

CHARITY COMMISSION  
FIRST CONTACT

18 JAN 2022

ACCOUNTS  
RECEIVED

**STEVENAGE DISTRICT SCOUT COUNCIL**

**Report and Accounts**

**Y.E 31 March 2021**

**Trustees Ex-Officio-Appointment**

**District Commissioner**

**District Scout Network Commissioner**

**District Explorer Scout Commissioner**

**District Chairman**

**District Secretary**

**District Treasurer**

**Mrs Kerry Hall**

**Mr Matthew Palacio**

**Dr Steve Skittrall**

**Mr Richard Henry**

**Dr Steve Skittrall**

**Mrs Paula Phipps**

**Trustees Elected and Nominated**

**Ms Emma Carter**

**Mr Stephen Hall**

**Mrs Maureen Nicholson**

**Mr Roy Nicholson**

**Mrs Pauline Shackell**

**Mr Mick Edwards**

**Bankers**

**Yorkshire Bank Northampton**

**Barclays Bank Stevenage**

**Custodian Trustees**

**The Scout Association, Gilwell Park, Chingford.**

**Other Advisors**

**Mr J.R.Baucutt FICB MCIPD Independent Examiner**

**District Registration Number with Scout Association 12216**

**Charity Registration Number 302590**

**Contact Name and Address**

**Mrs.P Phipps**

**118 Hydean Way**

**Stevenage SG2 9XP**

## **Trustees Report**

### **Aims and Organisation**

The aim of scouting and of this District is to promote the development of young people in achieving their full physical, intellectual and spiritual potentials as individuals and as members of their local, national and international communities. This is achieved by an enjoyable and attractive scheme of progressive training based on the Scout Promise and guided by adult leadership.

Leadership is provided by uniformed Scouters who are appointed by The Scout Association. The youth members are banded into training sections according to their age range: a Beaver Scout Colony for 6-8 year olds, a Cub Scout Pack for 8-10.5 year olds, a Scout Troop for 10.5 to 14 year olds. These sections comprise the Scout Groups. Older scouts move on into an Explorer Scout Unit for 14-18 year olds which is a District provision. From the age of 18-25 members have the option of joining the District Scout Network, or becoming an Adult Leader (or both).

An Executive Committee, comprising of non-uniformed members and principal leaders, appointed in accordance with the policy organisation and rules of the Scout Association, undertakes management. The Committee members are the Charity Trustees.

Local volunteers give all leadership, management and other support, mostly from families of our youth members. None are paid for their services, but may be reimbursed out of pocket expenses, i.e. postage, telephone calls or travelling. The extent of such reimbursement is small and is declared in the accounts.

The District is autonomous although subject to the policy and rules of The Scout Association. It holds its own equipment and is self financing. District has benefit of land and building at Poplars Centre, Gresley Way, Stevenage held by leasehold tenure, peppercorn rent.

Progressive training programmes provide education and personal development for youth members in accordance with the Youth Programme specified by The Scout Association. The training sections each run weekly meetings plus special activities during weekend and holiday periods, all containing the elements of fun and character building training and providing a challenge to the young people.

## **District Treasurers Report 31<sup>st</sup> March 2021**

As of 31<sup>st</sup> March 2021 we are now one year into lockdown and a hard year for everyone

A lot of our groups have been able to maintain contact through social media with their young people

The District Exec. Has managed to hold a couple of Zoom meetings just to keep in touch and up to date with anything happening in the District

During the break we have experienced some vandalism at the Canyon which has been kept under control having someone around all the time. Roy organised the start of the archery range and fire pit down there.

There was a large increase in membership monies for 2021 which came at a bad time, most groups were able to meet their obligations but if it increases again next year without full meetings taking place for most of 2021 this may become a problem for some groups. District did not increase it's amount and in fact after giving out the discounts from shop purchases up to December 2020 barely broke even this year.

Some Groups did not like my request earlier this year as to their financial situation and did not reply to my letter sent out. It was not an intrusion, as I have not been receiving copies of groups accounts from their AGM's for many years, I wasn't able to see if any groups were likely to struggle with their membership payment. I am not looking for work for myself or intruding in group's business but I must follow rules as set out in POR.

We now have a new DC at last, Kerry Hall. Kerry wants to see a District representative at all groups AGM's again so I will receive copies of groups finances and be able to keep an eye on any needing help.

Once again Roy has managed to keep the District very solvent with his applications for grants mostly Covid related but one was specifically for the fire pit.

Today, in June we are now able to start our activities again and hopefully the Canyon will come to the fore with the activities and outside space it can offer.

Let us all hope 2021 and into 2022 scouting can come alive again

Paula Phipps

**Receipts and Payments Account Summary****This Year****Previous Year****General Fund**

<b>Total Receipts for Year</b>	<b>72567.69</b>	<b>77995.68</b>
<b>Total Payments for Year</b>	<b>36490.53</b>	<b>54336.01</b>
<b>Net Receipts (payments) for year</b>	<b>36077.16</b>	<b>23659.67</b>
<b>Cash and similar funds brought forward</b>	<b>119647.24</b>	<b>95987.57</b>
<b>Cash Bank and similar funds carried forward</b>	<b>155724.40</b>	<b>119647.24</b>

**The above account and accompanying statement of assets and liabilities were approved by the trustees on June 23<sup>rd</sup> 2021 and signed on their behalf by**

**Mr Richard Henry District Chairman**



**Stevenage District Scout Council  
Year Ended March 31, 2021**

**Stevenage District Scout Council**

**Trustees Annual Report for Year Ended 31 March 2021**

At the end of the year income reserves amounted to £155,724.40

The District's policy on reserves is to hold an amount to enable it to support Groups and Sections within the Stevenage District, and to maintain the District Headquarters Building.

The District is a trust established under its rules, which are common to all Districts. Trustees are appointed in accordance with the Policy, Organization and Rules of the Scout Association.

The accounts have been drawn up on the receipts and payments basis, which is consistent with the previous year.

Approved by the Trustees on and signed on the June 23<sup>rd</sup> 2021 on their behalf by:

.....  
Mr Richard Henry  
District Chairman

**Stevenage District Scout Council**

**Year Ended 31 March 2021**

<u>Receipts For Year</u>	<u>This Year</u>	<u>Last Year</u>
<u>Poplars Hall Hire</u>	6501	13560
Donations/Grants		1780
( Covid Grants SBC)	20240.93	
Mayors Charity	360.97	6450
St Georges Day Collection		
Fund Raising and Train Spon.		5137.35
Membership (Net)	-1262.2	4060
O/S member 2020	1104	
County Lottery Shares		48.36
Refunds	26.84	
Jamboree payment		2030
Cubs	66.2	3483.95
Mini Bus		670
Shop		8109.55
Scouts		2515.29
Beavers		1800.96
<u>Nokeside</u>		
<u>Little Conkers</u>	8420	11580
(Covid Grants SBC)	10,000	
<u>Network</u>	45	
<u>Explorers Activities</u>		
Subs/membership	2559.02	3541
Membership refund		45.14
Explorer to internat fund		
Lochearnhead in District		100
<u>Lochearnhead</u>	425	10575.08
<u>Lochearnhead refunds</u>	3345	
Canyon Hall Hire	414	1653
SBC Covid Grants	20240.93	
Activities	80	856
<u>Cub Camp</u>		
<u>Cub Jam</u>		
<u>Total for Year</u>	72567.69	77995.68

Year	Amount	Description
1950	100.00	General Fund
1951	150.00	General Fund
1952	200.00	General Fund
1953	250.00	General Fund
1954	300.00	General Fund
1955	350.00	General Fund
1956	400.00	General Fund
1957	450.00	General Fund
1958	500.00	General Fund
1959	550.00	General Fund
1960	600.00	General Fund
1961	650.00	General Fund
1962	700.00	General Fund
1963	750.00	General Fund
1964	800.00	General Fund
1965	850.00	General Fund
1966	900.00	General Fund
1967	950.00	General Fund
1968	1000.00	General Fund
1969	1050.00	General Fund
1970	1100.00	General Fund
1971	1150.00	General Fund
1972	1200.00	General Fund
1973	1250.00	General Fund
1974	1300.00	General Fund
1975	1350.00	General Fund
1976	1400.00	General Fund
1977	1450.00	General Fund
1978	1500.00	General Fund
1979	1550.00	General Fund
1980	1600.00	General Fund
1981	1650.00	General Fund
1982	1700.00	General Fund
1983	1750.00	General Fund
1984	1800.00	General Fund
1985	1850.00	General Fund
1986	1900.00	General Fund
1987	1950.00	General Fund
1988	2000.00	General Fund
1989	2050.00	General Fund
1990	2100.00	General Fund
1991	2150.00	General Fund
1992	2200.00	General Fund
1993	2250.00	General Fund
1994	2300.00	General Fund
1995	2350.00	General Fund
1996	2400.00	General Fund
1997	2450.00	General Fund
1998	2500.00	General Fund
1999	2550.00	General Fund
2000	2600.00	General Fund
2001	2650.00	General Fund
2002	2700.00	General Fund
2003	2750.00	General Fund
2004	2800.00	General Fund
2005	2850.00	General Fund
2006	2900.00	General Fund
2007	2950.00	General Fund
2008	3000.00	General Fund
2009	3050.00	General Fund
2010	3100.00	General Fund
2011	3150.00	General Fund
2012	3200.00	General Fund
2013	3250.00	General Fund
2014	3300.00	General Fund
2015	3350.00	General Fund
2016	3400.00	General Fund
2017	3450.00	General Fund
2018	3500.00	General Fund
2019	3550.00	General Fund
2020	3600.00	General Fund
2021	3650.00	General Fund
2022	3700.00	General Fund
2023	3750.00	General Fund
2024	3800.00	General Fund
2025	3850.00	General Fund
2026	3900.00	General Fund
2027	3950.00	General Fund
2028	4000.00	General Fund
2029	4050.00	General Fund
2030	4100.00	General Fund

<u>Payments for Year</u>	<u>This Year</u>	<u>Previous Year</u>
<b><u>Poplars</u></b>		
Water,Heat and Light	2202.53	3300.17
BT and Internet	512.8	682.34
All Insurances	2198.74	2342.9
Cleaning/Maintenance	5606.52	4385.1
Alarm and Fire	906.85	1027.6
Equip/Hire/Training		
Train Repairs/Fund Raising		490
Fund Raising with NSP! PCC		
Greenside/Garden House		
Licences	241.85	289.94
Garage Rents	499.2	499.2
Stationary/Admin	291.26	1204
Printer/laptop etc		
PoppyAppeal/Remb.Day	30	90
St Georges Day Band	30	200
Jamboree		2060
Hospitality		
County Lottery Shares Groups		69.16
Bank Charges	56	56
AGM		174.71
Independent Examiner	150	150
Returned Cheque		2162
Three Towns Project		
Shop	77	5159
Cubs/Beavers		
Scouts		2423.4
Cubs		3103.4
Beavers		1787.5
Mini Bus	1726.24	1725.2
Christingle		26.75
Membership refunds	82.85	512.42
Donation NSPCC		200
Pond clean		283.97
New Mini Bus		
New Mini Bus Minor repairs		
Lawnmower	164.4	3038
Floor refur	174.98	754
Loan to group	985.41	1658
	15337	47323.17



	15337	47323
<b><u>Canyon</u></b>		
Electricity/ /BT/Water	2061.22	2347.99
Insurance		504
Fire/Alarm	324.2	102.08
Cleaning/Mainten/Plumb	2105.93	2715.35
Fence/Gate/Driveway		
Kitchen Equip/Cooker		228
Zip wire/Rifle Range		
CCTV / Film		2845
Annual Inspection	888	888
Climbing Wall/other work	1492.61	

**Explorers**

HQRent		30
Equip/Badges etc		
Membership	1499.32	1564
Activities		373.5
Refunds		

**Lochearnhead**

Deposits	2000	1200
Refund	9625.92	50
Pre-activity		216.69

**Network**

**Cub Camp**

Cub Jam

**Nokeside**

Electricity		640
Insurance/Alarms	557	555.8
Repairs Gutters		200

Groundworks/Maint/Refurb		36490.83
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<b>Total For Year</b>	<b>36490.83</b>	<b>112295.6</b>
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<u>Assets and Liabilities</u>	<u>This Year</u>	<u>Previous Year</u>
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**Monetary Assets**

<b>Bank Accounts</b>	<b>116,249.12</b>	<b>80,348.50</b>
<b>Savings</b>	<b>38,000.00</b>	<b>38,000.00</b>

<b>Cash to Hand</b>	<b>1475.28</b>	<b>1298.74</b>
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<b>Other monetary Assets (Debts due to District)</b>	<b>1291.96</b>	<b>3104.50</b>
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<b>Badge and shop stock</b>	<b>5603.00</b>	<b>5603.00</b>
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<b>Mini Bus (Insured value)</b>	<b>6000.00</b>	<b>6000.00</b>
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<b>Train and carriages (Insured value)</b>	<b>5000.00</b>	<b>5000.00</b>
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<b>Trailer</b>	<b>2000.00</b>	<b>2000.00</b>
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**Poplars**

**Furniture**

<b>Equipment (Insured value)</b>	<b>30,000.00</b>	<b>30,000.00</b>
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**Liabilities those due**

<b>Within one Year</b>		<b>25,000.00</b>
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**(Lochearnhead)**

**Contingent Liabilities**

<b>Canyon Equipment - Activities</b>		<b>6000.00</b>
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**Phase 1**

**Phase 2**

<b>Phase 3</b>	<b>8,500 .00</b>	<b>16,000.00</b>
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<b>Canyon - Kitchen update</b>	<b>2,000.00</b>	<b>2,000.00</b>
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<b>Poplars Stage 3</b>	<b>5,000.00</b>	<b>5,000.00</b>
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**Stevenage District Scout Council**

**Year Ended March 31, 2021**

STEVENAGE

SCOUT GROUP/DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended March 31<sup>st</sup> 2021  
which are set out on pages 3 to .....

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act and
  - to prepare accounts which accord with the accounting records and
  - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's/District's constitution have not been met.

Name: Mr J R BAUCUTT  
Qualification: FICB, Chartered MCIPD.  
Address: 6 GRACE WAY, PIN GREEN  
STEVENAGE, HERTFORDSHIRE  
Date: 17/06/2021