

Trustees' Annual Report

A. Reference & administration details

The 1st Stanstead Abbots & St. Margaret's Scout Group, Scout Association registration number 11590, is a charity registered with the Charity Commission for England & Wales, registration number 302583.

This document is the Trustee's Annual Report for the period 1 January 2023 to 31 December 2024.

The charity's principal address is the Scout Headquarters, Marsh Lane, Stanstead Abbots, Hertfordshire SG12 8QT.

Charity trustees for 1 January – 31 December 2023

Trustee Name	Office
<i>Ex-officio Trustees</i>	
Gavin Miles	Chair
Anne Sauntson	Treasurer
Will Drury	Group Scout Leader
Neil Johnson	Deputy GSL
Debbie Gilbert	Deputy GSL
Elaine Alles	Cub Scout Leader
Lucy Isham	Beaver Scout Leader
Danielle Cottiss	Beaver Scout Leader
<i>Elected Trustees</i>	
Catherine Moorcroft	
Mara Hougham	
Sinead Slater	
<i>Nominated Trustees</i>	
Mark Watt	
Clare Johnson	

B. Structure, governance & management

Governing document

The Group's governing documents are those of the Scout Association and the constitution of the Group. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules that are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance information

The Group is managed by the Group Trustees Board, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, section leaders and parents' representation and meets approximately ten times a year.

Members of the Trustee Board complete trustee introduction training within the first five months of joining the committee.

Trustees' Annual Report

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high quality and safe programmes that gives young people skills for life.

Risk and internal control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate for them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate for permanent loss.

Injury to leaders, helpers, supporters and members. Risk assessments are undertaken before all activities. The Group through the annual membership fees contributes to the Scout Association's national personal accident and medical insurance policy and its third-party liability insurance policy.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

C. Objectives & Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

Trustees' Annual Report

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

D. Achievements & Performance

The main activities and achievements of the Group are described elsewhere in the report.

E. Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee Board considers that the Group should hold a sum equivalent to 12 months running costs, circa £10,000.

Investment policy

The Group does not have sufficient funds to invest in longer-term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

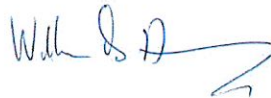
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Gavin Miles
Group Chair



Will Drury
Group Lead Volunteer
(Group Scout Leader)

11th June 2024

1st Stanstead Abbots & St Margaret's Scout Group

Charity no. 302583

Receipts and payments account

Year start date		Year end date	
For the year from	1st January 2023	To	31st December 2023

Receipts and payments

	2023 Unrestricted funds £	2022 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	18,478	15,570
Donations	1,380	1,405
Gift Aid	3,829	3,405
Other similar income	-	-
Sub total	23,687	20,380
Grants		
Maintenance grant	-	-
Other grants	-	3,226
Sub total	-	3,226
Scout Group Activities		
Scouts	3,242	1,780
Cubs	1,846	2,090
Beavers	834	1,918
Squirrels	430	405
District Camp	2,761	-
Scouts Summer Camp	-	8,841
Sub total	9,113	15,034
Fundraising events (gross)		
County Lottery	-	14
Jubilee Festival	-	214
AGM Income	284	377
Coronation Festival	160	-
	444	605
Scout hut income		
Hire of building	-	-
Hire of equipment	772	-
Sub total	772	-
Investment income		
Bank interest	315	11
Sub total	315	11
Total Gross Income	34,331	39,256
Asset and investment sales, etc.	-	-
Total receipts	34,331	39,256

1st Stanstead Abbots & St Margaret's Scout Group

Charity no. 302583

Receipts and payments account

Year start date		Year end date	
For the year from	1st January 2023	To	31st December 2023

Receipts and payments

	2023 Unrestricted funds £	2022 Unrestricted funds £
Payments		
Charitable Payments	136	109
Membership subscriptions paid on (National/County/Area/District)	6,848	6,656
Youth programme and activities	10,036	10,841
Asbestos survey	-	270
Cleaning and refuse disposal	1,949	1,656
Water and Sewerage	389	302
Electricity and Gas	1,043	1,142
Insurance	2,462	2,611
Repairs and Renewals	173	6,511
Broadband	400	-
Other HQ costs	39	332
Materials and equipment	1,527	581
OSM/Go Cardless annual costs	329	343
Contribution to camp costs	2,321	9,914
Uniforms and badges	2,164	1,848
AGM and trustee expenses	949	1,235
Squirrel drey set-up costs	-	205
Garden equipment	304	121
Administration and general expenses	296	677
Sub total	31,229	45,354
Fundraising expenses		
Jubilee Festival	-	108
Coronation Festival	27	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	27	108
Total Gross Expenditure	31,256	45,462
Asset and investment purchases, etc.	-	-
Total payments	31,256	45,462
Net of receipts/(payments)	3,074	6,206
Cash funds last year end	42,020	48,226
Cash funds this year end	45,094	42,020

1st Stanstead Abbots & St Margaret's Scout Group

Charity no. 302583

Receipts and payments account

Year start date		Year end date	
For the year from	1st January 2023	To	31st December 2023

Statement of assets and liabilities at the end of the year

	31st December 2023 Unrestricted funds £	31st December 2022 Unrestricted funds £
Cash funds		
Bank current account	4,989	10,155
Bank deposit account	39,740	31,425
Credit cards	365	440
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	45,094	42,020
(agree balances with receipts and payments account)		ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	45,094	42,020

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

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Print Name

Chair
Treasurer

Independent Examiner's Report

Independent examiner's report to the trustees of 1st Stanstead Abbotts Scout Group

I report to the trustees on my examination of the accounts of the 1st Stanstead Abbotts Scout Group for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the 1st Stanstead Abbotts Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Stanstead Abbotts Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Stanstead Abbotts Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:


GEOFFREY AVEY

Relevant professional qualification or membership of professional bodies (if any): ACMA

Address:

[Redacted address]

Date:

8/6/2024