



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/1/22** Period start date To **31/12/22** Period end date

Charity name: **1st Welwyn Scout Group**

Charity registration number: **302603**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document		Provide Scout Association training to youngsters of all sexes, ethnicities and faiths, or no faith
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Beaver, cub, and scout section meetings each week in term time, plus weekend and week camps. Leading to completion of up to 50 activity badges per section, DoE and/or Chief Scout Award long term project badges
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the Trustees have had such regard

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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants are made by the Group. We part funded a defibrillator installed in adjoining council offices (£250)
Policy on social investment including program related investment	Para 1.38	The Group's expenditure is exclusively to meet section expenses, equipment renewal and hut running costs to facilitate section meetings and camps for all age groups from 5-13 years
Contribution made by volunteers	Para 1.38	Running section meetings and camps. Maintenance of the hut and equipment.
Other		One volunteer handles hut external letting earning circa £5-6k per annum

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Group has grown from 18 boys and girls in 2014 when the Group restarted after a major hut refurbishment following temporary closure in 2012, to 70-80 young people meeting during 2022. Section meetings take place in the hut, a nearby 40-acre County Scouts woodland site, and at off site canoeing, skiing, and other outdoor pursuit centres, plus 5 camps in Hertfordshire, Brownsea Island near Poole, and the Peak District. The hut is also used by Guide Rainbow and Brownie packs plus 6 local community groups ranging from yoga, artist workshops, to baby and toddler groups.

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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Each section has weekly activities that earn youngsters' individual badges, and Beaver (Bronze), cubs (Silver), and scouts (Gold) Chief Scout Awards
Performance of fundraising activities against objectives set	Para 1.41	The hut lettings bring in around £5-6k, and the annual Duck Race around £2.5k per annum, which meet hut and equipment repairs, and add to our reserves to meet future major refurbishments. The 2013/4 refit cost circa £140k, probably not required again for 20-25 years. Equipment renewals will total £20k or so over a 10-year period.
Investment performance against objectives	Para 1.41	£43k Reserves are held in Charity Aid Fund Bank accounts, but we will be looking to investing in longer term investment accounts with major banks now interest rates have risen.
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position is sound. The day to day running costs of the Group is met each year by subs and gift aid reclaims. The tenant income and fund raising is used for maintenance and to build up reserves (currently £43k) to meet future major repairs and renewals during the remaining 128 years on our lease
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As above to meet future major repairs and renewals. The hut is in excellent condition at present, but will require major refits on more than one occasion over 128 years, so funds are being accumulated in advance of such a need
Amount of reserves held	Para 1.22	£43k
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No such concerns, our sections are full and we have a substantial waiting list. We are a Foundation Group, existing since scouting started in 1908, and have a lease for another 128 years on our hut

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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Subs, gift aid, tenant income and fundraising via an annual duck race and various ad hoc events e.g., Christmas Market, Race Nights, etc
Investment policy and objectives including any social investment policy adopted	Para 1.46	Now interest rates are material we will invest some of our reserves in 1-, 2- or 3-year fixed interest accounts with substantial banks, but keeping at least £10k in cash to meet any unexpected expenses or equipment loss not covered by our insurance. Both hut and equipment are insured through the national Scout insurance company Unity, so any such costs should be less than that reserve figure
A description of the principal risks facing the charity	Para 1.46	A lack of adult leaders, particularly ladies. At present we have a dozen well qualified adult leaders, but not all can attend every meeting. We have 20 or more security cleared parent helpers for meetings and camps, but the section programmes and camps are ambitious, and getting adult recruits is an ongoing challenge
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	National Scout Policy and Rules, and Constitution
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited principally by the existing Chair of the Board from scout parents, retired scouters, local school governors, and people on local fund raising or similar community bodies. Trustees are elected or re elected at the Annual General Meeting called the Group Council of all parents, leaders, and trustee board members

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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are required to complete 5 on line national scout training modules. One of which covers trustee responsibilities, others cover safeguarding, GDPR, scout organisation and safety. They are given an induction meeting with the Chairman and/or Group Scout Leader to ensure their suitability to support the Group
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Follows national scout guidelines. Presently there are 10 members of the Trustee Board, of which three are parents of youngsters in the three sections, a qualified treasurer, secretary Group Scout Leader and Chairman, plus one that deals with hut maintenance and lastly a person managing the tenants. Leaders choose not to attend as the Group Scout Leader meets separately with them but are invited to the meetings as required. Above the Group is a District Trustee Board, and County, Regional and National mirror image bodies
Relationship with any related parties	Para 1.51	Leader meetings which pre date the Trustee Meetings, so the operational needs of the sections are advised for the Board to discuss and resource. Safeguarding and health and safety issues are jointly dealt with between the Board and Leaders meetings
Other		

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Reference and Administrative details

Charity name	1 st Welwyn Scout Group
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Other name the charity uses	None
Registered charity number	302603
Charity's principal address	Scout Hut, Lockley's Drive car park, Lockleys Drive, Welwyn, Hertfordshire, AL6 9NT

Names of the charity trustees who manage the charity

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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Trotter	Chairman		Group Scout Leader
2	Tony Worsley	Group Scout Leader		District Commissioner
3	Michael Gray	Quarter Master/former leader		Group Scout Council
4	Julie Long	Former leader		Group Scout Council
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Corporate trustees – names of the directors at the date the report was approved

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Director name		
None		

Name of trustees holding title to property belonging to the charity

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Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

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Name of chief executive or names of senior staff members (Optional information)

Anthony Worsley Group Scout Leader. Andrew Trotter Group Chairman

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

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Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony Worsley	Group Scout Leader
Position (eg Secretary, Chair, etc)	Andrew Trotter	Group Chairman
Date		

1st Welwyn Scout Group (Reg Charity 302603)

Receipts and Payments for year ending 2022

YE 31.12.22			YE 31/12/2021	
Receipts	Payments		Receipts	Payments
£15,771	£5,148	Subscriptions	£12,648	£4,440
£3,648	£0	GiftAid	£3,827	£0
£14,631	£14,571	Camps/Activities	£7,072	£7,815
£220	£250	Donations/Grants	£0	£0
£2,801	£160	Fundraising	£2,774	£1,130
£178	£84	Bank Int / Charges	£4	£96
£0	£981	Utilities	£210	£541
£6,212	£0	Hall Hire	£3,998	£305
£0	£5,732	Maintenance	£420	£5,282
£0	£1,018	Insurance	£0	£981
£135	£2,051	Section Expenditure	£247	£3,090
£0	£574	Equipment	£93	£2,109
£43,597	£30,569	Totals	£31,292	£25,789
Net receipts	£13,027		Net receipts	£5,504

Funds Held

YE 31.12.22

CAF Cash £18,122
CAF Gold £43,352
Virgin £0

£61,475

Bank movement £13,074

Income adjustments -£579
Costs adjustments £531

Bank and adjustments £13,027

Funds Held

YE 31/12/2021

CAF Cash £5,210
CAF Gold £43,187
Virgin £3

£48,400

£7,908

£123
-£2,528

£5,504

Date

20-10-23

Group Scout Leader
Treasurer

Andy Trotter
Martin Hockaday

M. Hockaday

Examiner

Mairi Watts

MWatts

Independent examiner's report on the accounts

Report on:

1st Welwyn Scouts Group

Charity Number - 302603

Accounts for the year ended:

31st December 2022

Basis of independent examiner's statement

I report in respect of my examination of the charities accounts for the year ending 31st December 2022.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect that the accounts are not a true representation of the financial performance of the charity for the year.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M WATTS

Name: MAIRI WATTS

Address: 25 POYNTERS MEADOW, CODICOTE, SG4 8UJ

Date: 17 OCT 2023