1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales · Charity number 302582

Details

Other names	1ST SAWBRIDGEWORTH BOY SCOUT GROUP
Status	Registered
Legal form	Trust
Registered	1963-10-02
Register	View on the Charity Commission register

Contact

Address	1st Sawbridgeworth Scout HQ Kecksys Sawbridgeworth Hertfordshire CM21 9DT
Phone	01279600614
Website	www.1stsawbridgeworthscouts.org.uk/

Activities

Objects: 1ST SAWBRIDGEWORTH BOY SCOUT GROUP

Activities: By maintaining eight sections (3 Beaver colonies, 3 Cub Scout Packs and 2 Scout Troops), the 1st Sawbridgeworth Scout Group delivers a wide range of Scouting activities throughout the year for more than 160 youngsters.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** SAWBRIDGEWORTH
- Hertfordshire

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Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£30,308	£40,018	-	-
2023-12-31	£29,322	£35,791	-	-
2022-12-31	£35,897	£42,997	-	-
2021-12-31	£42,559	£23,253	-	-
2020-12-31	£49,407	£17,468	-	-

Trustees

Name	Role	Appointed
Edward Emery		2024-06-12
Eifion Harries		2019-01-01
MR NICK JONES		
MR TIM PAYNE		
Nicholas John Goff		2025-09-01
Philip Overend		2024-06-12
Timothy Bill		2015-09-01

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1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales - Charity number 302582

Accounts

Scouts

1st Sawbridgeworth
Scout Group

DRAFT VERSION
TO BE FORMALLY APPROVED BY
THE GROUP TRUSTEE BOARD
AT THE AGM ON 16th May 2025

1st Sawbridgeworth Scout Group

Annual Report 2024

Trustees' Annual Report

For the period from (start date) **01.01.2024** to (end date) **31.12.2024**

Charity name	**1st Sawbridgeworth Scout Group**
Registered charity number (if any)	**302582**
Charity's principle address	**c/o Mr N R Jones (Group Volunteer Lead)** **1st Sawbridgeworth Scout Group Headquarters** **Kecksys, Sawbridgeworth** **Herts** Postcode **CM21 9DT**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr E Harries	**Group Chairman**	
Mr T Bill	**Group Treasurer**	
Mr N Jones	**Group Lead Volunteer**	
Mr T Payne	**Challenger Scout Section Team Member**	
Mr E Emery	**Blackfoot Cub Section Team Member**	
Mr P Overend	**Challenger Scout Section Team Member**	

Constitution for the 1st Sawbridgeworth Scout Group

Preamble

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board. In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Charitable Objects

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group Scout Council and the Group Trustee Board

The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments. The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council. The Group Scout Council has no Trustee responsibilities.

The Group Scout Council – membership

Membership of the Group Scout Council does not provide any membership status of the Scouts.

Group Scout Council membership

a) The ex officio members of the Group Scout Council are members by virtue of their role in The Scouts:

- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all parents or carers of Beavers, Cubs and Scouts in the Group

b) The appointed members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Lead Volunteer and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members. A Group Scout Council does not need to have any appointed members.

c) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.

d) Membership of the Group Scout Council ends when the:

- member resigns
- member no longer qualifies as a member of the Group Scout Council
- Group Scout Council is dissolved
- Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.

e) The total number of appointed members of a Group Scout Council must not exceed the number of ex officio members.

Group Scout Council – Annual General Meeting

Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year.

The AGM must:

a) Undertake governance oversight by

- approving the minutes of the previous Group AGM
- adopting (or re-adopting) the constitution of the Scout Group charity.
- noting the dates of charity's financial year
- approving appointed members of the Group Scout Council
- agreeing the maximum total number of members of the Group Trustee Board.

b) Review the previous year by

- receiving from the Group Scout Leader an overview of the past 12 months of activity in the Group
- receiving and considering the Group Trustees' Annual report and the annual statement of accounts approved by the Group Trustee Board.
- Before the AGM, the accounts must have completed their examination by an independent examiner.

c) Make appointments

- appoint a Chair of the Group Trustee Board.
- appoint a Treasurer of the Group Trustee Board.
- appoint other members of the Group Trustee Board.
- appoint (or re-appoint) an independent examiner.

Group Trustee Board - purpose

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law
- managing the charity's resources responsibly

b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.

c) young people are meaningfully involved in decision making at all levels

d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

The Group Trustee Board members must themselves collectively:

a) develop and maintain a risk register, including putting in place appropriate mitigations

b) ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

c) maintain and manage:

- a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
- an investment policy for the charity
- a public benefit statement for the charity

d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained

e) ensure the appointment and management and operation of any subcommittees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.

f) ensure that effective administration is in place to support the work of the Group Trustee Board

g) appoint any co-opted members of the Group Trustee Board

h) ensure transparency of operation, including:

- prepare and approve the Annual Accounts and arrange their examination by an independent examiner and as appointed by the Group Scout Council at their AGM
- prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the independent examiner)
- present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
- following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).

i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor

j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer.

Group Trustee Board - membership

Subject to the conflict of interest rules, a Trustee may be a member of more than one Trustee Board.

A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee Categories), with a minimum of five Trustees The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.

Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table. of The Scout Association Policy, Organisation and Rules

The members of the Group Trustee Board are:

a) The Group Lead Volunteer is an ex officio member of the Group Trustee Board.

b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM.

c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. The proposal from the Trustee Board is received by the Scout Council at their AGM. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. The proposal from the Trustee Board is received by the Scout Council at their AGM. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

e) The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

Term limits for Trustees are specified in POR rule 5.3.1.6.

If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.

Group Scout Council - Conduct of meetings

The Group Scout Council meets at their AGM. It would be unusual for there to be additional meetings of the Group Scout Council.

A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.

Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.

Only Group Scout Council members may vote in Scout Council meetings.

The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM. If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

All meetings of the Group Scout Council must be properly recorded and minuted.

Group Trustee Board - Conduct of meetings

Meetings of the Group Trustee Board normally consist of 4 between the Group Scout Council (AGM).

Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.

Only members of a Group Trustee Board may vote in its meetings.

The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.

Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.

Summary of the main activities 2024

By maintaining eight sections throughout 2024 (1 Squirrel Dray, 3 Beaver Colonies, 3 Cub Scout Packs and 1 Scout Troop), the 1st Sawbridgeworth Scout Group delivered a wide range of Scouting activities throughout the year for around 187 members.

Additional details of the objectives / activities (optional information) 2024

- policy on grant making;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year 2024

Squirrels

September 2024 saw the opening of 1st Sawbridgeworth's, first Squirrel Drey providing a Scouting opportunity for 4 to 6 year olds in Sawbridgeworth. This is down to the dedication of Team lead volunteer Sarah W (Bobcat) and two brand new to Scouting team volunteers Carina W (Chipmunk) and Victoria N (Pika).
We launched on the 12th of September 2024 and what an amazing journey it has been. All 12 new squirrels and volunteers have responded with enthusiasm, creativity and dedication, facing a range of challenges and continuing to have an exciting time week after week.
Our first sessions were focused on making friends and getting to know what Scouting is about. We made indoor campfires, learnt campfire songs, found out all about scouting across the world, and played so many games, also not forgetting building a large cardboard den which went towards their Brilliant builder badge.
On the 24th of October 2024, looking super smart in their brand, new uniform, 11 Squirrels were invested into 1st Sawbridgeworth Red Squirrel Drey, proudly supported by their volunteers, parents and family. The Squirrels were also visited by the Mayor of Sawbridgeworth who joined in with the games, craft and reading the Squirrel story.
The Squirrels participated in their first Remembrance Day parade, and we couldn't have been prouder at how well they represented the group.
The remainder of the term was spent exploring a range of different festivals for our Let's celebrate badge which included challenging ourselves to try new foods. (We found out no one likes seaweed but

everyone likes mango), going on a bear hunt in the dark and finding out all about real life superheroes. We were lucky enough to be visited by a Fireman who let all the squirrels try on the uniform and answered so many questions.
Red Squirrel drey also participated in the Christmas tree festival at Great St Marys Church, with a fantastic giant Squirrel tree in which they came second.
Throughout this term we saw the confidence of each squirrel grow, building on their team and leadership skills.
The spring term brought even more adventure and excitement, Pika and Chipmunk were invested into the Red Squirrel Drey, we made Ice cream in a bag, went to superhero training school, decorated animal pancakes, learnt how to use a fire striker and cook toast and went on a family hike round Sawbridgeworth while spotting key points of interest. We were lucky enough to spend an evening at the library dressed as our favourite book characters, making up stories, designing bookmarks and working towards our Story time badge.
In addition, the squirrels were invited to the Beaver activity day, they loved building dens, making dreamcatchers and singing around the fire.
This has been an amazing start to Squirrels for 1st Sawbridgeworth and we look forward to the number of Squirrels and volunteers increasing, the enthusiasm from the Squirrels for badges and addressing all challenges is unending and are very excited about our adventures in the future.

Beavers

Activities for the Spring 2024 programme included activities towards the Space badge including creating star constellation shapes and Space themed outdoor fun with "Muddy Manoeuvres in the Dark" at Pishiobury Park. This was followed by a fun learning set of activities towards the Money Skills badge and regular favourites of Egg themed Games, Pancake fun, lighting fires. Builder Badge sessions gave the Beaver Scouts a chance to plan & create a build at home and show it off to all the other Beaver Scouts the following week. We were truly amazed by the creativity of the Beaver Scouts (& their parents)! Beaver Scouts and their parents enjoyed a full day of bushcraft at Priory Woods in April, where activities included fire lighting with natural materials, basic cooking on the fire, den / shelter building & a wide game.
Key activities for the Summer 2024 Programme included joining in at a District 2 night Beaver/Parent camp at "Thriftwood Scout Activity" centre. Activities for Beaver Scouts included climbing, pedal cars, cave bus, paracord fun, "muddy" giant ball time, the famous "Cresta" cart run and the usual campfire, marshmallows and singing to finish off the day. Despite torrential rain during the Saturday, Beaver Scouts and their parents maintained a sense of fun and togetherness before spending a drier night under the stars (on this occasion, there were still both clear skies). The activities and catering were all planned and supported by District Beaver Leads and Team members, so our special thanks to them for all their hard efforts.
The term also included a special challenge hike, where 2 different large groups set off from Sawbridgeworth and High Wych and met up at the Rivers Orchard (almost simultaneously)! This was followed by a tasting of Rivers Orchard apple juice and a talk from Colin, the local Rivers Orchard expert who explained all about the history of the orchard and took interesting questions from the Beaver Scouts. Our thanks to them for this opportunity. During our weekly sessions, they achieved their Campcraft badge, Hikes badge stages and their Outdoor and Adventure Challenge badges, with a high proportion of time being outdoors, despite more unpredictable summer rain this term! The trip to the Gibberd Garden was enjoyed by all the Beaver Scouts and their parents; it remained fine that day and many said they would love to go there again to see more of the sculptures and fabulous flora and fauna. The regular St George's Day and May Fair events were well attended by the Beaver Scouts, we were very proud of their behaviour at the parade and service. The term finished with a sport day session, an end of term party and a visit with pond dipping at Hatfield Forest. Thanks to Nick for organising this.

Autumn term 2024 started off with a fun trip to the North Weald Miniature railway on a glorious sunny evening where all sections were able to experience a fun trip on the miniature trains through a glade of animals, railway memorabilia and lovely fauna. This proved to be a real favourite with the Beaver Scouts and the leaders/helpers! Key activities for the Autumn 2024 programme again included outdoor fun and learning with fire lighting, a litter picking session in all the Sawbridgeworth parks and around the Bullfields area roads. Well done and special thanks to all regular litter picking Scout families who support the Sustainable Sawbridgeworth and Tidy Up Sawbridgeworth initiatives.

The Beaver Scouts and family members attended the parade and Harvest Festival at the Sawbridgeworth Evangelical Congregational Church and contributed food donations towards the Food Hub run by volunteers at the church for those in need. They also attended the annual Remembrance Parade and Service, again their attendance and behaviour was superb. The Sawbridgeworth Lights On event is a regular feature of the Sawbridgeworth Winter calendar, the Beaver Scouts again enjoyed making lanterns to be displayed in Gt. St Mary's church at the event, which was a wonder to behold again!
The term finished with a joint party with a special visit and performance from Andy Clockwork (the magic man). Great fun was had by all a great way to break for Christmas!

Well done to all the Beaver Scouts, thanks to their amazing leaders and fantastic help from so many parents to enable a great 2024 Scouting year! Thanks also to our regular young leaders and DoE volunteers, your support is really valued by us and the Beaver Scouts!

Cubs

Key activities for the Spring 2024 programme included Home help, Fire Safety, Disability badge night, AirFix Model building, a night hike and an international themed inter-pack Cooking competition. The Cubs enjoyed a fabulous Spring Camp Activity Day with Fires, Shelters and active fun in the woods. Special thanks to Andy E for all his efforts to make these happen. There were our regular spring favourites of Chinese New Year and Pancake fun. Pioneering skills and a visit to Sawbridgeworth Fire Station to further their pioneering and Fire safety skills completed this term's programme activities.

Key activities for the Summer 2024 Programme included a trip to Pishiobury Park for some natural Art activities, map & compass learning with maps & navigation skills, a Bushcraft night at Priory Woods, whittling and campcraft, a "Tour de Cubs" on their bikes, a trip to Hatfield Forest and a Group Cub Camp (Cub Quest) at Thriftwood Scout Activity Site where the Cubs enjoyed the adventurous outdoor activities, fires and a dragon-making competition. The Cub Packs also had great fun either kayaking/rafting at the Essex Outdoor Centre later in the term. The usual St George's Day and May Fair events were well attended by the Cub Scouts, we were very proud of their behaviour at the parade and service. A small overnight night Cub/Leader/Helper camp was held at Thriftwood Scout Activity Site late in July, where they enjoyed archery, axe throwing & some well-deserved downtime.
Key activities for the Cub Autumn 2024 programme kicked off with lighting fires, a Sawbridgeworth Road Safety Hike and Chips night, followed by a Build & Games session, a special Young Leader creative night (thanks to YL Freya for this at Mohawk), Bird Feeder making, Astronomy Night and many fun and active Games sessions (run by Young Leader Eddie at Mohawk by popular vote from the Cubs). It seems jump rope is still at the top of the list! All packs engaged their young leaders to run Games and activities as often as session time allowed! Thanks go to Teddy, Harry and Ed for their support for Blackfoot Pack and Isla for her help at Cheyenne Pack.
Blackfoot Pack also ran a Disaster night, which was great fun and a useful learning opportunity. They

also enjoyed a Sixers Night where Gil (an established Sixer) ran a competition to make the best Chocolate Pancake Showstopper cake! Well done Gil, this was such fun and the outcome was delicious! The talent shows were followed up with some Christmas activities and the popular sweetie bingo, Cheyenne even managed to make Lebkuchen ably directed by their cooking expert lead volunteer Ross.
Big thanks again to all Lead Volunteers, Team Assistants and Parent Helpers who gave the support to make the practical sessions safe & fun; your continued support is much needed and appreciated.
Again, special thanks to all our Young Leaders who attend every week and help run activities, your ideas and time offered is truly appreciated by leaders, parents and the especially the Cub Scouts!

Scouts

As usual the two Troops ran a mutual programme covering all 'normal' Troop evenings, camps and major activities during the Spring Term. After Easter the two Troops merged together under the Challenger name, the reason for the change was there were insufficient adults to successfully run two Troops.

Spring Term 2024

The programme for Spring Term concentrated on the Creative Challenge and Expedition awards.
For the Creative Challenge award we made Bird Feeders, attempted to 'Promote Scouting' through Art and had a cooking night making and eating traditional Pancakes.
For the Expedition Challenge award we learnt about Route planning and using Maps, how to correctly pack a Rucksack, and the safe use of light weight stoves.
The older Scouts then completed the challenge with an Expedition to Priory Woods over the third weekend in March, putting all their knowledge to the test.
On a lighter note we attended a District Swimming night at the Bishop's Stortford College and went to the Harlow Leisurezone to take part in the Vertigo challenge, taking on the 19 exciting climbing challenges designed to test strength and determination.
To complete the term we had a joint Troops games night, so that members of both Troops would know each other when the two Troops merged after the Easter break.

Summer Term 2024

At the start of the term we had a visit from the Spirt of the Wild team who brought along a load of wild animals for us to learn about. These included eagles, owls, hawks, parrots, tarantulas, snakes, bats and meerkats. All of the Scouts had the chance to handle the animals and learn more about them.
In late April we had a Spring Camp at Tolmers. It was pretty chilly and occasionally wet over a weekend, but we didn't let the weather dampen our spirits. As it was quite an early weekend in the season we basically had the whole site to ourselves and to keep us busy we made good use of the onsite activities like Caving, Archery, Aeroball and the Rolling Rock (climbing wall). We also went on a local Ramble through Northaw Great Wood in the sunshine!
As the summer term progressed we did many of our favourite summer evening activities like launching bottle rockets, strolling along the river Stort from the Moorhen back to the HQ, cycle maintenance evening in preparation for our annual cycle ride exploring the cycle paths and routes around Harlow on the longest day.
Tom Eaton (District Instructor) brought along several different types of Tomahawks (axes) for the Scouts to learn how to throw safely.
We had two evenings out on the river with Whoosh Canoe Club, the first evening was for more experienced paddlers, who paddled up to Spellbrook Lock before returning. The second night was for all and by the end of the night everyone could just about paddle in a straight line. Some managed to go all the way to Tednambury Lock and back (about 5 km).

Just in case anyone had missed the weekend camp, we had a night Fire lighting and outdoor cooking at the HQ on a balmy May evening.
Towards the end of the term we had an exciting evening bumbling at the Essex Outdoors Harlow centre. Bumbling is basically inland coasteering, swimming in the river with loads of silly games and challenges like sliding down the slippery slope into the dock, wild water polo and jumping off the bank into large rubber rings.
We concluded the term with our traditional family BBQ, Widegame and Investiture and Awards night at the Priory Woods campsite.

Autumn Term 2024

Autumn term saw us continuing with the Creative Challenge awards, with patrols creating a comic book promoting a Scouting Adventure, building and flying model aircraft, scripting and performing in their own play or campfire stunt.
Another night was Trades Nights were we all got to try out being a carpenter, electrician or plumber.
There was a Quiz night and finally Christmas craft to complete the challenge badge.
Several Scouts helped out at the Apple day in Rivers Nursery (World Challenge Badge) or joined in with the Tidy-Up Sawbridgeworth (TUS) Community event.
For a change to our normal inside meetings we had a night time Ramble from the Bell Street car park through Pishiobury Park to see the Super Moon on a crisp October evening.
For our main Autumn camp we had a weekend camp at the Two Mile Bottom Scout campsite in Thetford forest, during the half term break. We stayed in a nice building, just in case the weather was inclement. We made good use of the onsite activities; Rifle Shooting, Tomahawk throwing, Archery and Crossing the Two Tyre Ravine. However we still had plenty of time to practise our fire lighting and go for a short local ramble on Saturday. Saturday evening we had a session paracording before watching Harry Potter film before bedtime.
We entered a team at the annual Green Beret challenge weekend. The competition was held at Tolmers and this time the weather was quite kind, if a bit wet underfoot. Our team made it into the top 30, considering there were over 150 teams altogether, that's a good achievement.
Mid-November saw us turn our attention to the annual Cooking Competition which ties in with the cooking section of the Creative Challenge award. This year we had William the District Commissioner, plus the Sawbridgeworth Mayor and Deputy Mayor, all wanting to come and judge the competitions. As usual the judges had a hard job deciding the winners of the competition due to the excellent cooking and team work of all the Patrols.
The year concluded with a Christmas party on our last meeting night of the term. The theme was 'How bad is your Onesie or Christmas Jumper? No Uniform allowed! With pizza and silly Christmas games, great fun was had by all.

Statement of the charity's Financial reserves and investment policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs.

At the end of the year, income reserves amounted to £26,555.18 plus £35,408.18 in the Building Contingency fund.

Public Benefits Statement

1st Sawbridgeworth Scout Group is part of a national movement open to young people 6 - 14 and adults who are willing to make the Scout promise. People in deprived circumstances are able to benefit from our programme, and accessing our benefits is not constrained by a members ability to pay a subscription.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full name	Eifion Harries	Timothy Bill
Position	Chairman	Treasurer
Date	16/5/25	16/5/25

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Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.24 to (end date) 31.12.24

(A1) Receipts

Budget 2024		Unrestricted Funds 2024	Unrestricted Funds 2023
	MEMBERS SUBSCRIPTIONS		
11,000	Subs from Sections	10,629.16	11,935.52
0	Less Levy Paid	0.00	0.00
11,000		10,629.16	11,935.52
	INVESTMENT INCOME RECEIVED		
0	Go Cardless Fees	0.00	0.00
7,800	Hall Rent	8,220.00	8,200.00
7,800		8,220.00	8,200.00
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0	Discount on Levy	0.00	0.00
3,000	Gift Aid	0.00	0.00
3,000		0.00	0.00
	ACTIVITIES		
3,400	Group Activities	9,788.81	6,489.25
3,400		9,788.81	6,489.25
	FUND RAISING (gross)		
0	Fund Raising	1,120.96	2,363.15
0		1,120.96	2,363.15
	OTHER INCOME		
0	Miscellaneous	549.15	333.91
0		549.15	333.91
	SUNDRY RECEIPTS		
0	Miscellaneous	0.00	0.00
0	Transfer of funds	0.00	0.00
0		0.00	0.00
25,200	**TOTAL RECEIPTS FOR THE YEAR**	**30,308.08**	**29,321.83**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.24 to (end date) 31.12.24

(A2) Payments

Budget 2024		Unrestricted Funds 2024	Unrestricted Funds 2023
	PREMISES		
5,000	Electricity	3,774.39	3,759.35
1,500	Insurance	1,428.88	1,113.16
4,000	Building Repairs/Maint	3,588.69	3,422.88
150	Water	207.82	118.22
10,650		8,999.78	8,413.61
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0		0.00	0.00
	ACTIVITIES		
4,000	Group Activities	15,386.69	12,276.17
0	Loan Repayment	0.00	0.00
0	Training	0.00	0.00
4,000		15,386.69	12,276.17
	FUND RAISING EXPENSES		
200	Fund Raising	30.00	30.00
200		30.00	30.00
	ADMINISTRATION / ESTABLISHMENT EXPENSES		
300	Administration	278.00	298.00
0	Cleaning	0.00	0.00
756	Lease	755.94	450.00
9,632	Annual Levy	10,309.00	9,632.00
10,688		11,342.94	10,380.00
	PURCHASE OF CAPITAL EQUIPMENT		
3,000	New Equipment	1,745.93	2,607.14
0	New Build	0.00	0.00
3,000		1,745.93	2,607.14
	SUNDRY PAYMENTS		
2,000	Badges	1,654.06	1,759.25
0	Miscellaneous Expenditure	858.58	324.80
0	Contingencies	0.00	0.00
2,000		2,512.64	2,084.05
30,538	**TOTAL PAYMENTS FOR THE YEAR**	**40,017.98**	**35,790.97**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.24 to (end date) 31.12.24

Receipts and Payments summary

	Unrestricted Funds 2024	Unrestricted Funds 2023
TOTAL RECEIPTS FOR THE YEAR	30,308.08	29,321.83
TOTAL PAYMENTS FOR THE YEAR	40,017.98	35,790.97
NET RECEIPTS FOR THE YEAR	-9,709.90	-6,469.14
CASH, BANK & SIMILAR FUNDS LAST YEAR END	61,778.76	68,247.90
CASH, BANK & SIMILAR FUNDS THIS YEAR END	52,068.86	61,778.76

Receipts and Payments Accounts

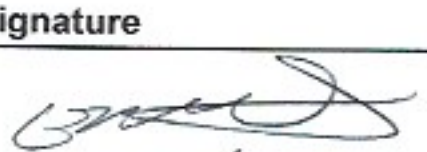
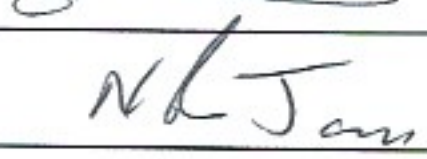
CC16a

For the period from (start date) 01.01.24 to (end date) 31.12.24

(B) Statement of Assets and Liabilities at the end of the period

	2024	2023
B1 CASH FUNDS		
Cash in Hand / Floats	0.00	0.00
Treasurer's A/C	52,068.86	61,778.76
Business A/C	0.00	0.00
Scout Association Short Term Investment Service	0.00	0.00
	52,068.86	61,778.76
B2 OTHER MONETARY ASSETS		
n/a	0.00	0.00
	0.00	0.00
B3 INVESTMENT ASSETS		
n/a	0.00	0.00
	0.00	0.00
B4 ASSETS RETAINED FOR CHARITY'S OWN USE		
Motor vehicles	0.00	0.00
Scouting equipment, furniture, etc.	18,635.80	19,410.89
	18,635.80	19,410.89
TOTAL ASSETS	**70,704.66**	**81,189.65**
B5 LIABILITIES		
n/a	0.00	0.00
	0.00	0.00
TOTAL LIABILITIES	**0.00**	**0.00**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees at the meeting of the 1st Sawbridgeworth Group Executive on xxxx 2020 and signed on their behalf by:

Trustee and position	Signature	Date
Eifion Harries - Chair		16/5/25
Nick Jones - Group Scout Leader		16/5/25

Independent Examiner's Report to the Trustees of the 1st Sawbridgeworth Scout Group (Registered Charity No 302582)

I report on the accounts of the 1st Sawbridgeworth Scout Group ('the charity') for the year ended 31st December 2024, which comprise the Receipts and Payments Account, the Balance Sheet and related notes. This report is made solely to the Trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with Section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the requirements of the Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT
2nd May 2025

1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales - Charity number 302582

Accounts

Scouts
1st Sawbridgeworth
Scout Group

TO BE FORMALLY APPROVED BY THE GROUP TRUSTEE BOARD AT THE AGM ON 12th June 2024

1st Sawbridgeworth Scout Group

Annual Report 2023

Trustees' Annual Report

For the period from (start date) **01.01.2023** to (end date) **31.12.2023**

Charity name	**1st Sawbridgeworth Scout Group**
Registered charity number (if any)	**302582**
Charity's principle address	**c/o Mr N R Jones (Group Lead Volunteer)** **1st Sawbridgeworth Scout Group Headquarters** **Kecksys, Sawbridgeworth** **Herts** Postcode **CM21 9DT**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr P Richardson	**Group Chairman**	
Mr T Bill	**Group Treasurer**	
Mr N Jones	**Group Lead Volunteer**	
Mrs K Forbes-Jackson	**Group Secretary**	**Until November 2023**
Mrs M Bray	**Assistant Group Lead Volunteer**	
Mr G Wheeldon	**Mohawk Cub Lead Volunteer**	
Mr A Jermy	**Ottawa Beavers Lead Volunteer**	
Mr A Everett	**Blackfoot Cub Lead Volunteer**	
Mr T Payne	**Discovery Scout Lead Volunteer**	
Mr E Harries	**Challenger Scout Lead Volunteer**	

Constitution for the 1st Sawbridgeworth Scout Group

Preamble

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board. In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Charitable Objects

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group Scout Council and the Group Trustee Board

The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments. The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council. The Group Scout Council has no Trustee responsibilities.

The Group Scout Council – membership

Membership of the Group Scout Council does not provide any membership status of the Scouts.

Group Scout Council membership

a) The ex officio members of the Group Scout Council are members by virtue of their role in The Scouts:

- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all parents or carers of Beavers, Cubs and Scouts in the Group

b) The appointed members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Lead Volunteer and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members. A Group Scout Council does not need to have any appointed members.

c) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.

d) Membership of the Group Scout Council ends when the:

- member resigns
- member no longer qualifies as a member of the Group Scout Council
- Group Scout Council is dissolved
- Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.

e) The total number of appointed members of a Group Scout Council must not exceed the number of ex officio members.

Group Scout Council – Annual General Meeting

Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year.

The AGM must:

a) Undertake governance oversight by

- approving the minutes of the previous Group AGM
- adopting (or re-adopting) the constitution of the Scout Group charity.
- noting the dates of charity's financial year
- approving appointed members of the Group Scout Council
- agreeing the maximum total number of members of the Group Trustee Board.

b) Review the previous year by

- receiving from the Group Scout Leader an overview of the past 12 months of activity in the Group
- receiving and considering the Group Trustees' Annual report and the annual statement of accounts approved by the Group Trustee Board.
- Before the AGM, the accounts must have completed their examination by an independent examiner.

c) Make appointments

- appoint a Chair of the Group Trustee Board.
- appoint a Treasurer of the Group Trustee Board.
- appoint other members of the Group Trustee Board.
- appoint (or re-appoint) an independent examiner.

Group Trustee Board - purpose

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

a) The charity is:

- well managed
- carrying out its purposes for the public benefit
- complying with the charity's governing document and the law
- managing the charity's resources responsibly

b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.

c) young people are meaningfully involved in decision making at all levels

d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

The Group Trustee Board members must themselves collectively:

a) develop and maintain a risk register, including putting in place appropriate mitigations

b) ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

c) maintain and manage:

- a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
- an investment policy for the charity
- a public benefit statement for the charity

d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained

e) ensure the appointment and management and operation of any subcommittees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.

f) ensure that effective administration is in place to support the work of the Group Trustee Board

g) appoint any co-opted members of the Group Trustee Board

h) ensure transparency of operation, including:

- prepare and approve the Annual Accounts and arrange their examination by an independent examiner and as appointed by the Group Scout Council at their AGM
- prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the independent examiner)
- present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
- following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).

i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor

j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer.

Group Trustee Board - membership

Subject to the conflict of interest rules, a Trustee may be a member of more than one Trustee Board.

A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee Categories), with a minimum of five Trustees The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.

Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table. of The Scout Association Policy, Organisation and Rules

The members of the Group Trustee Board are:

a) The Group Lead Volunteer is an ex officio member of the Group Trustee Board.

b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM.

c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. The proposal from the Trustee Board is received by the Scout Council at their AGM. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. The proposal from the Trustee Board is received by the Scout Council at their AGM. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

e) The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

Term limits for Trustees are specified in POR rule 5.3.1.6.

If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.

Group Scout Council - Conduct of meetings

The Group Scout Council meets at their AGM. It would be unusual for there to be additional meetings of the Group Scout Council.

A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.

Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.

Only Group Scout Council members may vote in Scout Council meetings.

The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM. If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

All meetings of the Group Scout Council must be properly recorded and minuted.

Group Trustee Board - Conduct of meetings

Meetings of the Group Trustee Board normally consist of 4 between the Group Scout Council (AGM).

Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.

Only members of a Group Trustee Board may vote in its meetings.

The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.

Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.

Summary of the main activities 2023

By maintaining eight sections throughout 2023 (3 Beaver Colonies, 3 Cub Scout Packs and 2 Scout Troops), the 1st Sawbridgeworth Scout Group delivered a wide range of Scouting activities throughout the year for around 175 members.

Additional details of the objectives / activities (optional information) 2023

- policy on grant making;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year 2023

Beavers

Key activities for the Spring 2023 programme included outdoor fun with "Muddy Manoeuvres in the Dark" at Pishiobury Park, a visit to "Pets at Home", a fabulous set of activities for learning about Cooking, Health & Fitness, Book Reader Badge and regular favourites of Egg themed Games, Pancake fun, lighting fires &. Special Beaver Service training gave the Beaver Scouts a chance to work in teams to earn their "Special Beaver Service" awards while they practised jumping, nerf shooting, a Krypton factor puzzle and moving heavy equipment across the HQ! Beaver Scouts and parents enjoyed a full day of bushcraft at Priory Woods in April, where activities included fire lighting with natural materials, basic cooking on the fire, den / shelter building & water filter making.
Key activities for the Summer 2023 Programme included an amazing Beaver/Parent camp & outdoor
camp at "Thriftwood Scout Activity" centre. Activities for Beaver Scouts included climbing crate stacks, navigating a cave bus, the famous "Cresta" cart run and the usual campfire, marshmallows and singing to finish off the day before a night under the stars (on this occasion, there were both stars & rain). The activities and camping were accompanied by alfresco cooked meals and refreshments, enjoyed by all.
The term also included a special "coronation" event, complete with pioneering to make "sedan chair" thrones (which they raced wearing crowns). They also tried cooking skills to help make coronation "crown" biscuits. During our weekly sessions, they achieved their Digital Citizen, Camp craft, Hikes stages and Adventure Challenge badges, with a high proportion of time being outdoors, despite the

incessant rain this term! The train & river hike will be remembered by many; parents & leaders showed great teamwork to support young people over a very recently flooded stretch of path! The usual St George's Day and May Fair events were well attended by the Beaver Scouts, we were very proud of their behaviour at the parade and service. The term finished with our traditional water games at HQ and a "cold & windy" visit & hike at Hatfield Forest.

Key activities for the Autumn 2023 programme again included outdoor fun & learning with fire lighting,
orienteering at Southern Country Park, a Road Safety hike and completion of the Emergency Aid staged badge. Halloween was celebrated with pumpkin carving sessions. During our weekly sessions, they also completed their Photography badge, Skills challenges and achieved their International badge, learning about other countries and cultures.

The Beaver Scouts and family members attended the parade and Harvest Festival at the Sawbridgeworth Evangelical Congregational Church and contributed food donations towards the Food Hub run by volunteers at the church for those in need. They also attended the annual Remembrance Parade and Service, again their attendance and behaviour was superb. The Sawbridgeworth Lights On event is a regular feature of the Sawbridgeworth Winter calendar, the Beaver Scouts again enjoyed making lanterns to be displayed in Gt. St Mary's church at the event. It was a fabulous display. The term finished with popular Christmas themed games & party food.

Well done to all the Beaver Scouts, thanks to their amazing leaders and also for the fantastic help from parents to enable a great 2023 Scouting year! Thanks also to our regular young volunteers, your support is really valued by leaders and the Beaver Scouts!
At the recent District Awards for 2023, there were great nominations for our leaders and young people with the District Beaver Scout of 2023 trophy being awarded to Nathaniel Wright from 1st Sawbridgeworth Manitoba colony.

Cubs

Key activities for the Spring 2023 programme included Emergency Aid, Personal/Home & Fire Safety & cooking with trangias. They enjoyed a fabulous Spring Camp Activity Day with Fires, Shelters and active fun in the woods. There were our regular Spring favourites of Chinese New Year and Pancake fun. This term also included a wood themed session, making bird boxes to take home and a DIY session where they wired plugs and learned how to screw into wood. Fitness activities & Easter fun completed this term's programme activities.

Key activities for the Summer 2023 Programme included boat making & racing, learning about maps & navigation, orienteering in Southern Country Park, fires, whittling & campcraft. The Cub Packs
participated in kayaking/rafting at the Essex Outdoor Centre. The usual St George's Day and May Fair events were well attended by the Cub Scouts, we were very proud of their behaviour at the parade and service.

Key activities for the Autumn 2023 programme kicked off with lighting fires, followed by a Safety hike and a Communicator badge evening. The Cubs also enjoyed a paracord bracelet making session, a photography night, a film evening and a challenging climbing session at "The Lock".
Blackfoot Cub Pack enjoyed a Cub-led International badge quiz evening, which recently won the District youth shaped activity award for 2023. The Cub Scouts supported the Harvest Parade & Service and the annual Remembrance Parade and Service, again their attendance and behaviour at

the events was superb.

The highlight of the Autumn term was the making / decorating of a Christmas tree for the Gt St Mary's Christmas Tree event. The Mohawk Pack wooden tree won the coveted "best tree" prize and was later auctioned for a donation to the SECC Food Hub.

Well done to all the Cub Scouts and to their superb, practical & patient leaders for a fabulous 2023! Big thanks again to all those Section Assistants and Parent Helpers who gave the support to make the practical sessions safe & fun; your continued support is much needed and appreciated. Special thanks also to our Young Leaders who attend every week and help run activities, your ideas and time offered is truly appreciated by leaders, parents and the Cub Scouts!
At the recent District Awards for 2023, there were many nominations for leaders and young people with trophies being awarded to 1 st Sawbridgeworth Group Blackfoot nominees Niamh Payne (Cub Leader), Teddy Emery (Young Leader), Gil Dickens-Brown (most Cub badges) and Huxley Jones (youth shaped programme activity).

Scouts

Challenger and Discovery Troops run a mutual programme covering all 'normal' Troop evenings, Camps and major activities. Together we have had another busy and active year.

Spring Term 2023

As the New Year began we started working towards the Skills (& fitness) Challenge. The first week was a food tasting challenge, with the Scouts trying different makes of coke, apples, crisps and digestive biscuits. Generally the Scouts preferred the 'own brands' to the more expensive brands, but with golden delicious apples being given the thumbs down.
For the next few weeks the Scouts had been regularly training on our "Circuit training" course, the Scouts also designed posters explaining the dangers of alcohol, drugs and tobacco.
As part of the Skills Challenge badge we also spent a couple of evenings learning the essentials of 1st Aid, which also gained the Scouts their Stages 1 & 2 Emergency Aid staged badges.
One week we did Andy's Ultimate Challenge, a series of team building activities and patrol challenges.
After half term it was the traditional "Pancake night" which everyone enjoyed.
We were back swimming with the District at Bishop's Stortford College again, this time for a couple of weeks to complete the Stage 3 swimming badge.
For our Winter camp in March we had a weekend camp at Thorrington Scout campsite staying in the very nice Alpha building, with bunk beds and a big kitchen (just in case the weather was inclement).
However we still had plenty of time on Saturday morning to practise our camping skills; cooking on wood fires, using axes & saws safely. Saturday lunchtime it was time to put our skills to the test with a proper "backwoods" meal. Saturday afternoon saw us challenged by the Adventure Run (assault course) and Archery sessions. Later in the evening it was time to go climbing on the bouldering wall and explore the 3D Maze (in the dark). On Sunday morning we went air rifle shooting, mini-crossbows and explored the campsite trying to solve the photo quiz.
To complete the term we had a Fire lighting and outdoor cooking night at the HQ, in case anyone had missed the weekend camp.

Summer Term 2023

Having completed the Skill Challenge the previous term, after Easter we decided to concentrate on gaining a couple of Activity badges, with the first night back looking at Local Knowledge badge with a quiz and historical games.

We had another swimming night with the District at Bishop's Stortford College, but this time it was a fun night after all the hard work gaining the swimming badges on previous visits.
We then worked on the Photographers badge, with the Scouts going out for a Hike along the river to 'shoot' interesting items and the local wildlife. The next week we spent time editing and 'improving' the pictures.
As the summer term progressed we did many of our favourite summer evening activities like launching bottle rockets, strolling along the river Stort from the Moorhen back to the HQ, cycle maintenance evening in preparation for our annual cycle ride along the Flitchway on the longest day and an evening canoeing on the river with Whoosh.
We visited Southern Country Park in Thorley for an Orienteering evening and a Patrol Challenge night at the HQ with a series of Team building games and challenges.
In July we had an Early Summer Camp weekend at Priory Woods where we go to practice our Bushcraft and basic camp craft skills; lighting fires using various techniques, using axes & saws safely, cooking on wood fires and Backwoods cooking, widegames etc.
Towards the end of the term we had an exciting evening at the Lea Valley Whitewater centre, rafting on the legacy course. I think just about everyone found themselves in the water at some stage, all very enjoyable and exciting.
We concluded the term with our traditional family BBQ, Widegame and Investiture and Awards night at the Priory Woods campsite.

Summer Camp 2023 – District Lochearnhead Expedition - Scotland

In the Summer holidays, Scouts and Leaders from both Troops joined the District Lochearnhead expedition for ten action packed days in August. The aim of the expedition is to have fun doing adventurous outdoor activities in the highlands of Scotland. We stayed at the Hertfordshire Scout Station at Lochearnhead. Actually the 'station' has served as a Hertfordshire Scout activity base for longer than it was a railway station! As it had been closed for refurbishment since the pandemic, we were one of the lucky Districts who got to use the newly reopened station this year.
A taste of Lochearnhead; Monday evening about 10pm meet at Silver Lees carpark and board the coach, travel all night (only stopping twice on route), arrive at the 'station' just before 7:30am on Tuesday morning for breakfast, while we had breakfast the previous weeks participants boarded the coaches and returned home, following breakfast we had about an hour to settle in to our Cabins before we were off walking up one of the local hills, returning in the afternoon for tea & cakes on the platform, before dressing for diner and evening activities.
Wednesday, we had sailing on Loch Earn, as it was a bit windy this was quite an eventful and exciting day!
Thursday was mountain biking day, cycling about 15 miles to the Invertrossachs Scout campsite on Lock Venachar via Balquhidder and Callander. We spent the night at Invertrossachs with the Scouts bivouacing in a purpose built 'round' shelter with fantastic views of the night sky, while still being dry.
On Friday we stayed at the Invertrossachs campsite, for a relaxing "backwoods" day until the transport arrived to take us back to the station in the late afternoon. The day was spent cooking on wood fires, playing on the beach, watching fast jets skim the loch before heading off over the hills and just chilling out in the beautiful scenery.
Saturday was very wet and windy so our next Sailing trip was rearranged to a canoeing trip on 'Lochan Lairig Cheile', a sheltered little lock further up Glen Ogle.
Sunday was a gloriously warm day, so we all went to the Highland Games at Crieff. The highland games was a fascinating experience with all sorts of sports, highland dancing and bagpipe competitions all going on at the same time. It was hard to know what to watch at times. The Scouts particularly liked looking around the stalls and riding the fairground rides.
Monday saw us back on the water for a whole day kayaking on Loch Dochart where we kayaked to a castle on a little island for lunch.
Tuesday we were on the water again, but this time it was Stand-up Paddle boarding on Lock Venachar at the Invertrossachs Scout campsite.

Wednesday was a bright and beautiful day perfect for a stroll up the double peaked Ben Vorlic 985 m in the sunshine, before returning to the station for tea and cakes.
Thursday saw us back on the water again, but this time it Whitewater Rafting on the River Tay at Aberfeldy, the rafting was fun and every exciting when we're going over the rapids.
Unfortunately all good things must come to an end, for our evening meal on Thursday we all got dressed in our Uniforms for the final dinner at the station, we had haggis, neaps and tattles. Later in the evening the different Scouts Clans entertained each other with a series of sketched, songs, stunts and monologues.
Friday: time to go home, we were up early for breakfast and were soon boarding the coaches for the very long journey home, arriving back in the Bishop's Stortford in the early evening.

Autumn Term 2023

Autumn term saw us continuing with the outdoor theme, cooking on wood fires (in the dark). We had a Games night, just for fun, before spending a couple of weeks working on the World Challenge Badge.
As part of the World Challenge Badge we had a day volunteering at the Apple day in Rivers Nursery, along with a Paralympic games night, Halloween fun and a Scrapheap Challenge where we had to make things from recycled items. Other nights included a Town Quiz trail with a quick stop at the fish & chip shop to buy a bag of chips.
At the Green Beret challenge weekend we entered teams with Scouts from both Troops. The competition was held at Phasels Wood Activity Centre near Watford and the weather was quite kind, but was very wet underfoot. One of our teams made it into the top 30, considering there were over 150 teams altogether, that's a good achievement.
Mid-November saw us turn our attention to the annual Cooking Competition which ties in with the cooking section of the World Challenge badge. This year we had William the District Commissioner, plus the Sawbridgeworth Mayor and Deputy Mayor, all wanting to come and judge the competitions.
As usual the judges had a hard job deciding the winners of each competition due to the excellent cooking and team work of all the Patrols.
The year concluded with a joint film night at the Bullfields centre and a Christmas party night on our last meeting of the term, with pizza and silly Christmas games, great fun was had by all.

Statement of the charity's Financial reserves and investment policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs.

At the end of the year, income reserves amounted to £26,555.18 plus £35,408.18 in the Building Contingency fund.

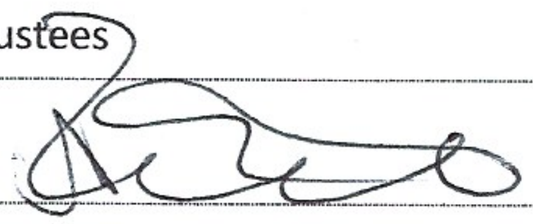
Public Benefits Statement

1st Sawbridgeworth Scout Group is part of a national movement open to young people 6 - 14 and adults who are willing to make the Scout promise. People in deprived circumstances are able to benefit from our programme, and accessing our benefits is not constrained by a members ability to pay a subscription.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full name	Peter Richardson	Timothy Bill
Position	Chairman	Treasurer
Date	12-6-24	12/6/24

D

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.23 to (end date) 31.12.23

(A1) Receipts

Budget 2023		Unrestricted Funds 2023	Unrestricted Funds 2022
	MEMBERS SUBSCRIPTIONS		
13,600	Subs from Sections	11,935.52	17,113.06
0	Less Levy Paid	0.00	0.00
13,600		11,935.52	17,113.06
	INVESTMENT INCOME RECEIVED		
0	Go Cardless Fees	0.00	0.00
7,800	Hall Rent	8,200.00	8,340.00
7,800		8,200.00	8,340.00
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0	Discount on Levy	0.00	0.00
3,400	Gift Aid	0.00	0.00
3,400		0.00	0.00
	ACTIVITIES		
0	Group Activities	6,489.25	9,489.67
0		6,489.25	9,489.67
	FUND RAISING (gross)		
0	Fund Raising	2,363.15	943.60
0		2,363.15	943.60
	OTHER INCOME		
0	Miscellaneous	333.91	10.35
0		333.91	10.35
	SUNDRY RECEIPTS		
0	Miscellaneous	0.00	0.00
0	Transfer of funds	0.00	0.00
0		0.00	0.00
24,800	**TOTAL RECEIPTS FOR THE YEAR**	**29,321.83**	**35,896.68**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.23 to (end date) 31.12.23

(A2) Payments

Budget 2023		Unrestricted Funds 2023	Unrestricted Funds 2022
	PREMISES		
6,300	Electricity	3,759.35	2,785.63
1,000	Insurance	1,113.16	1,060.73
2,000	Building Repairs/Maint	3,422.88	7,742.88
150	Water	118.22	169.67
9,450		8,413.61	11,758.91
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0		0.00	0.00
	ACTIVITIES		
4,000	Group Activities	12,276.17	13,958.50
0	Loan Repayment	0.00	0.00
250	Training	0.00	0.00
4,250		12,276.17	13,958.50
	FUND RAISING EXPENSES		
200	Fund Raising	30.00	20.00
200		30.00	20.00
	ADMINISTRATION / ESTABLISHMENT EXPENSES		
581	Administration	298.00	753.76
0	Cleaning	0.00	0.00
450	Lease	450.00	450.00
9,300	Annual Levy	9,632.00	8,232.00
10,331		10,380.00	9,435.76
	PURCHASE OF CAPITAL EQUIPMENT		
6,000	New Equipment	2,607.14	6,046.77
0	New Build	0.00	0.00
6,000		2,607.14	6,046.77
	SUNDRY PAYMENTS		
2,000	Badges	1,759.25	1,653.96
0	Miscellaneous Expenditure	324.80	123.50
5,000	Contingencies	0.00	0.00
7,000		2,084.05	1,777.46
37,231	**TOTAL PAYMENTS FOR THE YEAR**	**35,790.97**	**42,997.40**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.23 to (end date) 31.12.23

Receipts and Payments summary

	Unrestricted Funds 2023	Unrestricted Funds 2022
TOTAL RECEIPTS FOR THE YEAR	29,321.83	35,896.68
TOTAL PAYMENTS FOR THE YEAR	35,790.97	42,997.40
NET RECEIPTS FOR THE YEAR	-6,469.14	-7,100.72
CASH, BANK & SIMILAR FUNDS LAST YEAR END	68,247.90	75,348.62
CASH, BANK & SIMILAR FUNDS THIS YEAR END	61,778.76	68,247.90

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.23 to (end date) 31.12.23

(B) Statement of Assets and Liabilities at the end of the period

	2023	2022
B1 CASH FUNDS		
Cash in Hand / Floats	0.00	0.00
Treasurer's A/C	61,778.76	68,247.90
Business A/C	0.00	0.00
Scout Association Short Term Investment Service	0.00	0.00
	61,778.76	68,247.90
B2 OTHER MONETARY ASSETS		
n/a	0.00	0.00
	0.00	0.00
B3 INVESTMENT ASSETS		
n/a	0.00	0.00
	0.00	0.00
B4 ASSETS RETAINED FOR CHARITY'S OWN USE		
Motor vehicles	0.00	0.00
Scouting equipment, furniture, etc.	19,410.89	18,960.52
	19,410.89	18,960.52
TOTAL ASSETS	**81,189.65**	**87,208.42**
B5 LIABILITIES		
n/a	0.00	0.00
	0.00	0.00
TOTAL LIABILITIES	**0.00**	**0.00**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees at the meeting of the 1st Sawbridgeworth Group Executive on xxxx 2020 and signed on their behalf by:

Trustee and position	Signature	Date
Peter Richardson - Chairperson		12-6-24
Nick Jones - Group Scout Leader		12/6/24

Independent Examiner's Report to the Trustees of the 1st Sawbridgeworth Scout Group (Registered Charity No 302582)

I report on the accounts of the 1st Sawbridgeworth Scout Group ('the charity') for the year ended 31st December 2023, which comprise the Receipts and Payments Account, the Balance Sheet and related notes. This report is made solely to the Trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with Section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the requirements of the Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT
10th June 2024

1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales - Charity number 302582

Accounts

Scouts
1st Sawbridgeworth
Scout Group

TO BE FORMALLY APPROVED BY THE GROUP EXECUTIVE COMMITTEE AT THE AGM ON 18th MARCH 2023

1st Sawbridgeworth Scout Group

Annual Report 2022

Trustees' Annual Report

For the period from (start date) **01.01.2022** to (end date) **31.12.2022**

Section A – Reference and administration details

Charity name	**1st Sawbridgeworth Scout Group**
Other names that the charity is known by	**Not applicable**
Registered charity number (if any)	**302582**
Charity's principle address	**c/o Mr N R Jones (Group Scout Leader)** **1st Sawbridgeworth Scout Group Headquarters** **Kecksys, Sawbridgeworth** **Herts** Postcode **CM21 9DT**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr P Richardson	**Group Chairman**	
Mr T Bill	**Group Treasurer**	
Mrs K Forbes-Jackson	**Group Secretary**	
Mr N Jones	**Group Scout Leader**	
Mr D Williams	**Assistant Group Scout Leader**	**31st August 2022**
Mrs M Bray	**Assistant Group Scout Leader**	**1st September 2022**
Mr L Ellington	**GSL Nominated Member**	
Mr A Everett	**Blackfoot Cub Scout Leader**	
Mr T Payne	**Discovery Scout Leader**	
Mr E Harries	**Challenger Scout Leader**	

Section A – Reference and administration details (continued)

Names and addresses of advisers (optional information)

	Type of advisor	Name	Address
1			
2			
3			
4			

Section B – Structure, governance and management

Description of charity's trusts

Type of governing document (e.g. trust deed, constitution)	**The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.**
How the charity is constituted (e.g. trust, association, company)	**The Group is a trust established under its rules, which are common to all Scouts.**
Trustee selection methods (e.g. appointed by, elected by)	**The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.**

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	**The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities.** **This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.** **The Committee consists of 3 independent representatives (Chairman, Treasurer and Secretary), together with the Group Scout Leader, individual Section Leaders and representatives of parents and normally meets approximately 4 times a year.** **This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:** – **The maintenance of Group property;** – **The raising of funds and the administration of Group finance;** – **The insurance of persons, property and equipment;** – **Group public occasions;** – **Assisting in the recruitment of leaders and other adult support;** – **Appointing any sub committees that may be required;** – **Appointing Group Administrators and Advisors other than those who are elected.**

Section B – Structure, governance and management (continued)

Risk and Internal Control	**The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:** – **Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy and, in addition, the Group Executive has recently decided to take out additional insurance cover for parent helpers and others who assist the Group on an ad-hoc basis. Risk Assessments are undertaken before all activities.** – **Maintenance of a safe environment which prohibits the spread of any infectious virus in line with government guidelines, while continuing to support leaders and members physical and mental wellbeing.** – **Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.** – **The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and insurance policies to ensure that insurable risks are covered.**

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document	**The objects of the Group are as a unit of The Scout Association.** **The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.**
Summary of the main activities in relation to these objects	**By maintaining eight sections throughout 2022 (3 Beaver Colonies, 3 Cub Scout Packs and 2 Scout Troops), the 1st Sawbridgeworth Scout Group delivered a wide range of Scouting activities throughout the year for around 200 young people.**

Additional details of the objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers.	

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

BEAVER SCOUTS & CUB SCOUTS

2022 was a year when Beaver Scouts and Cub Scouts were able to get back into a full mixed indoor and outdoor programme with most restrictions of the Covid-19 pandemic removed. Risk assessment and implementation of healthy and safe activities were still as ever an important feature of the programmes, whilst working towards achieving Challenge, Stage and Activity badges for all Beaver Scouts and Cub Scouts.

Bolstered by newer, eager leaders & supported by experienced long standing leaders, the programmes for both Beaver Scouts and Cub Scouts were put together at joint planning meetings, so all 3 sections enjoyed the same opportunities for both stimulating indoor and outdoor activities. Huge thanks go to all the section leaders who made all the different activities happen. Their differing and important skills are hugely valued and were very much brought to fruition during this year, the pleasure of joining in was clearly demonstrated by the young people themselves, who aimed to do their best at every opportunity.

BEAVER SCOUTS

Key activities for the Spring 2022 programme included outdoor fun with outdoor games for Space Badge, a visit to Gt St Mary's, a fabulous set of activities for learning about Money Skills and regular favourites of Chinese New Year and Pancake fun. Builder Badge gave the Beaver Scouts a chance to invent and build their own creations in any format or materials and to display and talk about these during our weekly sessions! Youth shaped Scouting at its best.

Key activities for the Summer 2022 Programme included an outdoor hike and a fabulous day at Tolmers Scout Activity centre with activities for Beaver Scouts including outdoor wide games, photo hunt & outdoor crafts. During our weekly sessions, they achieved their Gardeners, Athletics, Communications, Emergency Aid and Disability badges with a high proportion of time being outdoors! The usual St George's Day and May Fair events were well attended by the Cub Scouts, we were very proud of their behaviour at the parade and service.

Key activities for the Autumn 2022 programme again included outdoor fun & learning with fire lighting, orienteering at Pishiobury Park, Road Safety exercises and completion of the Experimenter badge. During our weekly sessions, they also completed Skills challenges and achieved their Digital Maker badge (learning to configure PCs).

Youth shaped Scouting and Community presence involved the Beaver Scouts donating food to the local Pop-Up Shop and a special time lighting candles was spent to remember our recently deceased long-serving monarch Queen Elizabeth II. The Beaver Scouts also enjoyed a Halloween party and attended the annual Remembrance Parade and

Service, again their attendance and behaviour was superb. The Sawbridgeworth Lights On event is a regular feature of the Sawbridgeworth Winter calendar, the Beaver Scouts enjoyed making lanterns to be displayed in Gt St Mary's church. It was a fabulous display.

Well done to all the Beaver Scouts, thanks to their amazing leaders and also for the fantastic help from parents to enable a great 2022 Scouting year! Thanks also to our regular young volunteers, your support and perspective is really valued by leaders and the Beaver Scouts!

CUB SCOUTS

Key activities for the Spring 2022 programme included Map Reading, Hobbies/Collector badges, a fabulous Spring Camp Activity Day with Fires, Shelters and active fun in the woods. There were regular Spring favourites of Chinese New Year and Pancake fun. This term also included an amazing session on Wood identification including hands-on identification and wood rolling fun. Whittling sessions continued the wood theme, the Cub Scouts made their own creations to take home. Disability games & learning completed this term's programme activities.

Key activities for the Summer 2022 Programme included an outdoor hike and a fabulous day at Tolmers Scout Activity centre with activities for Cub Scouts including outdoor archery, rolling climbing wall, tunnels, wide games, with an evening traditional campfire. Air activities and Bicycle maintenance badges were followed up by a Cub Pack outdoor bike ride and a fun Sports session. The usual St George's Day and May Fair events were well attended by the Cub Scouts, we were very proud of their behaviour at the parade and service.

Key activities for the Autumn 2022 programme kicked off with a special time lighting candles to remember our recently deceased long-serving monarch Queen Elizabeth II. The Cub Scouts supported the annual Remembrance Parade and Service by making fabulous wreaths the week before and again their attendance and behaviour at the event was superb.

The highlight of the Autumn term was an amazing, informative learning trip to Bayfordbury Observatory (University of Hertfordhire). The Cub Scouts also enjoyed a well- supported Cooking challenge and made lanterns for the Christmas Lights On event. The Cubs completed their Home Help badge, learning to iron and roll their own scarves, make tea and toast and importantly to sew a well-earned badge on to their Cub jumpers (a little support was sometimes required)!

Well done to all the Cub Scouts and to their superb, practical & patient leaders for a fabulous 2022! Big thanks again to all those Section Assistants and Parent Helpers who gave the support to make the practical sessions safe & fun; your continued support is much needed and appreciated. Special thanks also to our younger volunteers (either Young Leaders or DoE volunteers) who attend every week and help run activities, whose ideas and time offered is really appreciated by leaders and the Cub Scouts.

SCOUTS

Challenger and Discovery Troops run a mutual programme covering all 'normal' Troop evenings, Camps and major activities. Together we have had another busy and active year.

Spring Term 2022

We completed the Creative Challenge award at the start of the new term with the Scouts making Promotional videos, showing off some of the activities they get up to at Scouts. The postponed Christmas party was held in the last week of January 2022, we had pizza and silly Christmas games.

February saw us back at Priory Woods for our first Activity Day of the New Year, as usual we were practicing our camp skills; using axes and saws safely, fire lighting and cooking on fires, together with the chance to play a widegame around the woods.

We also started work on the World Challenge badge, with a Chinese New Year themed cooking night. We made bird boxes, ahead of a talk by Bob about his role caring for the wildlife of Pishiobury Park and a guided tour of the Park later in the term.

As usual "Pancake night" was well attended and everyone enjoyed making and eating lots of pancakes. We also had an outside 'Fires and cooking' night on the week before the clocks changed as this was the last chance to make fires on a Troop night in the dark until the autumn.

For our Winter Camp in March we visited the Chatham Historic Dockyard where we spent Saturday night on board HMS Cavalier (the last remaining WWII destroyer). On Sunday we visited the nearby Fort Amherst (Napoleonic Fort), which was built to defend the dockyard.

Summer Term 2022

After Easter we spent a couple of weeks getting ready for spring camp; learning how to pack a Rucksack, practising our Knots & lashings, Gadget making and practising tent pitching.

For our Spring Camp in May we went to the Danemead Campsite near Broxbourne. As we had been doing a lot of Bushcraft and basic camp craft over the pandemic, we decided it was time for something a little bit different with Spring Camp being an Activity based camp. Basically the camp had a series of challenges that need to be completed, each Scout had been given a booklet with each challenge explained. Most of the challenges had to be done by the whole Patrol, but a few were done in pairs or even as individuals. Over the weekend, as the challenges were done, they were be judged and points awarded, with a prize for the winners. Actually everyone won an Easter egg for their efforts, the winner had first choice to bag their favourite first.

As the weather improved we were out and about a lot more; one week was spent making boats out of "recycling materials", a couple of weeks later we were down on the river racing our boats; fair to say most didn't get that far!

We spent an evening in Pishiobury Park with Bob as part of the World Challenge badge trying to find and identify different types of tree from their bark and leaves.
As the summer term progressed we did many of our favourite summer evening activities like launching bottle rockets, strolling along the river Stort from the Moorhen back to the HQ, cycle maintenance evening in preparation for our annual cycle ride along the Flitchway on the longest day. Towards the end of the term we had an evening canoeing on the river with Whoosh, visited Southern Country Park in Thorley for an Orienteering evening before concluding the term with the traditional family BBQ, Widegame and Investiture and Awards night at the Priory Woods campsite.

Summer Camp 2022

The highlight of the year was our Summer Camp at Two Mile Bottom Scout Camp near Thetford in Thetford Forest. The weather was very warm and sunny for the whole week and we had a fantastic camp.

The programme made full use of the on-site activities - canoeing and swimming in the Little Ouse River that flows through the site. We cycled to the 'Grimes Graves' prehistoric flint mines via the fire breaks and forest roads. We spent a whole day at Pleasurewood Hills theme park and another day we visited the Blakeney Point area and walked out on to the mud flats hoping to see the seals (only to bring back some very muddy Scouts ☺).

We also spent a day at the Thetford Forest Park, making use of the mountain bike trails through the forest and the pump track to improve our mountain bike technique.

On the last day as tradition dictates we also had our traditional Camp Banquet and final night campfire.

Autumn Term 2022

Autumn term saw us continuing with the outdoor theme, cooking on wood fires (in the dark). We had a Games night, just for fun, before spending a couple of weeks working on the Navigators Badge, looking at different types of maps and route planning to devise a trail around the town to find clues and visit places of interest, one of these places was a quick stop at the fish & chip shop to buy a bag of chips.

We were able to go swimming with the District at Bishop's Stortford College again for the first time since the start of the pandemic. Generally working on the Stage 1 and 2 swimming badges.

As the nights got colder we were inside more often and had a couple of weeks doing Christmas craft with Andy Everett, making a mini Christmas tree with Paracord decorations.

The Green Beret challenge weekend was back and we entered two teams with Scouts from both Troops in each. The competition was held at Tolmers Activity Centre near Cheshunt and the weather was quite kind, the whole weekend was dry and not very cold. One of our teams made it into the top 30, considering there were over 150 teams altogether, that was a good achievement.

Mid-November saw us turn our attention to the annual Cooking Competition which ties in with the cooking section of the Creative Challenge award. This year we had William the District Commissioner,

plus the three previous Sawbridgeworth Mayors all wanting to come and judge the competitions.

As usual the judges had a hard job deciding the winners of each competition due to the excellent cooking and team work of all the Patrols.

The year concluded with a joint Christmas party night on our last meeting of the term. As the pizza and silly Christmas games had gone down so well in January we decided to do the same again, great fun was had by all.

Section E – Financial review

Brief statement of the charity's policy on reserves	**The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs.** **At the end of the year, income reserves amounted to £33,555.95 plus £35,074.27 in the Building Contingency fund.**
Details of any funds materially in deficit	

Further financial review details (optional information)

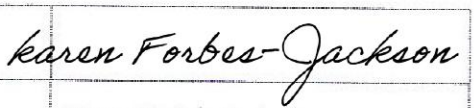
You **may choose** to include additional information, where relevant, about: • The charity's principal sources of funds (including any fundraising); • How expenditure has supported the key objectives of the charity; • Investment policy and objectives	

Section F – Other optional information

Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	**Peter Richardson**	**Karen Forbes-Jackson**
Position (e.g. Chairman, Secretary)	**Chairman**	**Secretary**
Date	**18/03/2023**	**18/03/2023**

D

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.22 to (end date) 31.12.22

(A1) Receipts

Budget 2022		Unrestricted Funds 2022	Unrestricted Funds 2021
	MEMBERS SUBSCRIPTIONS		
22,100	Subs from Sections	17,113.06	9,274.07
0	Less Levy Paid	0.00	53.50
22,100		17,113.06	9,327.57
	INVESTMENT INCOME RECEIVED		
0	Go Cardless Fees	0.00	0.00
2,000	Hall Rent	8,340.00	10,150.00
2,000		8,340.00	10,150.00
	DONATIONS / GRANTS		
0	Donations	0.00	1,050.00
0	Discount on Levy	0.00	0.00
5,525	Gift Aid	0.00	7,563.12
5,525		0.00	8,613.12
	ACTIVITIES		
0	Group Activities	9,489.67	1,406.25
0		9,489.67	1,406.25
	FUND RAISING (gross)		
0	Fund Raising	943.60	2,820.70
0		943.60	2,820.70
	OTHER INCOME		
0	Miscellaneous	10.35	10,240.93
0		10.35	10,240.93
	SUNDRY RECEIPTS		
0	Miscellaneous	0.00	0.00
0	Transfer of funds	0.00	0.00
0		0.00	0.00
29,625	**TOTAL RECEIPTS FOR THE YEAR**	**35,896.68**	**42,558.57**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.22 to (end date) 31.12.22

(A2) Payments

Budget 2022		Unrestricted Funds 2022	Unrestricted Funds 2021
	PREMISES		
2,500	Electricity	2,785.63	2,394.29
1,000	Insurance	1,060.73	893.61
2,000	Building Repairs/Maint	7,742.88	2,705.55
150	Water	169.67	391.67
5,650		11,758.91	6,385.12
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0		0.00	0.00
	ACTIVITIES		
4,000	Group Activities	13,958.50	5,071.46
0	Loan Repayment	0.00	0.00
250	Training	0.00	0.00
4,250		13,958.50	5,071.46
	FUND RAISING EXPENSES		
200	Fund Raising	20.00	20.00
200		20.00	20.00
	ADMINISTRATION / ESTABLISHMENT EXPENSES		
882	Administration	753.76	651.12
0	Cleaning	0.00	0.00
450	Lease	450.00	629.04
9,300	Annual Levy	8,232.00	5,831.50
10,632		9,435.76	7,111.66
	PURCHASE OF CAPITAL EQUIPMENT		
6,000	New Equipment	6,046.77	3,421.99
0	New Build	0.00	0.00
6,000		6,046.77	3,421.99
	SUNDRY PAYMENTS		
2,000	Badges	1,653.96	982.22
0	Miscellaneous Expenditure	123.50	260.47
5,000	Contingencies	0.00	0.00
7,000		1,777.46	1,242.69
33,732	**TOTAL PAYMENTS FOR THE YEAR**	**42,997.40**	**23,252.92**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.22 to (end date) 31.12.22

Receipts and Payments summary

	Unrestricted Funds 2022	Unrestricted Funds 2021
TOTAL RECEIPTS FOR THE YEAR	35,896.68	42,558.57
TOTAL PAYMENTS FOR THE YEAR	42,997.40	23,252.92
NET RECEIPTS FOR THE YEAR	-7,100.72	19,305.65
CASH, BANK & SIMILAR FUNDS LAST YEAR END	75,348.62	56,042.97
CASH, BANK & SIMILAR FUNDS THIS YEAR END	68,247.90	75,348.62

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.22 to (end date) 31.12.22

(B) Statement of Assets and Liabilities at the end of the period

	2022	2021
B1 CASH FUNDS		
Cash in Hand / Floats	0.00	0.00
Treasurer's A/C	68,247.90	75,348.62
Business A/C	0.00	0.00
Scout Association Short Term Investment Service	0.00	0.00
	68,247.90	75,348.62
B2 OTHER MONETARY ASSETS		
n/a	0.00	0.00
	0.00	0.00
B3 INVESTMENT ASSETS		
n/a	0.00	0.00
	0.00	0.00
B4 ASSETS RETAINED FOR CHARITY'S OWN USE		
Motor vehicles	0.00	0.00
Scouting equipment, furniture, etc.	18,960.52	15,456.96
	18,960.52	15,456.96
TOTAL ASSETS	**87,208.42**	**90,805.58**
B5 LIABILITIES		
n/a	0.00	0.00
	0.00	0.00
TOTAL LIABILITIES	**0.00**	**0.00**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees at the meeting of the 1st Sawbridgeworth Group Executive on xxxx 2020 and signed on their behalf by:

Trustee and position	Signature	Date
Peter Richardson - Chairperson		18-3-23
Nick Jones - Group Scout Leader		18/3/23

Independent Examiner's Report to the Trustees of the 1st Sawbridgeworth Scout Group (Registered Charity No 302582)

I report on the accounts of the 1st Sawbridgeworth Scout Group ('the charity') for the year ended 31st December 2022, which comprise the Receipts and Payments Account, the Balance Sheet and related notes. This report is made solely to the Trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with Section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the requirements of the Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT
16th March 2023

1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales - Charity number 302582

Accounts

DRAFT VERSION
TO BE FORMALLY APPROVED BY THE GROUP EXECUTIVE COMMITTEE AT THE AGM ON 14th May 2022

1st Sawbridgeworth Scout Group

Annual Report 2021

Trustees' Annual Report

For the period from (start date) **01.01.2021** to (end date) **31.12.2021**

Section A – Reference and administration details

Charity name	**1st Sawbridgeworth Scout Group**
Other names that the charity is known by	**Not applicable**
Registered charity number (if any)	**302582**
Charity's principle address	**c/o Mr N R Jones (Group Scout Leader)**
	1st Sawbridgeworth Scout Group Headquarters
	Kecksys, Sawbridgeworth
	Herts
	Postcode **CM21 9DT**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr P Richardson	**Group Chairman**	
Mr T Bill	**Group Treasurer**	
Mr G Wheeldon	**Group Secretary**	**Up to 31st August 2021**
Mrs K Forbes-Jackson	**Group Secretary**	**From 1st September 2021**
Mr N Jones	**Group Scout Leader**	
Mr D Williams	**Assistant Group Scout Leader**	
Mr L Ellington	**GSL Nominated Member**	
Mr A Everett	**Blackfoot Cub Scout Leader**	
Mr T Payne	**Discovery Scout Leader**	
Mr E Harries	**Challenger Scout Leader**	
Mr L Furnace	**GSL Nominated Member**	

Section A – Reference and administration details (continued)

Names and addresses of advisers (optional information)

	Type of advisor	Name	Address
1			
2			
3			
4			

Section B – Structure, governance and management

Description of charity's trusts

Type of governing document (e.g. trust deed, constitution)	**The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.**
How the charity is constituted (e.g. trust, association, company)	**The Group is a trust established under its rules, which are common to all Scouts.**
Trustee selection methods (e.g. appointed by, elected by)	**The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.**

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	**The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.** **The Committee consists of 3 independent representatives (Chairman, Treasurer and Secretary), together with the Group Scout Leader, individual Section Leaders and representatives of parents and normally meets approximately 4 times a year.** **This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:** – **The maintenance of Group property;** – **The raising of funds and the administration of Group finance;** – **The insurance of persons, property and equipment;** – **Group public occasions;** – **Assisting in the recruitment of leaders and other adult support;** – **Appointing any sub committees that may be required;** – **Appointing Group Administrators and Advisors other than those who are elected.**

Section B – Structure, governance and management (continued)	
Risk and Internal Control	**The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:** – **Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy and, in addition, the Group Executive has recently decided to take out additional insurance cover for parent helpers and others who assist the Group on an ad-hoc basis. Risk Assessments are undertaken before all activities.** – **Maintenance of a safe environment which prohibits the spread of Covid-19 in line with government guidelines, while continuing to support leaders and members physical and mental wellbeing.** – **Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.** – **The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and insurance policies to ensure that insurable risks are covered.**

Section C – Objectives and activities	
Summary of the objects of the charity set out in its governing document	**The objects of the Group are as a unit of The Scout Association.** **The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.**
Summary of the main activities in relation to these objects	**By maintaining seven sections throughout 2021 (2 Beaver Colonies, 3 Cub Scout Packs and 2 Scout Troops), the 1st Sawbridgeworth Scout Group delivered a wide range of Scouting activities throughout the year for around 200 youngsters.**

Additional details of the objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers.	

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

BEAVERS & CUBS

One of the joys of writing an end of year report is that it gives me an opportunity to look back and be thankful for all that has been accomplished.

My Skills and Team Work Awards
Badges like Book Reader Hobbies Creative Space Collector Navigator level 1 Hikes Campfires Plus so much more.

The real stars of the show are the Beavers & Cubs each one with their own character and individual way of looking at the world; no two evenings have been the same. Making this year one we will look back on and smile knowing that the joy of Scouting has seen planted and is ready to grow and blossom over the next few years.

SCOUTS
Challenger and Discovery Troops run a mutual programme covering all 'normal' Troop evenings, Camps and major activities. Together we have had another busy and active year in very odd and sometimes difficult circumstances due to the ongoing Covid-19 pandemic.

Spring Term 2021

2021 began with the country in Lockdown 3! All meetings had to be held online; we tried our best to make virtual Scouting as a traditional as possible, but we had to modify the programme for Zoom.

We started with Sweetie Bingo, I'm not sure all the sweets being eaten were actually won. We had to have Personal Challenges because normal Patrol Challenges are not easy to organise on Zoom; one of the challenges saw everyone making a tower out of spaghetti and jelly babies. The towers had to be strong enough to hold up an OXO cube and the tallest tower that stayed standing the longest won the challenge!

Just before the half term break it was "Pancake night" which is always good fun, but even more interesting trying to coordinate everyone on Zoom. I think we all had an enjoyable evening and lots of pancakes were cooked and eaten☺.

After half term the online challenges continued; one week we built a boat out of old plastic bottles and various other recyclable items. The online mini Olympics was an interesting night, playing silly games like coin bowls, paper straw javelin, balloon tennis and many more. We had another online cooking night later in the term with everyone working in their own kitchens making Flapjacks. We finished the term creating a Knot board with five different Scouting knots, the

knots were demonstrated on Zoom and when made the Scouts stuck them to their display board.

Summer Term 2021

After Easter some of the Lockdown restrictions had been lifted and we could do socially distanced outside face-to-face scouting again.

Hoping the weather would be kind to us we devised a series of outside meetings starting with Fire Lighting and incinerating sausages over the food fires (always a favourite). We had an evening building and launching Bottle rockets and spent a couple of weeks whittling, with everyone making a walking stick! Some of the sticks were then used on the annual walk along the river from the Moorhen back to the HQ.

In April we held our first Activity Day of the year at Priory Woods, with Scouts practicing their camp skills; using a saw safely, fire lighting techniques, making useful camp gadgets and lots of cooking. We also held a flag pole memorial for the Duke of Edinburgh in the afternoon, before cooking for the evening meal.

In May we had another Activity day but this time we had a ramble, starting at Priory Woods and finishing at the HQ. The ramble included stops for an Ice Cream in Hatfield Forest and a longer lunch break near Woodside green, altogether we walked about 10km in just under 5 hours.

The first week after half term we made ballistas, erected hike tents and used Tranga stoves to make a cup of tea. The next week was cycle maintenance night in preparation for our annual cycle ride. For the actual ride we decided to cycle around the cycle tracks, paths and back lanes of Harlow. Most of the journey was 'off-road', but there were a few busier roads that had to be crossed, many thanks to the Dads who rode on ahead and made sure it was safe to cross when the main peloton arrived.

As the weather improved we had a couple of evenings at Pishiobury Park; playing widegames and tackling an orienteering course to solve a hidden puzzle.

To conclude the term we held our traditional widegame, BBQ and Awards Night at the Priory Woods campsite, while still adhering to the socially distance rules.

In July the restrictions had been further relaxed and Scouts were able to go camping again. Luckily we already had Priory Woods booked (just in case), so this time we camped overnight☺. The Scout Association suggested that Bivouacking would be a good way to ensure there was plenty of fresh air to reduce any chance of transmission of the virus. Bivouacs also count towards the Outdoor Challenge award. Therefore the main programme choice was made, in addition to making Bivouacs we also did all the usual camp craft;

lighting fires using various techniques, using axes & saws safely, cooking on wood fires and Backwoods cooking. On the Saturday evening we went for a ramble in Hatfield Forest but the weather turned very wet, so we had to have an inside campfire to warm up. The rain eventually stopped and we had time for a widegame in the woods before bedtime. Luckily the worst of the rain had cleared away. Checking the Bivouacs showed most were quite dry and cosy, many of the Scouts then chose to sleep in their bivy overnight.

Autumn Term 2021

Autumn term saw us continuing with the outdoor theme while the weather permitted; including cooking on wood fires (in the dark), an evening practising our knots and lashings and another following a town trail to find clues and solve a mystery, one of the clues included a stop at the fish & chip shop to buy a bag of chips.

As the nights got colder we moved inside a bit more often and started work on the Creative Challenge award; making gliders from polystyrene plates and Guy Fawkes 'Guys' from balloons and card for the model making section. We spent a few weeks practising and performing stunts and campfire plays for the performance section.

Mid-November saw us turn our attention to the annual Cooking Competition which ties in with the cooking section of the Creative Challenge award. This year we had William the District Commissioner, plus the current and three previous Sawbridgeworth Mayors all wanting to come and judge the competitions. As usual the judges had a hard job deciding the winners of each competition due to the excellent cooking and team work of all the Patrols.

In December we had an evening making Paracord Christmas Trees that could be used as Christmas decorations to pass the Skills development section.

We had two night hikes during the term, in early November we had our traditional November hike, going north past the cemetery, then the across the fields up to Spellbrook, before returning via the river tow path to Kecksy's bridge and back up hill to the HQ. In early December we had our second night hike with a circular walk from Bell Street car park via Pishiobury Park and the Rivers Nursery.

Unfortunately due to the number of Covid cases increasing nationally in the period before Christmas and the new restrictions introduced by the Government and Scout Association, we decided to postponed the Troop Christmas parties until the end of January 2022.

Section E – Financial review

Brief statement of the charity's policy on reserves	**The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs.** **At the end of the year, income reserves amounted to £40,558 plus £35,064 in the Building Contingency fund.**
Details of any funds materially in deficit	

Further financial review details (optional information)

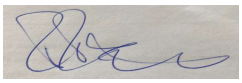
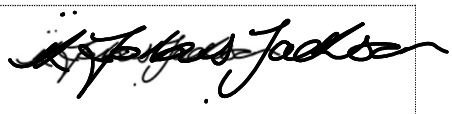
You **may choose** to include additional information, where relevant, about: • The charity's principal sources of funds (including any fundraising); • How expenditure has supported the key objectives of the charity; • Investment policy and objectives	

Section F – Other optional information

Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	**Peter Richardson**	**Karen Forbes-Jackson**
Position (e.g. Chairman, Secretary)	**Chairman**	**Secretary**
Date	**14/05/22**	**14/05/22**

1st Sawbridgeworth Scout Group

Receipts and Payments Account - 1st January 2021 to 31st December 2021

RECEIPTS		PAYMENTS	
Subs from Sections	9,274.07	Electricity	2,394.29
Less Levy Paid	53.50	Insurance	893.61
Go Cardless Fees	0.00	Building Repairs/Maint	2,705.55
Hall Rent	10,150.00	Water	391.67
Donations	1,050.00	Donations	0.00
Discount on Levy	0.00	Group Activities	5,071.46
Gift Aid	7,563.12	Training	0.00
Group Activities	1,406.25	Fund Raising	20.00
Fund Raising	2,820.70	Administration	651.12
Miscellaneous	10,240.93	Lease	629.04
		Annual Levy	5,831.50
		New Equipment	3,421.99
		Badges	982.22
		Miscellaneous Expenditure	260.47
Total	**42,558.57**	**Total**	**23,252.92**
Excess of Receipts over Payments			**19,305.65**

Cash / Bank Balances at 31.12.2020		Cash / Bank balances at 31.12.2021	
Cash in Hand / Floats	0.00	Cash in Hand / Floats	0.00
Treasurer's A/C	56,094.47	Treasurer's A/C	75,400.12
Business A/C	0.00	Business A/C	0.00
Scouts STIS	0.00	Scouts STIS	0.00
Total	**56,094.47**	**Total**	**75,400.12**
Increase in Cash / Bank Balances			**19,305.65**

I certify that the accounts as presented above are correct

David Sheppard
Independent Examiner
Signed David M Sheppard Date 12/05/22

Group Executive Committee

Mr Peter Richardson
Chairman
Signed _____ Date 19/07/22

Mr Nick Jones
Group Scout Leader
Signed _____ Date 19/7/22

Mr Tim Bill
Group Treasurer
Signed _____ Date 19/7/22

1st Sawbridgeworth Scout Group

Balance Sheet as at 31st December 2021

Receipts and Payments 2021

Receipts	42,558.57			
Payments	23,252.92			
Surplus		19,305.65		
Transferred to:				
Building Contingency	0.00			
		0.00		
		19,305.65		

Unrestricted Accounts

General Account				
Funds b/f		56,094.47		
Transferred from Receipts and Payments			19,305.65	
				75,400.12
Equipment Account				
Inventory b/f	13,752.41			
New equipment	3,421.99			
	17,174.40			
less depreciation (10%)	-1,717.44			
	15,456.96			
Funds b/f		0.00		
		15,456.96		
Transferred from Receipts and Payments			0.00	
				15,456.96
				90,857.08

Assets

Cash in Hand / Floats				
Cash in Hand / Floats	0.00			
				0.00
Barclays Bank				
Deposit (Contingency Account)	0.00			
Business A/C	75,400.12			
				75,400.12
Equipment Account				
Inventory b/f	13,752.41			
New equipment	3,421.99			
	17,174.40			
less depreciation (10%)	-1,717.44			
				15,456.96
				90,857.08

Liabilities

	0.00			
	0.00			
Total Liability	0.00			
Outstanding Liability				0.00

D

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.21 to (end date) 31.12.21

(A1) Receipts

Budget 2021		Unrestricted Funds 2021	Unrestricted Funds 2020
	MEMBERS SUBSCRIPTIONS		
22,100	Subs from Sections	9,274.07	18,222.90
0	Less Levy Paid	53.50	0.00
22,100		9,327.57	18,222.90
	INVESTMENT INCOME RECEIVED		
0	Go Cardless Fees	0.00	0.00
7,800	Hall Rent	10,150.00	4,490.00
7,800		10,150.00	4,490.00
	DONATIONS / GRANTS		
0	Donations	1,050.00	3,000.00
0	Discount on Levy	0.00	0.00
5,525	Gift Aid	7,563.12	8,794.88
5,525		8,613.12	11,794.88
	ACTIVITIES		
0	Group Activities	1,406.25	306.00
0		1,406.25	306.00
	FUND RAISING (gross)		
0	Fund Raising	2,820.70	4,221.25
0		2,820.70	4,221.25
	OTHER INCOME		
0	Miscellaneous	10,240.93	10,371.69
0		10,240.93	10,371.69
	SUNDRY RECEIPTS		
0	Miscellaneous	0.00	0.00
0	Transfer of funds	0.00	0.00
0		0.00	0.00
35,425	**TOTAL RECEIPTS FOR THE YEAR**	**42,558.57**	**49,406.72**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.21 to (end date) 31.12.21

(A2) Payments

Budget 2021		Unrestricted Funds 2021	Unrestricted Funds 2020
	PREMISES		
2,500	Electricity	2,394.29	2,091.88
1,000	Insurance	893.61	974.78
3,000	Building Repairs/Maint	2,705.55	2,005.92
150	Water	391.67	99.27
6,650		6,385.12	5,171.85
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0		0.00	0.00
	ACTIVITIES		
4,000	Group Activities	5,071.46	1,196.98
0	Loan Repayment	0.00	0.00
250	Training	0.00	0.00
4,250		5,071.46	1,196.98
	FUND RAISING EXPENSES		
200	Fund Raising	20.00	0.00
200		20.00	0.00
	ADMINISTRATION / ESTABLISHMENT EXPENSES		
882	Administration	651.12	814.24
0	Cleaning	0.00	0.00
450	Lease	629.04	400.00
9,300	Annual Levy	5,831.50	8,900.00
10,632		7,111.66	10,114.24
	PURCHASE OF CAPITAL EQUIPMENT		
6,000	New Equipment	3,421.99	259.98
0	New Build	0.00	0.00
6,000		3,421.99	259.98
	SUNDRY PAYMENTS		
2,000	Badges	982.22	616.77
0	Miscellaneous Expenditure	260.47	108.50
5,000	Contingencies	0.00	0.00
7,000		1,242.69	725.27
34,732	**TOTAL PAYMENTS FOR THE YEAR**	**23,252.92**	**17,468.32**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.21 to (end date) 31.12.21

Receipts and Payments summary

	Unrestricted Funds 2021	Unrestricted Funds 2020
TOTAL RECEIPTS FOR THE YEAR	42,558.57	49,406.72
TOTAL PAYMENTS FOR THE YEAR	23,252.92	17,468.32
NET RECEIPTS FOR THE YEAR	19,305.65	31,938.40
CASH, BANK & SIMILAR FUNDS LAST YEAR END	56,094.47	24,156.07
CASH, BANK & SIMILAR FUNDS THIS YEAR END	75,400.12	56,094.47

Receipts and Payments Accounts

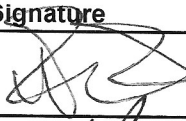
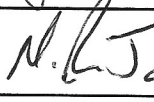
CC16a

For the period from (start date) 01.01.21 to (end date) 31.12.21

(B) Statement of Assets and Liabilities at the end of the period

	2021	2020
B1 CASH FUNDS		
Cash in Hand / Floats	0.00	0.00
Treasurer's A/C	75,400.12	56,094.47
Business A/C	0.00	0.00
Scout Association Short Term Investment Service	0.00	0.00
	75,400.12	56,094.47
B2 OTHER MONETARY ASSETS		
n/a	0.00	0.00
	0.00	0.00
B3 INVESTMENT ASSETS		
n/a	0.00	0.00
	0.00	0.00
B4 ASSETS RETAINED FOR CHARITY'S OWN USE		
Motor vehicles	0.00	0.00
Scouting equipment, furniture, etc.	15,456.96	13,752.41
	15,456.96	13,752.41
TOTAL ASSETS	**90,857.08**	**69,846.88**
B5 LIABILITIES		
n/a	0.00	0.00
	0.00	0.00
TOTAL LIABILITIES	**0.00**	**0.00**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees at the meeting of the 1st Sawbridgeworth Group Executive on xxxx 2020 and signed on their behalf by:

Trustee and position	Signature	Date
Peter Richardson - Chairperson		19/07/22
Nick Jones - Group Scout Leader		19/7/22

Independent Examiner's Report to the Trustees of the 1st Sawbridgeworth Scout Group (Registered Charity No 302582)

I report on the accounts of the 1st Sawbridgeworth Scout Group ('the charity') for the year ended 31st December 2021, which comprise the Receipts and Payments Account, the Balance Sheet and related notes as set out on pages 1 – 10. This report is made solely to the Trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with Section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the requirements of the Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David DLA Sheppard

D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT
12th May 2022

1ST SAWBRIDGEWORTH SCOUT GROUP

England & Wales - Charity number 302582

Accounts

Scouts
1st Sawbridgeworth
Scout Group

1st Sawbridgeworth Scout Group

Annual Report 2020

Trustees' Annual Report

For the period from (start date) **01.01.2020** to (end date) **31.12.2020**

Section A – Reference and administration details

Charity name	**1st Sawbridgeworth Scout Group**
Other names that the charity is known by	**Not applicable**
Registered charity number (if any)	**302582**
Charity's principle address	**c/o Mr N R Jones (Group Scout Leader)** **1st Sawbridgeworth Scout Group Headquarters** **Kecksys, Sawbridgeworth** **Herts** Postcode **CM21 9DT**

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr P Richardson	**Group Chairman**	
Mr T Bill	**Group Treasurer**	
Mr Geoffrey Wheeldon	**Group Secretary**	
Mr N Jones	**Group Scout Leader**	
Mr D Williams	**Assistant Group Scout Leader**	
Mrs D Chancellor	**Elected Member**	
Mr L Ellington	**GSL Nominated Member**	
Mr M Hollingsworth	**Elected Member**	
Mr A Everett	**Blackfoot Cub Scout Leader**	
Mr T Payne	**Discovery Scout Leader**	
Mrs A Atkinson	**Cheyenne Cub Scout Leader**	**up to 21st March 2020**
Mrs N Shrimpton	**Challenger Scout Leader**	**up to 21st March 2020**
Mrs J Parkin	**Elected Member**	**up to 21st March 2020**
Mr E Harries	**Challenger Scout Leader (from 21st March 2020, replacing N Shrimpton)**	**from 21st March 2020**
Mr L Furnace	**GSL Nominated Member**	**from 21st March 2020**

Section A – Reference and administration details (continued)

Names and addresses of advisers (optional information)

	Type of advisor	Name	Address
1			
2			
3			
4			

Section B – Structure, governance and management

Description of charity's trusts

Type of governing document (e.g. trust deed, constitution)	**The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.**
How the charity is constituted (e.g. trust, association, company)	**The Group is a trust established under its rules, which are common to all Scouts.**
Trustee selection methods (e.g. appointed by, elected by)	**The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.**

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about policies and procedures adopted for:

a) the induction and training of trustees;

b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives (Chairman, Treasurer and Secretary), together with the Group Scout Leader, individual Section Leaders and representatives of parents and normally meets approximately 4 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- **The maintenance of Group property;**
- **The raising of funds and the administration of Group finance;**
- **The insurance of persons, property and equipment;**
- **Group public occasions;**
- **Assisting in the recruitment of leaders and other adult support;**
- **Appointing any sub committees that may be required;**
- **Appointing Group Administrators and Advisors other than those who are elected.**

Section B – Structure, governance and management (continued)

Risk and Internal Control	**The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:** – **Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy and, in addition, the Group Executive has recently decided to take out additional insurance cover for parent helpers and others who assist the Group on an ad-hoc basis. Risk Assessments are undertaken before all activities.** – **Maintenance of a safe environment which prohibits the spread of Covid-19 in line with government guidelines, while continuing to support leaders and members physical and mental wellbeing.** – **Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.** – **The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and insurance policies to ensure that insurable risks are covered.**

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document	**The objects of the Group are as a unit of The Scout Association.** **The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.**
Summary of the main activities in relation to these objects	**By maintaining eight sections throughout 2020 (3 Beaver Colonies, 3 Cub Scout Packs and 2 Scout Troops), the 1st Sawbridgeworth Scout Group delivered a wide range of Scouting activities throughout the year for around 200 youngsters.**

Additional details of the objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers.	

Section D – Achievements and performance

Summary of the main achievements of the charity during the year	**The start of the year saw the Scouts working on the Creative and Skills and Challenge badges. The Skills Challenge badge involved: 'problem solving' challenges, understanding the dangers of 'Smoking, Drugs and Alcohol' and the importance of 'Diet and Sleep' by designing colourful information posters. We also started to look at**

'survival skills', with everyone making a Fire Steel. The Steels were made by whittling a handle to the correct size, drilling a hole for the actual Steel and fixing this securely to the handle. The sticker was then made from a small pair of scissors. When complete the Scouts used their own Steels to light a fire.

Cubs celebrated Chinese New Year, practised night time road safety skills, held an international cooking competition, learnt about astronomy for the astronomy badge and practised their first aid.

Beavers celebrated Chinese New Year and went on an exciting night navigation with 'muddy manoeuvres' around Pishiobury Park. Everybody practised and made cooking pancakes when it came to celebrating Shrove Tuesday.

Then in March 2020 with national lockdown's being imposed due to Covid-19 scouting moved to virtual delivery through the use of the Sawbridgeworth Scout Blog and Zoom meetings were scheduled for all Sections.

As time progressed the Zoom meetings became more adventurous and included badges (e.g. Meteorologist badge), crazy challenges like making a Tower using Spaghetti and Jelly Babies! Or Scavenger hunts and playing games, Bingo became one of the Scout favourites. Events also included a Virtual Camp and 'Rate My Bake' baking competition swiftly followed.

Face-to-face St Georges Day was unfortunately cancelled but an online version was undertaken in conjunction with the Scouting Association doing a Hike to the Moon. Further district level events included a 'Design a Badge'.

Cubs and Scouts returned to socially distanced face-to-face scouting in September – November 2020 with Bush Craft in Priory Woods, a Scout cycle along the Flitch Way, and campfires in the Scout hut grounds.

Zoom meetings returned again in December 2020 with virtual parties held to close out the year.

Section E – Financial review

Brief statement of the charity's policy on reserves	**The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs.** **At the end of the year, income reserves amounted to £31,900.00.**
Details of any funds materially in deficit	

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about: • The charity's principal sources of funds (including any fundraising); • How expenditure has supported the key objectives of the charity; • Investment policy and objectives	

Section F – Other optional information

Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	**Peter Richardson**	**Geoff Wheeldon**
Position (e.g. Chairman, Secretary)	**Chairman**	**Secretary**
Date	20-10-21	19/10/21

1st Sawbridgeworth Scout Group

Receipts and Payments Account - 1st January 2020 to 31st December 2020

RECEIPTS		PAYMENTS	
Subs from Sections	18,699.35	Electricity	2,091.88
Less Levy Paid	0.00	Insurance	974.78
Go Cardless Fees	-476.45	Building Repairs/Maint	2,005.92
Hall Rent	4,490.00	Water	99.27
Donations	3,000.00	Donations	0.00
Discount on Levy	0.00	Group Activities	1,196.98
Gift Aid	8,794.88	Training	0.00
Group Activities	306.00	Fund Raising	0.00
Fund Raising	4,221.25	Administration	814.24
Miscellaneous	10,371.69	Lease	400.00
		Annual Levy	8,900.00
		New Equipment	259.98
		Badges	616.77
		Miscellaneous Expenditure	108.50
Total	**49,406.72**	**Total**	**17,468.32**
Excess of Receipts over Payments			**31,938.40**

Cash / Bank Balances at 31.12.2019		Cash / Bank balances at 31.12.2020	
Cash in Hand / Floats	0.00	Cash in Hand / Floats	0.00
Treasurer's A/C	24,156.07	Treasurer's A/C	56,094.47
Business A/C	0.00	Business A/C	0.00
Scouts STIS	0.00	Scouts STIS	0.00
Total	**24,156.07**	**Total**	**56,094.47**
Increase in Cash / Bank Balances			**31,938.40**

I certify that the accounts as presented above are correct

David Sheppard
Independent Examiner Signed David A Sheppard Date 21/04/21

Group Executive Committee

Mr Peter Richardson
Chairman Signed _____ Date 20-10-21

Mr Nick Jones
Group Scout Leader Signed N. L Jones Date 20/10/21

Mr Tim Bill
Group Treasurer Signed _____ Date 20/10/21

D

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.20 to (end date) 31.12.20

(A1) Receipts

Budget 2020		Unrestricted Funds 2020	Unrestricted Funds 2019
	MEMBERS SUBSCRIPTIONS		
22,000	Subs from Sections	18,222.90	20,419.15
0	Less Levy Paid	0.00	0.00
22,000		18,222.90	20,419.15
	INCOME RECEIVED		
0	Go Cardless Fees	0.00	0.00
7,800	Hall Rent	4,490.00	8,515.00
7,800		4,490.00	8,515.00
	DONATIONS / GRANTS		
0	Donations	3,000.00	60.00
0	Discount on Levy	0.00	97.00
5,500	Gift Aid	8,794.88	0.00
5,500		11,794.88	157.00
	ACTIVITIES		
0	Group Activities	306.00	5,528.27
0		306.00	5,528.27
	FUND RAISING (gross)		
0	Fund Raising	4,221.25	2,770.62
0		4,221.25	2,770.62
	OTHER INCOME		
0	Miscellaneous	10,371.69	10.10
0		10,371.69	10.10
	SUNDRY RECEIPTS		
0	Miscellaneous	0.00	0.00
0	Transfer of funds	0.00	0.00
0		0.00	0.00
35,300	**TOTAL RECEIPTS FOR THE YEAR**	**49,406.72**	**37,400.14**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.20 to (end date) 31.12.20

(A2) Payments

Budget 2020		Unrestricted Funds 2020	Unrestricted Funds 2019
	PREMISES		
2,500	Electricity	2,091.88	2,718.75
1,000	Insurance	974.78	882.30
3,000	Building Repairs/Maint	2,005.92	2,597.97
150	Water	99.27	153.85
6,650		5,171.85	6,352.87
	DONATIONS / GRANTS		
0	Donations	0.00	0.00
0		0.00	0.00
	ACTIVITIES		
4,000	Group Activities	1,196.98	10,155.91
0	Loan Repayment	0.00	0.00
250	Training	0.00	0.00
4,250		1,196.98	10,155.91
	FUND RAISING EXPENSES		
200	Fund Raising	0.00	0.00
200		0.00	0.00
	ADMINISTRATION / ESTABLISHMENT EXPENSES		
749	Administration	814.24	1,385.05
0	Cleaning	0.00	0.00
400	Lease	400.00	0.00
9,300	Annual Levy	8,900.00	9,603.00
10,449		10,114.24	10,988.05
	PURCHASE OF CAPITAL EQUIPMENT		
6,000	New Equipment	259.98	1,331.07
0	New Build	0.00	0.00
6,000		259.98	1,331.07
	SUNDRY PAYMENTS		
2,000	Badges	616.77	1,491.54
0	Miscellaneous Expenditure	108.50	10,038.50
5,000	Contingencies	0.00	0.00
7,000		725.27	11,530.04
34,549	**TOTAL PAYMENTS FOR THE YEAR**	**17,468.32**	**40,357.94**

Receipts and Payments Accounts

CC16a

For the period from (start date) 01.01.20 to (end date) 31.12.20

Receipts and Payments summary

	Unrestricted Funds 2020	Unrestricted Funds 2019
TOTAL RECEIPTS FOR THE YEAR	49,406.72	37,400.14
TOTAL PAYMENTS FOR THE YEAR	17,468.32	40,357.94
NET RECEIPTS FOR THE YEAR	31,938.40	-2,957.80
CASH, BANK & SIMILAR FUNDS LAST YEAR END	24,156.07	27,113.87
CASH, BANK & SIMILAR FUNDS THIS YEAR END	56,094.47	24,156.07

Receipts and Payments Accounts

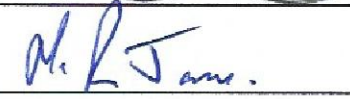
CC16a

For the period from (start date) 01.01.20 to (end date) 31.12.20

(B) Statement of Assets and Liabilities at the end of the period

	2020	2019
B1 CASH FUNDS		
Cash in Hand / Floats	0.00	0.00
Treasurer's A/C	56,094.47	24,156.07
Business A/C	0.00	0.00
Scout Association Short Term Investment Service	0.00	0.00
	56,094.47	24,156.07
B2 OTHER MONETARY ASSETS		
n/a	0.00	0.00
	0.00	0.00
B3 INVESTMENT ASSETS		
n/a	0.00	0.00
	0.00	0.00
B4 ASSETS RETAINED FOR CHARITY'S OWN USE		
Motor vehicles	0.00	0.00
Scouting equipment, furniture, etc.	13,752.41	15,020.48
	13,752.41	15,020.48
TOTAL ASSETS	**69,846.88**	**39,176.55**
B5 LIABILITIES		
n/a	0.00	0.00
	0.00	0.00
TOTAL LIABILITIES	**0.00**	**0.00**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees at the meeting of the 1st Sawbridgeworth Group Executive on xxxx 2020 and signed on their behalf by:

Trustee and position	Signature	Date
Peter Richardson - Chairperson		20-10-21
Nick Jones - Group Scout Leader		20/10/21

1st Sawbridgeworth Scout Group

Balance Sheet as at 31st December 2020

Receipts and Payments 2020

Receipts	49,406.72			
Payments	17,468.32			
Surplus		31,938.40		
Transferred to:				
Building Contingency	0.00			
		0.00		
		31,938.40		
Unrestricted Accounts				
General Account				
Funds b/f		24,156.07		
Transferred from Receipts and Payments			31,938.40	
				56,094.47
Equipment Account				
Inventory b/f	15,020.48			
New equipment	259.98			
	15,280.46			
less depreciation (10%)	-1,528.05			
	13,752.41			
Funds b/f		0.00		
		13,752.41		
Transferred from Receipts and Payments			0.00	
				13,752.41
				69,846.88
				42,774.60
Assets				
Cash in Hand / Floats				
Cash in Hand / Floats	0.00			
				0.00
Barclays Bank				
Deposit (Contingency Account)	0.00			
Business A/C	56,094.47			
				56,094.47
Equipment Account				
Inventory b/f	12,656.18			
New equipment	259.98			
	15,280.46			
less depreciation (10%)	-1,528.05			13,752.41
				69,846.88
Liabilities				
	0.00			
	0.00			
Total Liability	0.00			
Outstanding Liability				0.00

Independent Examiner's Report to the Trustees of the 1st Sawbridgeworth Scout Group (Registered Charity No 302582)

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- examine the accounts (under Section 145 of the Charities Act);
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- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

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In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with Section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the requirements of the Act

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT
21st April 2021