



THE MANDEVILLE HALL, KIMBOLTON

Registered Charity No. 302646

Mandeville Hall – Trustees Report for year ending 31st December 2022

The Hall activities have continued to recover following the Covid-19 Pandemic

The Mandeville Hall's key purpose is to provide facilities for a wide range of local groups, activities and for hire to the residents of the parish of Kimbolton & Stonely and surrounding area.

The main objectives for 2022 were to:

- Continue to maintain a "Forward Planning" mechanism (spread sheet) to support the improved management of the Halls finances and activities
- Continue to identify areas of improvement and upgrade of the Hall's facilities
- To recruit appropriate skills required by the Committee (Trustee or Volunteer)
- To introduce an online booking & invoicing system.

Forward Planning

We were unable to hold the planning meeting (November 2022) for the year beginning 1 January 2023. This was concluded in January 2023. The hall AGM is planned for Friday 28th April 2023.

Following the successful trial of a new online booking system (LemonBooking) during August-September 2022, the system will be going live on the 1st January 2023.

Improvements

The hot water system in the Community Hall was upgraded in April with a boiler installation to give a more efficient supply to the kitchen and toilet areas.

Following repairs to an issue with the Computer Room floor (block floor lifting) the room was completely refurbished in May. The problem also included the need for repairs to the roof tiles following storm damage.

Hall Usage

After a slow start to 2022 the hall usage recovered during the year. All of our Regular User Groups returned to full activity.

Two new groups were introduced during the year with Fitness-Zumba and Bones For Life (exercise for elderly customers).

The hall was also host to several local organisations and businesses including Budgens (First Aid Course), Kimbolton Castle Rotary Club & Kimbolton Royal British Legion social events, Kimbolton Scouts (Quiz Night), Miss Franks Annual Sale, St Andrews Church as well as several local resident's private parties and celebrations.

Committee Events:

We resurrected our monthly Cinema nights and Bingo which after a slow start finished the year well supported.

The annual Children's Christmas party was once again a huge success attended by 45 children of 8 years old and younger. We were able to provide the party free of charge thanks to the support of several local businesses.

The Committee also arranged a number of First Aid courses in August/September specifically aimed at Defibrillator use. These were conducted by Katie Spinks, free of charge, and were attended by 21 local residents.

Highlight of the year's activities was the Queens Platinum Jubilee celebration on the 4th June which was attended by over 200 local residents. The "Family Fun Day" was provided free of charge and included a "hog roast", film show "The Queen 70 Glorious Years", a 1950 exhibition, Linda Allen dance group and several activities and games for children in the Scouts grounds. The event was concluded with a "cake cutting ceremony" carried out by a local celebrity.

Policies & Procedures.

Our policies and procedures were subject to review and updating during the year in preparation for the 3-year review of our Hallmark 2 & 3 accreditations by ACRE. This was successfully achieved in August 2022.

Finance (see the Income & Expenditure Report)

The revenue from hires was £15273 (£7792 2021). General running costs were £11293 (£5561 2021). Maintenance costs increased to £8191 (£5159 2021).

The Committee activities raised £9004 during the year and other revenue came from donations and an insurance claim amounting to £4362.

Overall, the hall finances remain in good order.

Trustees

The Committee of Management structure (as per the governing document) remains unchanged and consists of 4 x elected members, 4 x representative members and 4 x co-opted members giving a total of 12.

The current committee stands at 8 members consisting of 4 elected, 2 representative and 2 co-opted. We also have a minute's secretary who is a non-trustee.

Members:

- Stanley Rhodes – (Elected) Chairman
- Barry Andrews – (Elected) Vice Chairman
- Jean Stratford – (Elected)
- Shirley Rhodes – (Elected)
- Peter Gutteridge – (Co-opted)
- Mavis Champion – (Co-opted)
- Joan Carpenter – WI Representative
- Keith Hutchinson – Parish Council Representative

- Anne Beszant (Non Trustee) – Minutes Secretary

We continue to pursue the recruitment & increase the number of Trustees and have a number of excellent volunteers.

Independent Examiners (Accounts): Simplex Solutions 33 Hoylake Drive Farcet Peterborough PE7 3BD

Stan Rhodes

Chairman – on behalf of the Mandeville Hall Management Committee



Mandeville Village Hall
Income and Expenditure Account
For the Year Ending 31 December 2022

Income

Hire of Halls	£	15,272.75
FIT Payments (Electricity	£	683.68
Insurance Claims	£	1,455.29
Donations and Grants	£	3,177.50
Bank Interest	£	614.55
Bytes income	£	1,441.15
Childrens Xmas Party Income	£	949.50
Queens Platinum Jubilee	£	865.00
Fundraising	£	5,748.85

TOTAL INCOME £ 30,208.27

Expenses

Electricity	£	4,541.14
Water	£	685.90
Rates	£	323.80
Insurance	£	853.72
Licences and Memberships	£	568.00
Cleaning	£	2,842.86
Waste Disposal	£	227.52
Admin/Office Expenses	£	1,249.57
Repairs and Maintenance	£	8,191.48
Bytes Expenses	£	112.43
Childrens Xmas Party Expenses	£	632.21
Queens Platinum Jubilee Expenses	£	1,589.71
Cost of Fundraising Events	£	2,258.54

TOTAL EXPENSES £ 24,076.88

Surplus/(Deficit for the year	<u>£ 6,131.39</u>	
Balance brought forward	<u>£ 64,930.84</u>	As at 31st Dec 2021
Balance carried forward	<u>£ 71,062.23</u>	

Balance carried forward comprises

Barclays Bank	£ 23,738.12	As at 31st Dec 2022
Cambridge & Counties Bank	£ 47,094.11	As at 31st Dec 2022
Bar Float	£ 200.00	
Bytes Float	£ 30.00	
	<u>£ 71,062.23</u>	

Simplex Solutions

33 Hoylake Drive
Farcet
Peterborough
PE7 3BD



Report for Mandeville Village Hall – 08/03/2023

Charity Number - 302646

As requested, we have fully examined your accounts for the period 1st January 2022 – 31st December 2022.

We are satisfied that all the transactions on the bank accounts have been accounted for in the income and expenditure report supplied to us.

Please find our notes for the accounts on the following page.

From the paperwork you have provided we believe you can confidently submit the accounts to the Charity Commission (if required).

A handwritten signature in dark ink, appearing to read 'Yvette Smart', is shown on a light blue background.

Yvette Smart

Cheryl Aves

Simplex Solutions

Mandeville Village Hall – Notes for the Accounts

1. We have checked that all income invoices follow on consecutively and the following invoices were not in your paperwork:

1933	1979
1992	1945
2005	1958
2007	1965
2. We are satisfied that all cash payments for hall hire were reconciled in both the paying in book and on the bank statement.
3. We found no hall hire was paid for in 2022 for 2023 bookings, so no prepayments have been recorded.