



## THE MANDEVILLE HALL, KIMBOLTON

Registered Charity No. 302646

### **Mandeville Hall – Trustees Report for year ending 31<sup>st</sup> December 2021**

#### **The Hall activities were again severely impacted in 2021 due to the Covid-19 pandemic**

The Mandeville Hall's key purpose is to provide facilities for a wide range of local groups, activities and for hire to the residents of the parish of Kimbolton & Stonely and surrounding area.

The main objectives for 2021 were to:

- Continue to maintain a "Forward Planning" mechanism (spread sheet) to support the improved management of the Halls finances and activities
- Continue with a programme of improvement and upgrade of the Hall's facilities
- Broaden the appeal and increase the usage of the Hall across all age groups in the local community

**Due to the Covid-19 epidemic forcing the close down of Community facilities there was no significant activity until September 2021**

#### Forward Planning

We were unable to hold the planning meeting (November 2021) for the year beginning 1 January 2022. This was concluded in January 2022. The hall AGM was postponed in April 2021 and was eventually held in June 2021.

#### Improvements

During January we took advantage of the closure to update the electric distribution across both halls. This enabled improvement to the efficiency of the newly installed battery storage system across the 3-phase electricity supply. In August we were able to upgrade the halls CCTV system.

#### Hall Usage

All activities for Regular Groups and Ad-Hoc bookings were cancelled during the year to March 2021. Only one regular user group held classes during April and two groups in May. Through June-Aug a further three groups returned and a more normal level of activity resumed from September to December. There were only a small number of ad-hoc bookings throughout the year. We did however host the Police, County & Mayoral Elections on the 6<sup>th</sup> May 2021.

#### Policies & Procedures.

Our policies and procedures were subject to review during the year in preparation for a review of our Hallmark 2 & 3 accreditations by ACRE

### Finance (see the Treasurers Report)

Our income from Hall hires was seriously impacted due to “lockdowns” throughout the year. Income from activities normally organised by the hall Committee were also down. Total revenue from hires was £7792.00 (Down from £21,392 in the last full year 2019) and for Committee organised activity £3194.00 (Down from £9945.00 the last full year 2019).

We did however receive Government support grants via Huntingdon District Council of £17,374 and an insurance claim of £4739.00 for “loss of business”

Finances overall remain in good order.

### Trustees

The Committee of Management structure (as per the governing document) remains unchanged and consists of 4 x elected members, 4 x representative members and 4 x co-opted members giving a total of 12.

There have been a number of changes to the current Committee “mix” during 2020/21. The Kimbolton Flower Club have ceased to operate.

The current committee stands at 8 members consisting of 3 elected, 2 representative and 3 co-opted. We also have a minute’s secretary who is a non-trustee.

Stan Rhodes

Chairman – on behalf of the Mandeville Hall Management Committee

Mandeville Hall Income and Expenditure Account  
For the period 1st January 2021 to 31 December 2021

01/01/2020 to 31/12/2020	Income	01/01/2021 to 31/12/2021	Restricted Funds	01/01/2020 to 31/12/2020	Expenditure	01/01/2021 to 31/12/2021
7,269.00	Hire of Halls	7,792.00		630.00	Returned Deposits/Refunds	450.00
1,540.22	FIT Payments (Electricity)	570.54		1,432.30	Electricity	1,129.00
				413.06	Water	101.82
					Less refund (Water charges)	-61.26
				133.00	Rates	363.03
				-67.00	Less refund (Rates)	0.00
	Insurance - Covid 19 claim	4,739.00		791.62	Insurance	819.67
				57.00	Cambs. ACRE Membership	57.00
11,346.00	Donations & Grants	17,394.00		253.92	Performing Rights Society	183.97
235.31	Bank Interest	163.09		180.00	Hall Premises Licence	180.00
				157.50	TV Licence	159.00
					Data Protection Fee	40.00
	Grant for Battery Storage		7,500.00	1,280.50	Cleaner	1,352.00
				0.00	Window Cleaner	100.00
				400.52	Cleaning Materials/Laundry	202.99
				113.76	Waste Disposal	157.52
				710.73	Admin/Office Expenses	776.61
					<b>Maintenance</b>	
				0.00	Building Maintenance	0.00
				165.30	Fire Extinguisher Service	97.50
				355.67	Equipment Maintenance & Replacement	5,154.76
				0.00	Less refund (Maintenance)	-92.76
				140.00	Grounds Maintenance	0.00
640.90	Bytes Income	559.70		29.42	Bytes Expenses	35.30
14.00	Childrens Xmas Party Income	825.00		0.00	Childrens Xmas Party Expenses	445.98
	Refunds	-211.00			Refunds (Xmas party)	-211.00
					<b>Projects</b>	
				0.00	Appliances & Equipment	370.89
				0.00	Building Works	0.00
				0.00	Solar Panels	0.00
				12,936.00	Battery Storage (Solar System)	0.00
	Fundraising				Fundraising	
2,085.90	Fundraising Events Income	3,194.40		709.28	Cost of Fundraising Events	1,666.29
					Less Refund (Bar Stock)	-28.99
				221.11	Closing Bar Stock	556.36
				-585.59	Opening Bar Stock	-221.11
23,131.33		35,026.73	7,500.00	20,458.10		13,784.57

Reconciliation of Bank Accounts

Barclays Bank @ 01/01/2021	26,806.46
Cambridge & Counties Bank @ 01/01/2021	16,316.47
Bar Float	200.00
Bytes Float	30.00
Difference in Bar Stock	335.25
Income	35,026.73
Expenses	-13,784.57
Restricted Funds	0.00
	<u>£64,930.34</u>

Barclays Bank @ 31/12/2021	48,221.28
Cambridge & Counties Bank @ 31/12/2021	16,479.56
Bar Float	200.00
Bytes Float	30.00

£64,930.84

Address:

12 GLEBE ROAD, PERRY  
HUNTINGDON, CAMBS  
PE28 0D9

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Mandeville Hall, Kimbolton

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

302646

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/ 2021**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*J Blake*

Date:

11 Mar 2022

Name:

DEBORAH JANE BLAKE

Relevant professional  
qualification(s) or body  
(if any):

BA (HONS) ACCOUNTING, FINANCE AND ECONOMICS