The main objectives for 2023 were to:

- Continue to maintain a "Forward Planning" mechanism (spread sheet) to support the improved management of the Halls finances and activities
- Continue to identify areas of improvement and upgrade of the Hall's facilities
- To recruit appropriate skills required by the Committee (Trustee or Volunteer)
- To introduce an online booking & invoicing system.

#### **Forward Planning**

We were unable to hold the planning meeting (November 2022) for the year beginning 1 January 2023. This was concluded in January 2023. The hall AGM was held on Friday 28th April 2023.

#### **Improvements**

The new online booking system (LemonBooking) has been introduced and is providing much improved management of several administrative tasks.

General improvements in the hall included:

- Acoustic panels installed in the Community Hall
- A full Electrical Installation Condition Report (EICR) was carried out and resulted in the upgrade of one plastic consumer unit and an external cable run.
- Large external notice board to the front of the hall
- Information rack in the Community Hall
- Local artist pictures display in the computer room
- New external entrance lights to both halls

#### **Hall Usage**

Regular user groups activity remains strong, however two newly introduced groups (Momentum Spirit & Zumba) folded due to lack of support.

The Thursday Lunch Club, The Welcome Club and Bytes Café continue to go from strength to strength and provide a warm welcome to members of the local community.

Committee Events:

Our regular monthly Bingo nights were very well attended and generated improved revenue. The monthly Film Nights were successful for the first half of the year, however audience figures decreased substantially

and the event was cancelled towards the end of the year. A review will be held in January 2024 to consider the future of this event.

The annual Children's Christmas party was once again a huge success attended by 40 children of 8 years old and younger. We were able to provide the party free of charge thanks to the support of several local businesses.

The annual Quiz night was once again a great success with 66 team players making up 11 teams.

The Committee also arranged a number of First Aid courses in August specifically aimed at Defibrillator use. These were conducted by Katie Spinks, free of charge.

Highlight of the year's activities was the Coronation of King Charles held on the 6<sup>th</sup> May. The event was shown on the large screen in the Main Hall and was enjoyed by local residents. Lunch was also provided for a small charge and included Coronation chicken, quiche, and an optional glass of Prosecco.

### **Policies & Procedures.**

Our policies and procedures were subject to review and updating during the year in preparation for the 3-year review of our Hallmark 1 accreditations by ACRE. This was successfully achieved in August 2023.

### **Finance**

The revenue from hires was £16277 (£15273 2022). General running costs were £13751 (£11293 2022). Maintenance costs were £4858 (£8191 2022).

The Committee activities raised £8036 during the year.

Overall, the hall finances remain in good order.

Independent Examiners (Accounts): Simplex Solutions 33 Hoylake Drive Farcet Peterborough PE7 3BD

### **Trustees**

The Committee of Management structure (as per the governing document) remains unchanged and consists of 4 x elected members, 4 x representative members and 4 x co-opted members giving a total of 12.

The current committee stands at 7 members consisting of 4 elected, 2 representative and 1 co-opted. We also have a minute's secretary who is a non-trustee.

Members:

- Stanley Rhodes – (Elected) Chairman
- Barry Andrews – (Elected) Vice Chairman
- Jean Stratford – (Elected)
- Shirley Rhodes – (Elected)
- Mavis Champion – (Co-opted)
- Joan Carpenter – WI Representative
- Keith Hutchinson – Parish Council Representative
- Anne Beszant (Non Trustee) – Minutes Secretary

Trustee Peter Gutteridge retired following the AGM in April 2023.

We continue to pursue the recruitment & increase the number of Trustees and have a number of excellent volunteers.

Stan Rhodes

Chairman – on behalf of the Mandeville Hall Management Committee

**Mandeville Village Hall**  
**Income and Expenditure Account**  
**For the Year Ending 31 December 2023**

**Income**

Hire of Halls	£	16,655.75
FIT Payments (Electricity	£	968.21
Gift Aid Claim	£	1,250.00
Donations and Grants	£	5,614.24
Bank Interest	£	1,919.92
Bytes income	£	3,131.25
Childrens Xmas Party Income	£	666.31
Coronation Income	£	369.05
Fundraising	£	8,036.20

**TOTAL INCOME**      **£ 38,610.93**

**Expenses**

Electricity	£	5,072.99
Water	£	464.88
Rates	£	191.07
Insurance	£	973.86
Licences and Memberships	£	701.92
Cleaning	£	4,546.93
Waste Disposal	£	227.52
Admin/Office Expenses	£	1,572.19
Repairs and Maintenance	£	4,858.83
Bytes Expenses	£	176.90
Childrens Xmas Party Expenses	£	621.98
Coronation Expenses	£	362.95
Cost of Fundraising Events	£	2,923.39
Capital Expenditure	£	5,338.15

**TOTAL EXPENSES**      **£ 28,033.56**

<b>Surplus/(Deficit for the year</b>	<b><u>£ 10,577.37</u></b>	
Balance brought forward	<b><u>£ 71,062.23</u></b>	As at 31st Dec 2022
<b>Balance carried forward</b>	<b><u><u>£ 81,639.60</u></u></b>	

**Balance carried forward comprises**

Barclays Bank	£ 22,395.57	As at 31st Dec 2023
Cambridge & Counties Bank	£ 59,014.03	As at 31st Dec 2023
Bar Float	£ 200.00	
Bytes Float	£ 30.00	

**£ 81,639.60**



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Mandeville Village Hall

On accounts for the year  
ended

31/12/2023

Charity no  
(if any)

302646

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Yvette Smart

Date: 23/02/2024

Name: Yvette Smart – Simplex Solutions

Relevant professional  
qualification(s) or body  
(if any):

Address: 33 Hoylake Drive, Farcet, Peterborough, PE7 3BD


Section B	Disclosure
-----------	------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to report.