

1st Welwyn Scout Group (Reg Charity 302603)
Receipts and Payments for year ending 2023

YE 31.12.23			YE 31.12.22	
Receipts	Payments		Receipts	Payments
£14,944	£5,145	Subscriptions	£15,771	£5,148
£3,803	£0	GiftAid	£3,648	£0
£18,361	£15,976	Camps/Activities	£14,631	£14,571
£0	£0	Donations/Grants	£220	£250
£3,085	£736	Fundraising	£2,801	£160
£1,124	£60	Bank Int / Charges	£178	£84
£0	£740	Utilities	£0	£981
£6,229	£0	Hall Hire	£6,212	£0
£186	£4,009	Maintenance	£0	£5,732
£0	£1,152	Insurance	£0	£1,018
£43	£3,737	Section Expenditure	£135	£2,051
£0	£910	Equipment	£0	£574
£47,775	£32,465	Totals	£43,597	£30,569
Net receipts	£15,311		Net receipts	£13,027

Funds Held

YE 31.12.23

CAF Cash	£10,485
CAF Gold	£61,458
	£71,943
Bank movement	£10,468
Income adjustments	-£4,713
Costs adjustments	£9,555
Bank and adjustments	£15,311

Funds Held

YE 31.12.22

CAF Cash	£18,122
CAF Gold	£43,352
	£61,475
	£13,074
	-£579
	£531
	£13,027

Income adjustments

Gift Aid Nov-Dec22	-£434	A
Gift Aid Nov-Dec23	£521	B
Hire income	-£543	C
Deposits for SC25	-£4,257	D
	-£4,713	

Costs adjustments

Kitchen door replacement	-£489	E
Electricity cost	-£627	F
Activities	-£8,439	G
	-£9,555	

Income adjustments

Gift Aid Oct-Dec21	-£776
Gift Aid Nov-Dec22	£434
Parich Council - sewer cc	-£419
Hire income	£183
	-£579

Costs adjustments

Wiring work	-£1,648
Kitchen door replacement	£489
Electricity cost	£627
	-£531

Commentary for year ending 31.12.23

Subscriptions	Capitation payment for the year £4,680. Average number of subscription payments per month 67.
GiftAid	Gift Aid claimed on all subscriptions where Gift Aid Forms received.
Camps/Activities	Expenditure on camps was covered by additional charges per camp.
Fundraising	Total gross receipts from Village Day Duck Race £3,069
Bank Int / Charges	CAF Reserve account interest for the year - £1,105
Utilities	Water and electricity charges for the year.
Hall Hire	Income from hiring the hall (managed by Ann Power) in line with previous year at £6,229
Maintenance	Includes: cleaning costs of £1,152 and replacement toilet cost of £894
Insurance	We renewed our insurance policies with Unity at a cost of £1,152
Section Expenditure	Leaders costs for session activities, badges etc.
Equipment	Equipment purchased for camps: tents, trollyes and an oven.
Income adjustments	Includes deposit payments for the 2024 Scout Camp of £4.3k.
Costs adjustments	Includes payments made for future camps of £8.4k.

		Inc	Pay
1	Subscriptions	14,944.00	5,145.00
2			
3	GiftAid	3,715.90	
4			
5	Camps/Activities	22,618.10	24,414.72
6			
7	Donations/Grants	0.00	0.00
8			
9	Fundraising	3,085.28	735.87
10			
11	Interest	1,124.07	60.00
12			
13	Utilities	0.00	1,367.77
14			
15	Rent	6,771.50	0.00
16			
17	Maintenance	186.00	4,497.38
18			
19	Insurance	0.00	1,151.94
20			
21	Hut Refurbishment		
22			
23	Section Expenditure	43.02	3,736.54
24			
25	Re-equipment	0.00	910.27
		<u>52,487.87</u>	<u>42,019.49</u>
		47,775.37	32,464.61
		<u>4,712.50</u>	<u>9,554.88</u>
	Adjustments	2023	
	Adjustments	2021	-5,233.00 488.78
	Bank	1,124.07	
	Variance	<u>603.57</u>	<u>9,066.10</u>

Row	Lal	Exp	Inc
Act	-24,414.72	22,618.10	
Bank	-17,060.00	18.89	
Don		0.00	
Equip	-910.27	0.00	
Exp	-3,736.54	43.02	
Fund	-735.87	3,085.28	
Gift Aid		3,715.90	
Hire		6,771.50	
Insure	-1,151.94	0.00	
Maint	-4,497.38	186.00	
Subs	-5,145.00	14,944.00	
Util	-1,367.77	0.00	
Grand T	###	###	

Reserve Account

	-7,636.80	
	17,000.00	
	9,363.20	
Interest	161.06	3/27/2023
	216.20	6/26/2023
	347.24	9/26/2023
	380.68	12/26/2023
	<u>1,105.18</u>	

Grand Total

-1,796.62
-17,041.11
0.00
-910.27
-3,693.52
2,349.41
3,715.90
6,771.50
-1,151.94
-4,311.38
9,799.00
-1,367.77

###

Bank 26.1.24

-24,414.72	22,618.10	-1,796.62
-17,060.00	18.89	-17,041.11
	0.00	0.00
-910.27	0.00	-910.27
-3,736.54	43.02	-3,693.52
-735.87	3,085.28	2,349.41
	3,715.90	3,715.90
	6,771.50	6,771.50
-1,151.94	0.00	-1,151.94
-4,497.38	186.00	-4,311.38
-5,145.00	14,944.00	9,799.00
-1,367.77	0.00	-1,367.77
-59,019.49	51,382.69	-7,636.80

Summarised Income / Costs 2023

	<u>£k</u>	<u>£k</u>
<u>Income</u>		
Subscriptions	9.8	
GiftAid	3.0	
		<u>12.8</u>
<u>Costs</u>		
Utilities	-0.7	
Maintenance	-3.8	
Insurance	-1.2	
Section Expenditure	-3.7	
Equipment	-0.9	
		<u>-10.3</u>
<u>Net group income</u>		<u>2.5</u>
Camps/Activities	2.4	
Donations/Grants	0.0	
Bank Int / Charges	1.1	
Fundraising	3.1	
Hall Hire	6.2	
		<u>12.8</u>
<u>Total Income</u>		<u>15.3</u>

Annual Capitation

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Breakdown by section						
Beavers	15	16	18	17		
Cubs	17	20	32	34		
Scouts	13	6	10	21		
	45	42	60	72	74	74
	46.00	48.50	49.00	51.50	52.50	60.00
		5.4%	1.0%	5.1%	1.9%	14.3%
	2,070.00	2,037.00	2,940.00	3,708.00	3,885.00	4,440.00

2022 2023

88	78
58.50	60.00
-2.5%	2.6%
5,148.00	4,680.00

Income adjustments

Gift Aid Nov-Dec22	-£434	<i>A</i>	Monkey Music Nov/Dec22	-£120	<i>C1</i>
Gift Aid Nov-Dec23	£521	<i>B</i>	Daisy Foundation Nov/Dec22	-£213	<i>C2</i>
Hire income	-£543	<i>C</i>	Daisy Foundation Apr/May22	-£270	<i>C3</i>
Deposits for SC24	-£4,257	<i>D</i>	Pilates Nov/Dec22	-£120	<i>C4</i>
			Messy Makeers Oct/Dec23	£180	<i>C5</i>
	<u>-£4,713</u>			<u>-£543</u>	<i>C</i>

Costs adjustments

Kitchen door replacement	-£489	<i>E</i>	Norjam camp 2025	-£550	<i>G1</i>
Electricity cost	-£627	<i>F</i>	Brenscombe camp 2024	-£360	<i>G2</i>
Acivities	-£8,439	<i>G</i>	Scouts camp 2024 - flights	-£5,400	<i>G3</i>
			Scouts camp 2024 - Insurance	-£1,305	<i>G4</i>
	<u>-£9,555</u>		Scouts camp 2024 - camp costs	-£876	<i>G5</i>
			Tolmers 2023	£53	<i>G6</i>
				<u>-£8,439</u>	<i>G</i>

1st Welwyn Scout Group (Reg Charity 302603)
Receipts and Payments for year ending 2022

YE 31.12.22			YE 31/12/2021	
Receipts	Payments		Receipts	Payments
£15,771	£5,148	Subscriptions	£12,648	£4,440
£3,648	£0	GiftAid	£3,827	£0
£14,631	£14,571	Camps/Activities	£7,072	£7,815
£220	£250	Donations/Grants	£0	£0
£2,801	£160	Fundraising	£2,774	£1,130
£178	£84	Bank Int / Charges	£4	£96
£0	£981	Utilities	£210	£541
£6,212	£0	Hall Hire	£3,998	£305
£0	£5,732	Maintenance	£420	£5,282
£0	£1,018	Insurance	£0	£981
£135	£2,051	Section Expenditure	£247	£3,090
£0	£574	Equipment	£93	£2,109
£43,597	£30,569	Totals	£31,292	£25,789
Net receipts	£13,027		Net receipts	£5,504

Funds Held

YE 31.12.22

CAF Cash £18,122
CAF Gold £43,352
Virgin £0

£61,475

Bank movement

£13,074

Income adjustments

-£579

Costs adjustments

£531

Bank and adjustments

£13,027

Funds Held

YE 31/12/2021

CAF Cash £5,210
CAF Gold £43,187
Virgin £3

£48,400

£7,908

£123

-£2,528

£5,504

Income adjustments

Gift Aid Oct-Dec21 -£776 **A**
Gift Aid Nov-Dec22 £434 **B**
Parish Council - sewer cost -£419 **C**
Hire income £183 **D**
-£579

Gift Aid for 2021 received in 2022
Gift Aid for 2022 received in 2023
Contribution towards 2021 sewer costs
Adjustment between years

Costs adjustments

Wiring work -£1,648 **E**
Kitchen door replacement £489 **F**
Electricity cost £627 **G**
-£531

Costs committed in 2021, paid in 2022
Invoices received in 2022
2022 costs invoiced in 2023

1st Welwyn Scout Group (Reg Charity 302603)
Receipts and Payments for year ending 31.12.21

YE 31/12/2021			YE 31/12/2020	
Receipts	Payments		Receipts	Payments
£12,648	£4,440	Subscriptions	£9,650	£3,981
£3,827	£0	GiftAid	£2,213	£0
£7,072	£7,815	Camps/Activities	£240	£589
£0	£0	Donations/Grants	£12,200	£0
£2,774	£1,130	Fundraising	£0	£12
£4	£96	Bank Int / Charges	£23	£60
£210	£541	Utilities	£0	£2,445
£3,998	£305	Hall Hire	£1,487	£0
£420	£5,282	Maintenance	£0	£2,794
£0	£981	Insurance	£0	£951
£247	£3,090	Section Expenditure	£377	£1,950
£93	£2,109	Equipment	£0	£510
£31,292	£25,789	Totals	£26,190	£13,292
Net receipts	£5,504		Net receipts	£12,898

Funds Held	YE 31/12/2021	Funds Held	YE 31/12/2020
CAF Cash	£5,210	CAF Cash	£5,305
CAF Gold	£43,187	CAF Gold	£35,184
Virgin	£3	Virgin	£3
	£48,400		£40,492
Bank movement	£7,908		£11,354
Income adjustments	£123		£664
Costs adjustments	-£2,528		£880
Bank and adjustments	£5,504		£12,898

Date

Group Scout Leader
Treasurer

Andy Trotter
Martin Hockaday

Examiner

1st Welwyn Scout Group (Reg Charity 302603)
Receipts and Payments for year ending 31.12.20

YE 31/12/2020			YE 31/12/2019	
Receipts	Payments		Receipts	Payments
£9,650	£3,981	Subscriptions	£12,136	£3,708
£2,213	£0	GiftAid	£2,976	£0
£240	£589	Camps/Activities	£5,811	£7,617
£12,200	£0	Donations/Grants	£700	£250
£0	£12	Fundraising	£1,751	£12
£23	£60	Bank Int / Charges	£33	£60
£0	£2,445	Utilities	£0	£696
£1,487	£0	Hall Hire	£2,954	£0
£0	£2,794	Maintenance	£0	£4,384
£0	£951	Insurance	£0	£902
£377	£1,950	Section Expenditure	£58	£3,719
£0	£510	Equipment	£0	£816
£26,190	£13,292	Totals	£26,419	£22,163
Net receipts	£12,898		Net receipts	£4,256

<u>Funds Held</u>	YE 31/12/2020	<u>Funds Held</u>	YE 31/12/2019
CAF Cash	£5,305	CAF Cash	£3,974
CAF Gold	£35,184	CAF Gold	£25,161
Virgin	£3	Virgin	£3
	£40,492		£29,138
Bank movement	£11,354		£2,224
Accrued Income	£664		£563
Costs prepaid	£880		£1,469
Bank and accruals	£12,898		£4,256

Date

Group Scout Leader Andy Trotter _____

Treasurer Martin Hockaday _____

Examiner _____

1st Welwyn Scout Group (Reg Charity 302603)
Receipts and Payments for year ending 31.12.19

YE 31/12/2019			YE 31/12/2018	
Receipts	Payments		Receipts	Payments
£12,136	£3,708	Subscriptions	£10,858	£2,955
£2,976	£0	GiftAid	£2,268	£0
£5,811	£7,617	Camps/Activities	£5,336	£5,122
£700	£250	Donations/Grants	£1,155	£0
£1,751	£12	Fundraising	£1,110	£32
£33	£60	Bank Int / Charges	£11	£60
£0	£696	Utilities	£75	£1,259
£2,954	£0	Hall Hire	£3,615	£94
£0	£4,384	Maintenance	£0	£1,958
£0	£902	Insurance	£0	£877
£58	£3,719	Section Expenditure	£310	£4,066
£0	£816	Equipment	£0	£3,040
£26,419	£22,163	Totals	£24,738	£19,462
Net receipts	£4,256		Net receipts	£5,276

<u>Funds Held</u>	YE 31/12/2019	<u>Funds Held</u>	YE 31/12/2018
CAF Cash	£3,974	CAF Cash	£6,783
CAF Gold	£25,161	CAF Gold	£20,129
Virgin	£3	Virgin	£3
	£29,138		£26,914
Bank movement	£2,224		£6,995
Accrued Income	£563		-£250
Costs accrued	£1,469		-£1,469
Bank and accruals	£4,256		£5,276



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/1/23
end date

Period start date To 31/12/23

Period

Charity name: 1st Welwyn Scout Group

Charity registration number: 302603

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document		Provide Scout Association training to youngsters of all sexes, ethnicities and faiths, or no faith
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Beaver, cub, and scout section meetings each week in term time, plus weekend and week camps. Leading to completion of up to 50 activity badges per section, DoE and/or Chief Scout Award long term project badges
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the Trustees have had such regard

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants are made by the Group.
Policy on social investment including program related investment	Para 1.38	The Group's expenditure is exclusively to meet section expenses, equipment renewal and hut running costs to facilitate section meetings and camps for all age groups from 5-13 years
Contribution made by volunteers	Para 1.38	Running section meetings and camps. Maintenance of the hut and equipment.
Other		One volunteer handles hut external letting earning circa £5-6k per annum

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Group has grown from 18 boys and girls in 2014 when the Group restarted after a major hut refurbishment following temporary closure in 2012, to 80-90 young people meeting during 2023.</p> <p>Section meetings take place in the hut, a nearby 40-acre County Scouts woodland site, and at off site canoeing, skiing, and other outdoor pursuit centres, plus 6 camps in Hertfordshire, Brownsea Island near Poole, and the Peak District</p> <p>The hut is also used by Guide Rainbow and Brownie packs plus 6 local community groups ranging from yoga, artist workshops, to baby and toddler groups</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Each section has weekly activities that earn youngsters' individual badges, and Beaver (Bronze), cubs (Silver), and scouts (Gold) Chief Scout Awards
Performance of fundraising activities against objectives set	Para 1.41	The hut lettings bring in around £5-6k, and the annual Duck Race around £2.5k per annum, which meet hut and equipment repairs, and add to our reserves to meet future major refurbishments. The 2013/4 refit cost circa £140k, probably not required again for 20-25 years Equipment renewals will total £20k or so over a 10-year period
Investment performance against objectives	Para 1.41	£70k Reserves are held in Charity Aid Fund Bank accounts, but we will be looking to investing £50k in longer term investment accounts with major banks now interest rates have risen
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position is sound. The day to day running costs of the Group is met each year by subs and gift aid reclaims. The tenant income and fund raising is used for maintenance and to build up reserves (currently £70k) to meet future major repairs and renewals during the remaining 127 years on our lease
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As above to meet future major repairs and renewals. The hut is in excellent condition at present, but will require major refits on more than one occasion over 127 years, so funds are being accumulated in advance of such a need
Amount of reserves held	Para 1.22	£70k
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No such concerns, our sections are full and we have a substantial waiting list. We are a Foundation Group, existing since scouting started in 1908, and have a lease for another 127 years on our hut, with no rent reviews at £89 per annum

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Subs, gift aid, tenant income and fundraising via an annual duck race and various ad hoc events e.g., Christmas Market, Race Nights, etc
Investment policy and objectives including any social investment policy adopted	Para 1.46	Now interest rates are material we will invest some of our reserves in 1 or 2 year fixed interest accounts with substantial banks, but keeping at least £20k in cash to meet any unexpected expenses or equipment loss not covered by our insurance. Both hut and equipment are insured through the national Scout insurance company Unity, so any such costs should be less than that reserve figure
A description of the principal risks facing the charity	Para 1.46	A lack of adult leaders, particularly ladies. At present we have a dozen well qualified adult leaders, but not all can attend every meeting. We have 20 or more security cleared parent helpers for meetings and camps, but the section programmes and camps are ambitious, and getting adult recruits is an ongoing challenge
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	National Scout Policy and Rules, and Constitution
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited principally by the existing Group Scout Leader and Chair of the Board from scout parents, retired scouters, local school governors, and people on local fund raising or similar community bodies. Trustees are elected or re elected at the Annual General Meeting called the Scout Council of all parents, leaders, and trustee board members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are required to complete 5 on line national scout training modules. One of which covers trustee responsibilities, others cover safeguarding, GDPR, scout organisation and safety. They are given an induction meeting with the Chaiman and Group Scout Leader to ensure their suitability to support the Group
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Follows national scout guidelines. Presently there are 5 members of the Trustee Board, the Group Scout Leader, Chair of the Trustee Board, an NHS mental health team leader who acts as secretary, a qualified treasurer and the Group's quarter master. Above the Group is a District Trustee Board, and County, Regional and National mirror image bodies
Relationship with any related parties	Para 1.51	Leader meetings pre date the Trustee Meetings, so the operational needs of the sections are advised for the Board to discuss and resource. Safeguarding and health and safety issues are jointly dealt with between the Board and Leaders meetings
Other		

Reference and Administrative details

Charity name	1 st Welwyn Scout Group
Other name the charity uses	None
Registered charity number	302603

Charity's principal address	Scout Hut, Lockley's Drive car park, Lockleys Drive, Welwyn, Hertfordshire, AL6 9NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Trotter	Chairman		Group Scout Leader
2	Tony Worsley	Group Scout Leader		District Commissioner
3	Michael Gray	Quarter Master/former leader		Group Scout Council
4	Martin Hockaday	Treasurer		Group Scout Council
5	Isabel Worsley	Secretary		Group Scout Council
6				
7				
8				
9				
10				
11				
12				
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15				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Anthony Worsley Group Scout Leader. Andrew Trotter Group Chairman

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Anthony Worsley	Group Scout Leader
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Position (eg Secretary,
Chair, etc)

Andrew Trotter	Group Chairman
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Date

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England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Welwyn / Mid Herts District

I report to the trustees on my examination of the accounts of the 1st Welwyn / Mid Herts District for the year ended 31/12/2023.

Responsibilities and basis of report

As the charity trustees of the 1st Welwyn / Mid Herts District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Welwyn / Mid Herts District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

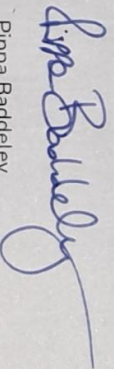
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Welwyn / Mid Herts District as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Pipa Baddeley

Relevant professional qualification or membership of professional bodies (if any): Production Accountant, BBC Studios Productions

Address: 38 Mimram Road, Welwyn, Herts AL6 9HA

Date: 11 July 24